



Working together to make a real difference

Title of meeting: Strategic Planning Group (SPG)		Date: 09.11.23
		Time: 10:00-12:00
		Location: Microsoft Teams
Chair:	Issy Grieve (IG)	
Action Log Recorder:	Debbie Hallworth (DH)	
Member	Attended	Apologies / No Apologies (NA)
Janice Annal (JA)	x	
Lynda Bradford (LB)	x	
Morven Brooks (MB)	x	
Stephen Brown (SB)	x	
Garry Burton (GB)		x
Louise Byrne (LBy)		x
Graeme Clark (GC)		NA
Maureen Firth (MF)		x
Morven Gemmill (MG)		x
Steven Johnston (SJ)		x
Graham Lindsay (GL)		NA
Jim Love (JL)		x
Wendy Lycett (WL)		NA
Donald MacAulay (DM)		NA
Michelle Mackie (MM)		x
Ryan McLaughlin (RM)		NA
Yvonne McPhee (YM)		x
Danny Oliver (DO)		x
Garry Reid (GR)	x	
Scott Robertson (SR)		x
Helen Sievwright (HS)	x	
Valerie Stonehouse (VS)	x	



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Maureen Swannie (MS)	x	
Peter Thomas (PT)	x	
Samantha Thomas (ST)		x
Frances Troup (FT)		NA
Louise Wilson (LW)	x	
Diane Young (DY)		x
In attendance/By invitation		
Shaun Hourston-Wells, Acting Strategic Planning Lead (SHW)	x	
David Hall, Police Scotland (DHall)	x	

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
1.	Welcome & Apologies	The Chair welcomed those present and apologies were noted as above.		
2.	Minutes of the meeting – 12.09.23	<p><u>Update on Actions</u></p> <p>Feedback to be shared on work undertaken in Northumbria to look at the approaches and tools we should be putting in place in relation to Getting it Right for Everyone – summary of MS's eligibility criteria conversation with Mark Smith from Changing Futures Northumbria circulated. Mark has offered to attend SPG if members so wish.</p> <p>Provide update on Strategic Planning Day Workshop / outputs to be shared – on today's agenda.</p> <p>Link in with Jayne Smith-Savile regarding development of a software application and update SPG – no update available, to be carried forward to next meeting.</p>	Provide update at next meeting.	S Robertson 12.12.23



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	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
		<p>Pressures on the Care Homes Discussion – on today’s agenda.</p> <p>Members approved the minutes as a true and accurate record.</p>		
3.	Pressures on the Care Homes Discussion	<p>LB advised of the considerable pressures in care homes. People coming forward in crisis and having to use respite facilities to keep them safe, which is having a knock-on effect and putting relentless pressure on care homes. A respite paper is being produced to submit to December’s Integration Joint Board. LB was keen to open up for discussion to hear what SPG felt as a collective problem.</p> <p>The Chair asked how many beds there would be if respite beds were removed from care homes and was advised four at St Rognvald’s House, two at Smiddybrae and three at Hamnavoe. However, there will be fewer respite beds in the new care home when it opens next year, replacing St Rognvald’s. LB suggested the concept of Step Up/Step Down beds could be considered but there was no revenue funding at this time.</p> <p>SB referred to the extra wing at Brinkie’s and the fact it has never had revenue funding but was there on the basis we knew it would be an increased need moving forward. He referred to the challenge of the pressures and demands we are facing, which are happening when public sector funding has never been under such pressure as now. He noted if we had the staff, he would have suggested we open that wing</p>		



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		<p>before now, such are the pressures. The reality is if we do not provide respite then a greater number of people will require longer-term hospital care. The opening of this wing would justify the revenue costs but the reality is around staffing resource and filling vacancies. He asked what that model would look like if staff were available and in the meantime a plan is required on how we utilise available beds.</p> <p>MS suggested looking at career options and an open badge approach where a qualification is not required to get people started on a career path. She noted the need to revisit alliance contracting as, for example, Crossroads provides one thing and Age Concern another and therefore suggested third sector partners coming across with one proposal. MS also made the point of the public's expectation in that care should be fully funded and do not understand that we do not have the funding.</p> <p>MB advised of a report produced through Voluntary Action Orkney which has just been published and provides an overview of health provision across Orkney. She suggested getting third sector partners to work with Orkney Islands Council (OIC) and NHS Orkney (NHSO) to look at a solution. She suggested putting together a Health and Social Care Partnership Group and offered to take that forward.</p> <p>The Chair agreed with MB's proposal and also a wider conversation around the process of respite beds and delayed discharges, which LB will bring back to SPG.</p> <p>The Chair asked if there was any reason a wing could not be used 50%</p>	<p>Look at creating a Health & Social Care Partnership Group consisting of 3rd sector partners, OIC & NHS.</p> <p>Discuss respite beds & delayed discharges process & bring back to SPG.</p>	<p>M Brooks</p> <p>L Bradford</p>



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		<p>respite and 50% Step Up/Step Down and LB advised these were all things that could be explored. HS noted we would need to be very clear what the model was in relation to Step Up/Step Down against respite, as the Care Inspectorate would want us to evidence that.</p> <p>PT highlighted carer friendly policies that are in place for people at work who need to care and SHW advised he is working with Human Resources (HR) in developing a specific carer friendly policy for OIC and then will work with NHSO afterwards. This is with a view to rolling this throughout employers in Orkney and making Orkney a carer friendly environment, advising he has had a verbal commitment from HR it will be in place before the end of the business year.</p>		
4.	Strategic Plan Delivery Plan – agree measures	<p>The Chair advised that MS's version of the Strategic Plan Delivery Plan would be referred to in today's discussion and SHW would note any changes.</p> <p>MS recapped that a SPG Workshop took place on the 30 June where the six strategic priorities in the Strategic Plan were reviewed, measures identified and refined. She proposed that we proceed with the suggestions made and would like to get it agreed as soon as possible for submission to the Audit Committee.</p> <p>The Chair noted that each priority area has a very clear deliverable milestone and welcomed input from the Group.</p> <p>GR advised they have been trying to pull together a whole system</p>		



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		<p>approach for physical activity and asked whether developing a plan out of the early intervention measure would have traction and accountability. MS suggested it would be a good measure to include if GR could identify some wording and guarantee that measure would be deliverable. GR advised he could produce the wording by tomorrow.</p> <p>The Strategic Plan Delivery Plan was approved with the caveat that GR provide the wording by tomorrow and it would then be circulated to the SPG.</p> <p>The Chair thanked MS and her team for their work.</p>	<p>Provide MS with wording.</p> <p>Circulate Strategic Plan to SPG.</p>	<p>G Reid 10.11.23</p> <p>M Swannie</p>
5.	AOCB	None for discussion.		
6.	Date of next meeting	12.12.23, 09:00-11:00		