

Non-Domestic Rates



Application for Rates Relief through the Enterprise Area Relief Scheme

Please read the notes at the end before completing this form.

Principal Business/Organisation Details.

Business Name.	
Principal Address.	
Status, e.g. sole trader, partnership, limited company.	
Companies House ref no, if applicable.	
Charity ref no, if applicable.	

Part 1 Non-Domestic subjects

Please list the properties that you own, lease or are otherwise entitled to occupy (whether occupied or unoccupied) in Orkney that you would like to apply for relief in respect of. If any property is unoccupied, please indicate. Continue on a separate sheet if necessary.

Property Reference.	Property Address.	Rateable Value.
Total.		

Please list any other properties that you own, lease or are otherwise entitled to occupy (whether occupied or unoccupied) in Scotland. Continue on a separate sheet if necessary.

Ensure you enclose with your application copies of current rates bills for any properties outside of Orkney.

Property Reference.	Property Address.	Rateable Value.

Part 2 About the Business/Organisation

What type of business activity is carried out at the rateable subject(s)?

Indicate on the maps included with this form the position of your premises. Relief can only be awarded for premises in the shaded areas.

Part 3 Declaration

Have you (i.e. your business/es) received public sector assistance over the last 3 years* that in total would exceed €325,000, or would you expect to exceed that threshold if this relief were granted to you? (*current and previous two accounting years of your business/es)

Yes

I declare to the best of my knowledge and belief that the information on this form is true and accurate and I will tell you about any change in circumstances that may affect the total rateable value of all non-domestic subjects. I understand that it is an offence to knowingly make a false statement and may be liable for prosecution.

Signature.	
Your Name.	
Your Address.	
Position in Business.	
Date.	

If you would like to be contacted by email or telephone in the event of further queries, please provide details:

Email address:	
Telephone:	

Further Information about this form

From 1 April 2012 to March 2026 rates relief is available to businesses within defined geographic Enterprise Areas. One of the four defined Enterprise Areas in Scotland is the Low Carbon / Renewable North Enterprise Area that covers Hatston (Orkney) and Lyness (Orkney).

Activities that give rise to eligibility for rates relief are the design, fabrication, manufacture and assembly of components required for the generation of renewable energy by the technologies described in Schedule 2 of the Renewables Obligation (Scotland) Order 2009, including foundations and substructures (fixed or floating), towers, blades and nacelles, and research and development connected to those activities.

The percentage of relief available to non-domestic properties banded by rateable value is:

Rateable Value	% Value 2023 - 24	% Value 2024 -25	% Value 2025 - 26
Up to £120,000	100%	66.70%	33.30%
£120,001 to £240,000	50%	33.30%	16.70%
£240,001 to £480,000	25%	16.70%	8.30%
£480,001 to £1,200,000	10%	6.70%	3.30%
£1,200,001 to £2,400,000	5%	3.30%	1.70%
More than £2,400,001	2.50%	1.70%	0.80%

Technologies described in Schedule 2 of the Renewables Obligation (Scotland) Order 2009 are: Electricity generated from landfill gas; Electricity generated from sewage gas; Co-firing of biomass; Onshore wind; Hydro- electric; Co-firing of energy crops; Energy from waste with CHP; Geopressure; Co-firing of biomass with CHP; Standard gasification; Standard pyrolysis; Offshore wind; Dedicated biomass; Co-firing of energy crops with CHP; Wave; Tidal-stream; Advanced gasification; Advanced pyrolysis; AD (generated by Gas); Dedicated energy crops; Dedicated biomass with CHP; Dedicated energy crops with CHP; Solar photovoltaic; Geothermal; Tidal impoundment – tidal barrage; Tidal impoundment – tidal lagoon.

State Aid - applicants should note that the Enterprise Area relief for which you are applying is granted as de minimis aid for State aid purposes. There is currently a ceiling of 200,000 Euros of de minimis aid that can be granted over a three-year period. If you consider that you have already received in excess of, or close to, this sum over the past three years, please provide details with this application form. Further guidance is also available from the Scottish Government State Aid Unit website: <https://www.gov.scot/publications/state-aid-guidance/>

How information about you will be used – we need the information on this form to determine if you are entitled to rates relief and to process your application. The Non-Domestic Rates (Levying) (Scotland) Regulations, is the legal basis for the Council processing your information. The information that you provide may be shared as follows:

- Within the local authority, with other local authorities, Audit Scotland, Her Majesty's Revenues and Customs, and the Scottish Government to detect and prevent fraud.
- Information relating to recipients of reliefs/exemptions is published quarterly on the Council's website.

For more information about how we process information, how long we retain the information, or the right to complain please contact us or visit <https://www.orkney.gov.uk/Service-Directory/B/business-rates-privacy-notice.htm>

If you are unable to access the Council's website you can request a paper copy from the Council. Users of smartphones can also scan the code below.



Please return the completed form to the Revenues Section, Orkney Islands Council, Council Offices, Kirkwall, Orkney, KW15 1NY. Telephone: 01856886322, Fax 01856876158, Email: revenues@orkney.gov.uk

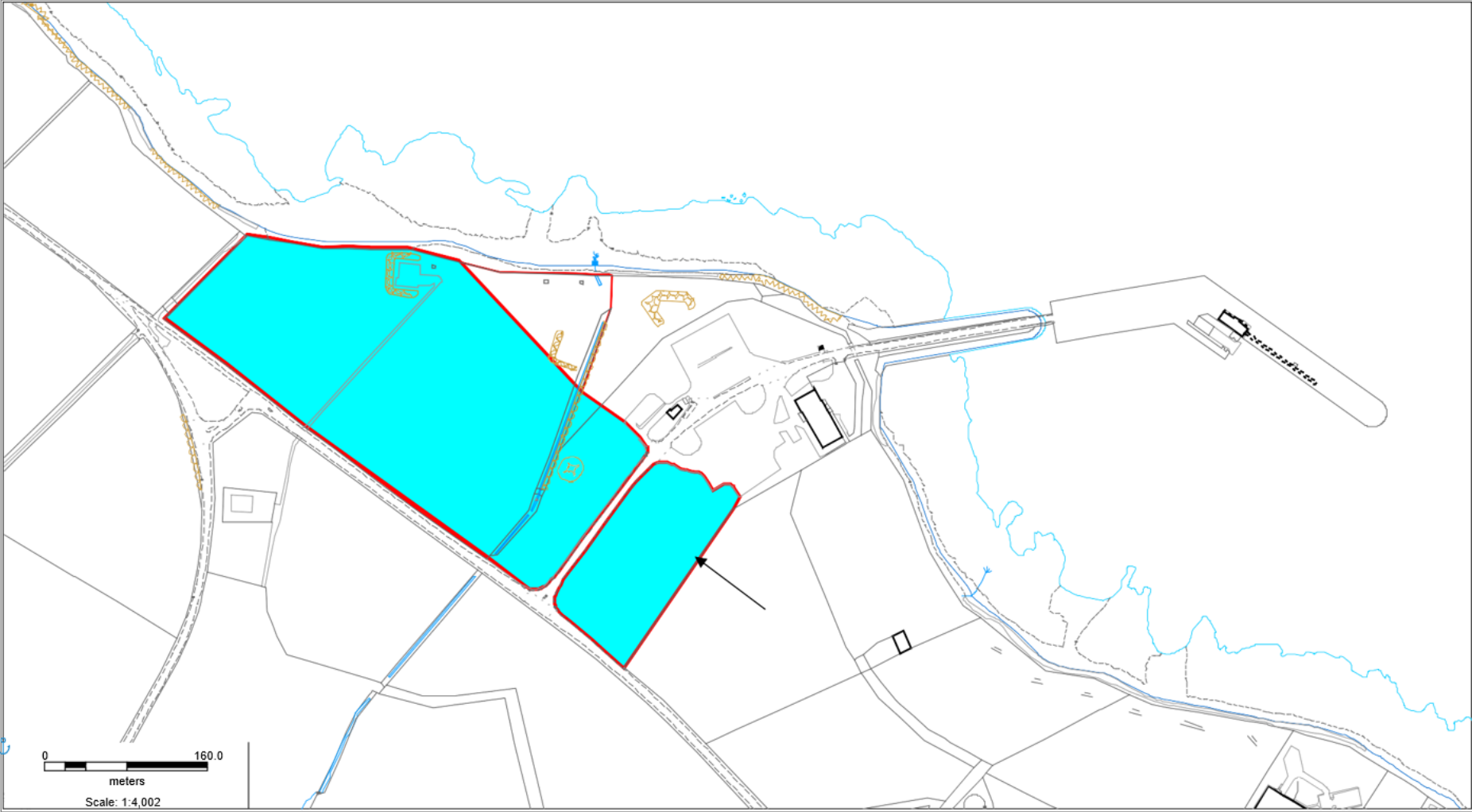
Updated August 2024.

For official use only:

Form issued.	
Property Ref.	
Date.	
Discount Input by.	
Discount.	
Update details.	Yes/No.

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Hatston Enterprise Area – Site Perimeter Area



Lyness Enterprise Area – Site Perimeter Area

