

Minute of the Meeting of Orphir Community Council held in Orphir Community School on Thursday, 21 November 2019 at 19:30

Present:

Mr M Clouston, Mr A Dundas, Mr A Marwick, Mr D Marwick, Mr N Sclater and Mr K Thomson.

In Attendance:

- Councillor S Cowie.
- Mrs M Spence, Democratic Services Manager.
- Mr A Stanger, Interim Clerk/Community Council Liaison Officer.
- Ms P Damvelt, Incoming Clerk.

Order of Business

1. Apologies.....	2
2. Adoption of Minutes.....	2
3. Matters Arising.....	2
4. Orkney Inga Saga Centre	3
5. Correspondence	3
6. Consultations.....	4
7. Financial Statements	5
8. Requests for Financial Assistance.....	6
9. Publications	6
10. Any Other Competent Business.....	7
11. Date of Next Meeting.....	7
12. Conclusion of Meeting	7

1. Apologies

Resolved to note that apologies for absence had been received from Mr A Dixon and Councillors Foulkes, Manson and Richards. The Chair also welcomed the incoming Clerk to her first meeting.

2. Adoption of Minutes

The minute of the meeting held on 10 September 2019 was approved, being proposed by Mr A Marwick and seconded by Mr A Dundas.

3. Matters Arising

A. Bus Shelter - Germiston Road

Members considered the contents of the letter from OIC dated 19 November 2019 and expressed disappointment that there are no longer any shelters available to be re-sited. Discussion then centred around the need for a shelter soon given that the proposed site was now being used by children waiting for school transport. Members were also advised of the approximate costs for a new shelter and after further consideration and suggestions, it was resolved:

1. That the Clerk was to check that OIC definitely own the land where the shelter was to be situated.
2. That the Clerk was to ask OIC if a cycle shelter, similar to the one at Garden House, would be acceptable and if so, are there any available to be used for this.

B. Scapa Bends

Members were provided with a verbal update from the Roads Support Manager by the Interim Clerk. This then led to a discussion regarding general road safety and members were advised that countdown markers are to be installed in Orphir village, which all agreed was an excellent idea. Members also agreed that the Core Path to the Distillery was in need of attention and after further discussion, it was resolved:

1. That Mr A Dundas was to draft a letter to Scapa Distillery asking for their assistance regarding the possible maintenance of the Core Path and surrounding area.
2. To keep this item on the Agenda for further discussion at the next meeting.

C. White Lines

In the absence of Councillor Richards, members were provided with an update from Councillor Cowie, who confirmed that the works have now been completed by an outside contractor, and it was:

Resolved to note this information.

4. Orkney Inga Saga Centre

A. Quality of Video and Audio Equipment

Members discussed the contents of the email from Historic Environment Scotland (HES) citing customer concerns regarding the quality of the audio visual equipment, and it was resolved:

1. To note that the recent donation from Highland Park would help address this situation.
2. That the Clerk was to email HES to ask if any funding was available to upgrade the equipment.

B. St Magnus Way Stone – Planning Application

The Chair advised members that the Orkney Pilgrimage Charity were required to submit a retrospective planning application for the stone that was installed at the Centre and have asked for members support in this, and it was:

Resolved that the Clerk was to send a letter to Orkney Pilgrimage confirming members approval for this application.

C. Future Plans

The Chair advised members that he and the Vice-Chair had recently met with the Estates Department of OIC to discuss the future plans for the Centre and following discussion, it was resolved:

1. That the Clerk was to email both the current Lease Agreement with OIC and the Highland Park Agreement to members.
2. That the Clerk was to apply for the culture fund grant once it was open again.
3. The members are to continue discussions with OIC.

5. Correspondence

A. Road at West Cottage

Members considered the correspondence from Democratic Services dated 30 October 2019 and agreed that checking the culvert with the land owner should be an OIC responsibility. Councillor Cowie advised members that he shares their frustrations in this matter and following further discussion and suggestions, it was:

Resolved that the Clerk was to write to the Executive Director for Development and Infrastructure expressing members disappointment that their request for the Roads Manager to attend a meeting to discuss items had been turned down twice now. This letter is to be copied to the Chief Executive.

B. School Bus Route

Members considered the correspondence from Democratic Services dated 11 October 2019, which clarified OIC's stance regarding the service to Galaha, and following further review and discussion, it was:

Resolved that the Clerk was to write to Democratic Services requesting clarification on several points made in the letter.

C. Letter of Thanks

Following consideration of correspondence from Kirkwall and St Ola Community Council thanking members for their financial contribution towards the annual bonfire and fireworks event, it was:

Resolved to note the information.

D. Burial Grounds Code of Practice

Following consideration of correspondence from Democratic Services, outlining the draft Code of Practice, members agreed that this would require further review, and it was:

Resolved to note the deadline for comments was 15 January 2020.

6. Consultations

A. Winter Service Plan 2019-2020

Following consideration of the Winter Service Plan 2019-2020 responses, copies of which had previously been circulated, it was:

Resolved that members were to study the relevant maps (<https://www.orkney.gov.uk/Council/W/Winter-Service-Plan.htm>) prior to formulating a response.

B. Verge Maintenance Plan 2019

Following consideration and discussion of the Verge Maintenance Plan 2019, copies of which had previously been circulated, it was resolved:

1. That the Clerk was to contact OIC to ask for the Scapa Bends to be cut every 6 weeks from May to September, with the potential for 'safety cuts' to be included in addition.
2. That the Clerk was to contact OIC to ask for the limits at the Scapa Bends to be extended to Scapa Distillery.
3. That the Clerk was to write to Kirkwall and St Ola Community Council to ask for their support in this matter.

C. Historic Marine Protected Areas – Scapa Flow and Queen of Sweden

Following consideration of the consultation document on Historic Marine Protected Areas, copies of which had previously been circulated, it was:

Resolved to note the deadline for comments was 27 November 2019.

D. Draft Planning Policy Advice

Following consideration of the consultation document on the Draft Planning Policy Advice – Amenity and Minimising Obtrusive Lighting, copies of which had previously been circulated, it was:

Resolved to note the deadline for comments was 19 December 2019.

7. Financial Statements

A. General Finance

Following consideration of the General Finance statement as at 15 November 2019 and discussion regarding this, the clarification on items from the previous meeting and a Cheque Cancellation Request from OIC, it was resolved:

1. To note the estimated balance of £38,912.53.
2. That the Clerk would ask OIC to move the Highland Park and OCA donations across to the Saga Centre record.
3. That Mr A Dundas was to follow up the Cheque Cancellation Request with the relevant organisation.

B. Community Council Grant Scheme

Following consideration of the Community Council Grant Scheme statement as at 15 November 2019, it was resolved:

1. To note the balance remaining for approval of £337.47.
2. To remove the outstanding balance against the 'OCA Orphir on Tour' item.

C. Community Development Fund

Following consideration of the Community Development Fund Statement as at 15 November 2019, it was:

Resolved to note the balance remaining for approval of £13,755.42.

D. Seed Corn Fund

Following consideration of the Seed Corn Fund Statement as at 15 November 2019, it was:

Resolved to note that the balance remaining for approval was £3,518.00.

8. Requests for Financial Assistance

A. Orphir School Halloween Party

Following consideration of correspondence from Friends of Orphir Community School, requesting financial assistance towards the cost of a Halloween Party, it was:

Resolved that a donation of £50 be granted.

B. Orkney Amateur Swimming Club – Thurso Open 2019

Following consideration of correspondence received from Orkney Amateur Swimming Club, requesting financial assistance towards the cost of five swimmers from the Orphir area attending the Thurso Open in September 2019, it was:

Resolved that a donation of £10 per swimmer be granted, being £50 in total.

C. Orkney Amateur Swimming Club – North District Open 2019

Following consideration of correspondence received from Orkney Amateur Swimming Club, requesting financial assistance towards the cost of one swimmer from the Orphir area attending the North District Open in November 2019, it was:

Resolved that a donation of £50 be granted.

D. Orkney Amateur Swimming Club – North District Meet 2019

Following consideration of correspondence received from Orkney Amateur Swimming Club, requesting financial assistance towards the cost of two swimmers from the Orphir area attending the North District Age Group Meet in November 2019, it was:

Resolved that a donation of £50 per swimmer be granted, being £100 in total.

E. Orphir Community Association – Christmas Tree

Following consideration of correspondence received from Orphir Community Association, requesting financial assistance towards the cost of the community Christmas Tree, it was:

Resolved that funding of £65 be granted and that a Community Council Grant Scheme application should be submitted for this.

9. Publications

The following publications, which are to be emailed in future, were noted by the Community Council:

- Orphir What's On.
- VAO – Newsletter September and October 2019.
- VAO – Training and Funding Updates – September and October 2019.
- VAO – Volunteering Opportunities – October 2019.

- Scottish Water Newsletter – October 2019.
- OHAC Strategic Plan 2019/2022.
- Scottish Health Council October 2019.
- Draft Orkney Mental Health Strategy 2020-2025.
- Review of Electoral Arrangements – Public Consultation closes 2 December 2019.

10. Any Other Competent Business

A. Orphir Road Safety

Members were advised of a recent email received by the Clerk from an Orphir resident, sharing their concerns on road safety and the lack of pavements in Orphir village, and following discussion it was:

Resolved that the Clerk was to reply to the resident providing an update on members progress on this issue.

11. Date of Next Meeting

Following consideration of future meeting dates, it was:

Resolved that the next meetings of Orphir Community Council would be held on Thursday, 23 January 2020, and Thursday 19 March 2020, both in the Orphir Community School, commencing at 19:30.

12. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 21:00.