

Minute

Development and Infrastructure Committee

Tuesday, 9 November 2021, 10:30.

Microsoft Teams.



Present

Councillors Graham L Sinclair, Andrew Drever, Norman R Craigie, Robin W Crichton, David Dawson, J Harvey Johnston, W Leslie Manson, Stephen Sankey, James W Stockan, Duncan A Tullock and Heather N Woodbridge.

Clerk

- Angela Kingston, Committees Officer.

In Attendance

- Gareth Waterson, Interim Executive Director of Finance, Regulatory, Marine and Transportation Services.
- Hayley Green, Interim Executive Director of Environmental, Property and IT Services.
- James Buck, Head of Marine and Transportation Services.
- Roddy Mackay, Head of Planning, Development and Regulatory Services (for Items 1 to 10).
- Lorna Richardson, Interim Head of Roads, Fleet and Waste (for Items 1 to 5).
- Colin Kemp, Interim Head of Finance.
- Karen Bevilacqua, Solicitor.
- Kenneth Roy, Roads Support Manager (for Items 1 to 4).

Observing

- Kenneth MacPherson, Interim Head of IT and Facilities (for Items 1 to 10).
- Shonagh Merriman, Interim Corporate Finance Senior Manager.
- Nick Blowfield, Environmental Technical Officer (for Items 1 to 6).
- Rebecca McAuliffe, Press Officer.

Apology

- Councillor Rachael A King.

Declarations of Interest

- Councillor David Dawson – Item 11.
- Councillor Andrew Drever – Item 11.

Chair

- Councillor Graham L Sinclair.

1. Disclosure of Exempt Information

The Committee noted the proposal that the public be excluded from the meeting for consideration of Item 11, together with Annex B of Item 10, as the business to be discussed involved the potential disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

2. Performance Monitoring

After consideration of a joint report by the Interim Executive Director of Environmental, Property and IT Services and the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, the Committee:

Scrutinised:

2.1. The performance of Development and Infrastructure for the reporting period 1 April to 30 September 2021, as set out in sections 3 to 5 and Appendices 1 and 2 of the joint report by the Interim Executive Director of Environmental, Property and IT Services and the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, and obtained assurance.

The Committee resolved to **recommend to the Council:**

2.2. That the following actions, which had been progressed to completion, be removed from the Development and Infrastructure Service Plan:

- 02 – Customer Survey – Complete survey and provide customer feedback.
- 21c – Orkney Outdoor Access Strategy Action Plan and Active Travel Programme – Establish externally funded Sustainable Travel Officer post to develop and deliver Active Travel programme with high levels of leverage of external funding match to Council funding.

2.3. That the following actions be amended as indicated and thereafter incorporated within the Development and Infrastructure Service Plan:

- 04 – Regional Marine Planning and Crown Estates Pilot Governance – Continue to prioritise resources and engage with Marine Scotland and Crown Estate to establish Regional Partnership and pilot – target date extended to 31 December 2023.
- 11b – New Business and Growth in Current Marine Activities – Review staff and resource capacity and develop business case for increasing these where necessary to deliver strategic objective – target date extended to 31 December 2022.

3. Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, the Committee:

Noted:

3.1. The revenue financial summary statement, in respect of service areas for which the Development and Infrastructure Committee was responsible, for the period 1 April to 30 September 2021, attached as Annex 1 to the report by the Head of Finance, which indicated a budget overspend position of £224,800.

3.2. The revenue financial detail by service area statement, in respect of service areas for which the Development and Infrastructure Committee was responsible, for the period 1 April to 30 September 2021, attached as Annex 2 to the report by the Head of Finance.

The Committee scrutinised:

3.3. The explanations given and actions proposed, in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by the Head of Finance, and obtained assurance that action was being taken with regard to significant budget variances.

4. Road Asset Replacement Programme and Roads Revenue Maintenance Programme

Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, the Committee:

Noted:

4.1. The summary position of expenditure incurred, as at 30 September 2021, against the Road Asset Replacement Programme and the Roads Revenue Maintenance Programme for 2021/22, as detailed in section 4.1 of the report by the Head of Finance.

The Committee scrutinised:

4.2. The detailed analysis of expenditure figures and programme updates, attached as Appendices 1 and 2 to the report by the Head of Finance, and obtained assurance with regard to significant budget variances and progress being made with delivery of the approved Road Asset Replacement Programme and the Roads Revenue Maintenance Programme.

5. Charges for Replacement Bins

After consideration of a report by the Interim Executive Director of Environmental, Property and IT Services, copies of which had been circulated, and after hearing a report from the Interim Head of Roads, Fleet and Waste, the Committee:

Noted:

5.1. That, on 30 March 2021, when considering charges for replacement bins, the Committee recommended:

- That charges for replacement refuse bins be suspended from 1 April 2021 to enable the Corporate Charging Consultative Group to undertake a review of the charging policy for replacement bins.
- That the Executive Director of Development and Infrastructure should submit a report, to the next available meeting of the Committee, detailing the findings of the review by the Corporate Charging Consultative Group, together with options in respect of the charges for replacement refuse bins.

5.2. That, on 30 August 2021, the Corporate Charging Consultative Group reviewed the policy in respect of charging for replacement bins and proposed that the current suspension of charges for replacement bins be made permanent.

5.3. That, in 2019, an efficiency saving of £10,000 was applied to the Operational Environmental Services budget in respect of the policy of charging for replacement bins.

5.4. That, should the policy of charging be revoked, any deficit experienced would be managed within the existing overall Operational Environmental Services budget.

On the motion of Councillor James W Stockan, seconded by Councillor W Leslie Manson, the Committee resolved to **recommend to the Council**:

5.5. That the policy of charging for replacement refuse bins be revoked.

5.6. That the shortfall in the environmental services budget for 2021/22, amounting to £10,000, resulting from the withdrawal of the policy on charging for replacement refuse bins be met from General Fund Contingency, with the shortfall in 2022/23 onwards being addressed through the budget setting process by the permanent reversal of the efficiency saving applied in 2019.

6. Private Water Supplies

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Head of Planning, Development and Regulatory Services, the Committee:

Noted:

6.1. That, on 10 September 2019, the Committee recommended charges to be implemented in respect of private water supplies as follows:

- Regulated Supplies – recover, whichever was the least of the following:
 - The actual costs in relation to collecting water samples, the analysis of water samples, carrying out a risk assessment and reviewing a risk assessment.
 - The Private Water Supply Nominal Island Cost.
- Type B supplies – recover, whichever was the least of the following, but to waive charges, which would otherwise apply, where the eligible person was in receipt of a means tested benefit:

- The actual costs up to the statutory maximums.
- The Private Water Supply Nominal Island Cost.

6.2. That, in practice, administration of the charging system referred to above was time consuming, resulting in the proposal to introduce a set fee, as detailed in Appendix 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, which enabled a fair and transparent charging system, that was easy to administer and adhered to legislation.

The Committee resolved to **recommend to the Council:**

6.3. That the charges for regulating private water supplies, attached as Appendix 1 to this Minute, be approved.

7. Inter-Island Air Services

Proposed Summer 2022 Timetable

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Head of Marine Services and Transportation, the Committee:

Noted:

7.1. That the inter-island air services timetable for summer 2022 was scheduled to operate from 21 February to 29 October 2022 inclusive.

7.2. That the Air Services Consultative Forum met on 25 August 2021 to discuss the proposed summer 2022 timetable, with no proposals being made to alter the timetable.

7.3. That the proposed timetable, attached at Appendix 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, was consistent with that operated during summer 2021.

7.4. That, in advance of a service budget being established as part of the budget setting process for 2022/23, the level of service provision was subject to an adequate budget being made available.

The Committee resolved, in terms of delegated powers:

7.5. That, subject to an adequate service revenue budget being established for 2022/23, the timetable in respect of inter-island air services, to be operated by Loganair Limited during summer 2022, attached as Appendix 2 to this Minute, be approved.

8. Inter-Island Ferry Services

Proposed Summer 2022 Timetables

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Head of Marine Services and Transportation, the Committee:

Noted:

8.1. That the inter-island ferry services timetables for summer 2022 were scheduled to operate from 8 May to 27 September 2022 inclusive.

8.2. That draft timetables in respect of ferry services to be operated by Orkney Ferries Limited during summer 2022 were presented to the Ferry Services Consultative Forum for consideration on 25 August 2021.

8.3. That, on 28 October 2021, the proposed timetables, together with feedback from the Ferry Services Consultative Forum, were considered by the Board of Orkney Ferries Limited and recommended to the Council for implementation.

8.4. That the proposed timetables for summer 2022, attached as Appendix 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, remained consistent with those operated in previous years.

8.5. That, in advance of the Council's budget setting process for 2022/23 being concluded, any decision on the proposed Orkney Ferries' timetables for summer 2022 would be subject to an adequate service revenue budget being established.

The Committee resolved, in terms of delegated powers:

8.6. That, subject to an adequate service revenue budget being established for 2022/23, the timetables in respect of ferry services to be operated by Orkney Ferries Limited during summer 2022, attached as Appendix 3 to this Minute, be approved.

9. Harbour Authority Sub-committee

After consideration of the draft Minute of the Meeting of the Harbour Authority Sub-committee held on 26 October 2021, copies of which had been circulated, the Committee:

Resolved:

9.1. On the motion of Councillor Graham L Sinclair, seconded by Councillor Andrew Drever, to approve the Minute of the Meeting of the Harbour Authority Sub-committee held on 26 October 2021 as a true record.

The Committee resolved to **recommend to the Council**:

9.2. That the recommendation at paragraph 5.4 of the Minute of the Meeting of the Harbour Authority Sub-committee held on 26 October 2021, attached as Appendix 4 to this Minute, be approved.

10. Economic Development Grants

Budget Monitoring Statement and Delegated Approvals

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Head of Planning, Development and Regulatory Services, the Committee:

Noted:

10.1. That, for financial year 2021/22, the approved budget in respect of Economic Development Grants amounted to £306,300.

10.2. Spending to 30 September 2021, in relation to Economic Development Grants, totalling £91,979, of which £78,035 related to grant commitments made in previous financial years and £13,944 to current year commitments.

10.3. That, as at 30 September 2021, the budget available for approval from the Economic Development Grants budget amounted to £198,321, as detailed in Annex A to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services.

10.4. Grant approvals made in the period 1 April to 30 September 2021, totalling £107,979, including grants approved under delegated schemes for the same period, totalling £67,979 as detailed in Annex B to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services.

11. Orkney Ferries Limited – Financial Performance 2020/21

Councillors David Dawson and Andrew Drever declared non-financial interests in this item, being Council-appointed Directors on the Board of Orkney Ferries Limited, but concluded that their interest did not preclude their involvement in the discussion.

On the motion of Councillor Graham L Sinclair, seconded by Councillor Andrew Drever, the Committee resolved that the public be excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, the Committee:

Scrutinised the revenue budget and management accounting information for 2020/21 in respect of Orkney Ferries Limited, attached as Annex 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, and obtained assurance.

12. Conclusion of Meeting

At 13:24 the Chair declared the meeting concluded.

Signed: Graham L Sinclair.

Private Water Supplies Charges

Regulated Supplies (As defined by The Water for Human Consumption (Private Supplies) (Scotland) Regulations 2017) – Where the supply serves at least one commercial property, a public access property, or the supply of a number of domestic properties serving more than 50 people.

Activity	Charge for 2021/22
Statutory Water Sample - 1 sample per supply per year.	£155
Statutory Water re-sample following sample failure; or Request for specific parameters different to standard suite.	£75 Visit Cost plus + Parameter Cost(s) Advice on the cost of different parameters can be provided
Risk Assessment per supply.	£95

- The annual statutory sample charge is invoiced to the relevant person for the property sampled only. For supplies with multiple commercial properties, the sampling point will be varied annually.
- If there is more than one relevant person on a regulated supply, the cost of the risk assessment will be shared between all relevant persons.
- Where a regulated supply requires more than one sample to be taken from different properties during any visit, then a discount of the visit charge may be applied.

Exempt Supplies (Type B under The Private Water Supplies (Scotland) Regulations 2006) – This is where all the properties served by the supply are domestic properties (serving less than 50 people).

Activity	Charge for 2021/2022
Routine Sample on Request.	£118*
Request re-sample following sample failure; or Request for specific parameters different to standard suite.	£70* Visit Charge + Parameters* (Advice on the cost of different parameters can be provided)
Request for Risk Assessment of Supply.	£95

* Charged capped by legislation

Summer 2022 - from 20 February - 29 October 2022

	Monday								Tuesday								Wednesday								A	B														
	LM	700	702	703	704	705	706	707	701	708	709	719	710	711	707	700	713	714	715	716	710	711	707	707																
Kirkwall	dep	07:35	08:40	09:40	10:50	15:30	16:30	17:30	07:35	08:30	09:30	10:30	15:30	16:30	17:30	07:35	08:40	09:40	13:35	14:45	15:30	16:30	17:30	17:30																
Eday	arr																			14:55				17:40																
Eday	dep																			15:02				17:47																
Stronsay	arr			09:49						08:39									08:49																					
Stronsay	dep			09:56						08:46									08:56																					
Sanday	arr			10:01			16:43			08:51			15:43						09:01			15:43																		
Sanday	dep			10:08			16:50			08:58			15:50						09:08			15:50																		
Westray	arr		08:55									09:45							09:55																					
Westray	dep		09:02									09:52							10:00																					
Papa Westray	arr		09:04			15:45						09:54	10:45	16:45					10:02				16:45																	
Papa Westray	dep		09:11			15:52						10:01	10:52	16:52					10:09				16:52																	
Westray	arr					15:54								16:54									16:54																	
Westray	dep					16:01								17:01									17:01																	
North Ronaldsay	arr	07:52			11:07			17:47	07:52			11:02		17:47	07:52				13:52				17:47	17:57																
North Ronaldsay	dep	07:59			11:14			17:54	07:59			11:09		17:54	07:59				13:59				17:54	18:04																
Papa Westray	arr				11:24														14:09																					
Papa Westray	dep				11:31														14:16																					
Eday	arr	08:09													08:09																									
Eday	dep	08:16													08:16																									
Stronsay	arr						16:55						15:55									15:55																		
Stronsay	dep						17:02						16:02									16:02																		
Kirkwall	arr	08:26	09:26	10:21	11:46	16:16	17:11	18:11	08:16	09:11	10:16	11:26	16:11	17:16	18:11	08:26	09:21	10:24	14:31	15:12	16:11	17:16	18:11	18:21																
	Thursday								Friday								Saturday								Saturday Refit (26/2 and 5/3 2022)								Sunday							
	LM	701	708	709	717	710	711	707	701	718	709	719	710	711	707	720	721	722	723	724	722	723	724	725	726	727	725	726	727											
Kirkwall	dep	07:35	08:30	09:30	14:20	15:30	16:30	17:30	07:35	08:30	09:30	14:20	15:30	16:30	17:30	08:30	09:30	10:30	15:00	16:00	08:00	09:10	10:20	14:00	15:00	16:05	10:30	16:00	17:30											
Stronsay	arr		08:39							08:39																15:09														
Stronsay	dep		08:46							08:46																15:16														
Sanday	arr		08:51			15:43				08:51			15:43								09:51					15:21														
Sanday	dep		08:58			15:50				08:58			15:50								09:59					15:28														
Papa Westray	arr											14:35																10:45												
Papa Westray	dep											14:42																10:52												
North Ronaldsay	arr	07:52			14:37			17:47	07:52			14:52		17:47				10:47	15:17	16:17	08:17						11:02		17:47											
North Ronaldsay	dep	07:59			14:44			17:54	07:59			14:59		17:54				10:54	15:24	16:24	08:24						11:09		17:54											
Eday	arr																				08:34					16:15														
Eday	dep																				08:41					16:22														
North Ronaldsay	arr																									16:32														
North Ronaldsay	dep																									16:39														
Sanday	arr																							10:33					18:00											
Sanday	dep																							10:40					18:07											
Westray	arr			09:45							09:45						08:45						09:25																	
Westray	dep			09:52							09:52						08:52						09:32																	
Papa Westray	arr			09:54	14:54		16:45				09:54		16:45				08:54			16:34			09:34		14:15			16:15												
Papa Westray	dep			10:01	15:01		16:52				10:01		16:52			09:01			16:41		09:41		09:41		14:22			16:22												
Westray	arr						16:54						16:54											14:24				16:24												
Westray	dep						17:01						17:01											14:31				16:31												
Stronsay	arr					15:55							15:55												10:45				18:12											
Stronsay	dep					16:02							16:02													10:52			18:19											
Kirkwall	arr	08:16	09:11	10:16	15:16	16:11	17:16	18:11	08:16	09:11	10:16	15:16	16:11	17:16	18:11	09:16	10:11	11:11	15:41	16:56	08:51	09:56	11:01	14:46	15:41	16:56	11:26	16:46	18:28											

Monday am drop to Eday during school term only - bookings can be made on the Eday Monday morning flight, shared with North Ronaldsay, however this is subject to availability from 12:30 - 18:00 the day before departure.

Sunday - Sanday/Stronsay flight drop of/pick up on request. Bookings can be made on the Sanday or Stronsay flight, shared with North Ronaldsay, from 12:00 on Friday until 12:00 on Sunday.

- A School term only (5 Jan - 1 April and 19 April - 30 Jun and 16 August - 5 October 2022)
- B School holidays only (4 - 18 April and 1 July - 15 August and 6 - 21 October 2022)

Appendix 3.

Inter-Island Ferry Services

Summer 2022 Timetables

Page 938 – South Isles.

Page 939 – Graemsay and Hoy (Moaness).

Page 940 – Shapinsay.

Page 941 – Rousay, Egilsay and Wyre.

Page 942 – Outer North Isles.

Page 943 – Westray – Papa Westray Passenger Service.

Pages 944 to 945 – North Ronaldsay.

Page 946 – Special Sunday Excursions.

SOUTH ISLES RO-RO SERVICE

SUMMER TIMETABLE FROM 8 MAY UNTIL 25 SEPTEMBER 2022

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		
							1	2	3
Longhope dep	0625	0625	0625	0625	0625	0800	0830	0730	0830
Lyness dep		0650	0650	0650					
Flotta dep	0650	0710	0710	0710	0650	0830		0755B	
Lyness dep	0710				0710	0900	0900	0815	0900
Houton arr	0745	0745	0745	0745	0745	0935	0935	0850	0935
Houton dep	0800	0800	0800	0800	0800	0950	0945	0900	0945
Lyness arr							1020		1020
Lyness dep	0845				0845	1030		0945	
Flotta dep	0910	0845	0845	0845	0910	1055			
Lyness dep		0910	0910	0910					
Houton arr	0945	0945	0945	0945	0945			1020	
Houton dep	1015	1000	1015	1000	1015			1030	
Lyness dep	1100	1040	1100	1040	1100			1105	
Flotta arr								1125	
Flotta dep								1150	
Lyness arr								1210	
Houton arr	1135	1110	1135	1110	1135	1130			
Houton dep	1145	1120	1145	1120	1145				
Flotta dep		1200		1200					
Lyness dep	1230	1230	1230	1230	1230			1500	
Houton arr	1305	1305	1305	1305	1305			1535	
Houton dep	1315	1315	1315	1315	1315	1415		1545	
Flotta dep					1400				
Lyness dep	1400	1400	1400	1400	1425			1630	
Flotta dep	1425	1425	1425	1425		1500			
Houton arr	1500	1500	1500	1500	1500			1705	
Houton dep	1515	1515	1515	1515	1515			1715	
Flotta dep	1600	1600	1600	1600	1600			1750	
Lyness dep	1640	1640	1640	1640	1640	1530	1600	1815	1600
Houton arr	1715	1715	1715	1715	1715	1605	1635	1850	1635
Houton dep	1730	1730	1730	1730	1730	1615	1650	1900	1650
Lyness dep	1810	1810	1810	1810	1810	1700	1730	1935	1730
Flotta dep	1830A	1830A	1830A	1830A	1830A	1720A			
Longhope arr	1850	1850	1850	1850	1850	1740	1750	1955	1750

A - On Request. At the very latest (except in an emergency) bookings for these services must be made by 12 noon on the day of travel.

B - On Request. Bookings for this service must be made by 1400 on the day before travel.

ALL BOOKINGS MUST BE MADE AT LEAST 1 HOUR BEFORE DEPARTURE EXCEPT THOSE MARKED A & B.

NOTES

- All bookings (including foot passengers) must be made through the Houton Office. **Telephone: 01856 811397, Fax: 01856 811701.**
- Vehicles **must** be available for boarding **15 minutes** before departure, and passengers **5 minutes** before departure.
- No Show Charges** - All cancellations must be made by **1700 on the day before the intended date of travel (or by 1400 on a Saturday for Sunday and Monday travel)** or charges may be applied.
- For Conditions of Carriage of Passengers and Cargo see notices exhibited in the vessels, company premises and website.

The Sunday runs are effective as follows:

Sunday 1 – 08/05/22 to 05/06/22

Sunday 2 – 12/06/22 to 14/08/22

Sunday 3 – 21/08/22 to 25/09/22

For information on these services contact Ferry Services, Houton, Orphir. Telephone: 01856 811397, Fax: 01856 811701, Email: info@orkneyferries.co.uk

**GRAEMSAY AND HOY (MOANESS)
EFFECTIVE FROM 8 MAY UNTIL 25 SEPTEMBER 2022**

Our service from Stromness to Hoy/Graemsay is a **PASSENGER ONLY** service. Vehicles can be carried by prior arrangement to Graemsay on the advertised cargo sailings. All passengers are required to book.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Stromness dep	0730	0730	0730	0730	0730	0815C	
Hoy (Moaness) dep	0755	0755	0755	0755	0755		
Graemsay dep	0810	0810	0810	0810	0810	0845C	
Stromness dep	1000	1000	1000	1000	1000	0930	0930
Hoy (Moaness) dep	1030	1030	1030	1030	1030	1000	1000
Graemsay dep	1045	1045	1045	1045	1045	1015	1015
Stromness dep	1200A		1200A	1200A			
Graemsay dep	1230A		1230A	1230A			
Hoy (Moaness) dep	1240A		1240A	1240A			
Stromness dep	1600	1600	1600	1600	1600		
Graemsay dep	1615	1615	1615	1615	1615		
Hoy (Moaness) dep	1630	1630	1630	1630	1630		
Stromness dep	1800	1800	1800	1800	1800	1800	1800
Graemsay dep	1815	1815	1815	1815	1815	1815	1815
Hoy (Moaness) dep	1830	1830	1830	1830	1830	1830	1830
Stromness dep					2130B		
Graemsay dep					2145B		
Hoy (Moaness) dep					2200B		

ALL BOOKINGS MUST BE MADE AT LEAST 1 HOUR BEFORE DEPARTURE

- A** Cargo Sailings will have limitations on passenger numbers therefore booking is not guaranteed. These sailings may be delayed due to cargo operations.
- B** ON REQUEST must be booked through the Kirkwall Office by 1600hrs on the day of sailing.
- C** On REQUEST must be booked through the Kirkwall Office by 1600hrs on Friday.

Notes:

- All enquires must be made through the Kirkwall Office. Telephone: 01856 872044.
- Passengers are requested to be available for boarding **5 minutes** before departure.
- Monday cargo to be booked by **1600hrs** on previous Friday otherwise all cargo must be booked before **1600hrs** the day before sailing. Cargo must be delivered to Stromness Pier no later than **1100hrs** on the day of sailing.
- For Conditions of Carriage of Passengers and Cargo see notices exhibited in the vessels, company premises and website.
- No show charges** - All cancellations must be made by **1600hrs** Monday to Friday and **1400hrs** Saturday for Sunday and Monday Sailings or full charges may apply.

**For information on this service contact Ferry Services, Shore Street, Kirkwall.
Telephone: 01856 872044, Fax: 01856 872921, E-Mail: info@orkneyferries.co.uk**

Shapinsay Ro-Ro Service

Summer Timetable Effective From 8 May until 25 September 2022

	Monday	Tuesday	Wednesday	Thursda	Friday	Saturday	Sunday
Shapinsay dep	0730A	0730B	0730B	0730B	0730B		
Kirkwall dep	0815A	0815B	0815B	0815B	0815B		
Shapinsay dep	0900A	0900B	0900B	0900B	0900B	0900B	0900A*
Kirkwall dep	0945	0945	0945	0945	0945	0945	0945A
Shapinsay dep	1030	1030	1030	1030	1030	1030	1030A
Kirkwall dep	1130	1130	1130	1130	1130	1130	1130A
Shapinsay dep	1330	1330	1330	1330	1330	1330	1330A
Kirkwall dep	1415	1415	1415	1415	1415	1415	1415A
Shapinsay dep	1515	1515	1515	1515	1515	1515A	
Kirkwall dep	1600	1600	1600	1600	1600	1600A	
Shapinsay dep	1645	1645	1645	1645	1645	1645A	
Kirkwall dep	1730	1730	1730	1730	1730	1730A	
Shapinsay dep							1730A*
Kirkwall dep							1815A
Shapinsay dep						1900A	1900A
Kirkwall dep						1945A	1945A*

A Must be booked or cancelled before 1400hrs on Saturday.

B Must be booked or cancelled before 1600hrs the day before sailing.

All other bookings must be made at least one hour before departure except for those marked A & B.

* Slight alterations may be made to these sailings on a few Sundays in June, July and August to allow connections with the other ships – details will be advertised by separate notices.

Notes:

- All bookings (including foot passengers) must be made through the Kirkwall Office. Telephone 01856 872044.
- Vehicles **must** be available for boarding **15 minutes** before departure and passengers **5 minutes** before departure.
- For Conditions of Carriage of Passengers and Cargo see notices exhibited in the vessels, company premises and website.
- No show charges** - All cancellations must be made by **1600hrs** on the day before the intended date of travel, or by 1400 on Saturday for sailings marked A, or full charges may apply.

For information on this service contact Ferry Services, Shore Street, Kirkwall.
Telephone: 01856 872044, Fax: 01856 872921, E-Mail: info@orkneyferries.co.uk

ROUSAY, EGILSAY AND WYRE RO-RO SERVICE

SUMMER TIMETABLE EFFECTIVE FROM 8 MAY UNTIL 25 SEPTEMBER 2022

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Rousay dep	0650	0650	0650	0650	0650	0650	
Egilsay dep	0710	0710A	0710A	0710A	0710A	0710A	
Wyre dep	0730	0730A	0730A	0730A	0730A	0730A	
Rousay dep	0745	0745	0745	0745	0745	0745	
Tingwall dep	0820	0820	0820	0820	0820	0820	
Rousay dep	0855	0855	0855	0855	0855		
Egilsay dep	0920	0920	0920	0920	0920	0920	0935B
Wyre dep	0950	0950	0950	0950	0950	0950	0955B
Rousay dep	1005	1005	1005	1005	1005	1005	1010
Tingwall dep	1040	1040	1040	1040	1040	1040	1045
Rousay dep	1115	1115	1115	1115	1115	1115	1120
Tingwall dep	1150	1150	1240	1150	1150	1150	1155
Rousay arr	1215	1215	1305	1215	1215	1215	1220
Rousay dep	1315A	1315A		1315A	1315A	1315A	1315B
Egilsay dep	1335A	1335A		1335A	1335A	1335A	1335B
Wyre dep	1355A	1355A		1355A	1355A	1355A	1355B
Rousay dep	1410	1410	1410	1410	1410	1410	1410
Tingwall dep	1445	1445	1445	1445	1445	1445	1445
Rousay dep	1520	1520	1520	1520	1520	1520	1520
Wyre dep	1530	1530	1530	1530	1530	1530	1530
Tingwall dep	1605	1605	1605	1605	1605	1605	1605
Rousay dep	1635	1635	1635	1635	1635	1705B	1635
Egilsay dep	1655	1655	1655	1655	1655		1655B
Wyre dep	1715	1715	1715	1715	1715	1715B	1715B
Rousay dep	1730	1730	1730	1730	1730	1730	1730
Tingwall dep	1800	1800	1800	1800	1800	1800	1800
Rousay arr	1825	1825	1825	1825	1825	1825	1825
Rousay dep	1830B	1830B	1830B	1830B	1830B	1830B	
Wyre dep	1840B	1840B	1840B	1840B	1840B	1840B	
Egilsay dep	1900B	1900B	1900B	1900B	1900B	1900B	
Rousay arr	1915B	1915B	1915B	1915B	1915B	1915B	

A On request **TO and FROM** Egilsay and Wyre. Customers are requested to make advanced bookings by 1700 on the day before travel, except for travel on Monday which **must** be made by 0900 on Monday.

B On request **TO and FROM** Egilsay and Wyre. Customers are requested to make advanced bookings by 1430 on the day of travel, except for travel on Saturday or Sunday which **must** be made by 1115 on Saturday.

In the event of an urgent need for "on request" sailings outside of the above please contact the Tingwall Office during normal office hours.

ALL BOOKINGS MUST BE MADE AT LEAST ONE HOUR BEFORE DEPARTURE EXCEPT THOSE MARKED A & B.

NOTES

1. All bookings (including foot passengers) **MUST** be made through the Tingwall Office Telephone 01856 751360.
2. Vehicles **must** be available for boarding **15 Minutes** before departure and passengers **5 minutes** before departure times.
3. **No Show Charges** - All cancellations must be made by **1600hrs** (1115 on Saturday, for travel on Sunday's and Monday's) on the day before the intended date of travel or charges may be incurred.
4. For Conditions of Carriage of Passengers and Cargo see notices exhibited in the vessels, company premises and website.

**For information on these services contact Ferry Services, Tingwall, Evie.
Telephone 01856 751360, E-Mail: info@orkneyferries.co.uk**

Outer North Isles Ro-Ro Service
Effective from 8 May – 26 September 2022 Inclusive

Port	Sunday			Monday			Tuesday			Wednesday			Thursday			Friday			Saturday				
Kirkwall dep	0840A	0920A	0900A				0720B	0700B	0740B	0700B	0720B		0700B	0720B	0740B		0720B		0700B	0720B	0740B		
Sanday arr																					0905		
Sanday dep						0800A					0730B										0915		
Eday arr	0955								0855						0855						0815		
Eday dep	1005A								0905						0905						0830		
Stronsay arr	1040						0855			0840			0840								0905		
Stronsay dep						0815A	0910			0855			0855								0920		
Eday arr						0850				0930			0930				0730B						
Eday dep						0905A				0945B			0945				0805						
Sanday arr			1025						0925						0925								
Sanday dep									0935						0940								
Westray arr		1045						0825			0845			0845							0845		
Westray dep						0830A		0840			0900			0900			0845				0900		
Kirkwall arr						1020	0955	0925	1050	1005	1100	1100	1025	0855	1100	1025	1105	0935	1025	1100	1025	1040	
Kirkwall dep						1010	0940	1035		1300	1030	1040	1200	1010		1300							
Stronsay arr						1150						1220											
Stronsay dep	1740A					1200						1230											
Eday arr	1815												1125										
Eday dep	1825A													1135									
Sanday arr								1200						1155									
Sanday dep			1740A					1210						1205									
Eday arr								1230															
Eday dep								1240															
Westray arr							1105			1425					1425								
Westray dep		1800A					1115			1435					1435								
P. Westray arr																							
P. Westray dep																							
Kirkwall arr	1940	1925	1905			1335	1240	1355		1600		1405	1500	1330		1600							
Kirkwall dep	1950A	1935A	1915A			1600	1620	1640	1620		1640	1600	1620	1640	1600	1620	1500	1600	1700	1640	1600A	1620A	1640A
Eday arr			2030			1715						1715			1715								
Eday dep			2035A			1730						1730			1730								
Stronsay arr	2130					1805			1800			1805			1805						1740		
Stronsay dep						1815			1810			1815									1750A		
Sanday arr			2055					1805					1805			1625							1805
Sanday dep								1815					1815			1635							1815A
Eday arr																1655							
Eday dep																1700							
Sanday arr																							
Westray arr		2100					1745						1745			1745							1745
Westray dep							1755						1755			1755							1755A
Kirkwall arr						1955	1920	1940	1945	1715**		1955	1920	1940		1920	1815	1955	2000	1940	1955	1920	1940

A - All vehicle bookings must be booked before 1400hrs on Saturday B – All vehicle bookings must be booked before 1600hrs the day before sailing .

All other vehicle bookings must be made at least one hour before the departure from Kirkwall. Vehicles must be available for boarding **20 minutes** before departure, passengers **10 minutes** before departure.

For Conditions of Carriage of Passengers and Cargo see notices exhibited in the vessels, company premises and website.

Vehicles **must** be available for boarding **20 minutes** before departure, passengers **10 minutes** before departure.

No Show Charges – All cancellations must be made **at least 24 hours before the intended date of travel** or full charges may apply.

RO-RO TIMETABLE 8 MAY – 26 SEPT 2022 INCLUSIVE, excluding the following dates for special excursions, posters are on display advertising regattas and events: 19 June, 31 July, 06 & 07 August, 14 August & 22 August 2022.

A scheduled feeder service for passengers and light cargo will operate between Pierowall (Westray) and Papa Westray to connect with the above sailings (see overleaf). A private minibus service is also available on request between Rapness and Pierowall.

For information on these services contact Ferry Services, Shore Street, Kirkwall, Orkney, KW15 1LG. Telephone: 01856 872044, Fax: 01856 872921, E-Mail: info@orkneyferries.co.uk

Westray - Papa Westray Passenger Service
Summer Timetable effective from 8 May until 26 September 2022

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Pierowall dep	0700	0700	0730	0730	0730	0730	
Papa Westray arr	0725	0725	0755	0755	0755	0755	
Papa Westray dep	0730	0730	0800	0800	0800	0800	
Pierowall arr	0755	0755	0825	0825	0825	0825	
Pierowall dep	0845B	0800B	0915	0915	0915	0915	
Papa Westray arr	0905	0820	0940	0940	0940	0940	
Papa Westray dep	0910B	0825B	0945	0945	0945	0945	
Pierowall arr	0930	0850	1010	1010	1010	1010	
Pierowall dep	0945	0855	1205	1305			1115
Papa Westray arr	1010	0920	1230	1330			1140
Papa Westray dep	1015	0925	1235	1335			1145
Pierowall arr	1040	0950	1300	1400			1210
Pierowall dep	1135	1305	1355				1315
Papa Westray arr	1200	1330	1420				1340
Papa Westray dep	1205	1335	1425				1530
Pierowall arr	1230	1400	1450				1555
Pierowall dep	1545C	1455D	1545C	1545C	1500E	1625	1630
Papa Westray arr	1610	1515	1610	1610	1525	1650	1655
Papa Westray dep	1655	1520	1655	1655	1735	1655	1700
Pierowall arr	1720	1545	1720	1720	1800	1720	1725
Pierowall dep	1815	1550B	1815	1815	1855	1815	2130A
Papa Westray arr	1840	1610	1840	1840	1920	1840	2155
Papa Westray dep	1845	1615B	1845	1845	1925	1845	2200A
Pierowall arr	1910	1640	1910	1910	1950	1910	2225

- A. Are available **ON REQUEST** only (must be booked 24hrs in advance)
- B. Will not operate between 1 July to 16 August inclusive
- C. From 1 July to 16 August inclusive sailings will be replaced by
(dep Pierowall 1625 arr Papa Westray 1650)
- D. Additional sailings from 1 July to 16 August inclusive
- E. From 1 July to 16 August inclusive sailings will be replaced by
(dep Pierowall 1705 arr Papa Westray 1730)

ALL BOOKINGS (INCLUDING FOOT PASSENGERS) MUST BE MADE AT LEAST 1 HOUR BEFORE DEPARTURE EXCEPT OF THOSE MARKED A, B, C, D & E

Notes

All of these sailings with the exception of those marked **A/B/C/D/E** are scheduled and are timed to connect with the arrivals and departures of the ro-ro vessels at Rapness - normal fares will therefore apply. Any sailings outwith these times will be treated as hires and charged accordingly.

- All enquires to the Company's main office, Telephone 01856 872044
- Passengers must be available for boarding **10 minutes** before departure times.
- No Show Charges** - All cancellations must be made at least **24 hours** before the intended time of travel or full charges may apply.
- For Conditions of Carriage of Passengers and Cargo see notices exhibited in the vessels, company premises and website.

Tuesday 10 May 2022

Kirkwall	dep	1030
Papa Westray	arr	1220
Papa Westray	dep	1250
North Ronaldsay	arr	1405
North Ronaldsay	dep	1435
Kirkwall	arr	1715

Friday 13 May 2022

Kirkwall	dep	0800
North Ronaldsay	arr	1040
North Ronaldsay	dep	1110
Kirkwall	arr	1350

Tuesday 17 May 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 20 May 2022

Kirkwall	dep	0800
North Ronaldsay	arr	1040
North Ronaldsay	dep	1110
Kirkwall	arr	1350

Tuesday 24 May 2022

Kirkwall	dep	1030
Papa Westray	arr	1220
Papa Westray	dep	1250
North Ronaldsay	arr	1405
North Ronaldsay	dep	1435
Kirkwall	arr	1715

Friday 27 May 2022

Kirkwall	dep	0700
North Ronaldsay	arr	0940
North Ronaldsay	dep	1010
Kirkwall	arr	1250

Tuesday 31 May 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 03 June 2022

Kirkwall	dep	0700
North Ronaldsay	arr	0940
North Ronaldsay	dep	1010
Kirkwall	arr	1250

Tuesday 07 June 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 10 June 2022

Kirkwall	dep	0700
North Ronaldsay	arr	0940
North Ronaldsay	dep	1010
Kirkwall	arr	1240

Tuesday 14 June 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 17 June 2022

Kirkwall	dep	0700
North Ronaldsay	arr	0940
North Ronaldsay	dep	1010
Kirkwall	arr	1250

Tuesday 21 June 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 24 June 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

Tuesday 28 June 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 01 July 2022

Kirkwall	dep	0700
North Ronaldsay	arr	0940
North Ronaldsay	dep	1010
Kirkwall	arr	1250

Tuesday 05 July 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 08 July 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

Tuesday 12 July 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 15 July 2022

Kirkwall	dep	0630
North Ronaldsay	arr	0910
North Ronaldsay	dep	0940
Kirkwall	arr	1220

Tuesday 19 July 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 22 July 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

Tuesday 26 July 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 29 July 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150



Telephone: 01856 872044 Fax: 01856 872921 E-Mail: info@orkneyferries.co.uk
 For conditions of carriage of passengers and cargo see notices exhibited in vessels, offices and premises.
NORTH RONALDSAY SAILINGS SUMMER 2022

Tuesday 02 August 2022

Kirkwall	dep	1030
Papa Westray	arr	1220
Papa Westray	dep	1250
North Ronaldsay	arr	1405
North Ronaldsay	dep	1435
Kirkwall	arr	1715

Saturday 06 August 2022**

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

Tuesday 09 August 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 12 August 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

Tuesday 16 August 2022

Kirkwall	dep	1030
Papa Westray	arr	1220
Papa Westray	dep	1250
North Ronaldsay	arr	1405
North Ronaldsay	dep	1435
Kirkwall	arr	1715

Friday 19 August 2022

Kirkwall	dep	0900
North Ronaldsay	arr	1140
North Ronaldsay	dep	1210
Kirkwall	arr	1450

Tuesday 23 August 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 26 August 2022

Kirkwall	dep	0700
North Ronaldsay	arr	0940
North Ronaldsay	dep	1010
Kirkwall	arr	1250

Tuesday 30 August 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 02 September 2022

Kirkwall	dep	0800
North Ronaldsay	arr	1040
North Ronaldsay	dep	1110
Kirkwall	arr	1350

Tuesday 06 September 2022

Kirkwall	dep	1030
Papa Westray	arr	1220
Papa Westray	dep	1250
North Ronaldsay	arr	1405
North Ronaldsay	dep	1435
Kirkwall	arr	1715

Friday 09 September 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

Tuesday 13 September 2022

Kirkwall	dep	1030
Papa Westray	arr	1220
Papa Westray	dep	1250
North Ronaldsay	arr	1405
North Ronaldsay	dep	1435
Kirkwall	arr	1715

Friday 16 September 2022

Kirkwall	dep	0800
North Ronaldsay	arr	1040
North Ronaldsay	dep	1110
Kirkwall	arr	1350

Tuesday 20 September 2022

Kirkwall	dep	1030
North Ronaldsay	arr	1310
North Ronaldsay	dep	1340
Papa Westray	arr	1455
Papa Westray	dep	1525
Kirkwall	arr	1715

Friday 23 September 2022

Kirkwall	dep	0600
North Ronaldsay	arr	0840
North Ronaldsay	dep	0910
Kirkwall	arr	1150

**** Subject to change re: Sanday Show**

All North Ronaldsay and Papa Westray departure times are estimates and are subject to alteration due to cargo operations, weather and tide

All arrivals in Kirkwall subject to change due to cargo operations.

Sailings are all weather permitting and subject to confirmation the day before sailing.

<p>15 May 2022</p> <p>Kirkwall dep 0920 Westray arr 1045 dep 1055 Sanday arr 1145 dep 1155 Eday arr 1215 dep 1620 Sanday arr 1640 dep 1650 Westray arr 1740 dep 1800 Kirkwall arr 1925 dep 1935 Westray arr 2100</p>	<p>22 May 2022</p> <p>Kirkwall dep 0840 Eday arr 0955 dep 1005 Stronsay arr 1040 dep 1050 North Ronaldsay arr 1220 dep 1550 Stronsay arr 1720 dep 1740 Eday arr 1815 dep 1825 Kirkwall arr 1940 dep 1950 Stronsay arr 2130</p>	<p>29 May 2022</p> <p>Kirkwall dep 0900 Sanday arr 1025 dep 1035 Papa Westray arr 1130 dep 1140 Pierowall arr 1205 dep 1550 Papa Westray arr 1615 dep 1625 Sanday arr 1720 dep 1740 Kirkwall arr 1905 dep 1915 Eday arr 2030 dep 2035 Sanday arr 2055</p>	<p>05 June 2022</p> <p>Kirkwall dep 0920 Westray arr 1045 dep 1055 North Ronaldsay arr 1215 dep 1620 Westray arr 1740 dep 1800 Kirkwall arr 1925 dep 1935 Westray arr 2100</p>
<p>12 June 2022</p> <p>Kirkwall dep 0840 Eday arr 0955 dep 1005 Stronsay arr 1040 dep 1050 Westray arr 1210 dep 1600 Stronsay arr 1720 dep 1740 Eday arr 1815 dep 1825 Kirkwall arr 1940 dep 1950 Stronsay arr 2130</p>	<p>26 June 2022</p> <p>Kirkwall dep 0920 Westray arr 1045 dep 1055 Stronsay arr 1215 dep 1620 Westray arr 1740 dep 1800 Kirkwall arr 1925 dep 1935 Westray arr 2100</p>	<p>03 July 2022</p> <p>Kirkwall dep 0900 Sanday arr 1025 dep 1035 North Ronaldsay arr 1155 dep 1600 Sanday arr 1720 dep 1740 Kirkwall arr 1905 dep 1915 Eday arr 2030 dep 2035 Sanday arr 2055</p>	<p>10 July 2022</p> <p>Kirkwall dep 0840 Eday arr 0955 dep 1005 Stronsay arr 1040 dep 1050 Sanday arr 1125 dep 1645 Stronsay arr 1720 dep 1740 Eday arr 1815 dep 1825 Kirkwall arr 1940 dep 1950 Stronsay arr 2130</p>
<p>17 July 2022</p> <p>Kirkwall dep 0900 Sanday arr 1025 dep 1035 North Ronaldsay arr 1155 dep 1600 Sanday arr 1720 dep 1740 Kirkwall arr 1905 Eday arr 2030 dep 2035 Sanday arr 2055</p>	<p>24 July 2022</p> <p>Kirkwall dep 0840 Eday arr 0955 dep 1005 Stronsay arr 1040 dep 1050 Papa Westray arr 1225 dep 1235 Pierowall arr 1300 dep 1510 Papa Westray arr 1535 dep 1545 Stronsay arr 1720 dep 1740 Eday arr 1815 dep 1825 Kirkwall arr 1940 dep 1950 Stronsay arr 2130</p>	<p>31 July 2022</p> <p>Kirkwall dep 0920 Westray arr 1045 dep 1055 North Ronaldsay arr 1215 dep 1620 Westray arr 1740 dep 1800 Kirkwall arr 1925 dep 1935 Westray arr 2100</p>	<p>07 August 2022</p> <p>Kirkwall dep 0900 Sanday arr 1025 dep 1035 Eday arr 1055 dep 1105 Westray arr 1200 dep 1550 Eday arr 1650 dep 1700 Sanday arr 1720 dep 1740 Kirkwall arr 1905 dep 1915 Eday arr 2030 dep 2035 Sanday arr 2055</p>
<p>14 August 2022</p> <p>Kirkwall dep 0840 Eday arr 0955 dep 1005 Stronsay arr 1040 dep 1050 North Ronaldsay arr 1220 dep 1550 Stronsay arr 1720 dep 1740 Eday arr 1815 dep 1825 Kirkwall arr 1940 dep 1950 Stronsay arr 2130</p>	<p>21 August 2022</p> <p>Kirkwall dep 0900 Sanday arr 1025 dep 1035 Eday arr 1055 dep 1105 Papa Westray arr 1220 dep 1230 Pierowall arr 1255 dep 1500 Papa Westray arr 1525 dep 1535 Eday arr 1650 dep 1700 Sanday arr 1720 dep 1740 Kirkwall arr 1905 dep 1915 Eday arr 2030 dep 2035 Sanday arr 2055</p>	<p>28 August 2022</p> <p>Kirkwall dep 0900 Sanday arr 1025 dep 1035 Stronsay arr 1110 dep 1120 Eday arr 1155 dep 1600 Stronsay arr 1635 dep 1645 Sanday arr 1720 dep 1740 Kirkwall arr 1905 dep 1915 Eday arr 2030 dep 2035 Sanday arr 2055</p>	

Minute

Harbour Authority Sub-committee

Tuesday, 26 October 2021, 14:00.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham L Sinclair, Andrew Drever, Robin W Crichton, Owen Tierney and Heather N Woodbridge.

Clerk

- Angela Kingston, Committees Officer.

In Attendance

- Gareth Waterson, Interim Executive Director of Finance, Regulatory, Marine and Transportation Services.
- James Buck, Head of Marine Services and Transportation and Harbour Master.
- Colin Kemp, Interim Head of Finance.
- Paul Olvhoj, Business Development Manager.
- Karen Bevilacqua, Solicitor.

Observing

- Shonagh Merriman, Interim Corporate Finance Senior Manager.

Apology

- Councillor David Dawson.

Not Present

- Councillor Magnus O Thomson.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Graham L Sinclair.

1. Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, the Sub-committee:

Noted:

1.1. The revenue financial summary statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 30 September 2021, attached as Annex 1 to the report by the Head of Finance, which indicated a budget deficit position of £110,500.

1.2. The revenue financial detail by Service Area statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 30 September 2021, attached as Annex 2 to the report by the Head of Finance.

The Sub-committee scrutinised:

1.3. The explanations given and actions proposed, in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by the Head of Finance, and obtained assurance that action was being taken with regard to significant budget variances.

2. Miscellaneous Piers and Harbours and Scapa Flow Oil Port

Minor Capital Improvement Programmes – Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, the Sub-committee:

Noted:

2.1. The summary position of expenditure incurred, as at 30 September 2021, against the approved Miscellaneous Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes for 2021/22, as detailed in section 4 of the report by the Head of Finance.

The Sub-committee scrutinised:

2.2. The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance with regard to significant budget variances and progress being made with delivery of the approved Miscellaneous Piers and Harbours and the Scapa Flow Oil Port minor capital improvement programmes.

3. Miscellaneous Piers and Harbours

Revenue Maintenance Programme – Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, the Sub-committee:

Noted:

3.1. The summary position of expenditure incurred, as at 30 September 2021, against the approved Miscellaneous Piers and Harbours revenue maintenance programme for 2021/22, as detailed in section 5.1 of the report by the Head of Finance.

The Sub-committee scrutinised:

3.2. The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance with regard to significant budget variances and progress being made with delivery of the approved Miscellaneous Piers and Harbours revenue maintenance programme.

4. Harbour Authority – Annual Performance Report

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Business Development Manager, the Sub-committee:

Scrutinised the Annual Performance Report, attached as Appendix 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, and obtained assurance with regard to the performance of the Harbour Authority for the operating period 1 April 2020 to 31 March 2021.

Councillor Owen Tierney joined the meeting during discussion of this item.

5. Harbour Authority Governance – Role of Duty Holder

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Head of Marine Services and Transportation and Harbour Master, the Sub-committee:

Noted:

5.1. The requirement, under the Port Marine Safety Code, to have an identified and designated Duty Holder for the Harbour Authority, which was currently the Harbour Authority Sub-committee.

5.2. That, at 00:01 on polling day, all elected members demitted office, effectively removing the mandated Duty Holder from the Harbour Authority structure, until such time as members were appointed to the Harbour Authority Sub-committee, normally in early June.

5.3. Options for the provision of Duty Holder responsibility, as detailed in section 4 of the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, with the preferred option being to induct additional permanent Duty Holders from the Senior Management Team in order to provide continuity during local government election periods.

The Sub-committee resolved to **recommend to the Policy and Resources Committee:**

5.4. That the Chief Executive be authorised to nominate members of the Senior Management Team to act as additional permanent Duty Holders for the Harbour Authority to ensure continuity during local government election periods.

6. Conclusion of Meeting

At 14:54 the Chair declared the meeting concluded.

Signed: Graham L Sinclair.