

Minute

General Meeting of the Council

Tuesday, 30 April 2024, 10:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham A Bevan, Stephen G Clackson, Alexander G Cowie, David Dawson, P Lindsay Hall, Steven B Heddle, Rachael A King, W Leslie Manson, James R Moar, Janette A Park, Raymond S Peace, John A R Scott, Gwenda M Shearer, Gillian Skuse, Jean E Stevenson, Ivan A Taylor, Owen Tierney, Duncan A Tullock and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillors Kristopher D Leask and Mellissa-Louise Thomson.

Clerk

- Gavin Mitchell, Head of Legal and Governance.

In Attendance

- Oliver D Reid, Chief Executive.
- Stephen Brown, Chief Officer, Orkney Health and Social Care Partnership.
- Karen Greaves, Corporate Director for Strategy, Performance and Business Solutions.
- Hayley Green, Corporate Director for Neighbourhood Services and Infrastructure.
- James Wylie, Corporate Director for Education, Leisure and Housing.
- Erik Knight, Head of Finance.
- Hazel Flett, Service Manager (Governance).

Observing

- Kirsty Groundwater, Communications Team Leader.
- Maya Tams-Gray, Committees Officer.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Graham A Bevan, Convener.

1. General Meeting of the Council

Minute of Meeting held on 11 March 2024

On the motion of Councillor Graham A Bevan, seconded by Councillor Heather N Woodbridge, the Council resolved to approve the Minute of the General Meeting of the Council held on 11 March 2024 as a true record.

2. Planning Committee

Minute of Meeting held on 20 March 2024

On the motion of Councillor Owen Tierney, seconded by Councillor Kristopher D Leask, the Council resolved to approve the Minute of the Meeting of the Planning Committee held on 20 March 2024 as a true record.

3. Licensing Committee

Minute of Meeting held on 21 March 2024

On the motion of Councillor Duncan A Tullock, seconded by Councillor Kristopher D Leask, the Council resolved to approve the Minute of the Meeting of the Licensing Committee held on 21 March 2024 as a true record.

4. Development and Infrastructure Committee

Minute of Meeting held on 26 March 2024

On the motion of Councillor David Dawson, seconded by Councillor Gillian Skuse, the Council resolved to approve the Minute of the Meeting of the Development and Infrastructure Committee held on 26 March 2024 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Development and Infrastructure Committee held on 26 March 2024.

5. Education, Leisure and Housing Committee

Minute of Meeting held on 27 March 2024

On the motion of Councillor Gwenda M Shearer, seconded by Councillor Jean E Stevenson, the Council resolved to approve the Minute of the Meeting of the Education, Leisure and Housing Committee held on 27 March 2024 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Education, Leisure and Housing Committee held on 27 March 2024.

6. Monitoring and Audit Committee

Minute of Meeting held on 28 March 2024

On the motion of Councillor P Lindsay Hall, seconded by Councillor Gillian Skuse, the Council resolved to approve the Minute of the Meeting of the Monitoring and Audit Committee held on 28 March 2024 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Monitoring and Audit Committee held on 28 March 2024.

7. Policy and Resources Committee

Minute of Meeting held on 16 April 2024

On the motion of Councillor Heather N Woodbridge, seconded by Councillor Alexander G Cowie, the Council resolved to approve the Minute of the Meeting of the Policy and Resources Committee held on 16 April 2024 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Policy and Resources Committee held on 16 April 2024, subject to the following item of amendment:

UK Government Long-Term Plan for Towns Levelling Up Award

Councillor Steven B Heddle referred to the recommendations of the Policy and Resources Committee regarding the UK Government's Long-Term Plan for Towns Levelling Up award and, seconded by Councillor Duncan A Tullock, the Council:

Resolved that, in order to provide clarity as to how the recommendation should be progressed, paragraph 2.2 of the Minute of the Meeting of the Policy and Resources Committee held on 16 April 2024 be amended to read as follows:

- That the Chief Executive should present an appropriate structure and appointments for the proposed Orkney Towns Board, including selection and appointment of an independent Chair in line with UK Government guidelines, considering these in consultation with all 21 Elected Members and the local MP, and report back to a Special General Meeting of the Council, in a timescale to meet the deadline of 1 June 2024 for establishment of the Orkney Towns Board.

8. Community Development Fund Sub-committee

Minute of Meeting held on 28 March 2024

On the motion of Councillor Graham A Bevan, seconded by Councillor Heather N Woodbridge, the Council resolved to approve the Minute of the Meeting of the Community Development Fund Sub-committee held on 28 March 2024, attached as Appendix 1 to this Minute, as a true record.

9. Conclusion of Meeting

At 10:38 the Convener declared the meeting concluded.

Signed: Graham A Bevan.

Minute

Community Development Fund Sub-committee

Thursday, 28 March 2024, 12 noon.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham A Bevan, David Dawson, Kristopher D Leask, W Leslie Manson, Gillian Skuse, Jean E Stevenson and Heather N Woodbridge.

Clerk

- Hazel Flett, Service Manager (Governance).

In Attendance

- Gareth Waterson, Corporate Director for Enterprise and Sustainable Regeneration.
- Sweyn Johnston, Head of Enterprise and Economic Growth.
- Erik Knight, Head of Finance.
- Stuart Bevan, Solicitor.
- Gavin Barr, Team Manager (Economic Development).
- Annabel Bews, Economic Development Officer.
- Carol Coleman, Economic Development Officer.

Apology

- Councillor Gwenda M Shearer.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Graham A Bevan, Convener.

1. Application Number 0/5/8/87

Birsay Heritage Trust – Construction and Installation of Toilet Block at HMS Tern

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from Carol Coleman, Economic Development Officer, the Sub-committee:

Noted:

1.1. That, on 22 February 2024, the Community Development Fund Sub-committee resolved that a grant amounting to 46% of total eligible costs, up to a maximum sum of £25,000, to be met from the Community Development Fund, be offered to Birsay Heritage Trust towards construction and installation of an accessible toilet block, with septic tank and water supply, at HMS Tern, subject to conditions.

1.2. That the percentage calculation outlined above included ineligible project costs, namely the professional fees amounting to £5,000, which had already been incurred by Birsay Heritage Trust.

1.3. The proposal that, as the sum of £25,000 was required to complete the funding package, a grant of 50% of total eligible costs be offered to Birsay Heritage Trust, on the same terms and conditions as agreed on 22 February 2024.

The Sub-committee **suspended Standing Orders** and thereafter resolved, in terms of delegated powers:

1.4. That the offer of grant to Birsay Heritage Trust towards the construction and installation of an accessible toilet block with septic tank and water supply at HMS Tern be amended to 50% of total eligible costs, up to a maximum sum of £25,000, to be met from the Community Development Fund, and on the same terms and conditions as determined by the Community Development Fund Sub-committee on 22 February 2024.

2. Application Number 0/5/8/92

Rockworks Community Sports Trust – Upgrade of Community Sports Facility

Councillor Gillian Skuse declared that she had a connection to the matters being considered in this item, in that she had expressed support for the project, however, after taking advice, as the matter did not relate to a quasi-judicial or regulatory matter, she considered that her connection did not amount to an interest and therefore remained present for the duration of this item.

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from Annabel Bews, Economic Development Officer, the Sub-committee:

Noted:

2.1. That Rockworks Community Sports Trust had applied for assistance from the Community Development Fund towards the overhaul and upgrade of the Rockworks Community Playing Fields, for use by the Holm community and beyond, at a total estimated eligible cost of £52,170.

2.2. That Rockworks Community Sports Trust had applied for match funding amounting to £36,085 from the Crown Estate Community Led Local Development Fund, Scottish Sea Farms and Scottish Football Association towards the project.

2.3. That messages of support had been received from the undernoted groups and individuals:

- Liam McArthur MSP.
- Orkney Island Games 2025.
- East United Football Club.
- East Mainland Young Farmers.
- Councillor Gillian Skuse.
- Holm Community Association.
- UHI Orkney.
- Alfred Flett Limited.
- Orkney Rugby Football Club.
- Orkney Football Club.
- Orkney Football Academy.
- Councillor Raymie Peace.
- Holm Football Club.
- Holm Community Council.
- Various members of the local community.

The Sub-committee resolved, in terms of delegated powers:

2.4. That a grant amounting to 30.83% of total eligible costs, up to a maximum sum of £16,085, to be met from the Community Development Fund, be offered to Rockworks Community Sports Trust towards the overhaul and upgrade of the Rockworks sports pitch, subject to:

- Confirmation of the subsidy control position to the satisfaction of the Corporate Director for Enterprise and Sustainable Regeneration.
- Confirmation of a full funding package.

2.5. That powers be delegated to the Corporate Director for Enterprise and Sustainable Regeneration, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 2.4 above, on receipt of invoices, if required in order to assist cash flow requirements of Rockworks Community Sports Trust.

2.6. That powers be delegated to the Corporate Director for Enterprise and Sustainable Regeneration, in consultation with the Head of Legal and Governance, to determine whether appropriate security could be put in place and, if so, to conclude an Agreement, on the Council's standard terms and conditions, with Rockworks Community Sports Trust in respect of the funding, detailed at paragraphs 2.4 and 2.5 above.

3. Conclusion of Meeting

At 12:07 the Convener declared the meeting concluded.

Signed: Graham A Bevan.