

**Stephen Brown (Chief Officer)**

Orkney Health and Social Care Partnership

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Agenda Item: 11

## **Integration Joint Board**

**Date of Meeting: 6 November 2024.**

**Subject: Performance and Audit Committee.**

### **1. Purpose**

1.1. To make appointments to the Performance and Audit Committee.

### **2. Recommendations**

The Integration Joint Board is invited to note:

2.1. That, following approval of updated Terms of Reference in respect of the Performance and Audit Committee, membership has increased from seven to eight members.

2.2. Existing membership of the Performance and Audit Committee as set out in section 4.6 of this report.

**It is recommended:**

2.3. That the four other members be appointed to the Performance and Audit Committee.

2.4. That, once membership has been confirmed, a Vice Chair be appointed.

2.5. That the Terms of Reference be updated to include the procedure for appointing a Vice Chair.

### **3. Background**

3.1. At the meeting of the Integration Joint Board held on 24 April 2024, when presenting the unapproved Minute of the Meeting of the Performance and Audit Committee held on 13 March 2024, the Chair of the Performance and Audit Committee, Joanna Kenny, asked whether the Board would consider increasing membership of that Committee. It was suggested that an additional non-voting member could enhance oversight and scrutiny.

3.2. On 4 September 2024, when reviewing the Terms of Reference of its sub-committees, the Integration Joint Board agreed that the Performance and Audit Committee be expanded to include an additional member to bring the membership up to eight.

3.3. A request was issued on 25 September 2024 seeking expressions of interest from non-voting members of the Board.

3.4. The Performance and Audit Committee currently meets four times per annum, in March, June, September and December. The meetings are held in the Council Chamber, commencing at 10:00, and generally last approximately one hour.

## 4. Membership

4.1. Membership of the Performance and Audit Committee comprises eight members of the Integration Joint Board. Four will be voting members of the Integration Joint Board, two drawn from the NHS Orkney (NHSO) membership and two drawn from Orkney Islands Council (OIC) membership.

4.2. The Chair and Vice Chair of the Integration Joint Board are not eligible to be members of the Performance and Audit Committee.

4.3. The remaining four places are open to any member of the Integration Joint Board, who are appointed through a process of expressions of interest.

4.4. Accordingly, the following members would be entitled to serve on the Performance and Audit Committee:

Chief Officer of the IJB.	Stephen Brown
Chief Social Work Officer.	Darren Morrow.
Chief Finance Officer of the IJB – Proper Officer appointed under s95.	Taiye Sanwo (Interim).
Registered Medical Practitioner who is a GP.	Dr Kirsty Cole.
Registered Medical Practitioner who is not a GP.	Dr Louise Wilson.
Registered Nurse.	Sam Thomas.
Staff Representatives.	Ryan McLaughlin – Employee Director (NHS Orkney). Danny Oliver – Unison (Orkney Islands Council).
Third Sector Representative.	Morven Brooks – VAO.
Unpaid Carer Representative.	Currently vacant.
Service User Representative.	Janice Annal.

Housing Representative.	Frances Troup – Head of Community Learning, Leisure and Housing, Orkney Islands Council.
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4.5. It is not considered best practice for the Chief Officer and the Chief Finance Officer to be members of the Performance and Audit Committee.

4.6. Existing membership of the Performance and Audit Committee is as follows:

NHSO.	<ul style="list-style-type: none"> <li>• Rona Gold.</li> <li>• Joanna Kenny (Chair).</li> </ul>
OIC.	<ul style="list-style-type: none"> <li>• Councillor Lindsay Hall.</li> <li>• Councillor Jean Stevenson.</li> </ul>
Other Members.	<ul style="list-style-type: none"> <li>• Vacancy (was previously Jim Love, Carer Representative).</li> <li>• Ryan McLaughlin – Staff Side Representative, NHS Orkney.</li> <li>• Sam Thomas – Registered Nurse.</li> </ul>

4.7. The Integration Joint Board is requested to appoint four additional members to the Performance and Audit Committee from those listed in section 4.4 above, bearing in mind the advice given in section 4.5 and the existing membership listed at section 4.6.

4.8. Once membership has been confirmed, the Integration Joint Board is requested to appoint a Vice Chair.

4.9. The Chair of the Performance and Audit Committee must be a voting member drawn from the partner agency not currently holding the Chair of the Integration Joint Board.

4.10. As is standard practice, the Vice Chair would normally Chair a meeting, should the Chair be unable to attend. The Terms of Reference does not currently set out the procedure for the appointment of a Vice Chair. The Integration Joint Board may therefore wish to consider appointing one of the non-voting members as the Vice Chair, to avoid breaching constitutional arrangements. If agreed, the Terms of Reference will be updated accordingly.

## 5. Contribution to quality

Please indicate which of the Orkney Community Plan 2023 to 2030 values are supported in this report adding Yes or No to the relevant area(s):

<b>Resilience:</b> To support and promote our strong communities.	Yes.
<b>Enterprise:</b> To tackle crosscutting issues such as digital connectivity, transport, housing and fuel poverty.	Yes.
<b>Equality:</b> To encourage services to provide equal opportunities for everyone.	No.
<b>Fairness:</b> To make sure socio-economic and social factors are balanced.	No.
<b>Innovation:</b> To overcome issues more effectively through partnership working.	Yes.
<b>Leadership:</b> To involve partners such as community councils, community groups, voluntary groups and individuals in the process.	Yes.
<b>Sustainability:</b> To make sure economic and environmental factors are balanced.	No.

## 6. Resource and financial implications

6.1. There are no resource or financial implications directly arising as a result of this report.

## 7. Risk and equality implications

7.1. There are no risk or equality implications directly arising as a result of this report.

7.2. The Public Bodies (Joint Working) (Scotland) Order 2014 sets out the requirements regarding membership of an Integration Joint Board and its Committees.

7.3. Regular review of the Terms of Reference of the Integration Joint Board's Sub-committees helps in ensuring that governance structures remain robust and continue to function as expected.

## 8. Direction required

Please indicate if this report requires a direction to be passed to:

NHS Orkney.	No.
Orkney Islands Council.	No.

## 9. Escalation required

Please indicate if this report requires escalated to:

NHS Orkney.	No.
Orkney Islands Council.	No.

## **10. Authors and contact information**

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