

Notice of Meeting and Agenda

Policy and Resources Committee

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Tuesday, 25 September 2018.**

Time: **10:30.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Alistair Buchan,
Chief Executive.

Contact

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: hazel.flett@orkney.gov.uk

Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at www.orkney.gov.uk

Audio Recording Notice

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publically available following the meeting and available for listening for 12 months thereafter. The Council will comply with its statutory obligations under Data Protection legislation.

Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Committee is asked to consider whether the public should be excluded from the meeting for Items 25 to 30, as consideration of the business may involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Revenue Expenditure Outturn:

4.1. Policy and Resources – report by Head of Finance **attached**.

4.2. Summary – report by Head of Finance **attached**.

5. Revenue Expenditure Monitoring:

5.1. Policy and Resources – joint report by Chief Executive, Executive Director of Corporate Services, Executive Director of Development and Infrastructure and Head of Finance **attached**.

5.2. Summary – report by Head of Finance **attached**.

6. Capital Expenditure Outturn – report by Head of Finance **attached**.

7. Capital Slippage and Acceleration – report by Head of Finance **attached**.

8. Treasury Management – Annual Report – report by Head of Finance **attached**.

9. Orkney Community Plan – joint report by Chief Executive and Executive Director of Corporate Services **attached**.

10. Political Engagement Strategy – report by Chief Executive **attached**.

11. Islands Deal – joint report by Chief Executive and Executive Director of Development and Infrastructure **attached**.

12. Orkney Islands Marine Planning Partnership – report by Executive Director of Development and Infrastructure **to follow**.
13. Orkney Islands Local Marine Asset Management and Local Governance Pilot Scheme – report by Chief Executive **attached**.
14. Audio-casting – Review – report by Chief Executive **attached**.
15. National Audit Report – The National Fraud Initiative in Scotland – report by Head of Finance **attached**.
16. Procurement – Annual Report – report by Executive Director of Corporate Services **attached**.
17. Business Continuity Management Policy – report by Executive Director of Corporate Services **attached**.
18. Fairer Scotland Duty – report by Executive Director of Corporate Services **attached**.
19. Equality Outcomes – report by Executive Director of Corporate Services **attached**.
20. Corporate Charging – joint report by Executive Director of Development and Infrastructure, Executive Director of Education, Leisure and Housing and Head of Finance **attached**.
21. Investments Sub-committee – Draft Minute of Meeting held on 29 August 2018 **attached**.
22. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 30 August 2018 **attached**.
23. Police and Fire Sub-committee – Draft Minute of Meeting held on 4 September 2018 **attached**.
24. Stromness Multi-Modal Low Carbon Transport and Active Travel Hub – Stage 2 Capital Project Appraisal – report by Executive Director of Development and Infrastructure **attached**.
25. Provision of Towage Assets – report by Executive Director of Development and Infrastructure **attached**.

Not for publication by virtue of paragraphs 6, 8 and 10 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

26. Private Wire Network – Stage 1 Capital Project Appraisal – report by Executive Director of Development and Infrastructure **attached**.

Not for publication by virtue of paragraphs 8 and 10 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

27. School and Public Bus Contract – joint report by Executive Director of Development and Infrastructure and Executive Director of Education, Leisure and Housing **to follow**.

Not for publication by virtue of paragraph 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

28. Asset Management Sub-committee – Draft Minute of Meeting held on 6 September 2018 **attached**.

Not for publication by virtue of paragraphs 2, 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

29. Strategic Projects – Resources – joint report by Chief Executive and Executive Director of Development and Infrastructure **to follow**.

Not for publication by virtue of paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

30. Staff Appeals Sub-committee:

- 30.1 Draft Minute of Meeting held on 21 June 2018 **attached**.

Not for publication by virtue of paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

- 30.2 Draft Minute of Meeting held on 6 September 2018 **attached**.

Not for publication by virtue of paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 2. Information relating to any particular occupier or former occupier of, or applicant for, accommodation provided by or at the expense of the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- Paragraph 10. The identity of the authority (as well as of any other person, by virtue of paragraph 6 above) as the person offering any particular tender for a contract for the supply of goods or services.