

# Notice of Meeting and Agenda

## Education, Leisure and Housing Committee

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Wednesday, 6 February 2019.

Time: 10:30.



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Alistair Buchan,**  
**Chief Executive.**

### Contact

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### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at [www.orkney.gov.uk](http://www.orkney.gov.uk)

### Audio Recording Notice

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publically available following the meeting and available for listening for 12 months thereafter. The Council will comply with its statutory obligations under Data Protection legislation.

## Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Committee is asked to consider whether the public should be excluded from the meeting for Item 17 and Appendices 2 and 4 of Item 9, as consideration of the business may involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Revenue Expenditure Monitoring – joint report by Executive Director of Education, Leisure and Housing, Executive Director of Corporate Services and Head of Finance **attached**.

5. Housing Revenue Account – Revenue Repairs and Maintenance Programme – Expenditure Monitoring – joint report by Executive Director of Education, Leisure and Housing and Head of Finance **attached**.

6. Housing Revenue Account – Draft Budget – joint report by Executive Director of Education, Leisure and Housing and Head of Finance **attached**.

7. Council House Rents – report by Executive Director of Education, Leisure and Housing **attached**.

8. Housing Revenue Account – Revenue Repairs and Maintenance Programme – joint report by Executive Director of Education, Leisure and Housing and Head of Finance **attached**.

9. Sheltered Housing Service – report by Executive Director of Education, Leisure and Housing **attached**.

**\*Appendices 2 and 4 - Not for publication by virtue of paragraphs 1, 2 and 12 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

10. Empty Homes Strategy – report by Executive Director of Education, Leisure and Housing **attached**.

11. Housing Services – Performance Monitoring – report by Executive Director of Education, Leisure and Housing **attached**.

12. Scottish National Standards for Information and Advice Providers – report by Executive Director of Education, Leisure and Housing **attached**.
13. College Management Council Sub-committee – Draft Minute of Meeting held on 21 January 2019 **attached**.
14. Collections Development Policy – report by Executive Director of Education, Leisure and Housing **attached**.
15. Support for Learning – Review – report by Executive Director of Education, Leisure and Housing **attached**.
16. Early Learning and Childcare – Policy Update – report by Executive Director of Education, Leisure and Housing **attached**.
17. Early Learning and Childcare – Proposed Establishment of Additional Posts – report by Executive Director of Education, Leisure and Housing **attached**.

**Not for publication by virtue of paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 2. Information relating to any particular occupier or former occupier of, or applicant for, accommodation provided by or at the expense of the authority.
- Paragraph 12. Any instructions to counsel and any opinion of counsel (whether or not in connection with any proceedings) and any advice received, information obtained or action to be taken in connection with:
- (a) any legal proceedings by or against the authority, or
  - (b) the determination of any matter affecting the authority, (whether in either case, proceedings have been commenced or are in contemplation).