

# **Notice of Meeting and Agenda**

## **Policy and Resources Committee**

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Tuesday, 19 June 2018.**

Time: **10:30.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Alistair Buchan,**

**Chief Executive.**

### **Contact**

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: [hazel.flett@orkney.gov.uk](mailto:hazel.flett@orkney.gov.uk)

### **Further Information**

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at [www.orkney.gov.uk](http://www.orkney.gov.uk)

### **Audio Recording Notice**

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publically available following the meeting and available for listening for 12 months thereafter. The Council will comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002.

## Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Committee is asked to consider whether the public should be excluded from the meeting for Items 17 to 22, as consideration of the business may involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Performance Monitoring:

4.1. Chief Executive's Service – report by Chief Executive **attached**.

4.2. Corporate Services – report by Executive Director of Corporate Services **attached**.

4.3. Council Delivery Plan 2015 to 2018 – joint report by Chief Executive and Executive Director of Corporate Services **attached**.

5. Council Delivery Plan 2018 to 2023 – report by Chief Executive **attached**.

6. Corporate Risk Register – report by Executive Director of Corporate Services **attached**.

7. Health and Safety Policy – report by Executive Director of Corporate Services **attached**.

8. Locality Plan 2018 to 2021 for Non-Linked Isles – joint report by Chief Executive and Executive Director of Corporate Services **attached**.

9. Orkney Public Consultation Group – report by Executive Director of Corporate Services **attached**.

10. Participation Requests and Community Asset Transfer Requests – report by Executive Director of Corporate Services **attached**.

11. Method of Voting at Meetings – report by Chief Executive **attached**.

12. National Fraud Initiative – report by Head of Finance **attached**.
13. National Audit Report – Challenges and Performance 2018 – report by Executive Director of Corporate Services **attached**.
14. School Meals Service to Pre-School and Nursery Children – joint report by Executive Director of Corporate Services and Executive Director of Education, Leisure and Housing **attached**.
15. Police and Fire Sub-committee – Draft Minute of Meeting held on 29 May 2018 **attached**.
16. Pension Fund Sub-committee – Draft Minute of Meeting held on 23 May 2018 **attached**.
17. Investments Sub-committee – Draft Minute of Meeting held on 24 May 2018 **attached**.

**Not for publication by virtue of paragraph 6 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

18. Asset Management Sub-committee – Draft Minute of Meeting held on 31 May 2018 **attached**.

**Not for publication by virtue of paragraphs 2, 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

19. Third Sector Support – Search for New Premises – report by Executive Director of Corporate Services **to follow**.

**Not for publication by virtue of paragraphs 2, 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

20. HYSEAS III Hydrogen Ferry Project – report by Executive Director of Development and Infrastructure **attached**.

**Not for publication by virtue of paragraph 6 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

21. Orkney Islands Council Pension Fund – Admitted Body Status – report by Head of Finance **attached**.

**Not for publication by virtue of paragraph 6 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

22. Human Resources Sub-committee – Draft Minute of Meeting held on 31 May 2018 **attached**.

**Not for publication by virtue of paragraphs 1 and 11 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.**

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 2. Information relating to any particular occupier or former occupier of, or applicant for, accommodation provided by or at the expense of the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- Paragraph 11. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office-holders under, the authority.