



Agenda Item: 5.

Date of Meeting: 3 October 2018.

Integration Joint Board – Action Log

The purpose of the Action Log is to record actions to enable the Integration Joint Board to seek assurance that decisions have been implemented accordingly.

No.	Date of Meeting.	Title.	Action.	Owner.	Target Date for IJB.	Update.
1.	27.6.18 Item 4.1	ICT, Information Sharing and Data Handling	Update	Hazel Flett	3.10.18	IT reps to attend meeting and provide verbal update.
2.	27.6.18 Item 4.3	Directions	Update on when Scottish Government Guidance to be issued	Sally Shaw	3.10.18	Further guidance circulated mid-late September 2018.
3.	27.6.18 Item 4.4	Recruitment	Appraisal of alternative recruitment options undertaken and to be shared with Maureen Firth on return to work	Maureen Firth	3.10.18	Believed to relate to post of Heart Failure Nurse. This is progressing and a recommendation report being drafted.
4.	27.6.18 Item 4.5	Mental Health Services	Cllr King requested formal update to next meeting	Sally Shaw/ Lynda Bradford	3.10.18	For discussion.

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5.	27.6.18 Item 4.7	Domestic Violence Statistics	Whether all cases reported originated in Orkney	Maureen Swannie	3.10.18	Information provided to Dr Kirsty Cole.
6.	27.6.18 Item 4.8	Action Log Format	To be amended to include matters arising	Hazel Flett	3.10.18	New format presented.
7.	27.6.18 Item 6 – 3 rd para	Shift from Analogue to Digital	Telecare systems within Housing service to be included within any review	Lynda Bradford/Kenny MacPherson	3.10.18	Any review of Telecare will include views from Housing service. OIC Digital Transformation Officer is working with officers on plans.
8.	27.6.18 Item 6 – 6 th para	IT Matters	Various IT issues to be scoped	Kenny MacPherson	3.10.18	Report completed.
			Paper submitted to next meeting	Kenny MacPherson	3.10.18	Agenda item.
			IT reps from both partners to be present	Kenny MacPherson/ Tom Gilmour	3.10.18	IT reps invited
9.	27.6.18 Item 6 – 7 th para	Recovery Plan	Chief Finance Officer to write to both partners formally expressing concerns and nothing that, as no services had been decommissioned, highly unlikely Board would achieve break even by 31.3.19	Pat Robinson	3.10.18	Awaiting outcome of budget meeting of 03.10.18 and will make correspondence after this date.

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10.	27.6.18 Item 7 – 7 th para	Pharmacy Costs	Determine why only prescribing practices and not all GP practices asked to identify cost reductions	Pat Robinson	3.10.18	Information requested from D Lonsdale on 24.7.18. further request was made on 26.9.18.
11.	27.6.18 Item 8 – 6 th para	Children placed outwith Orkney	Chief Social Work Officer to give thought as to how information could be presented to committee, given small numbers involved	Scott Hunter	3.10.18	CSWO to liaise with the Principal Social Worker (Children) to consider developing the LAAC briefing to reflect outwith Orkney placements.
12.	27.6.18	Winter Planning	Seek clarification on respiratory pathway	Lynda Bradford	3.10.18	Verbal update to be provided at meeting.
			How matters detailed in sections headed “What could have gone better” and “Key lessons/actions planned” are picked up and taken forward	Lynda Bradford	3.10.18	2018/19 Winter Plan, which is currently being drafted, will take on board lessons from last year.
13.	27.6.18	Alcohol and Drugs Partnership	Clarify whether underspend from 2016/17 returned to Scottish Government	Pat Robinson	3.10.18	Request made to NHS Orkney and further update will be given.
14.	27.6.18	Primary Care Improvement Plan	Circulate funding correspondence in relation to new GP contract	Pat Robinson	3.10.18	Correspondence circulated.
			NHS Orkney directed to submit draft to Scottish	Maureen Firth	3.10.18	Draft local plan agreed via GP Sub Committee and

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			Government, by 31.7.18, with final draft submitted to next meeting so that Board can seek assurance PCIP complying with new GP contract and associated changes			LMC and sent onto Scottish Government with final approval required from IJB.
15.	27.6.18	Directions	Review how Directions currently structured.	Sally Shaw	30.1.19	To follow after facilitated session.
			Facilitated session to be arranged to consider Directions	Sally Shaw	30.1.19	Christina Naysmith, Head of Integration Implementation, Integration Division, Scottish Government to be asked to assist with facilitated session.
			New template for issuing Directions to be implemented with timescale linked to new SCP outcomes for 2019-22	Sally Shaw	1.4.19	Once review complete and template agreed, will be implemented from 1.4.19.