

# Notice of Meeting and Agenda

## Monitoring and Audit Committee

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Thursday, 17 November 2022.**

Time: **10:30.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**John W Mundell,**  
**Interim Chief Executive.**

### Contact

Clerk Name: Sandra Craigie.

Clerk Email: [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

### Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for a period of 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Audit Report to those charged with Governance – report by Corporate Director for Enterprise and Sustainable Regeneration **attached**.

4. Annual Accounts – report by Corporate Director for Enterprise and Sustainable Regeneration **attached**.

5. Internal Audit Plan – Progress Update – report by Chief Internal Auditor **attached**.

6. Internal Audit Reports:

6.1. Orkney College – Credits – report by Chief Internal Auditor attached.

6.2. Early Learning and Childcare Data Returns – report by Chief Internal Auditor **attached**.

6.3. Electronic Document and Records Management System – report by Chief Internal Auditor **attached**.