

## Minute

### Monitoring and Audit Committee

Thursday, 29 August 2019, 11:45.

Council Chamber, Council Offices, School Place, Kirkwall.



### Present

Councillors John T Richards, David Dawson, Stephen G Clackson, Andrew Drever, Steven B Heddle, John A R Scott and Kevin F Woodbridge.

### Clerk

- Sandra Craigie, Committees Officer.

### In Attendance

- John W Mundell, Interim Chief Executive.
- Gillian Morrison, Executive Director of Corporate Services.
- Gareth Waterson, Head of Finance.
- Gavin Mitchell, Head of Legal Services.
- Colin Kemp, Corporate Finance Senior Manager.
- Andrew Paterson, Chief Internal Auditor.
- Shonagh Merriman, Accounting Manager (Corporate Finance).

### Audit Scotland:

- Patricia Fraser, Audit Manager.

### Observing

- Kirsty Groundwater, Press Officer.

### Declarations of Interest

- Councillor Andrew Drever – Item 2.
- Councillor Steven B Heddle – Item 2.
- Councillor John T Richards – Item 2.
- Councillor John A R Scott – Item 2.

### Chair

- Councillor John T Richards.

## **1. Internal Audit Annual Report and Assurance Statement**

After consideration of a report by the Chief Internal Auditor, copies of which had been circulated, the Committee:

Noted:

**1.1.** The Internal Audit Annual Report and Assurance Statement for 2018 to 2019, attached as Appendix 1 to the report by the Chief Internal Auditor.

**1.2.** That, subject to exclusions set out within the Internal Audit Annual Report 2018 to 2019, in general there were adequate and effective controls operating in respect of the areas which were subject to audit review.

## **2. Draft Annual Accounts**

Councillors Andrew Drever, John T Richards and John A R Scott declared non-financial interests in this item, being Council-appointed trustees of the Pickaquoy Centre Trust, but concluded that their interests did not preclude their involvement in the discussion.

Councillor John A R Scott declared a further non-financial interest in this item, being a THAW Board Member, but concluded that his interest did not preclude his involvement in the discussion.

Councillor Steven B Heddle declared a financial interest in this item, in that he was a named person in the Remuneration Report but concluded that his interest did not preclude his involvement in the discussion.

After consideration of a report by the Head of Finance, copies of which had been circulated, the Committee:

Resolved, in terms of delegated powers:

**2.1.** That the Annual Governance Statement, comprising pages 16 to 26 of the draft Annual Accounts for financial year 2018 to 2019, be approved.

**2.2.** That the draft Annual Accounts for financial year 2018 to 2019, attached as Appendix 1 to the report by the Head of Finance, be approved.

## **3. Conclusion of Meeting**

At 12:45 the Chair declared the meeting concluded.

Signed: J T Richards.