

## **Item: 10**

**Harbour Authority Sub-committee: 28 August 2018.**

### **1. Recommendation**

**It is recommended:**

That the Committee approves the attached minute as a true record.

### **2. Appendix**

Draft Minute of the Meeting of the Harbour Authority Sub-committee held on 28 August 2018.

## **Minute**

### **Harbour Authority Sub-committee**

Tuesday, 28 August 2018, 11:00.

Council Chamber, Council Offices, School Place, Kirkwall.



### **Present**

Councillors Graham L Sinclair, Andrew Drever, David Dawson, Gwenda M Shearer, Owen Tierney and Kevin F Woodbridge.

### **Clerk**

- Angela Kingston, Committees Officer.

### **In Attendance**

- Brian Archibald, Harbour Master.
- Colin Kemp, Corporate Finance Senior Manager.
- Karen Bevilacqua, Solicitor.

### **Not Present**

- Councillor Magnus O Thomson.

### **Declarations of Interest**

- No declarations of interest were intimated.

### **Chair**

- Councillor Graham L Sinclair.

## **1. Revenue Expenditure Outturn**

After consideration of a joint report by the Executive Director of Development and Infrastructure and the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

**1.1.** The revenue expenditure outturn statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers for financial year 2017 to 2018, attached as Annex 1 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance, which indicated the following:

- An income surplus of £4,082,100 against a budget of £3,363,000 in respect of Scapa Flow Oil Port.
- A budget surplus position of £1,315,700 in respect of Miscellaneous Piers.

**1.2.** The explanations given and actions proposed in respect of significant budget variances as outlined in the Budget Action Plan, attached as Annex 2 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance.

## **2. Revenue Expenditure Monitoring**

After consideration of a joint report by the Executive Director of Development and Infrastructure and the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

**2.1.** The revenue financial summary statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers for the period 1 April to 30 June 2018, attached as Annex 1 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance, which indicated a budget surplus position of £359,500.

**2.2.** The revenue financial detail by Service Area statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers for the period 1 April to 30 June 2018, attached as Annex 2 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance.

**2.3.** The explanations given and actions proposed in respect of significant budget variances as outlined in the Budget Action Plan, attached as Annex 3 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance.

## **3. Miscellaneous Piers and Harbours Maintenance Programme**

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

**3.1.** The summary position of expenditure incurred, as at 31 March 2018, against the approved Miscellaneous Piers and Harbours maintenance programme for financial year 2017 to 2018, as detailed in section 5.1 of the report by the Head of Finance.

**3.2.** The detailed analysis of expenditure figures and programme updates, attached as Annex 1 to the report by the Head of Finance.

## **4. Minor Capital Improvement Programmes**

### **Outturn Report for 2017 to 2018**

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

**4.1.** The summary outturn position of capital expenditure incurred for financial year 2017 to 2018 in respect of the minor capital improvement programmes for Piers and Harbours and the Scapa Flow Oil Port, as detailed in section 4 of the report by the Head of Finance.

**4.2.** The detailed analysis of expenditure figures against the approved programmes, attached as Appendix 1 to the report by the Head of Finance.

## **5. Conclusion of Meeting**

At 11:55 the Chair declared the meeting concluded.

Signed: Graham L Sinclair