

Minute of the Meeting of Shapinsay Community Council held in the Club Rooms, Shapinsay Community School, on Wednesday, 20 June 2018 at 18:30

Present:

Mr C Leslie, Mrs L Bews, Mr S Garson, Ms L Leslie, Mr C Muir, Mrs E Phillips and Mrs F Summerfield.

In Attendance:

- Councillor S Clackson.
- Mrs J Montgomery, Empowering Communities Liaison Officer.

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1. Apologies

Resolved to note that apologies for absence were intimated on behalf of Councillors G Sinclair and K Woodbridge.

2. Election of Office Bearers

A. Election of Chairman

Following a secret ballot, it was:

Resolved that Mr C Leslie be appointed Chairman of Shapinsay Community Council.

B. Election of Vice Chairman

Following a secret ballot, it was:

Resolved that Mr S Garson be appointed Vice Chairman of Shapinsay Community Council.

C. Election of Planning Representative

It was resolved that Mr C Muir be appointed Planning Representative of Shapinsay Community Council.

D. Election of Transport Representative

It was resolved that Mrs E Phillips be appointed Transport Representative of Shapinsay Community Council.

E. Election of Shapinsay Development Trust Representative

It was resolved that Mr S Garson be appointed Shapinsay Development Trust Representative for Shapinsay Community Council.

3. Minute of the General Meeting held on 14 March 2018

It was resolved that the minute of the meeting held on 14 March 2018 was approved, being proposed by Mr S Garson and seconded by Mrs E Phillips.

4. Minute of the Special Meeting held on 18 April 2018

It was resolved that the minute of the meeting held on 18 April 2018 was approved, being proposed by Mrs E Phillips and seconded by Mrs L Bews.

5. Minute of the Special Meeting held on 23 April 2018

It was resolved that the minute of the meeting held on 23 April 2018 was approved, being proposed by Mrs E Phillips and seconded by Ms L Leslie.

6. Matters Arising

A. Surgery Times

After hearing a report from the Interim Clerk advising members that, due to the changeover of clerking, correspondence had not gone to L McArthur MSP following the last meeting, it was:

Resolved to note the content of the report and that a letter would be sent to L McArthur MSP.

B. Scrap Cars

After hearing a report from the Interim Clerk updating members on the scrap cars scheme, it was resolved:

1. That the Interim Clerk would send the list of scrap cars to S Garson to allow him to co-ordinate the scheme.
2. That the Interim Clerk would provide a copy of the advert to the Chair for posting in Shapinsay.

C. Lockers at Shapinsay Waiting Room in Kirkwall

Following consideration of the correspondence advising members that Marine Services had no plans to install lockers in the waiting room for various reasons including the building not being manned and problems with anti-social behaviour, it was:

Resolved to note the contents of the report and to enquire if there was any possibility of a security camera being installed to address the concerns of anti-social behaviour in the building.

D. Shapinsay Slip Waiting Room, Kirkwall

After hearing a report from the Interim Clerk advising members that the condition of the toilets was to be inspected, it was:

Resolved to note the contents of the report.

E. Shapinsay Roads Issues

Following consideration of the correspondence advising members that the verge issues and damage to BT Openreach box would be investigated and that there were no plans for resurfacing in the island this year. Members were also advised that a new road in Balfour is not on any capital programme, and it was:

Resolved to note the contents of the report.

F. Shapinsay Surgery Access

Following consideration of the correspondence advising members that as there was access to the Surgery by a ramp already and that provision of a second ramp could not be justified, it was resolved:

1. To note the contents of the correspondence.
2. To request that consideration be given to installing a hand rail, from the road to the entrance door, which would assist access to the surgery.

G. Linked in Boat to connect with North Isles Ferries

After hearing a report from the Interim Clerk advising members that, in principal, there should not be a problem arranging for a Sunday ferry to leave Shapinsay earlier but that members would be required to provide a date, it was resolved:

1. To request an earlier ferry for Sunday, 22 July 2018.
2. That if that date was agreed to advertise the change locally.

7. The Smithy

A. Licensing (Scotland) Act 2005 Alcohol (Minimum Pricing) Scotland Act 2012

Following consideration of the correspondence from Orkney Islands Area Licensing Board, it was resolved:

1. To note the contents of the correspondence.
2. That enquiries should be made regarding a Personal Licence holder being named as the responsible person for The Smithy.

B. Purchase of Equipment

After hearing a report from the Clerk advising members that agreement had been made by email for the purchase of a fridge. Members also discussed the dishwasher and that it would need replacing, and it was resolved:

1. To note that agreement to purchase a new fridge, plus 12 LED bulbs had been made and that an application had been submitted for assistance from the Community Council grant scheme.
2. That as the dishwasher was beyond repair the Interim Clerk should make enquiries with Orkney Islands Council to find out further information on dishwasher suppliers and forward the information to members.

C. Operator Agreement

Resolved to note that the Operator Agreement had been signed and returned.

8. Correspondence

A. Shapinsay Recycling Centre

Following consideration of correspondence, copies of which had been circulated, advising members that the recycling centre had been moved due to work being undertaken at the school, it was:

Resolved to note the content of the correspondence.

B. Annual Grants

Following consideration of correspondence, copies of which were distributed, advising members of the annual grant of £4,945.97, it was:

Resolved to note the contents of the correspondence.

C. Inter-Isles Ferry Services Consultative Forum

Following consideration of correspondence advising members of the date of the next meeting being 22 August, it was resolved:

1. To note that the date of the next meeting was 22 August 2018.
2. That the Transport Representative should ask why books of “junior family tickets cannot be provided similar to the “adult family tickets.
3. To highlight that consideration should be given to the pier infrastructure for the hydrogen ferry.

D. Waste Materials at Gas Tower

Following consideration of correspondence regarding dumping of materials on the beach at the Gas Tower the Chair advised that this had been removed, and it was:

Resolved to note the contents of the report.

E. Community Conversation Meetings

Following consideration of correspondence, copies of which were distributed, the chair provided an update on the meeting, and it was:

Resolved to note the contents of the correspondence and the Chair’s report.

F. Replacement Submarine Electricity Cable

Following consideration of correspondence, of which copies were distributed, advising members of the emergency cable to be installed between Shapinsay and Stronsay, it was:

Resolved to note the contents of the correspondence.

G. Thank You Letters

After hearing a report from the Clerk advising members that thank you correspondence had been received from Shapinsay Community Association, NHS Orkney, Shapinsay Community School, four local parents and Shapinsay School children, it was:

Resolved to note the thank you letters.

9. Consultation Documents

A. Orkney Harbour Master Plan

Following consideration of the Orkney Harbour Master Plan, it was:

Resolved to note that the Chair had passed information on to the Consultants.

B. Shaping the future of Water and Waste Water Services

Following consideration of the Shaping the future of water and waste water services document, it was:

Resolved to note that members had not had any comments to be forwarded.

C. Draft Kirkwall Urban Design Framework

Following consideration of the Draft Urban Design Framework consultation document, it was:

Resolved to note that members had not had any comments to be forwarded.

D. Amended Core Paths Plan Consultation Land Reform (Scotland) Act 2003

Following consideration of the Amended Core Paths Plan Consultation Land Reform (Scotland) Act 2003, it was:

Resolved to note that members had not had any comments to be forwarded.

10. Financial Statements

A. Annual Accounts 2017/2018

Following consideration of the Annual Accounts 2017-2018, it was:

Resolved to note the contents of the accounts.

B. General Finance Statement 2017/2018

Following consideration of the General Finance 2017/2018 statement, it was:

Resolved to note the balance of £3,659.46 as at 31 March 2018.

C. General Finance Statement 2018/2019

Following consideration of the General Finance 2018/2019 statement, it was:

Resolved to note the estimated balance of £7,432.99 as at 13 June 2018.

D. Smithy Account

Following consideration of the General Finance 2018/2019 statement, it was resolved:

1. To note the estimated balance of -£25.86 as at 13 June 2018.
2. That the sum of £500 should be transferred to the account from General Funds.

E. Community Council Grant Scheme

Following consideration of the Community Council Grant Scheme, it was resolved:

1. To note that £2,872 remained available for allocation in the main capping limit.
2. To note that £2,502.16 remained available for allocation in the additional capping limit.
3. To note that £492 remained available for allocation in the additional capping limit.

E. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 13 June 2018.

F. Seed Corn Fund

Following consideration of the Seed Corn Fund, it was:

Resolved to note the balance of £3,400 remained available for allocation as at 13 June 2018.

11. Financial Requests

A. Schools Instrumental Music Course

Following consideration of correspondence received from Alison Meason, which had been previously agreed by email, requesting financial assistance towards transport to attend the School's Instrumental Music Course, it was:

Resolved to note that agreement had been made that a donation of £60.00 would be given towards travel costs of three pupils attending the course.

B. Shapinsay School – Lagganlia Trip

Following consideration of correspondence received from Shapinsay School, which had been previously agreed by email, requesting financial assistance towards their Lagganlia trip in May 2018, it was:

Resolved to note that a grant of £50.00 for each pupil going to Lagganlia had been made.

C. Shapinsay School - Hoy Trip

Following consideration of correspondence received from Shapinsay School, which had been previously agreed by email, requesting financial assistance towards their Hoy trip, it was:

Resolved to note that a grant of £20.00 for each pupil going to Hoy had been made.

D. Shapinsay Picnic Committee

Mr C Leslie and Mrs L Bews declared an interest in this item.

Following consideration of correspondence received from Shapinsay Picnic Committee requesting financial assistance towards the cost of insurance for the Island's Picnic day to be held on 23 June 2018, it was:

Resolved to grant assistance of up to £110.00 and to submit an application for assistance from the Community Council Grant Scheme.

E. Hadhirgaan trip to Inverness

Mr C Muir declared an interest in this item.

Following consideration of correspondence received from Mrs S Muir asking for financial assistance towards her son's trip to Inverness with Hadhirgaan to perform in concerts, it was:

Resolved that a £50.00 donation would be made towards the trip.

F. THAW – Wellbeing Orkney

Following consideration of correspondence received from THAW Orkney, asking for financial assistance towards the Wellbeing Orkney project, it was:

Resolved that no funding would be given towards the project.

G. Year of Young People Event

Following consideration of correspondence received from Orkney's Year of Young People Ambassadors, asking for financial assistance towards the running of the Youth Concert event, it was:

Resolved that this request be deferred to the next meeting.

H. Shapinsay Guides

Following consideration of correspondence received from Shapinsay Guides, asking for financial assistance towards the travel costs to take five Shapinsay Girl Guides to and from a camp in Orphir, it was:

Resolved that a grant of £20.00 would be given for each of the five Girl Guides, totalling £100.00, and that an application should be submitted to the Community Council Grant Scheme for assistance.

I. Community Council Road Scheme

Following consideration of running a road scheme for the island it was noted that the current grant was fully awarded and consideration should be given to inviting applications for consideration at the next meeting. It was also suggested to approach

the Development Trust asking if they would consider providing match funding towards the project, and it was resolved:

1. That funding of £1,000 would be provided towards the Scheme.
2. That the Interim Clerk would submit an application for Community Council Grant Scheme assistance on the cost of £1,000.
3. To advertise the Scheme and invite applications for consideration at the next meeting.
4. To write to the Development Trust asking if they would consider providing match funding towards the project.

J. Horticultural Association

Following consideration of correspondence received from Shapinsay Horticultural Association, asking for financial assistance towards their Annual Show, it was:

Resolved that a grant of £100.00 would be given and that application should be made to use Community Council Grant Scheme funds.

12. Reports from Representatives

A. Shapinsay Development Trust

The Shapinsay Development Trust representative gave a report on various items from the Trust, and it was:

Resolved to note the information.

B. Planning

It was resolved to note that the Planning Representative had no information to report.

C. Transport

It was resolved to note that the Transport Representative had no information to report.

13. Publications

The following publications were made available at the meeting for members to view:

- Orkney Ferries Ltd Statistical Reports – February and March 2018.
- Letter from School Place – April and May 2018.
- Community Planning News – May 2018.
- THAW report.
- Policing Orkney.
- THAW Fuel Poverty.

14. Any Other Competent Business

A. Items for Agenda

Following discussion regarding correspondence being handed to members on the night of the meeting, it was:

Resolved that items to be discussed at a meeting should be with the Clerk at least ten days prior to the meeting allowing it to be included with the agenda.

B. Orkney Local Biodiversity Plan

Following consideration of the Orkney Local Biodiversity Action Plan Consultation Document, it was:

Resolved that any comments should be submitted to the Interim Clerk.

C. Kirkyard Headstones

Following consideration of the email outlining the safety work planned for all kirkyards, it was resolved:

1. To note the information.
2. That the information would be emailed to the Trust for the newsletter deadline of 24 June.

15. Date of Next Meeting

Members discussed dates for the next meeting, and it was:

Resolved that the next meeting of Shapinsay Community Council would be changed from Wednesday, 29 August 2018 to Wednesday, 5 September 2018 commencing at 18:30 and that Mrs L Bews would book the venue.

16. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 21:25.