

## **Minute**

### **College Management Council Sub-committee**

Monday, 19 March 2018, 15:30.

Lecture Theatre, Orkney College, Kirkwall.



### **Present**

Councillors John A R Scott, Stephen G Clackson, Alexander G Cowie and J Harvey Johnston.

### **Community Representative:**

Ian Carse.

### **Clerk**

- Sandra Craigie, Committees Officer.

### **In Attendance**

- Wilfred Weir, Executive Director of Education, Leisure and Housing.
- Peter Diamond, Head of Lifelong Leisure and Inclusion.
- Paul Kemp, Strategic Finance Manager.
- Karen Bevilacqua, Solicitor.
- Craig Walker, Senior HR Adviser.

### **Orkney College**

- William Ross, Principal.
- Christine Scott, Business Manager (for Item 1).
- Iain Wilkie, Support Staff Representative.

### **Apologies**

- Councillor Robin W Crichton.
- Malcolm Graves, Community Representative.
- Hannah Thompson, Student Representative, Orkney College.

### **Not Present**

- Ellen Grieve, Student Representative, Orkney College.

### **Declarations of Interest**

- No declarations of interest were intimated.

### **Chair**

- Councillor John A R Scott.

## **1. Revenue Expenditure Monitoring**

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Business Manager, Orkney College, the Sub-committee:

Noted:

**1.1.** The revenue financial detail in respect of Orkney College for the period 1 April 2017 to 31 January 2018, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing, indicating a net overspend of £310,700.

**1.2.** The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing.

**1.3.** That, with regard to the Archaeology Institute, although all income had not been claimed and/or invoiced by 31 January 2018 in line with the budget profile, it was still anticipated this could be achieved by 31 March 2018.

**1.4.** That, as at 28 February 2018, the net overspend, referred to at paragraph 1.1 above, had reduced to £210,500.

## **2. Orkney College UHI Strategic Risk Register – Update**

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Principal, Orkney College, with reference to the Minute of the Meeting of the College Management Council Sub-committee held on 21 January 2015, paragraph 3, the Sub-committee:

Noted the Orkney College UHI Strategic Risk Register 2014 to 2017, attached as Appendix 1 to the report by the Executive Director of Education, Leisure and Housing, which had been updated to reflect the position as at March 2018.

## **3. Further Education Performance Indicators**

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Principal, Orkney College, the Sub-committee:

Noted College Performance Indicators in relation to further education for academic year 2016 to 2017, published by the Scottish Funding Council in February 2018, which indicated the following:

- Overall, 78.7% of Orkney College students on full-time courses completed successfully compared with 65.3% in Scotland as a whole, which was an improvement of 4.4% on 2015 to 2016.
- The overall attainment rate for Orkney College students studying on part-time programmes was 95% compared with 77.1% for Scotland as a whole.

#### **4. Conclusion of Meeting**

At 16:26 the Chair declared the meeting concluded.

Signed: John A R Scott.