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Integration Joint Board – Audit Committee

Notice of Meeting and Agenda

Venue: Microsoft Teams.

Date: Wednesday, 18 November 2020.

Time: 14:00.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Davie Campbell, Chair.

Contact

Clerk Name: Hazel Flett.

Clerk Email: committees@orkney.gov.uk.

Further Information

Due to COVID-19 restrictions, this meeting is not open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

Audio Recording Notice

Please note that this meeting will not be broadcast over the Internet on Orkney Islands Council's website. The meeting will be recorded, with the recording publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies

Apologies should be intimated to the Clerk, Hazel Flett, Senior Committees Officer, Orkney Islands Council, by email to committees@orkney.gov.uk.

2. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Minute of Previous Meeting

The draft Minute of the Meeting held on 17 September 2020 is **attached** for consideration, checking for accuracy and approval.

4. Matters Arising

Members should seek assurance that actions from the previous meeting have been progressed.

5. Internal Audit Annual Plan

The **attached** report presents the draft Internal Audit Annual Plan for 2020/21, for review and approval.

6. Corporate Governance

The **attached** report presents the Assignment Plan for the proposed internal audit of the Integration Joint Board's corporate governance arrangements, for review and approval.

7. Audit Scotland – COVID-19

The **attached** report presents the Audit Scotland publication, COVID-19: Guide for Audit and Risk Committees, for consideration.

8. Date and Time of Next Meeting

The Committee is invited to note that the next meeting will be held on Wednesday, 10 March 2021, at 11:30.

Future meeting dates:

- Wednesday, 23 June 2021 at 11:30.
- Wednesday, 25 August 2021 at 14:00.
- Wednesday, 17 November 2021 at 11:30.