



**Gillian Morrison (Interim Chief Officer)**

Orkney Health and Care

01856873535 extension 2611

[OHACfeedback@orkney.gov.uk](mailto:OHACfeedback@orkney.gov.uk)

## **Orkney Integration Joint Board**

### **Notice of Meeting and Agenda**

Venue: Microsoft Teams.

Date: Wednesday, 9 December 2020.

Time: 09:30.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Rachael King, Chair.**

#### **Contact**

Clerk Name: Hazel Flett.

Clerk Email: [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

#### **Further Information**

Due to COVID-19 restrictions, this meeting is not open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

#### **Audio Recording Notice**

Please note that this meeting will not be broadcast over the Internet on Orkney Islands Council's website. The meeting will be recorded, with the recording publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

# Order of Business

## 1. Apologies

Apologies should be intimated to the Clerk, Hazel Flett, Senior Committees Officer, Orkney Islands Council, email [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

## 2. Appointment of Stakeholder Members

The **attached** report sets out proposed nominations for the vacancies of Carer Representative and Orkney Islands Council's Staff Representative for consideration and approval.

## 3. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## 4. Disclosure of Exempt Information

The Board is asked to consider whether the public should be excluded from the meeting for consideration of Appendix 1 to Item 18, as the business to be considered may involve the disclosure of exempt information of the class described in the relevant paragraph of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

## 5. Minute of Previous Meeting

The Minute of the Meeting held on 29 October 2020 is **attached** for consideration, checking for accuracy and approval.

## 6. Matters Arising

The **attached** log provides details on matters arising from the previous meeting, for consideration and to enable the Board to seek assurance on progress, actions due and to consider corrective action, where required.

## 7. Clinical and Care Governance Committee

The approved Minutes of the Meetings of the Clinical and Care Governance Committee held on 4 June, 26 June and 14 July 2020, together with the Chair's reports, are **attached** for information, to enable the Board to seek assurance.

## 8. Proposed New Kirkwall Care Facility

The report **to follow** presents further information on the scope of the proposed new care facility in Kirkwall, for consideration and approval.

## **9. Services for Children and Young People in need of Care and Protection**

The **attached** report presents an update on progress with the Improvement Plan developed to respond to recommendations arising from the joint inspection of services for children and young people in need of care and protection, published by the Care Inspection on 25 February 2020, for consideration and scrutiny.

## **10. Financial Monitoring**

The **attached** report sets out the financial position of Orkney Health and Care as at 30 September 2020, for scrutiny.

## **11. Budget Savings Proposals**

The **attached** report sets out proposals for implementing low risk savings options, identified as part of the budget setting process for 2021/22, for consideration and approval.

## **12. Records Management Plan**

The **attached** report presents the amended Records Management Plan, for consideration and approval, for submission to the Keeper.

## **13. Stakeholder Representatives' Expenses**

The **attached** report presents the revised policy on Stakeholder Representatives' Expenses, for consideration and approval.

## **14. Workforce Plan**

The **attached** report presents the draft Orkney Health and Care Workforce Plan 2020 to 2022, for consideration and approval.

## **15. Independent Review of Adult Social Care in Scotland**

The **attached** report advises further on the national independent review of adult social care, for information.

## **16. Orkney Community Justice Annual Report**

The **attached** report presents the Orkney Community Justice Annual Report for 2019/20, submitted to Community Justice Scotland, for scrutiny.

## **17. ADP Annual Report**

The **attached** report presents the Orkney Alcohol and Drugs Partnership Annual Report for 2019/20, submitted to the Scottish Government on 8 October 2020, for scrutiny.

## **18. ADP Funding**

The **attached** report presents proposals for utilising a potential year end baseline underspend, for consideration and approval.

**Appendix 1 – Not for publication by virtue of paragraph 3 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.**

## **19. Date and Time of Next Meeting**

The Board is invited to note that the next meeting is scheduled to be held on Wednesday, 10 February 2021, at 09:30.

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

Paragraph 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.