

## **Item: 5**

### **Monitoring and Audit Committee: 17 November 2022.**

#### **Internal Audit Plan – Progress Update.**

#### **Report by Chief Internal Auditor.**

### **1. Purpose of Report**

To present an update on progress being made in completing the 2022/23 Internal Audit Plan.

### **2. Recommendations**

The Committee is invited to scrutinise:

#### **2.1.**

Progress made to date in completing the Internal Audit Plan for 2022/23, as detailed in Appendix 1 to this report, in order to obtain assurance with regard to delivery of the plan.

### **3. Background**

#### **3.1.**

The Internal Audit Plan assists in the direction and control of audit resources, to help ensure that attention is devoted to the critical aspects of audit work, and that work is completed in accordance with pre-determined targets.

#### **3.2.**

The Internal Audit service produces an annual plan in order to determine priorities and to establish the most cost-effective means of achieving audit objectives.

#### **3.3.**

At its meeting held on 17 February 2022, the Monitoring and Audit Committee noted that a comprehensive planning process had been undertaken by the Chief Internal Auditor for the year 2022/23. The Committee recommended that the Internal Audit Annual Strategy and Plan for 2022/23 be approved.

### **4. Progress to Date**

#### **4.1.**

The progress made to date against each item included in the approved plan, is detailed in Appendix 1 to this report.

## **4.2.**

In summary, at mid-point in the year, 39% of the audits from the 2022/23 plan have been completed with a further 22% in progress.

## **5. Corporate Governance**

This report relates to the Council complying with governance and scrutiny and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

## **6. Financial Implications**

### **6.1.**

There are no financial implications associated with this report.

### **6.2.**

The budget for the Internal Audit service is contained within the Central Administration budget.

## **7. Legal Aspects**

There are no legal implications arising from the recommendations in this report.

## **8. Contact Officer**

Andrew Paterson, Chief Internal Auditor, extension 2107, Email [andrew.paterson@orkney.gov.uk](mailto:andrew.paterson@orkney.gov.uk)

## **9. Appendix**

Appendix 1: Internal Audit Plan Progress Report 2022/23.



## Internal Audit

# Audit Plan Progress Report 2022/23

Issue date: 14 October 2022

### Contents

Introduction .....	1
Audit Plan.....	1
Audit Status.....	3
Conclusion .....	3

## Introduction

The Internal Audit Charter requires that we provide the Monitoring and Audit Committee with a mid-year report on progress made against the audit plan including any material changes made or proposed to the plan.

Since the Internal Audit Plan was approved at the Monitoring and Audit Committee held on 17 February 2022 there has been one additional audit which was the Nordic Sea Procurement. There is also additional work associated with the Orkney and Shetland Valuation Joint Board which is being done utilising the contingency allowance for the plan.

All work that was carried over from the 2021/22 financial year has been completed. Twelve audits from the 2022/23 plan have been completed, seven are in progress and 12 have yet to be started.

The table below shows the audit plan and the status of the individual audits.

The charts on page 3 give a visual representation of our position at approximately half-way through the year. The first chart shows the position for all audits in the table, including work carried over from 2021/22 and the second chart shows the position of audits from the 2022/23 plan.

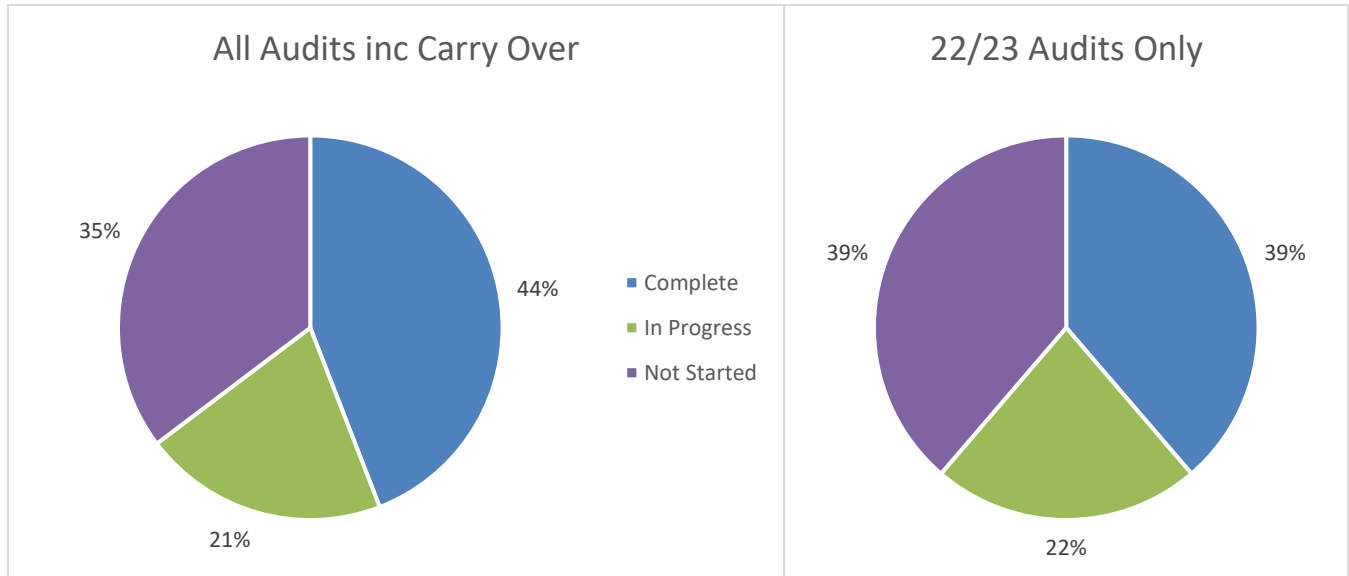
## Audit Plan

System	Status of Audit
Carried Over from 2021/22	
Business Continuity	Complete
Lifestyles Services	Complete
Staff travel and Expenses	Complete
2022/23 Plan	
Housing Rents	Q4
Pension Administration	Q4
General Ledger	In Progress
Following the Public Pound	Q4
Customer Services Platform	Complete
Early Learning & Childcare Data Returns	Complete
School Establishment Audit Shapinsay	Complete
School Establishment Audit Rousay	In Progress
Lyness Museum	Q4
Roads Operations	Q3

Health & Safety	Q3
Fleet Management	In Progress
Climate Change Reporting	In Progress
Contract Managed Services (OHAC)	Complete
Fostering	Q3
Disaster Recovery (IT)	Q4
Strategic Projects	TBC
EDRMS Project	Complete
Orkney College Credits	Complete
Orkney College Discretionary and Child Care Funds	Complete
LEADER	Complete
Statutory Performance Indicators	Complete
Finance Performance Indicators	Complete
Stock Checks	Complete
Miscellaneous Grant Claims	In Progress
Corporate Governance & Risk Management	In Progress
Contingency	
MV Nordic Sea Procurement	Complete
IJB Chief Internal Audit Function	Ongoing
IJB Workforce Planning	In Progress
O&SVJB Chief Internal Audit Function	Ongoing
O&SVJB Corporate Governance & Risk Management	Q4
O&SVJB IT Network & Security	Q3
O&SVJB Financial Controls	Q4

## Audit Status

Status at 12 October 2022



## Conclusion

At mid-point in the year, we are in a relatively good position. As well as completing all of the 2021/22 audits carried over, we have 12 of the 2022/23 audits complete. Work will continue with the remaining audits in the plan together with our IJB and O&SVJB commitments and any emerging issues which we will undertake as part of our contingency allowance.