

Item: 4

Asset Management Sub-committee: 28 January 2024.

Corporate Asset Improvement Programmes.

Expenditure Monitoring.

Report by Head of Finance.

1. Overview

- 1.1. To demonstrate a focus on maintaining existing assets of the Council and ensuring that our buildings and infrastructure are maintained at levels expected by the Orkney public and that our IT, plant and vehicles achieve modern standards of security, safety and emissions, annual capital improvement and replacement programmes of work are agreed by the relevant service Committee or Sub-committee.
- 1.2. Delivery of planned programmes of work are thereafter monitored throughout the financial year by the relevant service Committee or Sub-committee.
- 1.3. The annual corporate asset improvement programmes are approved by the Asset Management Sub-committee. The plant and vehicle replacement programme for financial year 2024/25 was approved on 30 January 2024. The corporate asset improvement programme and the IT capital improvement programme for financial year 2024/25 were approved on 19 March 2024.
- 1.4. The table below provides an overview of the expenditure incurred to date for the financial year 2024/25.

Project Description	Expenditure as at 31 December 2024	Annual Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)
General Fund – Capital Improvement Programme	£1,134,243.	£1,351,400.	£1,592,735.	£241,335.
Strategic Reserve Fund – Capital Improvement Programme	£0.	£118,400.	£0.	(£118,400)

Project Description	Expenditure as at 31 December 2024	Annual Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)
General Fund - Plant, Equipment and Vehicle Replacement Programme	£469,439.	£1,733,500.	£1,708,789.	(£24,711).
Trading Services - Plant, Equipment and Vehicle Replacement Programme	£77,095.	£306,000.	£55,595.	(£250,405).
IT Replacement Programme.	£244,509.	£420,000.	£421,613.	£1,613.
IT Replacement Programme – COVID-19 Recovery Projects	£61,541.	£64,100.	£64,100	£0.
Total	£1,986,827.	£3,993,400.	£3,842,832.	(£150,568).

1.5. A detailed breakdown of the approved programmes of work for financial year 2024/25, including individual project updates is attached as Appendix 1.

2. Recommendations

2.1. It is recommended that members of the Sub-committee:

- i. Note the summary position of expenditure incurred as at 31 December 2024 against the approved corporate asset improvement programmes for 2024/25, as detailed in section 1.4 of this report.
- ii. Scrutinise the detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to this report, in order to obtain assurance regarding significant budget variances and progress being made with delivery of the approved corporate asset improvement programmes.

For Further Information please contact:

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Implications of Report

- 1. Financial** The Financial Regulations state that Corporate Directors can incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations.
- 2. Legal** Regular financial monitoring and reporting helps the Council meet its statutory obligation to secure best value.
- 3. Corporate Governance** In terms of the Scheme of Administration, monitoring, on a quarterly basis, the levels of expenditure incurred against the approved annual corporate asset improvement programmes, funded through the approved capital programme, is referred to the Asset Management Sub-committee.
- 4. Human Resources** Not Applicable.
- 5. Equalities** Equality Impact Assessment is not required for financial monitoring.
- 6. Island Communities Impact** Island Communities Impact Assessment is not required for financial monitoring.
- 7. Links to Council Plan** The proposals in this report support and contribute to improved outcomes for communities as outlined in the following Council Plan strategic priorities:
 - Growing our economy.
 - Strengthening our communities.
 - Developing our Infrastructure.
 - Transforming our Council.
- 8. Links to Local Outcomes Improvement Plan** The proposals in this report support and contribute to improved outcomes for communities as outlined in the following Local Outcomes Improvement Plan priorities:
 - Cost of Living.
 - Sustainable Development.
 - Local Equality.
- 9. Environmental and Climate Risk** Where resources allow, improvement works can include 'greener' solutions.
- 10. Risk** Improvement of existing assets can help reduce risks associated with these assets.
- 11. Procurement** Any contractual arrangements require to comply with the Financial Regulations and Contract Standing Orders.
- 12. Health and Safety** Well-maintained assets will assist the Council in complying with relevant Health and Safety requirements for both staff and the public.
- 13. Property and Assets** Included throughout the report and detailed in the Appendix.
- 14. Information Technology** Up to date IT systems should help reduce risk to the Council.
- 15. Cost of Living** Not Applicable.

List of Background Papers

Asset Management Sub-committee, 30 January 2024, Plant and Vehicle Replacement Programme.

Asset Management Sub-committee, 19 March 2024, IT Replacement Programme and Corporate Asset Improvement Programme.

Appendix

Appendix 1 - Corporate Asset Improvement Programme Expenditure Monitoring Report 2024.25 – Q3.

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27
Asset Name	Description												
1	OIC Depot - Workshop and Office (H88)	Re-roofing of existing OIC depot (H88)						£128,654	£150,000	£130,000	(£20,000)	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn					
	£287,500	OIC - NS&I - Property	WRC	£195,822	Summer 2024	Autumn 2024	£207,826	£220,000					
	Committee Update: The roof at the OIC Hatston Depot is severely corroded and needs to be replaced. The project, initially planned for Summer 2023, was delayed due to resource issues. A consultant architect was appointed in June 2023, and the design was completed by December 2023. Tenders were issued in December 2023, and a contractor was appointed in January 2024. Materials were purchased by March 2024, with work beginning in April 2024 and completed July 2024. Costs have been less than anticipated.												
2	Council Offices	High level survey and scheme design - Project to address water ingress issues and stone erosion. - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 22/23. - Tender accepted June 2023. - Multi phase construction to commence 2023 and likely to run to 2033						£301,536	£232,400	£354,000	£121,600	£300,000	£300,000
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn					
	£1,630,000	Robert Potter and Partners LLP	Casey Construction Ltd	Contract 1 - £337,541	2023/2024	Oct-24	£605,195	£1,630,000					
	Committee Update: Due to budget constraints, the works have been phased and will now be delivered over several years. The original budget of £1.63 million, agreed in 2021, will be reviewed to account for the deteriorating structure and inflation over the extended period. The first phase was procured in June 2023, with planning consent approved in August 2023. All works comply with the requirements of a listed Category B building. This initial phase is on-site but progressing slower than anticipated due to several issues, including severe stone erosion, unstable chimneys, and severely corroded steel ladders needing complete replacement. Cracked lintels and cills have been replaced, extensive timber components have been renewed, and steel ridge capping to the tower has been replaced. Failed ridge tiles, removed skews, replaced leadwork, rotting sarking, and re-slating have also been addressed. A Non-competitive Action (NCA) request for £641,000 was approved in September 2024 to cover some of the additional work, with works beyond the value of the NCA to be subject to a separate procurement exercise and new contract. A detailed Briefing Note will be circulated shortly.												

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27
Asset Name	Description												
3	St Margaret's Hope Primary School	Improve thermal performance of building- Improve thermal performance of fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes.						£145,185	£293,300	£246,400	(£46,900)	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn					
£322,000		HRI Munro	Fabric - Orkney Builders Ltd	Fabric - £280,680.10	Summer 2024	Summer 2024	£238,840	£340,000					
Committee Update: HRI Munro surveyed the site during the October school holidays in 2021. The original plan was to design the heating, insulation, windows/doors, and fascia as one large project. However, due to complications, the design has been split into two elements: the windows/doors and fascia board replacement, and a separate procurement for the heating. A comprehensive review of the insulation strategy was conducted to identify the most cost-effective solution, considering both capital cost and payback. As a result, external insulation has been omitted for now but will be included during the re-roofing works to allow for a seamless fabric/warm roof/external wall insulation (EWI) system. The design and procurement for the windows and fascia are now complete. The fascia, soffit replacements, and windows were installed before the October break. Some external doors have been fitted, but delays with ironmongery have prevented the remaining doors from being installed. Efforts are ongoing to coordinate the works around a fully operational school, with the aim of completing the project by 31 March 2025.													
4	St Margaret's Hope Primary School	Boiler and flue improvement works - Replace oil boilers that are at the end of their life with renewable heat source.						£0	£0	£102,880	£102,880	£450,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn					
TBA		HRI Munro & FLN Ltd	Heating - TBA	Heating TBA	Spring 2025	Winter 2025	£13,447	TBA					
Committee Update: The project is delayed by approximately six months due to design constraints and budgetary pressures, pushing the works to 2025/26. The replacement heating design is substantially complete. The original plan was to be on-site over Winter 2024 and conclude the changeover during the Summer holidays of 2025. The project has been tendered, with tender evaluations scheduled for early January 2025, aiming to commence on-site in April 2025 with materials purchased prior to end of financial year.													
5	Stromness Academy	Heat Source Replacement : Heating and ventilation strategy to identify how the ageing oil boilers / ventilation will be replaced. Solution to be developed following report.						£0	£35,000	£15,000	(£20,000)	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Design Commencement	Target Design Completion	Overall Value to date	Probable Outturn					
£35,000		FLN	TBA	TBA	Jun-21	TBA	£0	£35,000					
Committee Update: The design consultants have conducted a site visit and are developing a solution that considers the learning and teaching requirements to deliver an improved environment. The works will extend beyond the school holiday period, so a key deliverable is the ability to carry out the works in a fully operational school. Due to the age of the existing installation, all pipework and emitters will need replacement. Once the solution is designed, it will provide the basis for reviewing the budget and budget profile, likely requiring significant additional capital funding.													

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27	
Asset Name	Description													
6	St Magnus Cathedral	Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue - The existing boiler is reaching the end of its operational life and requires to be replaced. The proposal is to replace the current boiler with a new high efficiency oil boiler and will involve alterations to the existing flue.							£98,661	£200,000	£214,500	£14,500	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
£115,000		FLN Ltd & Ferrey & Mennim	S R Paterson Ltd	£312,595	Apr-24	Jun-24	£224,144	£340,000						
Committee Update: Listed Building Consent and procurement were completed, and meetings with building users were held. The project, initially planned for Summer 2023, was delayed due to an extended design phase and client feedback. The works were scheduled to start in March/April 2024, when heating demand decreases. The initial budget, set before any design work had been undertaken, did not reflect inflation and the full scope of the works. After a procurement and cost reduction exercise, a tender was accepted in April 2023. A contribution was sought from The Friends of St Magnus Cathedral (TFOSMC), to help offset the additional costs. This has now been confirmed as £120k, and an invoice will be raised to TFOSMC by the end of January. The works were completed as of September 2024, and the system is fully operational for winter. The final account is yet to be concluded.														
7	Sanday Junior High School & Swimming Pool	Existing windows are now nearing the end of life with the timber units starting to rot. To be replaced with high performance units.							£0	£95,000	£0	(£95,000)	TBC	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn						
£103,500 (to be updated)		OIC - NS&I - property	TBA	TBA	Summer 2025	Autumn 2025	£0	TBC						
Committee Update: The project, initially scheduled to begin in Summer 2023, has been delayed due to NS&I resourcing. Design work was postponed to consider the future of the temporary building/classroom block, initially thought to be beyond economic repair. A cost-effective solution has been found, which no longer impacts the window replacement. The estimated cost will be prepared once the final scheme is available, and the budget will be updated accordingly. The works will be scheduled in consultation with the school and are now likely to begin in early Spring 2025.														
8	Pickaquooy Centre & playing fields	Running track re-surfacing and line painting - Track found to be cracking up and failing after approximately 20 years of service.							£446,358	£239,000	£456,200	£217,200	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
£241,500		OIC - D&I Property	Hunter Construction	£482,671	Apr-24	Aug-24	£460,145	£470,000						
Committee Update: Initial survey works were conducted during 2020/21 by a specialist contractor, which guided the budget figure of £241,500. Track upgrading works were initially scheduled for Summer 2022 but were rescheduled to Summer 2023 due to the delay of the International Island Games to 2025. The first tender exercise was unsuccessful, so the project was re-procured in September 2023 and awarded in January 2024. Although the project is showing an overspend, it will be covered by a grant of £241,335 from an external provider, with the remainder funded from underspends on other projects in 2024/25. The works are now complete, and the facility has been back in use since September 2024. The grant claim forms are in hand, and the grant funder has confirmed that funds will be released once completed forms are received - this will be before 31 March 2024.														

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27	
Asset Name	Description													
9	OIC Depot - Fire Alarm Upgrade	Project to replace fire & emergency lighting system at OIC Depot							£129	£0	£25,000	£25,000	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn						
	£140,000	FLN Ltd	E Fraser Electrical (Orkney) Ltd	£123,966	Aug-22	Oct-22	£98,666	£140,000						
	Committee Update: Following a fire risk assessment of the OIC Depot, the existing fire alarm and emergency lighting systems were found to be at the end of their operational life and required replacement. The works have been procured, and E Fraser Electrical (Orkney) Ltd has been appointed. Initial works are proceeding as planned, and the remaining budget is being used to replace asbestos-containing fuse boards and ancillary electrical equipment, further reducing the Council's asbestos inventory. The final account is yet to be concluded.													
10	OIC Depot - Fire Safety Works	Project to address passive fire safety issues identified following a fire risk assessment.							£0	£100,000	£3,500	(£96,500)	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn						
	TBC	HRI Munro & FLN Ltd	TBC	TBC	TBC	TBC	£0	TBC						
	Committee Update: Following a fire risk assessment of the OIC Depot, further remediation works are required. These works will include providing additional fire exits, fireproofing, and other passive measures. The broad extent of the work has been defined, with the detailed design for one of the hangars complete and the other in progress. The budget will be established in due course, but initial survey information suggests costs will likely exceed £100,000. An initial allowance of £100,000 has been allocated to permit the commencement of works. Tenders are expected to be issued in early 2025, with the works planned for 2025/26, ensuring the depot remains fully operational during this period.													
Totals								£1,120,524	£1,344,700	£1,547,480	£202,780	£750,000	£300,000	

Retention Due During Coming Year								Retention Due During Coming Year				Retention Due During Coming Year	Retention Due During Coming Year	
11	Stromness Town Hall	Heat Source improvement - Oil boiler replacement.							£3,035	£6,700	£8,815	£2,115	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
	£115,000	FLN Ltd	S R Paterson Ltd	£268,806	Summer 2023	Spring 24	£250,124	£260,000						
	Committee Update: The system failed in Summer 2023, being unable to hold pressure, and works were prioritized ahead of the Cathedral boilers. The design and procurement were completed, and a contractor was appointed following a cost reduction exercise. The initial budget was set before any design work and has not been updated to reflect inflationary increases and the full extent of the works. The works were completed in March 2024, with the retention outstanding for 12 months after completion.													
Total - Retention due in the year								£3,035	£6,700	£8,815	£2,115	£0	£0	

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27
Asset Name	Description												
Projects added during year								Projects added during year				Projects added during year	Projects added during year
12	North Walls School	Improve thermal performance of building- Extent of work to be investigated.						£1,587	£0	£1,587	£1,587	TBC	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn					
	TBC	HRI Munro Architects	TBC	TBC	TBC	TBC	£3,311	£0					
	<p>Committee Update: Project added from long term plan to allow development works to progress in advance, should additional funding become available or other projects slip. Loft spaces have been reviewed, and retrofitting insulation above ceilings, up combs, and vertical walls has been deemed impractical due to poor access and interference with services. The conclusion is to install a warm roof when the roof coverings reach the end of their life, expected in approximately 10 years. Re-roofing will provide an opportunity to extend the verges and install external wall insulation.</p> <p>In the short term, it is proposed to improve air tightness, focusing on wall/ceiling junctions. Installing Air Source or Ground Source heating would involve major internal infrastructure changes and a possible new plant room build externally, so as the school is fully electric, including the swimming pool, it is proposed to replace the existing wind turbine with a larger capacity wind turbine to offset the building's electric load. This work will be developed during 2025, aiming for completion by March 2026. Costs to date relate to overall design fees.</p>												
13	Orkney Museum	High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan : - Design tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2023/24. - Construction to be undertaken in - TBA						£4,853	£0	£4,853	£4,853	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn					
	TBC	Robert Potter and Partners LLP	TBC	TBC	TBC	TBC	£65,031	£845,500					
	<p>Committee Update: The programme has been revised to fit the available budget. Design works were accelerated to compensate for underspend in other areas and were completed and paid for in the financial year 2023/24. Construction works have been delayed to prioritize more urgent projects, with the revised programme now set for 2026/27, though it may be delayed further. The entire programme will be continually reviewed and updated. Expenditure to date relates to design fees.</p>												

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27	
Asset Name	Description													
14	Sanday Junior High School	Portacabin classroom accommodation external fabric upgrade.							£0	£0	£5,000	£5,000	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn						
TBC		OIC Architects	TBC	TBC	Summer 2025	Autumn 2025	£0	£60,000						
Committee Update: Planned external fabric upgrade to extend the useful life of the building has been accelerated. Options to be investigated. Joint procurement with the window replacement contract at the school.														
Total - Projects added during the year								£6,440	£0	£11,440	£11,440	£0	£0	
COVID Recovery Projects								COVID Recovery Projects				COVID Recovery Projects	COVID Recovery Projects	
15	The Orkney Library & Archive	Replacement of oil boilers with renewable heat source							£2,190	£0	£10,000	£10,000	£500,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
£500,000		Rykba Ltd	N/A	Framework contract	Design - 01/05/2023 Construction - TBC	Design - 01/03/2025 Construction - TBC	£2,190	£500,000						
Committee Update: The Framework Mechanical and Electrical consultant has been briefed, and surveys have been conducted. The design work is nearing completion. The next steps involve procuring the works and starting on-site as soon as possible. Design fees will be incurred during the 2024/25 financial year and budget will be reprofiled from 2025/26 to reflect the accelerated expenditure.														
16	Orphir Primary School - Replacement Heat Source Project	Project to replace existing oil boilers with renewable heat source and others works to lower operating costs							£0	£0	£0	£0	£0	£283,400
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
TBC		M&E - Rybka Ltd & Architectural - HRI Ltd	TBC	Design services are under framework contracts. Construction - TBC	Design - 01/09/2023 Construction - TBC	Design - TBC Construction - TBC	Design - £18,323.32 Construction - £0	TBC						
Committee Update : The commission is being developed, with most costs incurred so far being internal. The budget will be set once the full scope of works is fully understood.														

General Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27	
Asset Name	Description													
17	Glaithness Primary School - Replacement Heat Source Project	Project to replace existing oil boilers with renewable heat source. Pool plant heating, ventilation, and filtration plant replacement.							£2,053	£0	£10,000	£10,000	£0	£300,000
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
TBC		M&E - Rybka Ltd	TBC	Design services are under framework contracts. Construction - TBC	Design - 01/09/2023 Construction - TBC	Design - TBC Construction - TBC	Design - £2,053 Construction - £0	TBC						
Committee Update:														
Project added from long term plan to allow development works to progress in advance, should additional funding become available or other projects slip. Surveys have been conducted by the framework mechanical and electrical consultant. The works include replacing a failed ground source heat pump for one section of the school, which also heats the pool currently using immersion heaters. The project involves moving from centralised hot water cylinders to point-of-use water heaters to minimise standing losses from circulating and storing large quantities of hot water.														
The survey identified that the hydrotherapy pool tank has settled and cracked. Temporary repairs have been made, but a major upgrade will be required, including replacing the above-ground pool tank and all mechanical systems. Design work for the heating and hot water systems is ongoing, excluding the hydrotherapy pool.														
18	Council Offices lighting replacement	Project to replace existing lighting with new LED fittings							£0	£0	£5,000	£5,000	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn						
TBA		Rybka				To Be Agreed		£0						
Committee Update:														
Project added from long term plan to allow development works to progress in advance, should additional funding become available or other projects slip. Our Framework Mechanical and Electrical consultant has been briefed, and surveys are to be undertaken. We are currently awaiting feedback, with design work set to commence in due course, along with the estimation of costs.														
Total - COVID Recovery Projects								£4,243	£0	£25,000	£25,000	£500,000	£583,400	
Total General Fund								£1,130,000	£1,351,400	£1,567,735	£216,335	£750,000	£300,000	
Total COVID Recovery Funding								£4,243	£0	£25,000	£25,000	£500,000	£583,400	
Overall Total								£1,134,243	£1,351,400	£1,592,735	£241,335	£1,250,000	£883,400	
Contact Officer - Service Manager (Property & Capital Programme) Extn 2327														

Strategic Reserve Fund Capital Improvements								Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Indicative Budget 2025/26	Indicative Budget 2026/27	
Asset Name	Description													
1	69/73 Victoria Street, Kirkwall	Localised re-pointing to address water ingress issues, chimney repairs, re-pointing around opening and re-paint windows.							£0	£50,000	£0	(£50,000)	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Value to date	Probable Outturn						
TBA - £50,000 initially identified		TBA	TBA	TBA	TBA	TBA	TBA	TBA						
Committee Update -		£50,000 of spend initially identified, it is unlikely to be completed in this financial year.												
2	Contingency								£0	£68,400	£0	(£68,400)	£118,400	£118,400
Total								£0	£118,400	£0	(£118,400)	£118,400	£118,400	
Contact Officer - Service Manager (Property & Capital Programme) Extn 2327														

Plant & Vehicle Replacement Programme	Actual Spend as at 31/12/2024	Committed Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Purchase Status/Update
Planned purchases as approved at AM Sub 18/01/2024						
Lorry - DAF FA LF45.180 HL5 Hooklift	£20,000	£0	£109,720	£20,000	(£89,720)	Vehicle delivered 30/03/24 (£89,720 in 23/24 programme) £20,000 for additional works carried out in June 2024. Completed in July 2024.
Pickup - Iveco Daily 45C15 Tipper 5.2T	£0	£0	£46,775	£0	(£46,775)	Delivered 30/3/24 - PVRP 23/24 spend.
Pickup - Iveco Daily Tipping Pickup 3.5T	£47,490	£0	£47,475	£47,475	£0	Delivered 16/09/24.
Pickup - Iveco Daily Tipping Pickup 3.5T	£47,490	£0	£47,475	£47,475	£0	Delivered 16/09/24.
Minibus - Mercedes Benz - Disabled Access	£0	£133,215	£130,720	£133,215	£2,495	Ordered 01/08/24.
Sweeper - Scarab Euro 5 Minor	£94,790	£0	£100,000	£95,690	(£4,310)	Ordered 12/07/24 Arrived 04/11/24
Teletruck - JCB TLT 35D 2WD	£0	£0	£100,000	£0	(£100,000)	Accelerated to 2023/24 - Arrived 27/03/24 PVRP 23/24 spend.
Fiat Ducato Chiller Van	£0	£0	£30,000	£0	(£30,000)	Service cancelled replacement.
Car - Nissan ENV200 Electric 7 Seater	£0	£27,385	£30,000	£27,385	(£2,615)	Ordered 12/07/24 Delivered 09/12/24 issues to resolve so payment delayed.
Minibus - Mercedes Benz - Disabled Access	£0	£133,215	£130,000	£133,215	£3,215	Ordered 01/08/24.
Minibus - Volkswagen Crafter CR50 - Disabled Access	£0	£46,332	£65,000	£46,332	(£18,668)	Ordered 10/05/24.
VW Transporter T30 Startline TDI	£0	£0	£50,000	£0	(£50,000)	Accelerated to 2023/24 Arrived 30/03/24 - PVRP 23/24 spend.
Isuzu Fire Tender	£0	£0	£72,000	£0	(£72,000)	Still in discussion with Service - will be moved to 25/26 programme.
Isuzu Fire Tender	£0	£0	£72,000	£0	(£72,000)	Still in discussion with Service - will be moved to 25/26 programme.
Nissan ENV200 Elec Car	£0	£0	£30,000	£0	(£30,000)	Service requested change to small minibus - in progress, however will not be possible to complete the purchase this financial year.
VW Transporter T30 Startline TDI	£0	£29,540	£30,000	£29,540	(£460)	Ordered 20/09/24.
DAF HL5 Hooklift	£0	£210,708	£110,000	£210,708	£100,708	Order placed on June 11, 2024: The vehicle type has been changed to a multi-purpose vehicle. This includes a tipper body, gritter body, and replacement hotbox body, making it a more versatile and larger vehicle.
Iveco Daily Tipping Pickup	£0	£0	£48,000	£0	(£48,000)	Move to 25/26.
Iveco Daily Tipping Pickup	£0	£0	£48,000	£0	(£48,000)	Move to 25/26.
Tractor Compact MF 1525	£28,000	£0	£31,400	£28,000	(£3,400)	Arrived 09/09/24.
Dumper Benford PS3000 3T 4x4	£0	£40,685	£25,000	£40,685	£15,685	Ordered 13/08/24 Delivered 13/12/24: There are issues to resolve so payment has been delayed. Additional costs relate too the fitted of a cab, which the original vehcile did not have.
Mercedes Benz Eonic 2629LL	£0	£225,937	£230,000	£225,937	(£4,063)	Ordered 07/06/24.
HL20 Extra High Sided Open Skip	£6,150	£0	£7,100	£6,682	(£418)	Ordered 22/08/24. Arrived Oct 24.
Timm Green Waste Shreddar	£0	£0	£75,000	£0	(£75,000)	Under discussion with Service - probable move to 25/26. programme
Weighbridge - Shering platform	£0	£0	£40,000	£0	(£40,000)	Under discussion with Service - probable move to 25/26. programme
Contingency	£0	£0	£27,835	£0	(£27,835)	

	Actual Spend as at 31/12/2024	Committed Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Purchase Status/Update
Plant & Vehicle Replacement Programme						
Additional Purchases in 2024/25 (Accelerated From Indicative 2024-2027 Programme)						
Iveco Daily 70C17 7T pickup in 25/26 replace with crew cab one	£0	£60,270	£0	£60,270	£60,270	Ordered 22/08/24.
IVECO DAILY 70C17 PICKUP	£0	£60,145	£0	£60,145	£60,145	Ordered 22/08/24.
Van Renault Kangoo Hyd/Elec	£22,157	£0	£0	£22,574	£22,574	Arrived 22/07/24.
Van Renault Kangoo	£22,157	£0	£0	£22,574	£22,574	Arrived 22/07/24.
Van Renault Kangoo	£22,157	£0	£0	£22,574	£22,574	Arrived 22/07/24.
JCB 8018 CTS Excavator	£0	£44,200	£0	£44,200	£44,200	Ordered 11/07/24 - Arriving Jan 25.
HL20 High sided Open Skip	£7,515	£0	£0	£7,397	£7,397	Ordered 22/08/24 Arrived Oct 24.
HL20 High sided Open Skip	£7,515	£0	£0	£7,397	£7,397	Ordered 22/08/24 Arrived Oct 24.
HL5 Low Sided Open Skip	£10,760	£0	£0	£10,642	£10,642	Ordered 22/08/24 Arrived Oct 24.
HL5 Low Sided Open Skip	£10,760	£0	£0	£10,643	£10,643	Ordered 22/08/24 Arrived Oct 24.
HL5 Low Sided Open Skip	£6,750	£0	£0	£7,282	£7,282	Ordered 22/08/24 Arrived Nov 24.
DAF Terberg Matec Recycler	£0	£176,665	£0	£176,665	£176,665	Ordered 30/09/24.
Additional 3 vans to replace leased vehicles	£67,797	£0	£0	£67,797	£67,797	Ordered 20/09/24 Arrived 11/10/24.
Slippage from 2023/24						
Mower Verge Cutter - Shelbourne Reynolds PB450	£18,500	£0	£0	£18,500	£18,500	Arrived 27/05/24.
Minibus - Volkswagen Crafter CR50 - Disabled Access	£0	£46,332	£0	£46,332	£46,332	Ordered 10/05/24.
HL5 High Sided Closed Skip	£6,750	£0	£0	£5,632	£5,632	Ordered 22/08/24 Arrived Oct 24.
HL5 High Sided Closed Skip	£6,750	£0	£0	£5,632	£5,632	Ordered 22/08/24 Arrived Oct 24.
HL5 High Sided Closed Skip	£5,317	£0	£0	£5,632	£5,632	Ordered 22/08/24 Arrived Oct 24.
HL5 Bottlebank Skip	£5,317	£0	£0	£7,282	£7,282	Ordered 22/08/24 Arrived Nov 24.
HL5 Bottlebank Skip	£5,317	£0	£0	£7,282	£7,282	Ordered 22/08/24 Arrived Nov 24.
GENERAL FUND	£469,439	£1,234,629	£1,733,500	£1,708,789	(£24,711)	

	Actual Spend as at 31/12/2024	Committed Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)	Purchase Status/Update
Plant & Vehicle Replacement Programme						
Trading Service Purchases - Funded by The Service						
Marine Services						
Peugeot Boxer Pickup	£55,595	£0	£0	£55,595	£55,595	Delivered.
Renault Kangoo Van Electric	£0	£0	£24,000	£0	(£24,000)	Still in discussion with service.
Land Rover Defender 110	£0	£0	£35,000	£0	(£35,000)	Service requested moved to 25/26.
Iveco Pickup	£0	£0	£48,000	£0	(£48,000)	Service requested moved to 25/26.
Yale Forklift	£0	£0	£35,000	£0	(£35,000)	Service requested moved to 25/26.
	£55,595	£0	£142,000	£55,595	(£86,405)	
Quarry Services						
Renault Kangoo Electric Van	£0	£0	£24,000	£0	(£24,000)	Accelerated to 2023/24 arrived 11/03/24 - PVRP 2023/24 spend.
Finlay 693+ Supertrak s/no TRX693STKDGB52875	£0	£0	£140,000	£0	(£140,000)	Still in discussion with service.
Diesel Powered Water Pump	£21,500	£0	£0	£0	£0	Ordered 26/09/24 Additional item requested by service.
	£21,500	£0	£164,000	£0	(£164,000)	
NON-GENERAL FUND	£77,095	£0	£306,000	£55,595	(£250,405)	
Contact Officer - Service Manager (Fleet), Extn 4240	£546,534	£1,234,629	£2,039,500	£1,764,384	(£275,116)	

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2024/2025	Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)
Datacentre Replacements				
<i>Server Room Replacement</i>	£16,017	£25,000	£25,000	£0
The replacement of server and network room equipment, including Uninterruptible Power Supply (UPS) systems, remote management, monitoring, and access controls, is underway. Additional UPS units have been ordered and installed in care home server rooms. Further resilience devices are currently being procured.				
Server Replacements				
<i>Replacement of servers that are end-of-life</i>	£8,148	£25,000	£25,000	£0
The replacement of servers that have reached or exceeded their operational lifetime and vendor support is in progress. The servers that have arrived are currently being installed, while the remaining ones are still undergoing procurement.				
<i>Replacement of Storage and Backup Infrastructure</i>	£0	£10,000	£10,000	£0
The replacement of storage that is nearing capacity is underway to enhance the resilience of data backups. Additional items are currently going through the procurement process.				
Local Area Network Replacements				
<i>Wi-Fi Modernisation</i>	£31,013	£30,000	£31,013	£1,013
The Wi-Fi systems have been renewed and improved to maintain capacity and support, replacing end-of-life equipment and introducing 6th generation Wi-Fi 6 services. The systems have arrived, been installed, and the project is now complete.				
<i>Replacement of Network Switches</i>	£35,600	£35,000	£35,600	£600
The replacement of network switches that were at the end of support. Ensuring devices are within current support is crucial for maintaining Public Sector Network Accreditation in line with the Public Sector Action Plan. The systems have arrived, been installed, and the project is now complete.				
Telephony				
<i>Analogue to Digital Switchover</i>	£84,754	£100,000	£100,000	£0
The replacement of voice infrastructure is necessary due to the scheduled analogue switch-off in December 2025. This project extends the Council's core switchboard with updated equipment. So far, 22 sites have been moved to the Council phone system, with 53 sites remaining. Infrastructure for an additional 12 sites has been ordered and is currently being installed. This project will continue into the next financial year, with the current financial year's budget fully committed.				
Security Gateways				
<i>Proxy/Firewall Replacements</i>	£0	£20,000	£20,000	£0
The replacement of firewalls is necessary due to new technologies. Replacement web gateways (web proxies) are being investigated, and quotes have been obtained. A preferred system has been identified, and IT is close to moving this to the procurement stage. It is anticipated that expenditure will be incurred by March 2025.				

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2024/2025	Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)
Wide Area Network Replacement				
<i>Replacement of End Life and Poor Performing Radio Wireless and Microwave Mast Equipment</i>	£0	£45,000	£45,000	£0
The replacement of core WAN Wi-Fi equipment is necessary to ensure connectivity between our main mast sites and care homes. Quotes have been obtained and are currently being evaluated. Emergency replacements are being covered by the 'Other' budget code for now (see below).				
Device Replacement				
<i>Replacement of end User Devices (Corporate)</i>	£15,799	£40,000	£40,000	£0
The replacement of end-of-life user devices in Council Offices is underway. This initiative will fund approximately 60 devices out of an asset base of around 1200 devices. Several devices have already been received and issued to staff as part of the Windows 11 upgrade rollout.				
<i>Replacement of end User Devices (Schools).</i>	£32,478	£60,000	£60,000	£0
The replacement of end-of-life user devices in schools is underway. This initiative will fund approximately 120 devices across 22 schools, from an asset base of around 3000 devices. A number of devices have been received and have been issued to Schools as part of the Windows 11 upgrade rollout.				
Other				
<i>Failures and Emergency Replacements of Capital Equipment</i>	£20,701	£30,000	£30,000	£0
Funding has been allocated to replace devices that fail and are not covered by repairs, as well as any systems that do not meet security audit requirements. This is particularly focused on addressing WAN wireless issues in Stromness.				
Contact Officer - Service Manager (ICT), Extension 2152	£244,509	£420,000	£421,613	£1,613

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2024/2025	Actual Spend as at 31/12/2024	Budget 2024/25	Probable Out-turn 2024/25	Overspend/ (Underspend)
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Additions to Approved Programme: COVID-19 Recovery Projects				
<i>Replacement of Corporate IT Equipment</i>	£28,863	£29,900	£29,900	£0
There has been an expansion of IT equipment to facilitate home working and connection to office G drives, resulting in the continued use of some equipment that would otherwise have been retired. This initiative includes the replacement of aging backup infrastructure with an immutable backup system. Additionally, replacement networking infrastructure has been procured for the corporate estate. All orders for equipment have been placed, received, and installed.				
<i>Replacement of School's IT Equipment</i>	£3,397	£3,700	£3,700	£0
The age profile of the IT equipment deployed across the education service indicates that many young learners are using computer equipment older than they are, leading to reliability and capability constraints. This allocation from the COVID-19 Fund will supplement the regular replacement of schools' IT equipment. The majority of the expenditure has been on interactive displays. The second round of interactive displays for schools has been delivered and installed. Additionally, networking equipment for schools has been procured and invoiced. This programme is now complete.				
<i>Windows 11</i>	£29,281	£30,500	£30,500	£0
This project aims to upgrade the corporate desktop and laptop estate to Windows 11. The first stage involves deploying 300 new Windows 11 devices, funded in the 2022/23 financial year. All ordered items have been received. The remaining budget has been carried over into the 2024/25 financial year and is being used to purchase additional laptops, which have now been deployed.				
Contact Officer - Service Manager (ICT), Extn 2152	£61,541	£64,100	£64,100	£0