

Minute

Asset Management Sub-committee

Tuesday, 23 March 2021, 10:30.

Microsoft Teams.



Present

Councillors W Leslie Manson, Norman R Craigie, Robin W Crichton, Andrew Drever, Steven B Heddle, John A R Scott and James W Stockan.

Clerk

- Hazel Flett, Senior Committees Officer.

In Attendance

- Gavin Barr, Executive Director of Development and Infrastructure.
- Hayley Green, Head of IT and Facilities.
- Colin Kemp, Corporate Finance Senior Manager.
- Michael Scott, Solicitor.
- Graeme Christie, Estates Manager.
- Gwyn Evans, Surveying Manager.
- Kenny MacPherson, IT Service Manager (for Items 1 to 3).
- Ian Rushbrook, Capital Programme Manager.

Observing

- Jamie McVie, Planning Manager (Development Management) (for Item 6).
- Lorraine Stout, Press Officer (for Item 6).

Declarations of Interest

- Councillor Andrew Drever – Item 5.
- Councillor W Leslie Manson – Item 6.
- Councillor John A R Scott – Item 5.

Chair

- Councillor W Leslie Manson, for Items 1 to 5.
- Councillor James W Stockan, for Items 6 and 7.

1. Form of Voting

The Sub-committee resolved that, should a vote be required in respect of the matters to be considered at this meeting, notwithstanding Standing Order 21.4, the form of voting should be by calling the roll (recorded vote).

2. Disclosure of Exempt Information

The Sub-committee noted the proposal that the public be excluded from the meeting for consideration of Items 5 and 6, as the business to be discussed involved the potential disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

3. Information Technology Capital Replacement Programme

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the IT Service Manager, the Sub-committee:

Noted:

3.1. That the current approved capital programme included an annual provision of £420,000 in respect of the Information Technology Capital Replacement Programme.

The Sub-committee resolved, in terms of delegated powers:

3.2. That the Information Technology Capital Replacement Programme for 2021/22, together with the indicative programme for 2022/23, to be funded from the allocation of £420,000 per annum within the approved capital programme, attached as Appendix 1 to this Minute, be approved.

3.3. That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to adjust the two-year programme, referred to at paragraph 3.2 above, as variations arose in order to maximise use of the annual capital allocation.

4. Exclusion of the Public

On the motion of Councillor W Leslie Manson, seconded by Councillor John A R Scott, the Sub-committee resolved that the public be excluded for the remainder of the meeting, as the business to be considered involved the disclosure of exempt information of the classes described in Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

5. Corporate Asset Maintenance and Improvement Programmes

Councillors Andrew Drever and John A R Scott declared non-financial interests in this item, being Council-appointed trustees of the Pickaquoy Centre Trust, but concluded that their interests did not preclude their involvement in the discussion.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Capital Programme Manager, the Sub-committee:

Noted:

5.1. The three-year projection for the Revenue Repairs and Maintenance and Capital Improvement Programmes for the period 2021/22 to 2023/24, attached as Appendix 1 to the report by the Executive Director of Development and Infrastructure.

5.2. That a multi-year approach to the Revenue Repairs and Maintenance and Capital Improvement Programmes allowed for additional flexibility to vary the timing of individual projects as a result of unforeseen events.

5.3. That, on 14 January 2021, when considering a revised Stage 2 Capital Project Appraisal in respect of the proposed extension and alterations to St Andrews Primary School, the Council resolved:

- That the existing provision within the General Fund capital programme in respect of the proposed extension and alterations to St Andrews Primary School be increased by £1,092,000, from £3,232,000 to £4,324,000.
- That the additional cost of £1,092,000 be secured through reductions in the annual Corporate Asset Improvement Programme budget, currently £1,351,000 per annum, of £546,000 in each of financial years 2021/22 and 2022/23.
- That powers be delegated to the Head of Finance to make contributions to the Repairs and Renewals Fund to enable reinstatement of the Corporate Asset Improvement Programme, should that prove affordable.

The Sub-committee resolved, in terms of delegated powers:

5.4. That the undernoted programmes for 2021/22, together with provisional programmes for 2022/23 and 2023/24, attached as Appendix 2 to this Minute, be approved:

- Revenue Repairs and Maintenance Programme, to be funded from the allocation of £1,692,000 per annum set annually as part of the budget setting process.
- Capital Improvement Programme, to be funded from the allocation of £805,400 within the approved capital programme, after allowing for the contribution of £546,000 in respect of the proposed extension and alterations to St Andrews Primary School.
- Strategic Reserve Fund Revenue Repairs and Maintenance Programme, to be funded from the allocation of £92,300 per annum set annually as part of the budget setting process.
- Strategic Reserve Fund Capital Improvement Programme, to be funded from the allocation of £118,600 per annum within the approved capital programme.

5.5. That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to adjust the three year programmes, referred to at paragraph 5.4 above, as variations arose in order to maximise use of the annual budget allocations.

6. Request for Wayleave

Councillor W Leslie Manson declared a non-financial interest in this item, in that the developer was known to him, and was not present during discussion thereof.

Councillor James W Stockan took the Chair for the remainder of the meeting.

Signed: L Manson.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Estates Manager, the Sub-committee:

Resolved to **recommend to the Council** what action should be taken with regard to a request for a wayleave.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

Please refer to the Minute of the Meeting of the Policy and Resources Committee held on 20 April 2021.

7. Conclusion of Meeting

At 11:38 the Chair declared the meeting concluded.

Signed: James W Stockan.