



# Orkney and Shetland Valuation Joint Board



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## Notice of Meeting and Agenda

Venue: **Microsoft Teams.**

Date: **Tuesday, 4 October 2022.**

Time: **10:30.**

Dear Board Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Karen A Greaves,**  
**Clerk to the Orkney and Shetland Valuation Joint Board.**

### Committee Services Contact

Hazel Flett.

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### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

### Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for a period of 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.

2. Declarations of Interest.

Board Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 30 June 2022 **attached**.

4. Orkney and Shetland Valuation Joint Board – Draft Minute of Special Meeting held on 8 September 2022 **attached**.

5. Annual Report to those charged with Governance – report by Treasurer to the Board **to follow**.

6. Annual Accounts – report by Treasurer to the Board **to follow**.

7. Revenue Expenditure Monitoring – report by Treasurer to the Board **attached**.

8. Annual Audit Report 2021/22 – Action Plan – report by Clerk to the Board **attached**.

9. Governance Review – Action Plan – report by Clerk to the Board **attached**.

10. Scheme of Delegation – report by Clerk to the Board **attached**.

11. State Funeral for Her Majesty The Queen – report by Clerk to the Board **attached**.

12. Date of Next Meeting – 8 December 2022 – in Shetland.

Provisional dates for future meetings:

- 2 March 2023 – virtual meeting.
- 29 June 2023 (to include draft Annual Accounts for 2022/23) – in Orkney.
- 28 September 2023 (to include External Audit Annual Audit Report and final Annual Accounts for 2022/23) – virtual meeting.
- 14 December 2023 – in Shetland.