



*Working together to make a real difference*

<b>Title of meeting:</b> Strategic Planning Group (SPG)		<b>Date:</b> 12.12.23
		<b>Time:</b> 09:00-11:00
		<b>Location:</b> Microsoft Teams
<b>Chair:</b>	Issy Grieve	
<b>Action Log Recorder:</b>	Debbie Hallworth	
<b>Member</b>	<b>Attended</b>	<b>Apologies / No Apologies (NA)</b>
Janice Annal	x	
Lynda Bradford		NA
Morven Brooks		NA
Stephen Brown	x	
Garry Burton		x
Louise Byrne		x
Graeme Clark		NA
Maureen Firth	x	
Morven Gemmill	x	
Steven Johnston	x	
Graham Lindsay		NA
Jim Love		x
Wendy Lycett	x	
Donald MacAulay		NA
Michelle Mackie		NA
Ryan McLaughlin		NA
Yvonne McPhee	x	
Danny Oliver		NA
Garry Reid		NA
Scott Robertson	x	
Helen Sievwright	x	
Valerie Stonehouse		NA



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Maureen Swannie	x	
Peter Thomas	x	
Samantha Thomas		x
Frances Troup		x
Louise Willis	x	
Louise Wilson	x	
Diane Young	x	
<b>In attendance/By invitation</b>		
Shaun Hourston-Wells, Acting Strategic Planning Lead	x	

	<b>Agenda Item:</b>	<b>Issues Raised:</b>	<b>Action Agreed:</b>	<b>By Whom and When</b>
1.	<b>Welcome &amp; Apologies</b>	<p>Apologies noted as above.</p> <p>The Chair noted the number of meetings taking place, which impact on attendance and work schedules. This will be given consideration when arranging meetings for 2024/25.</p> <p>Louise Willis, Service Manager for Children’s Health Services, was welcomed to the Group.</p>	Consider rearranging scheduled meetings.	I Grieve / S Brown
2.	<b>Minutes of the meeting – 09.11.23</b>	<p>Members approved the minutes as a true and accurate record.</p> <p><u>Update on Actions</u></p> <p>Link in with Jayne Smith-Savile regarding development of a software application and update SPG – no update available, to be carried forward to next meeting.</p>	Provide update at next meeting.	S Robertson 06.02.24



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	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
		<p>Pressures on the care homes – look at creating a Health and Social Care Partnership Group consisting of third sector partners, Orkney Islands Council and NHS Orkney.</p> <p>Discuss respite beds and delayed discharges process and bring back to SPG – Lynda Bradford was not available to update. Stephen Brown advised that a paper was being submitted to the Integration Joint Board (IJB) tomorrow, looking at the use of respite beds over an eighteen-month period and the pressures being faced. The solutions remain challenging but it provides an opportunity for IJB to discuss in more detail.</p> <p>Maureen Swannie confirmed that the Strategic Plan Delivery Plan had been circulated following approval at the last SPG meeting.</p>	<p>Provide update at next meeting.</p>	<p>M Brooks 06.02.24</p>
<p>3.</p>	<p><b>Strategic Plan 2022-25 - Priority Area Discussion: Early Intervention &amp; Prevention</b></p>	<p>Maureen Swannie noted the focus today would be on the delivery milestones for 2023/24.</p> <p><u>Create additional frontline resource in Speech and Language Therapy</u></p> <p>Morven Gemmill advised that additional investment had been received from IJB in recognition of the unmet need for children’s speech and language therapist and have been successful recruiting to that post. Also been working with The Royal College of Speech and Language Therapists to look at how services are being delivered. On the adult side has been in discussions around trying something different for a</p>		



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		<p>fixed term, as having difficulty in recruiting to the Band 7 post, and has received some interest in that. In the interim for adults at high risk of swallowing disorders a small remote only service is being provided.</p> <p><u>Embed a new neuro-developmental assessment pathway</u></p> <p>Morven Gemmill further updated around children’s needs in neuro-development and autism disorder, in that they have been working with colleagues in education and in the new year will be looking at the work that has been done for a workable model in Orkney. Maureen Swannie advised they are also working with colleagues in Aberdeen who are willing to help address the backlog.</p> <p><u>Increased provision of family support provision across Orkney (linking to Whole Family Wellbeing Fund Project)</u></p> <p>Maureen Swannie advised that the Whole Family Wellbeing Fund was £132,000 per year and all underspend to date is being carried over, as per SG instruction. Conversations with partners continue in relation to the scope and design of the project, potentially utilising a pilot project at KGS / Papdale as a foundation to build on. The plan is to have something similar to the Shetland Anchor Project (<a href="#">Anchor for Families – Shetland Islands Council</a>). Following attendance at a national children and young people’s event recently, the project group has recognised the need to reach out to families and ask them what they feel is needed to allow for co-design of the project. A scoping exercise across Orkney to identify 'what, when and where', in relation to services for children</p>		



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		<p>and young people was undertaken to provide a baseline. The Whole Family Wellbeing Fund will be led by Community Learning and Development. Maureen advised she has a meeting with Scottish Government (SG) on the 19 December to update on progress to date and will continue to feedback to SPG. When asked how the teams meet the most vulnerable families, Maureen advised it was done via staff highlighting those most struggling and was confident all families are known by the Health Visitor for pre-school children, if they are registered with a GP. Asked whether families on outer isles were as easily identifiable, Maureen advised they would be seen by health visitors for pre-school and by education colleagues if in school or nursery.</p> <p><u>A collective agreement from partners to collaborate on a whole system approach to physical activity, with a working group established to take this approach forward</u></p> <p><u>Continue to improve oral health and opportunities for routine oral care through delivery of population and targeted oral health programmes</u></p> <p>Morven Gemmill presented 'GIRFE (Getting it Right for Everyone) Team – playback of sensemaking' and asked if colleagues from SG could be invited to give an in-person presentation as the mural boards were difficult to read on screen. The Chair welcomed a presentation from SG and suggested it would be helpful to update IJB on the progress being made.</p>	<p>Invite colleagues from SG to give presentation.</p> <p>Update IJB on progress to date.</p>	<p>M Gemmill</p> <p>I Grieve / S Brown</p>



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	<b>Agenda Item:</b>	<b>Issues Raised:</b>	<b>Action Agreed:</b>	<b>By Whom and When</b>
		<p>Maureen Swannie asked members to think about delivery milestones for 2024/25 for the strategic plan and how we build on that and report back. She was asked to forward information to Debbie Hallworth for circulation to SPG for consideration.</p> <p>Stephen Brown noted he was keen to hear about any pieces of ongoing work within the sphere of prevention and intervention, and consider how best to highlight the work being done. He emphasised whilst finances are tight it was important everyone remained determined in a difficult situation, particularly around prevention and intervention. He stressed the importance of protecting and preserving this agenda.</p> <p>Maureen Swannie requested stories for the Annual Performance Report and asked members to contact either her or Shaun Hourston-Wells if they wanted their service showcasing. Shaun noted only one response had been received to date and that the report was due by April 2024.</p> <p>Maureen Firth advised in relation to vaccinations we continue to meet the higher percentage across Scotland and are the top Board for Covid and Flu. She highlighted the tremendous work being done around oral health by Steven Johnston and the team.</p> <p>Morven Gemmill advised of the physical activity training being delivered by colleagues in care home settings, Active Movers Orkney and working with dance teachers. She referred to the proactive and preventative care work around Waiting Well, which will need to be considered.</p>	<p>Circulate information for feedback on delivery milestones for 2024/25.</p> <p>Submit stories for Annual Performance Report to Shaun Hourston-Wells</p>	<p>M Swannie / D Hallworth</p> <p>All</p>



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	<b>Agenda Item:</b>	<b>Issues Raised:</b>	<b>Action Agreed:</b>	<b>By Whom and When</b>
		<p>Louise Wilson updated that Public Health are looking at tobacco and obesity, wondering whether we are maximising social work and health care staff referrals to smoking services, for example. Also whether we are maximising the expertise of specialist nurses and the opportunities within Primary Care. They are also looking at long-term cardiovascular outcomes of Covid. She advised caution in getting everyone in one room in order to avoid the spread of Covid and remembering that in meeting the needs of the population.</p>		
4.	<b>AOCB</b>	None for discussion.		
5.	<b>Date of next meeting</b>	06.02.24, 09:00-11:00		