

Minute of the Meeting of Shapinsay Community Council held in the Music Room, Shapinsay Community School, on Wednesday, 14 November 2018 at 18:30

Present:

Mr C Leslie, Mrs L Bews, Mr S Garson, Mrs E Phillips and Mrs F Summerfield.

In Attendance:

- Mrs J McGrath, Community Council Liaison Officer.

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1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Ms L Leslie and Mr C Muir, and Councillors S Clackson, G Sinclair and K Woodbridge.

2. Adoption of Minutes

The minute of the meeting held on 5 September 2018 was approved, being proposed by Mrs L Bews and seconded by Mrs E Phillips.

3. Matters Arising

A. Surgery Times

The response from L McArthur MSP was circulated at the meeting, and it was agreed that the Interim Clerk would write to Heilendi Surgery asking whether the practice do evening surgeries and, if so, would they consider offering video conference appointments on the evening that the Nurse Practitioner is on Shapinsay. Members also asked that the letter also suggested that Heilendi advertise in the newsletter that video conferencing and telephone consultation appointments were available, and it was:

Resolved that the Interim Clerk would write a letter to Heilendi regarding evening appointments and advertising video/phone consultation appointments.

B. Shapinsay Waiting Room in Kirkwall

Resolved to carry this forward to the next meeting as Councillor G Sinclair had not been able to provide an update.

C. Kirkyard Gates

Mr S Garson declared an interest in this item and was not present during discussion.

Following consideration of a quote for replacement of the Kirkyard gates, members agreed that this project was worthwhile and should go ahead, and it was resolved:

1. To apply to the Community Council Grant Scheme for as much funding as possible and ensure that work to that value was completed and invoiced before the end of this financial year.
2. To fund the remainder of the project from the General Fund and the Community Development Fund.
3. That the Chair would contact the local contractor and ask that he take the pillar away in the first instance.
4. That the Interim Clerk would write to the local contractor confirming that the Community Council would like the work to be carried out.

D. Christmas Tree Lighting

Following discussion of arrangements for the forthcoming ceremony, it was resolved:

1. To note that the Tree Lighting ceremony would be held on Friday, 7 December 2018, commencing at 19:00.
2. That the P7 school children would be invited to turn on the lights and the Chair would order a box of sweets for the children.
3. That the Interim Clerk would order a Christmas Tree to be delivered during the week commencing 1 December 2018.
4. To note that the Community Association were organising drinks and mince pies.

E. Cannons at Pier

Members were advised that the wooden frames were rotten, and the cannons needed painting and that a tender advert had not gone out after the previous meeting, and it was:

Resolved that the Interim Clerk would advertise for the repairs to be carried out.

F. Benches

The Chair reported that, following advertisement of the need for storage for the benches over the winter period, one response had been received, and it was resolved:

1. That the Chair would contact the local contractor regarding the quote.
2. That the Interim Clerk would try to ascertain the amount paid in previous years for bench storage.

G. Bins at Benches

The Interim Clerk read out a response from the Roads and Environmental Operations Manager, which asked for further information on where members felt bins were needed, and it was:

Resolved that the Interim Clerk would request bins be provided at Mor Stein, at the War Memorial and at the Broch of Borroughston car park, and that the bins be emptied every second week.

4. The Smithy – New Equipment, Premises Licence and Operator Agreement

The Chair provided a report of information from the outgoing tenant, listing problems with the Smithy and suggesting improvements, and it was resolved:

- A. That no decisions would be taken on these issues until action had been taken on the condition of the building.
- B. That the Interim Clerk would arrange a Special Meeting between Orkney Islands Council, Voluntary Action Orkney, Shapinsay Community Council and the Works and Inspection Manager to discuss the Smithy.

5. Correspondence

A. Development Trust Representative

Mr S Garson indicated that he had decided to step down as the Development Trust representative, and it was resolved:

1. That Mrs F Summerfield would take on the role in the interim.
2. That the Interim Clerk would contact Shapinsay Development Trust to inform them of the new representative.

B. Islands of Orkney Brochure

Following consideration of correspondence from Democratic Services regarding printing of the 2019 Islands of Orkney brochure, it was:

Resolved that a grant of £600 be approved towards the cost of printing the 2019 Islands of Orkney brochure, and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £600.

C. Alternate Weekly Collection – Changes to Collection Arrangements

Following consideration of correspondence from the Roads and Environmental Services Manager indicating that the weekly recycling and general waste collections would be taking place on Fridays instead of Tuesdays, with effect from Friday, 23 November 2018, it was:

Resolved to note the information provided.

D. Remembrance Wreath

Approval to purchase a remembrance wreath had been agreed by email, it was:

Resolved to note that members had agreed to fund the purchase of a remembrance wreath at an estimated cost of £32, to be met from the General Fund.

E. Room in Roof Insulation

Following consideration of correspondence from Insulation King regarding a government grant covering the entire cost of having loft rooms insulated to current building regulations whereby a property has a room in the roof or attic which is accessed via a fixed staircase, it was:

Resolved to note that the information provided and that members did not require a representative of Insulation King to attend a future meeting.

F. Thank You Letter

Resolved to note that a thank you letter had been received from Elwick Bookwrights for the contributions to the Scottish Book Trust event and the Introduction to Screenwriting workshop.

G. Shapinsay School Eco Group

Correspondence had been received from Shapinsay School asking if Shapinsay Community Council would be happy for the School Eco Group to plant more wild flowers along some of the roads in Shapinsay and asking if there were any areas to be avoided or areas which would particularly benefit, and it was:

Resolved that the Interim Clerk would write a letter of support for the project and suggest that the group should consult the Verge Maintenance Plan.

H. Northern Isles Ferry Services Contract

Correspondence had been received from Transport Scotland inviting members to attend an information session in Kirkwall to hear an explanation of the approach that Transport Scotland is taking to the tendering of the public service contract for the Northern Isles Ferry Services 2019-2027, and it was:

Resolved that the Chair would attend the session on Tuesday, 20 November 2018.

I. Lower Speed Communities Seminar

Correspondence had been received inviting members to attend a seminar in Kirkwall about Lower Speed Communities, and it was:

Resolved to note the information provided.

J. One Man Play - Heimatmann

Correspondence had been received from the 11:87 Theatre Company enquiring whether Shapinsay Community Council would be interested in funding one actor to travel from Kirkwall to Shapinsay on Saturday 10 or 17 November 2019 to perform a one man play. Following consideration, it was:

Resolved that insufficient notice had been provided.

K. Women's Aid Orkney

Following consideration of correspondence from Women's Aid Orkney enquiring whether Shapinsay Community Council would like to participate in a programme of talks around Women's Aid Orkney and domestic abuse, it was:

Resolved to note the information provided.

6. Consultation Documents

A. SSEN – Transmission Asset Development

Following consideration of correspondence from Scottish and Southern Electricity Networks regarding a consultation paper to test the process of developing transmission assets from conception, through construction to energisation, it was:

Resolved to note the deadline for comments had been 31 October 2018.

B. Orkney Islands Area Licensing Board – Gambling Act 2005: Review of Gambling Policy

Following consideration of the consultation document from Orkney Islands Area Licensing Board regarding the Gambling Act 2005: Review of Gambling Policy, it was:

Resolved to note that members had no comments to make on the consultation document.

7. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £3,916.28 as at 31 October 2018.

B. Smithy Account

Following consideration of the Smithy Account statement, it was:

Resolved to note the estimated balance of £626.59 as at 31 October 2018.

C. Community Council Grant Scheme

Following consideration of the Community Council Grant Scheme statement as at 31 October 2018, it was resolved:

1. To note that £1,650.94 remained available for allocation in the main capping limit.
2. To note that £211.88 remained available for allocation in the additional capping limit.
3. To note that £492 remained available for allocation in the island capping limit.
4. That the Interim Clerk would contact the Scout Group regarding outstanding claim 151714 and cancel the grant if not claimed by the next meeting.

D. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 31 October 2018.

E. Seed Corn Fund

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 31 October 2018.

8. Financial Requests

A. Shapinsay Community School

Mrs L Bews declared an interest in this item and was not present during discussion.

Following consideration of correspondence received from Shapinsay Community School, requesting financial assistance towards pupils travelling to Kirkwall to see a production by a visiting theatre group, it was:

Resolved that a grant of £55.70 be approved to Shapinsay Community School towards the cost of return ferry fares for the trip to Kirkwall and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £55.70.

B. M Dunnett – Travel Grant

Members discussed correspondence received from M Dunnett, requesting a travel grant for her son to attend the final of the Climb Scotland Competition in November 2018, and it was:

Resolved that a donation of £50 be given towards the cost of one trip to Aberdeen to be met from the General Fund.

C. C Fereday Eshete

Following consideration of correspondence received from C Fereday Eshete requesting financial assistance towards an academic trip to Cromarty in March 2019, it was:

Resolved that a donation of £50 be given towards the cost of the trip to Cromarty to be met from the General Fund.

D. SCA Christmas Grant

Following consideration of correspondence received from Shapinsay Community Association requesting financial assistance towards the Community Tree Lighting and Children's Christmas Party, it was resolved:

1. That a donation of £590 be given towards the cost of the Community Tree Lighting and Children's Christmas Party, to be met from the General Fund.
2. That Mrs E Phillips would contact the Shapinsay Development Trust to enquire whether they could make a contribution which would enable the purchase of slightly better presents for the children.

E. Police Scotland Youth Volunteers

Following consideration of correspondence received from Police Scotland Youth Volunteers Orkney requesting a contribution towards and Emergency Services Fun Day, it was:

Resolved that Shapinsay Community Council did not wish to contribute to the Emergency Services Fun Day.

F. A Kirkpatrick

Members discussed correspondence received from A Kirkpatrick, requesting a travel grant for her son to take part in the Climbing Scotland Fun Climb competition in Aberdeen on 17 November 2018, and it was:

Resolved that a donation of £50 be given towards the cost of the trip to Aberdeen to be met from the General Fund.

G. M Dunnett – Travel Grant

Members discussed correspondence received from M Dunnett, requesting a travel grant for her son to attend three climbing competitions from January to March 2019, and it was:

Resolved that a donation of £50 per trip, being £150 in total, be given towards the cost of the trips to Inverness, Aberdeen and Kinlockleven, to be met from the General Fund.

H. Scrap Car Scheme

Following consideration of correspondence from A Hurst asking whether another vehicle could be included in the Scrap Car Scheme, and indicating that her first vehicle had not yet been collected, it was:

Resolved to add the vehicle to the list for collection.

I. Shapinsay Lunch Club

Following consideration of a request from Shapinsay Lunch Club for financial assistance, it was:

Resolved to request further information on what the funding was required for.

J. Sport Scotland Awards

Mrs L Bews declared an interest in this item and was not present during discussion.

Following consideration of a request for financial assistance towards attendance at the Sport Scotland awards in Glasgow on 6 December, it was:

Resolved that the Interim Clerk should ascertain how many would be going to the awards and what the expected cost would be prior to any decision being made by members.

9. Reports from Representatives

A. Planning

Resolved to note that the planning representative was not present at the meeting.

B. Transport

Mr S Garson had attended the Outline Business Case Workshop and passed on information about replacing the fleet. Rousay had priority but the Shapinsay ferry would be getting a new engine and trialling it, and it was:

Resolved to note the information provided.

C. Development Trust

The Development Trust representative informed members that he had not attended any of Development Trust meetings recently, and it was:

Resolved to note the information provided and, further to discussion earlier in the meeting, the Interim Clerk would advise the Development Trust that Mrs F Summerfield would attend future meetings until further notice.

10. Publications

The following publications were made available at the meeting for members to view:

- Orkney Ferries Ltd Statistical Reports – July and August 2018.
- The Orkney Partnership – Community Planning News – Autumn 2018.
- DYW Orkney – Newsletter.
- Big Lottery – Information Meeting 13 November 2018.

11. Any Other Competent Business

A. Hedge at Elwick Brae

Mr S Garson had been approached by a member of the public who had been prevented from cutting the hedge at the top of Elwick Brae, and it was:

Resolved that members would try to ascertain who owns the hedge and discuss the matter further at the next meeting.

B. Community Council Vacancy

Members were advised that Ms L Leslie had tendered her resignation from the Community Council, and it was:

Resolved to note the information and that a public meeting to fill the vacancy would be held in due course.

12. Date of Next Meeting

Members discussed dates for the next meeting, and it was:

Resolved that the next meetings of Shapinsay Community Council would be held on Wednesday, 27 February and Wednesday, 1 May 2019 commencing at 18:30.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 21:15.