



Working together to make a real difference

Title of meeting: Strategic Planning Group		Date: 24.06.22
		Time: 09:00-11:00
		Location: Microsoft Teams
Chair:	Rachael King	
Action Log Recorder:	Debbie Hallworth	
Member	Attended	Apologies / No Apologies (NA)
Gail Anderson		✓
Janice Annal	✓	
Lynda Bradford	✓	
Stephen Brown	✓	
Graeme Clark		NA
Angela Colborn-Veitch	✓	
Kirsty Cole		NA
Callan Curtis	✓	
Susan Dutton		NA
Maureen Firth		✓
Morven Gemmill		NA
Martha Gill		✓
Joyce Harcus		✓
Jacqui Hirst		✓
Wendy Lycett		NA
Jim Lyon		✓
Michelle Mackie	✓	
Dawn Moody		✓
Danny Oliver	✓	
Jim Quate		NA
Pat Robinson	✓	
Valerie Stonehouse		NA



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Maureen Swannie	✓	
Andrew Trevett		✓
Frances Troup		✓
Louise Wilson	✓	
Jay Wragg	✓	
Diane Young	✓	
In attendance/By invitation		

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
1.	Welcome & Apologies	Members were welcomed to the meeting and apologies noted as above.		
2.	Minutes of the meeting – 25.04.22	<p>Palliative Care Services in Orkney – on today’s agenda.</p> <p>Circulate Strategic Plan – action complete.</p> <p>Review how the different island communicators collaborate – Maureen Swannie to follow up with Gail Anderson and Susan Shearer.</p> <p>Share food dignity recommendations – circulated and being published.</p> <p>The minutes were approved as a true and accurate record, and seconded by Maureen Swannie.</p>	Follow up with Gail Anderson & Susan Shearer.	M Swannie
3.	Palliative Care Services in Orkney	Andy Trevett was unable to attend today’s meeting but provided an update via email, which was circulated prior to the meeting. The issue raised was that community palliative care services are scarce and that		



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		<p>our strategy to promote care of the ill, elderly and dying in the community must be supported by the necessary resources.</p> <p>There followed a discussion during which it was noted that the Service Level Agreement with Marie Curie still exists, that meetings have taken place but they are experiencing problems recruiting. They have recruited a health care assistant but cannot recruit registrants because of the zero hours contract. On occasion people have been sent from Inverness to assist. It was advised that Marie Curie had asked if they could work with home care when they were short of work, which was something we were willing to explore but have not heard anything further from them. The need to look innovatively at how we address this was noted and it was suggested feeding back to Andy Trevett in order for him to update at the next meeting of the Strategic Planning Group.</p>	<p>Feedback to Andy Trevett for update at the next meeting.</p>	<p>A Colborn-Veitch / A Trevett</p>
<p>4.</p>	<p>Community Led Support (CLS) Scottish Gathering</p>	<p>It was advised that the National Development Team for Inclusion are hosting a Scottish Gathering on the 19 and 20 October in Edinburgh for sites across the UK who are involved in CLS, for which Orkney has been provided with three places. Maureen Swannie requested support to attend and advised she intended to discuss it further with Gail Anderson. She informed the Group that attendees would be expected to feedback via a presentation.</p> <p>There followed a discussion during which the Chair noted her support for CLS and agreed it was a good idea to have third sector representation. It was advised that it will be necessary to go back to the</p>	<p>Nominees to be fed back to Maureen Swannie.</p>	<p>All</p>



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		<p>beginning of re-engagement with the community due to the two-year lull and that 'Orkney Matters' will be the starting point. It was suggested working with existing island plans as a number of the isles have established local plans. Then to bring those plans back to this Group to see what needs to be done to engage with those communities and support those who do not have a plan. The importance of linking in with community planning partnerships was emphasised. Re-engagement with the outer isles was welcomed as they often feel alienated, although it was noted that it will take a lot of work to ensure that the engagement is a meaningful and productive experience for each of the islands and their communities.</p>		
5.	Locality Planning	<p>It was explained that this item relates to individual plans from the community planning partnership work and the islands themselves. Two localities were being proposed; isles and mainland. However, the Group was asked how prudent it would be to marry them up. The starting point would be to review the strategic plan with the communities so we can learn from each other.</p> <p>There followed a discussion during which it was suggested it would be apt for each island to have its own locality plan as all the islands are different. Whilst this would mean more work it was felt it would produce a better outcome. It was noted that the statutory requirement is to have a minimum of two localities and it was proposed staying with two but with subsections for the isles. It was advised there must be a budget that goes with localities and legislation.</p>		



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		<p>The Chair agreed that having subsections was a positive move and asked how we ensure awareness of the issues that emerge through subsection localities which will need escalating to other service providers. The Chair noted that transport can have an impact on the ability to access home care on the isles and would be keen to capture any themes that arise.</p>		
6.	<p>Strategic Plan Action Plan</p>	<p>The Group was advised that the action plan that sits underneath the strategic plan will identify any outcomes and how well we are doing against that. Nominations were being sought to form a short life working group (SLWG) to pull the outcomes into a meaningful document. Knowledge and expertise were being sought from the priority areas of older people services, carers, mental health, tackling poverty and inequality, and prevention and early intervention. It was agreed that Public Health input in the prevention and early intervention strand will be critical.</p> <p>Third sector representation was suggested along with someone from public health. Regarding the timeframe; the Group was advised that the plan would be submitted to the Integration Joint Board next Wednesday, then the action plan would be produced with the SLWG meeting perhaps a maximum of four times, in the hope that the plan will be complete by July.</p>	<p>Nominees for a SLWG to Maureen Swannie.</p>	<p>All</p>
7.	<p>Future Meetings</p>	<p>It was explained that the purpose of this agenda item was to look at how we move forward with the structure of these meetings and make best use of the Strategic Planning Group (SPG). That it would be</p>		



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		<p>helpful over the coming months to bring each of our six priority areas to an SPG meeting and invite individuals for a wider discussion.</p> <p>There followed a discussion during which it was asked how we monitor what is in the strategic plan and how we balance that against what the next strategic plan will include. It was felt we should be looking at what we do next and not monitoring what has taken place with the plan that has just been approved. How we balance the conflicting demands of listening to the isles against the Scottish Government's priorities. Whilst this viewpoint was agreed, it was noted that some areas in the current plan will need monitoring for improvement, for example tackling equality and disadvantage. It was suggested this could be raised through the SPG agenda.</p> <p>The Chair summarised that having future meetings broken down into priority areas seemed to be getting general support from those present. Also, the agenda item 'any other current business' (AOCB) would be an opportunity to highlight things as required and perhaps consideration should be given to having it renamed. It was agreed that future meetings would take the format as outlined.</p>	<p>Future agendas to contain one-hour slots for priority area discussion.</p>	<p>Chair</p>
<p>8.</p>	<p>AOCB</p>	<p>It was advised that this agenda item is an opportunity to raise awareness of any issues.</p> <p>It was agreed that National Care Service would be an agenda item for the next meeting.</p>	<p>National Care Service on the next agenda.</p>	<p>S Brown</p>



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		<p>Angela Colborn-Veitch noted that concerns are being raised that community staff may be struggling financially and asked whether we should be thinking about doing things differently, for example car usage, how we deliver care. Also concerns about home carers. Danny Oliver advised that discussions took place yesterday as there are staffing problems across the care services and the cost of living is an issue, particularly home carers have said they are considering leaving because of the cost of running their cars for home visits. He advised that he has submitted a proposal to Orkney Islands Council's corporate leadership team. Louise Wilson informed the Group that staff wellbeing is being picked up at corporate level.</p> <p>It was noted that significant increases are being seen in mental health with complex presentations and four suicides this year. With the challenges people are facing we need to be mindful that people get the right support moving forward.</p>		
9.	Date of next meeting	To be arranged.	Dates to be scheduled for the remainder of the year.	D Hallworth