

# Minute of the Meeting of Orphir Community Council held via Microsoft Teams on Thursday, 18 February 2021 at 19:30

## Present:

Mr M Clouston, Mr A Dundas, Mr A Marwick, Mr D Marwick and Mr N Sclater.

## In Attendance:

- Councillor S Cowie.
- Councillor L Manson.
- Councillor J Richards.
- Mr R Oag, Fair Start Scotland Delivery Manager.
- Mrs P Damvelt, Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been received from Mr A Dixon and Councillor B Foulkes.

## **2. Adoption of Minutes**

The minute of the meeting held on 18 November 2020 was approved, being proposed by Mr M Clouston and seconded by Mr N Slater.

## **3. Fair Start Scotland Presentation**

The Fair Start Scotland Delivery Manager gave a presentation on a Scottish Government initiative to support individuals in communities to find employment. This free start initiative gives individuals support for up to a year. An 8-week keyworker is assigned to plan and work towards job applications and interviews. In addition, the project also offers training sessions, mindfulness courses and mental health support. Following the presentation, it was:

Resolved to note the information provided.

## **4. Matters Arising**

### **A. Bus Shelter - Germiston Road**

The Chair provided an update on the Men's Shed budget for the bus shelter build that would be funded by Community Council Grant Scheme, and it was:

Resolved:

1. That the Clerk would apply to use Community Council Grant Scheme funding of £460.
2. That the Chair would pass invoices to the Clerk so that payments could be processed in due course.
3. That members agreed to give a general fund donation of £500 to the Men's Shed.

### **B. Grass Cutting Tender**

Members considered the tenders that had been received for the kirkyard grass cutting contract for 2021, and it was:

Resolved that Michael Brass' tender be accepted for the 2021 grass cutting period.

### **C. Christmas Lights - Feedback**

Members received feedback from Councillor L Manson about the responsibility of Community Councils regarding storage and the services that could be provided, and it was:

Resolved that members would wait until the outcome of the OIC review before deciding on any further plans.

## **5. Orkneyinga Saga Centre**

### **A. Lease Agreement Update**

Due to the sensitive nature of this item, it was discussed in private.

The Chair advised that he was awaiting a response from Orkney Islands Council regarding queries on the lease, and it was:

Resolved that members would await a response and seek clarification before signing the lease.

### **B. Upgrade of Video and Audio Equipment - HES Press Release**

Members were informed that the £4,800 funding had been publicly announced by Historic Environment Scotland, and it was:

Resolved that members would wait for lease information confirmation from Democratic Services before going ahead with purchasing any equipment.

## **6. Correspondence**

### **A. Road Report and Repairs Update**

Following discussion regarding road repairs, members reported fallen bricks on the Germiston Road, and it was:

Resolved that the Clerk would pass this information on to Democratic Services.

### **B. Orkney Scam Action Group**

Following consideration of correspondence from Sergeant S Hay, Police Scotland, regarding a new local multi-agency group which had been formed to tackle scamming, copies of which had previously been circulated, it was:

Resolved to note the information provided

### **C. HES Support Fund**

Following information about the HES funding press release, which had been sent previously by email, it was:

Resolved to note the information provided.

### **D. Orkney Ferries**

Following consideration of correspondence from Robert Leslie, SNP candidate, copies of which had been sent previously by email, regarding replacement ferries for the north isles, it was:

Resolved that the information was noted.

## **E. Scottish Government - Clear your Head Campaign**

Members were informed about the national campaign to support the mental health of people in Scotland during the coronavirus pandemic, copies of which had been sent previously by email, and it was:

Resolved to note the information provided.

## **F. Scottish Government - COVID 19 Marketing Campaign**

Members had previously received information about the Scottish Covid-19 Vaccination Campaign, copies of which had been sent by email, and it was:

Resolved to note the information provided.

## **G. Fair Start Scotland**

Members had previously received information about Scottish Government initiative to support individuals in communities to find employment, copies of which had been sent by email, and it was:

Resolved to note the information provided along with the presentation earlier in the meeting.

## **H. Arts Funding**

Members received information on possible funding in the community, copies of which had been sent previously by email, and it was:

Resolved to note the information provided.

## **I. Zero Waste Scotland and PAS (Planning Aid Scotland)**

Information was passed on regarding upcoming events on the Circular Economy of Scotland, which are open to all Community Councillors, copies of which had been sent previously by email, and it was:

Resolved to note the information provided.

## **J. Scottish Water - Help tracing leaks and bursts**

Information from Scottish Water was shared with members regarding help tracing leaks and bursts after the recent cold weather, copies of which had been sent previously by email, and it was:

Resolved to note the information provided.

## **K. Letter of Thanks**

A thank you letter had been received from Orphir Community School for recent funding, a copy of which had been sent previously round members by email, and it was:

Resolved to note the thank you letter.

## **7. Consultations**

### **A. Verge Maintenance Plan**

Members considered the consultation on the current Verge Maintenance Plan, and discussed the growth around the Scapa bends during the mid-Summer season. After a brief discussion, it was:

Resolved to note that members had no comments to make.

### **B. Animal Welfare and Livestock Transportation**

Members discussed the consultations being carried out by DEFRA and the Scottish Government and agreed that the proposals would need to be challenged as it could have detrimental effects on livestock transportation from Orkney. After a brief discussion, it was:

Resolved:

1. That the Chair would contact the Democratic Services Manager to discuss this issue.
2. That the Clerk would contact Democratic Services to see how other Community Councils were addressing this issue.

## **8. Financial Statements**

### **A. General Finance and Saga Centre**

Following consideration of the General Finance and Saga Centre statements as at 2 February 2021, it was:

Resolved:

1. To note the estimated General Finance balance of £18,113.28.
2. To note the estimated Saga Centre balance of £33,608.94.

### **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement of 2 February 2021, it was:

Resolved:

1. To note the estimated balance remaining for approval in the main capping limit of £2,519.67.
2. That Orphir Community Council would try to use this funding as much as possible for the benefit of the community before the financial year end.

## **C. Community Development Fund**

Following consideration of the Community Development Fund statement as at 2 February 2021, it was:

Resolved to note the balance remaining for allocation of £13,755.42.

## **D. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as on 2 February 2021, it was:

Resolved to note that the balance remaining for approval was £3,518.

## **9. Requests for Financial Assistance**

### **A. Orphir Community School – Christmas Party**

Following consideration of correspondence from Orphir Community School, copies of which had previously been circulated, requesting assistance towards their Christmas Party, it was:

Resolved to award £50 towards the Christmas Party.

### **B. Orkney Amateur Swimming Club - ND Age Group Championships**

Following consideration of correspondence from Orkney Amateur Swimming Club, copies of which had previously been circulated, requesting assistance towards putting an individual from the Orphir area through Coach Education Courses, it was:

Resolved to award a donation of £50 to Orkney Amateur Swimming Club.

### **C. Orkney Amateur Swimming Club – Track Start Blocks**

Following consideration of correspondence from Orkney Amateur Swimming Club, copies of which had previously been circulated, requesting financial assistance towards track start blocks, it was:

Resolved to award £250 towards the track start blocks.

## **10. Publications**

The following publications, which had been previously emailed to members, were noted by the Community Council:

- Orphir What's On January 2021.
- VAO – Newsletter January 2021.
- VAO – Training and Funding Updates January 2021.

## **11. Any Other Competent Business**

### **A. Community Council Vacancy**

Members requested information on what procedure needs to be followed in order to elect a new member to Orphir Community Council, and it was:

Resolved:

That the Clerk would contact Democratic Services to get further information on how to proceed.

### **B. Resilience Meeting**

The Chair informed members about the Community Justice Core Pass project and passed on information from a recent community resilience meeting, and it was:

Resolved to note the information provided.

### **C. St Magnus Way**

Members were informed that a member of the community had reported walkers straying into gardens that were not fenced off and sheep getting out of fields. After a brief discussion, it was:

Resolved that members would look into the Right of Way and contact the St Magnus Way team.

## **12. Date of Next Meeting**

Following consideration of future meeting dates, it was:

Resolved that the next meeting of Orphir Community Council would be held on Thursday, 13 May 2021, either through Microsoft Teams or in person, commencing at 19.30.

## **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 21:30.