



# Orkney and Shetland Valuation Joint Board



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## Notice of Meeting and Agenda

Venue: **Microsoft Teams.**

Date: **Thursday, 3 March 2022.**

Time: **10:30.**

Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Karen A Greaves,**  
**Clerk to the Orkney and Shetland Valuation Joint Board.**

### Committee Services Contact

Hazel Flett.

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### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

### Audio Recording Notice

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Board is asked to consider whether the public should be excluded from the meeting for Item 17, as consideration of the business may involve the likely disclosure of exempt information of the class described in the relevant paragraph of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 18 November 2021 **attached**.

5. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 20 January 2022 **attached**.

6. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 31 January 2022 **attached**.

7. Annual Audit Report 2020/21 – Action Plan – report by Clerk to the Board **attached**.

8. Governance Review – Action Plan Update – report by Clerk to the Board **attached**.

9. Revenue Expenditure Monitoring – report by Treasurer to the Board **to follow**.

10. Draft Budget for 2022/23 – report by Treasurer to the Board **to follow**.

11. Long Term Financial Strategy – report by Treasurer to the Board **to follow**.

12. Annual Audit Plan – report by Treasurer to the Board **to follow**.

13. The Queen's Platinum Jubilee – report by Assessor and Electoral Registration Officer **attached**.

14. Live Streaming of Meetings – report by Clerk to the Board **attached**.

15. Review of Constitution – report by Clerk to the Board **attached**.
16. Provision of Support Services – report by Clerk to the Board **to follow**.
17. Staffing Matters – report by Clerk to the Board **to follow**.

**Not for publication by virtue of paragraphs 1, 6 and 10 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.**

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 10. The identity of the authority (as well as of any other person, by virtue of paragraph 6 above) as the person offering any particular tender for a contract for the supply of goods or services.