

Minute of the Meeting of Westray Community Council held in the Community Classroom, Westray Junior High School on Monday, 1 July 2019 at 19:00

Present:

Mr A Baird, Mrs E Drever, Miss J Holland, Mr D Hutchison, Mr A Scott and Mr D Seatter.

In Attendance:

- Mrs E Woodhouse, Clerk.

Order of Business

1. Apologies.....	2
2. Election of Office Bearers	2
3. Minute of the Meeting of 18 March 2019	2
4. Matters Arising.....	2
5. Correspondence	4
6. Financial Statements	8
7. Financial Requests	8
8. Consultations	9
9. Publications	10
10. AOCB	11
11. Date of Next Meeting.....	11
12. Conclusion of Meeting	11

1. Apologies

Resolved to note that apologies for absence had been received from Mr C Kirkness and Councillors S Clackson, G Sinclair and K Woodbridge.

2. Election of Office Bearers

Following the election of office bearers, the following members were elected:

Chair: Mrs L Drever – Mrs Drever agreed to take this office for the next two meetings only.

Vice Chair: Mr A Baird – Mr Baird agreed to take this office for the next two meetings only.

Transport Representative: Mr Baird.

Patient Reference Representative: Ms Holland.

Planning Representative: Mr D Seatter.

Kalisgarth Representative: Mr Kirkness was nominated in his absence.

Westray Development Trust Representative: Mrs Drever.

Following the election of office bearers, Mrs Holland left the meeting.

3. Minute of the Meeting of 18 March 2019

The minute of the meeting of Westray Community Council held on 18 March 2019 was approved, being proposed Mr A Baird and seconded by Mr D Seatter.

4. Matters Arising

A. Honours Nominations

Following discussion of this scheme, it was resolved:

1. That Mrs Drever would send the forms to the other members for everyone's input.
2. That the Clerk would request further information from Democratic Services.

B. North Isles Landscape Partnership Scheme

Following discussion of this Scheme and the upcoming Westray Footpaths Meeting on Tuesday 16 July, it was resolved:

1. That the Clerk contact Ms Holland to see if she would be able to attend this meeting.
2. To note the official notes from the meeting on 1 March 2019.

C. Participation Request

Correspondence, which had been previously circulated, between the Clerk and the Head of Marine Services was discussed, and it was:

Resolved to note that the materials had arrived and that the Head of Marine Services would contact the Clerk to advise on an updated expected completion date for the agreed work.

D. Aggregates Scheme

Following discussion of this scheme, it was:

Resolved to carry forward a decision on this scheme to later in the financial year.

E. Special Collection

Following discussion of this item, it was:

Resolved to carry forward a decision to later in the financial year.

F. Chapel of Rest

Members discussed this item, and it was resolved:

1. To note that J C Tulloch had agreed to donate the curtain rail supplied for the curtains.
2. That the Clerk write again to the Island Undertaker as no response has been received to her letter of 19 March 2019.

G. Village Path

Following discussion of further information supplied by Democratic Services, it was resolved:

1. That the Clerk ask Democratic Services if it would be acceptable for a self-employed contractor to be appointed to write the funding applications for progressing the project.
2. That the Clerk ask Democratic Services if there is a specific department within OIC that handles funding applications that could be approached to help with the applications for this project.
3. That the Clerk request Registers of Scotland to search on the name Balfour Estate for the unknown land owners.
4. That the Clerk put up copies of the plan in the shop windows asking for evidence of land ownership for the unknown sections.
5. That the Clerk submit a request for evidence of land ownership for the next issue of Auk Talk.

H. Lastigar Car Parking

No further information has been received from the Head of Housing, and it was resolved:

1. To note that Democratic Services would continue to chase the request for information.
2. That the Clerk would write to the representative of the Lastigar residents to give an update.

I. Bag the Bruck

One application, from Westray Aquafit, had been received which stated that over 200 bags of bruck had been collected, and it was:

Resolved to allocate £300 to Westray Aquafit.

J. Westray Playpark

Following discussion of the current situation at the playpark, it was:

Resolved to note that all the equipment was in use on the North Isles Sports Day.

K. Islands of Orkney Brochure

Members were advised that the 2019 Islands of Orkney Brochure was now available, and copies were distributed, and it was:

Resolved to note the new Brochure.

L. Inter-Islands Transport

The Transport Representative had been unable to attend the progress meeting on 19 June. He advised members that the full details of the Business Case were available on-line on the OIC web site, and it was:

Resolved to note the information.

M. Westray School

The Clerk had received an update from Democratic Services which she briefly outlined to the members, and it was:

Resolved that the Clerk would circulate the letter from Democratic Services to the members.

5. Correspondence

A. NHS Matters

Following discussion of the information received, concerning Community Led Support, Orkney NHS Board Annual Review and Orkney Health and Care Strategic Plan, it was resolved:

1. To note the information provided.
2. That the Clerk forward the emails received regarding the Health and Care Strategic Plan.

B. THAW

Following discussion of information previously circulated, it was resolved:

To note the information provided.

C. Community Archaeology Westray (CAW) – Links of Noltland

Following discussion of the information received, it was:

Resolved to note the information and that CAW had now been granted SCIO status.

D. Scottish Health Council Newsletter

Following discussion of the newsletter previously circulated, it was:

Resolved to note the information provided.

E. OIC Transport Meeting

The Transport Representative reported that he had been unable to attend the meeting in June and that there was updated information on the OIC web site, and it was resolved:

To note that information is available on the OIC web site.

F. SSEN Finstown Substation

Following discussion of this item it was:

Resolved to note the information provided.

G. FROG

Following discussion of this item, it was:

Resolved to note the information provided.

H. Sanday Community Council

Following a discussion of correspondence received by the Clerk from the Clerk to Sanday Community Council, it was:

Resolved that the Clerk respond to the email stating Westray CC's position with regard to the enquiry concerning new ferries.

I. Zurich Insurance

Following discussion of this item and the insurance documents previously circulated, it was:

Resolved to note that the Zurich Public Liability Insurance for WCC had been paid up to April 2020.

J. Air and Ferry Services Consultative Forums

Following discussion of this item, it was resolved:

To note that the transport representative would attend the meetings on 21 August 2019.

K. O2 4G Coverage in Orkney

Following discussion of this item, it was resolved:

To note the information provided by Councillor Woodbridge that O2 expected to have 4G coverage of Westray towards the end of the summer.

L. Plastics Recycling

Following discussion of this item, it was resolved:

1. To note the information provided by Councillor Clackson concerning the OIC policy for recycling plastics in the Isles.
2. That the Clerk would display the policy in the usual public places.

M. VAO

Following discussion on the two Newsletters previously circulated it was resolved:

1. To note the information provided.
2. That the Clerk would circulate the information regarding the information event on community asset ownership to Westray Development Trust, Westray and Papa Westray Tourist Association and Westray Community Association.

N. Glasgow Science Centre on Tour

Following discussion of this item it was:

Resolved to note the information provided.

O. Scottish Water Newsletter

Following discussion of this item it was resolved:

To note the information provided.

P. BT Adopt a Telephone Kiosk

Following discussion of information previously circulated, it was:

Resolved to note that Westray CC had no objection to the proposed new use of the BT red telephone box situated opposite Midbea Schoolhouse.

Q. Westray and Papa Westray Tourist Association (WPWTA)

Following discussion of the minute of the WPWTA meeting of 18 April 2019 and receipt of the Certificate of Membership, previously circulated, it was resolved:

To note the information provided.

R. Self-Build Loan Fund

Following discussion of this item, it was resolved:

1. That the Chair would put the letter on Facebook.
2. That the Chair would create a suitable note for the next issue of Auk Talk.

S. Friends of Kalisgarth

Following discussion of a letter from Friends of Kalisgarth concerning their AGM and the WCC representative, it was resolved:

1. That the Clerk confirm with Colin Kirkness if he was willing to continue his role as representative to Friends of Kalisgarth.
2. That the Clerk write to Friends of Kalisgarth and advise them of the name of the representative.

T. Pure Utilities

Following discussion of this correspondence, previously circulated, it was resolved:

That no action was required as the property referred to as 'Store' is probably what is now the Chapel of Rest which does not have a water supply.

U. Orkney Schools Concert Band

Following discussion of correspondence previously circulated, it was:

Resolved to note the letter of thanks from the Principal Teacher (Expressive Arts).

V. Community Transport Survey

Following discussion of this item, it was:

Resolved to note that the date for responses had now passed.

W. PSYV Invitation

Following discussion of an invitation to attend the Police Scotland Youth Volunteer Passing Out Parade, it was resolved:

To note that none of the members wished to attend.

6. Financial Statements

A. Community Council Accounts

Following consideration of the Income and Expenditure Account and the Balance Sheet as supplied by the OIC Head of Finance, copies of which had been previously circulated, it was:

Resolved to note the information.

B. Annual Grants

Following consideration of the Annual Grants information as supplied by Democratic Services, copies of which had been previously circulated, it was:

Resolved to note that the Annual Grant for 2019-2020 was £4,580.58.

C. General Finance Statement

Following consideration of the General Finance statement as at 18 June 2019, it was:

Resolved to note the estimated balance of £19,955.53.

D. Community Council Grant Scheme (CCGS)

Following consideration of the CCGS statement as at 18 June 2019, it was:

Resolved to note that the main capping limit was over allocated by £1,182.52; £662.00 remained within the additional limit; and £642.00 remained within the island limit.

E. Community Development Fund

Following consideration of the Community Development Fund as at 18 June 2019, it was:

Resolved to note the total remaining available for allocation of £5,000.

7. Financial Requests

A. Westray and Papa Westray Tourist Association (WPWTA)

Following consideration of the request from WPWTA for a grant towards the cost of reprinting the Westray Walks leaflet, it was resolved:

1. That the Clerk write to WPWTA to suggest that they approach the North Isles Landscape Partnership Scheme (NILPS) for funding.
2. That if WPWTA are not successful in applying to NILPS then WCC would agree to the funding request.
3. That £280 would be applied for under the CCGS Scheme towards the reprinting.

4. That, if funding was not available from CCGS, £280 should be allocated from the General Fund.

B. Westray Heritage Trust

The Chair declared an interest and left the room for this item. The Vice Chair took the Chair.

Following consideration of this request for funding to cover the wages of an employee to work for three hours on five days a week during May, June and September in the Heritage Centre, it was resolved:

1. That £1,500.00 would be applied for under the CCGS Scheme for the cost of the wages.
2. That, if funding is not available from CCGS, £1,500.00 should be allocated from the General Fund.

C. Senior Citizens Meal

The Chair declared an interest and left the room for this item. The Vice Chair took the Chair.

Following consideration of this request for funding to cover the full cost of a meal for approximately 110 people at the senior citizens meal, it was resolved:

1. That 50% of the cost would be provided.
2. That £550.00 would be applied for under the CCGS Scheme towards the cost of the meal.
3. That, if funding was not available from CCGS, £550.00 should be allocated from the General Fund.

D. Westray Connections

Following consideration of this request for funding towards the cost of staging the Westray Connections weekend, it was resolved:

1. That £500.00 would be applied for under the CCGS Scheme towards the cost of the festival.
2. That, if funding was not available from CCGS, £500.00 should be allocated from the General Fund.

8. Consultations

A. Scottish National Islands Plan

Following consideration of correspondence regarding the Scottish National Islands Plan, it was:

Resolved to note that members had responded individually to the online survey of views.

B. OIC Wind Farms

Mr D Seatter had attended the OIC update event in Westray and following his update and discussion, it was:

Resolved to note the information.

C. Housing in the Countryside

Following discussion of this item, it was:

Resolved to note the information.

D. Winter Service Plan 2018-2019

Following discussion of this item and documents previously distributed, it was:

Resolved to note that no comments would be submitted by WCC.

E. Draft Orkney Harbours Masterplan

Following discussion of this item and documentation previously distributed, it was:

Resolved to note that no comments would be submitted by WCC.

F. EMEC Application re Billia Croo Wave Test Site

Following consideration of correspondence brought to the meeting by the Clerk concerning an application by EMEC to construct and operate an existing wave test site at Billia Croo, it was resolved:

Resolved to note that no comments would be submitted by WCC.

9. Publications

A. Loganair Statistics

Following consideration of documentation previously circulated, it was:

Resolved to note the information provided.

B. Orkney Ferries Statistics

Following consideration of documentation previously circulated, it was:

Resolved to note the information provided.

10. AOCB

A. Clerk's Resignation

The Clerk confirmed information previously circulated that she had resigned her position. The new and former Chairs both expressed their thanks for her support over the previous 21 months, and it was resolved:

1. That she had given a flexible notice period to allow time for a replacement to be recruited and for a hand over to the new person.
2. That OIC would shortly be advertising the position.

11. Date of Next Meeting

The next meeting was agreed for Monday 9 September 2019 at 19:00.

12. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 21:25.