

# Minute of the Meeting of Shapinsay Community Council held in the Music Room, Shapinsay Community School on Wednesday, 28 August 2019 at 18:30

## Present:

Mr C Leslie, Mrs L Bews, Mr A Boyd, Mr S Garson, Mr C Muir, D Muir and Mrs E Phillips.

## In Attendance:

- Councillor K Woodbridge.
- Mrs M Spence, Democratic Services Manager/Interim Clerk.

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## **1. Apologies**

Resolved to note that there were no apologies.

The Chair welcomed D. Muir who was elected as a member of Shapinsay Community Council at the recent public meeting.

## **2. Adoption of Minutes**

The minutes of the meeting held on 19 June 2019 was approved, being proposed by Mr S Garson and seconded by Mrs L Bews, subject to the amendment of NIPLS being replaced by NILPS.

## **3. Matters Arising**

### **A. Surgery Times**

Following discussion around the impact of reduced surgery times available within Shapinsay and the important role of consultation, it was:

Resolved to email the NHS to request that a Shapinsay Representative be included in the Patient Representative Group.

### **B. Shapinsay Waiting Room in Kirkwall**

Members resumed discussion regarding the poor state of the Shapinsay waiting room in Kirkwall and expressed concern about the cleanliness and upkeep of the facilities. Members also discussed the parking area for Shapinsay residents which has now been re-lined but the signage is very small, and it was:

Resolved that Councillor Kevin Woodbridge would take these items up with the Head of Marine Services at Orkney Islands Council.

### **C. Canons at Pier**

Mr C Leslie updated members about recent communication with the North Islands Landscape Partnership Scheme's (NILPS) Programme Manager about the possibility of a complete renovation of the canons, and it was:

Resolved that the Clerk would advertise locally seeking quotes for a full repair of the canons.

### **D. Bins at Benches**

Following discussion around the possibility of applying for funding from NILPS towards the cost of litter bins, it was resolved:

1. That Councillor Clackson had agreed to look into this matter and members would await his response regarding sources of funding;
2. That the benches were in need of painting and members would resume discussion of this item at the next meeting.

## **E. Burroughston Broch Gates**

Following discussion about repair work for the gates at Burroughston Broch, it was:

Resolved that a tender for the work be advertised locally and included on the Shapinsay Facebook page.

## **F. Hedge at Elwick Brae**

Members resumed discussion of the overgrown hedge at Elwick Brae and heard that permission had now been given by the owner for the hedge to be cut back provided the work was undertaken by hand, and it was:

Resolved that C Leslie would organise for the work to be carried out.

## **G. Community Housing Project**

As there had been no response from the Trust regarding the recent correspondence from the Community Council, it was:

Resolved to resume discussion of this item at the next meeting.

## **H. Kirkyard Wall Repair**

Following correspondence from Democratic Services informing members that the Kirkyard Wall was to be repaired, it was:

Resolved that members were pleased that this repair work was finally being progressed.

## **4. The Smithy**

Members discussed the costs associated with the minor refurbishment of the Smithy to resolve the damp issues, and it was resolved:

A. That members would prepare a specification for the insulation and heating requirements to be included in local adverts.

B. That quotes would be invited for undertaking the work involved in insulating the outside wall and installing additional heating.

C. That the Interim Clerk would investigate options for funding the work.

D. That the Interim Clerk would write to the Development Trust to ask if they would contribute towards the cost of this refurbishment of the building.

## **5. Correspondence**

### **A. Headstone Reinstatement**

Following consideration of correspondence from Democratic Services detailing the programme for reinstating laid down gravestones, it was:

Resolved that the Interim Clerk send members copies of the proposed timetable for re-erecting headstones in Shapinsay.

## **B. Christmas Tree Lighting**

Following consideration of correspondence from Democratic Services advising the Community Council of this year's deadline for the submission of an Event Management Plan (EMP) for the 2019 Christmas Tree Lighting Ceremony, it was resolved:

1. That the Christmas Tree Lighting ceremony would take place on Friday 6 December 2019.
2. That the Interim Clerk would order a Christmas tree and complete the EMP.
3. That Mr S Garson would order new lights for the Christmas tree.
4. That Mrs L Bews would book the hall.
5. That the Interim Clerk would contact Orkney Islands Council to request details of installing decorative light connections fitted to lighting columns on Shapinsay.
6. The Interim Clerk would source costs on illuminated Christmas decorations.

## **C. Thank You Letter – Shapinsay Horticultural Association**

It was resolved to note that a thank you letter had been received from Shapinsay Horticultural Association for the recent financial assistance provided.

## **6. Consultation Document – Orkney Learning Disability Strategy**

It was resolved that the document would be resent out to members.

## **7. Financial Statements**

### **A. General Finance Statement**

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £3,709.90 in the General Fund and £518.59 in the Smithy Fund as at 19 August 2019.

### **B. Community Council Grant Scheme**

Following consideration of the 2019/2020 Community Council Grant Scheme statement as at 19 August 2019, it was:

Resolved to note that the balance remaining for approval in the main capping limit was £2056.85, £484.60 remained in the additional capping limit, and £42 remained in the island capping limit.

## **C. Community Development Fund**

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 19 August 2019.

## **D. Seed Corn Fund**

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 19 August 2019.

## **8. Financial Requests**

### **A. Scottish Bouldering Competitions and Training**

Following consideration of correspondence received from M Dunnett, copies of which had been previously emailed, requesting financial assistance towards travel expenses for her son to participate in a Bouldering Competition and squad training, it was:

Resolved to note that it had been previously agreed, via email, to award £50 for each trip.

### **B. Shapinsay Agricultural Association**

Mr S Garson and Mr C Muir declared an interest in this item and were not present during discussion thereof.

Following consideration of correspondence received from Shapinsay Agricultural Association, copies of which had been previously circulated, requesting financial assistance towards the cost of insurance and travel expenses for the Judge and DJ to attend the show on 6 August 2019, it was:

Resolved that a grant of £252.60 be awarded to cover the cost of insurance, subject to Community Council Grant Scheme approval.

### **C. RNLI Fete**

Following consideration of correspondence from the RNLI, copies of which had been previously circulated, requesting financial assistance towards travel expenses for the musicians and pipe band to the fete, it was:

Resolved that a grant of £202.40 be awarded to cover the cost of travel, subject to Community Council Grant Scheme approval.

### **D. Community Council Road Scheme**

Following consideration of correspondence from Shapinsay residents, copies of which had been previously circulated, requesting inclusion in the Community Council Road Scheme, it was:

Resolved that following a draw by lot a grant of £250 each be awarded to C Leslie (Sands View), P Brown (East Laird), J Leslie (Norvista) and J Nelson (Whitecleats Road), subject to Community Council Grant Scheme approval.

### **E. Shapinsay School – School Trip**

Following consideration of correspondence from Shapinsay Community School requesting financial assistance towards travel to the theatre in Stromness, it was:

Resolved that a grant of £352.80 be awarded to cover the total cost of travel, subject to Community Council Grant Scheme approval.

### **F. M Dunnett – Scottish Youth Climbing Series Final**

Following consideration of correspondence from M Dunnett requesting financial assistance for her son to attend a Scotland North Climbing training day in Aberdeen, it was:

Resolved to award a grant of £50 towards the costs of the trip.

### **G. E Moncrieff**

Following consideration of correspondence from E Moncrieff requesting financial assistance towards the cost of travel to Pitlochry in September to support her studies, it was:

Resolved to award a grant of £50 towards the cost of the trip.

### **H. Shapinsay Entertainments Club**

Following consideration of correspondence from Shapinsay Entertainments Club requesting financial assistance towards the cost of the annual firework display, it was resolved:

1. That the Clerk write to the applicant reminding them that when a donation was provided for this event last year, the group was asked to seek other avenues of funding in addition to support from the Community Council in future.
2. That the Community Council would be willing to pay 50% of the costs up to a maximum of £450, subject to Community Council Grant Scheme approval.

## **9. Reports from Representatives**

### **A. Planning**

The Planning Representative reported to members that two new planning applications had been approved, and it was:

Resolved to note the information provided.

### **B. Transport**

The Transport Representative reported to members that there would be no changes to the ferry timetable, and it was:

Resolved to note the information provided.

### **C. Shapinsay Development Trust**

The Shapinsay Development Trust Representative reported to members that housing was an ongoing priority, and a survey had recently been conducted on this matter. Members also heard that the Development Trust were holding an AGM on Wednesday 4 September 2019, and it was:

Resolved to note the information provided.

## **10. Publications**

The following publications were noted by the Community Council:

- Orkney Ferry Statistics – May to June 2019.
- VAO Newsletter – June 2019.
- VAO Training and Funding Updates – July 2019.
- Scottish Health Council – Orkney Newsletter – July 2019.
- Councillor Clackson's Letter from School Place – June, July and August 2019.
- Scottish Rural Action Newsletter – July 2019.
- The Orkney Partnership – Community Planning News – Summer 2019.
- Scotland Crime stoppers.

## **11. Any Other Competent Business**

### **A. Varnish Benches**

Members heard that the benches would be stored in the old Kirk over the winter, and it was resolved:

1. That the Chair would determine the condition of the benches.
2. That discussion of this item would resume at the next meeting.

### **B. Surface Dressing**

Members discussed that this was the third successive summer that roads had not been dressed in Shapinsay, and it was resolved:

1. That the Interim Clerk would ask Orkney Islands Council (OIC) for a timescale for surface dressing of the roads which are in the poorest condition.
2. To collate the photos already submitted to OIC and combine this into one report including details of the various occasions this matter has been raised with OIC.
3. That the Clerk should submit the entire report as one comprehensive request for consideration to OIC for consideration.

### **C. Advert for Clerk**

Members discussed the vacant Clerk's post, and it was:

Resolved to send the open advertisement to Mrs L Bews and Mrs E Phillips to advertise locally.

### **12. Date of Next Meeting**

Members discussed dates for the next meeting, and it was:

Resolved that the next meeting of the Shapinsay Community Council would be held on Wednesday, 13 November 2019, commencing at 18:30.

### **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 20:50.