

Item: 10

Orkney and Shetland Valuation Joint Board: 8 December 2022.

Procurement of Legal Services.

Report by Clerk to the Board.

1. Purpose of Report

To provide an update on the procurement of legal services to the Orkney and Shetland Valuation Joint Board.

2. Recommendations

The Board is invited to note:

2.1.

The requirement to formally confirm arrangements for Legal Services to the Board following the procurement exercise.

2.2.

The appointment of Brodies LLP as legal advisors to the Board on 22 November 2022 for a period of four years.

3. Provision of Legal Services

3.1.

At its meeting held on 18 November 2021 the Board delegated responsibility to the Clerk to commission provision of legal advice to the Board in liaison with the Heads of Legal Services from Orkney Islands Council and Shetland Islands Council via a 'call off' contract.

3.2.

The procurement and establishment of a legal services framework arrangement has been carried out and was concluded on 22 November 2022. The procurement process, undertaken by Orkney Islands Council on behalf of the Board, comprised an open quotation exercise advertised through the Public Contracts Scotland advertising portal and an advertisement placed in the local press. Following the deadline for submissions and evaluation process carried out on the basis of the most economically advantageous tender (MEAT), a contract for the provision of legal services to the Board, as and when required, has been awarded to the successful bidder, Brodies LLP, for a period of four years.

4. Financial Implications

There are no financial implications arising from this report.

5. Governance Aspects

The content and implications of this report have been reviewed and, at this stage, it is deemed that the Board **DOES NOT** require external legal advice in consideration of the recommendations of this report.

6. Contact Officer

Karen Greaves, Clerk to the Board, Email karen.greaves@orkney.gov.uk.