



Orkney and Shetland Valuation Joint Board



Notice of Meeting and Agenda

Venue: **Microsoft Teams.**

Date: **Thursday, 18 February 2021.**

Time: **09:30.**

Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Karen A Greaves,

Clerk to the Orkney and Shetland Valuation Joint Board.

Committee Services Contact

Hazel Flett.

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Further Information

Due to COVID-19 restrictions, this meeting is not open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Board is asked to consider whether the public should be excluded from the meeting for Item 11, as consideration of the business may involve the likely disclosure of exempt information of the class described in the relevant paragraph of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 5 November 2020 **attached**.
5. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 26 November 2020 **attached**.
6. Annual Audit Report 2019/20 – Action Plan – report by Clerk to the Board **attached**.
7. Budget Monitoring – report by Treasurer to the Board **attached**.
8. Draft Budget – report by Treasurer to the Board **attached**.
9. Annual Audit Plan – report by Treasurer to the Board **attached**.
10. Risk Register – report by Assessor and Electoral Registration Officer **attached**.
11. Review of Pay and Grading Model – Progress – report by Team Leader, HR Policy and Employment Support **attached**.

Not for publication by virtue of paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.