

Sally Shaw (Chief Officer)

Orkney Health and Care

01856873535 extension: 2601

OHACfeedback@orkney.gov.uk



Agenda Item: Urgent Item.

Integration Joint Board – Audit Committee

Date of Meeting: 29 August 2019.

Subject: Internal Audit Plan 2019 – 2020.

1. Summary

1.1. It is recommended within the Integrated Resources Advisory Group (IRAG) Finance Guidance that Integration Joint Boards should have in place a risk based internal audit plan.

2. Purpose

2.1. To present the draft Internal Audit Plan for 2019 - 2020 for review and approval.

3. Recommendations

The Audit Committee is invited to:

3.1. Note that a comprehensive audit planning process has been undertaken by the Chief Internal Auditor for the year 2019 to 2020.

It is recommended:

3.2. That the Internal Audit Plan for 2019 – 2020 be approved.

4. Background

4.1. The Integrated Resources Advisory Group (IRAG) Finance Guidance includes the recommendations that IJBs should establish adequate and proportionate internal audit arrangements, and that the Chief Internal Auditor should develop a risk based internal audit plan. This requirement is in compliance with the Public Sector Internal Audit Standards (PSIAS).

4.2. The Chief Internal Auditor has completed an audit planning process, considering the risks to the IJB, which has identified the priorities for the internal audit activity for the financial year 2019 – 2020.

4.3. The PSIAS also requires that the audit plan must incorporate, or be linked to, a strategic or high-level statement of how the internal audit service will be delivered and developed in accordance with the Internal Audit Charter and how it links to the organisational objectives and priorities.

4.4. The internal audit strategy details how the internal audit service shall be delivered and developed in accordance with the Internal Audit Charter. The strategy provides the links to organisational objectives and priorities. The internal audit strategy is incorporated within the audit plan and is reviewed annually and updated as required.

5. Audit Plan 2019 – 2020

5.1. The annual audit plan, attached as Appendix 1 to this report, has been based on a number of contributing factors, including the following:

- Reviewing Orkney IJB's risk register.
- Reviewing Orkney IJB's strategic and operational plans.
- Reviewing previous internal audit reports.
- Reviewing external audit reports and plans.
- Reviewing the Orkney IJB website and internal policies and procedures.
- Utilising our experience at similar organisations and our understanding of IJBs.
- Discussions with the Executive Team, NHS Orkney, Orkney Islands Council and the Audit Committee.

5.2. There is no contingency allowance included within the plan. Should any additional audit work be required, this shall have to be commissioned as an additional piece of work and will incur a cost which would be subject to a separate agreement.

5.3. Prior to the commencement of each individual audit assignment, internal audit staff shall be in contact with the relevant managers in order to sign off and agree an audit brief, which sets out the objectives, scope and timing of the assignment

6. Contribution to quality

Please indicate which of the Council Plan 2018 to 2023 and 2020 vision/quality ambitions are supported in this report adding Yes or No to the relevant area(s):

Promoting survival: To support our communities.	No.
Promoting sustainability: To make sure economic, environmental and social factors are balanced.	No.
Promoting equality: To encourage services to provide equal opportunities for everyone.	No.
Working together: To overcome issues more effectively through partnership working.	Yes.

Working with communities: To involve community councils, community groups, voluntary groups and individuals in the process.	No.
Working to provide better services: To improve the planning and delivery of services.	Yes.
Safe: Avoiding injuries to patients from healthcare that is intended to help them.	No.
Effective: Providing services based on scientific knowledge.	Yes.
Efficient: Avoiding waste, including waste of equipment, supplies, ideas, and energy.	Yes.

7. Resource implications and identified source of funding

7.1. The provision of the internal audit service for 2019 – 2020 shall be contained within the contingency allowance of the OIC Internal Audit and the NHSO internal audit plans.

7.2. Should the Integration Joint Board decide to commission any further internal audit work, this will require the identification of additional funding and agreement.

8. Risk and Equality assessment

8.1. There are no risks associated with this report. Having an internal audit service in place strengthens the governance arrangements of the Integration Joint Board.

9. Direction Required

Please indicate if this report requires a direction to be passed to:

NHS Orkney.	No.
Orkney Islands Council.	No.
Both NHS Orkney and Orkney Islands Council.	No.

10. Escalation Required

Please indicate if this report requires escalated to:

NHS Orkney.	No.
Orkney Islands Council.	No.
Both NHS Orkney and Orkney Islands Council.	Yes.

11. Author

11.1. Matthew Swann (Chief Internal Auditor), Integration Joint Board.

12. Contact details

12.1. Email: matthew.swann@scott-moncrieff.com, telephone: 01314733500.

13. Supporting documents

13.1. Appendix 1: Internal Audit Plan 2019 – 2020.