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Agenda Item: 4.

IJB Performance and Audit Committee

Date of Meeting: 6 July 2022.

Matters Arising Log from Meeting held on 16 March 2022

Matters Arising		Target Date	Lead Officer	Notes
1.	Internal Audit Report – Corporate Governance The Pension Fund/Board’s model for training and member participation records to be investigated and ascertained whether similar model could be used by IJB.	February 22	Pat Robinson.	Following consideration of the Council’s Pension Fund/Board’s information, similar records are already maintained on participation.
2.	Adoption Allowances and Kinship Payments		Jim Lyon	Although a timescale could not be confirmed, it was agreed that this action remain on the Matters Arising Log, with a medium term timescale, to enable the Committee to be advised as and when progress was made

Outstanding Matters Arising from Previous Committee Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.

Regular Reports required

Report.	Frequency.	Notes.
1. Internal Audit Annual Plan.	Annually in March.	Next due March 2023.
2. External Audit Plan	Annually in March.	Next due March 2023.
3. Internal Audit Annual Report and Opinion.	Annually in June.	On agenda for meeting on 6 July 2022.
4. Draft Annual Accounts	Annually in June.	As the draft Accounts require to be lodged with Audit Scotland no later than 30 June, and because an alternative date for the postponed meeting of the Performance and Audit Committee could not be identified before 30 June, the draft accounts will now be considered by the Integration Joint Board, at its meeting to be held on 29 June 2022.
5. External Audit Annual Report.	Annually in September.	Next due September 2022.
6. Final Annual Accounts.	Annually in September.	Next due September 2022.
7. Performance Monitoring.	Quarterly.	First report on agenda for meeting on 6 July 2022.