

Stephen Brown (Chief Officer)
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Performance and Audit Committee

Notice of Meeting and Agenda

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Wednesday, 28 June 2023.

Time: 09:30.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Stephen Brown, Chief Officer.

Contact

Clerk Name: Sandra Craigie.

Clerk Email: committees@orkney.gov.uk.

Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for a period of 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies

Apologies should be intimated to the Clerk, Sandra Craigie, Committees Officer, Orkney Islands Council, by email to committees@orkney.gov.uk.

2. Appointment of Chair

In accordance with the Terms of Reference, the Chair of the Performance and Audit Committee will be a voting member of the Integration Joint Board drawn from the partner agency not currently holding the Chair of the Integration Joint Board.

For the period to May 2025, the Chair of the Performance and Audit Committee must be one of NHS Orkney's voting members.

3. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

4. Minute of Previous Meeting

The draft Minute of the Meeting held on 22 March 2023 is **attached** for consideration, checking for accuracy and approval.

5. Matters Arising Log

The **attached** log provides details on matters arising from the previous meeting, for consideration and to enable the Committee to seek assurance on progress, actions due and to consider corrective action, where required.

6. External Audit Annual Audit Plan

The **attached** report presents KPMG's External Audit Plan 2022/23, for noting.

7. Internal Audit – Safeguarding: Adult Support and Protection

The **attached** report presents the Internal Audit on Safeguarding: Adult Support and Protection, for scrutiny.

8. Internal Audit – Joint Working Arrangements

The **attached** report presents the Internal Audit on Joint Working Arrangements, for scrutiny.

9. Internal Audit – Performance Management

The attached report presents the Internal Audit on Performance Monitoring, for scrutiny.

10. Internal Audit Annual Report and Opinion

The **attached** report presents the Internal Audit Annual Report and Opinion for 2022/23, for scrutiny.

11. Draft Annual Accounts

The **attached** report presents the draft Annual Accounts for financial year 2022/23, for scrutiny and approval.

12. Registered Services within Orkney Health and Care:

Inspection Assurance Report

The **attached** report presents the first six-monthly assurance report on inspection activities for registered services within the Orkney Health and Social Care Partnership, for scrutiny.

13. Date and Time of Next Meeting

The Committee is invited to note that the next meeting will be held on Wednesday, 27 September 2023 at 09:30.

Future meeting dates:

- Wednesday, 6 December 2023.