

**Stephen Brown (Chief Officer).**

Orkney Health and Social Care Partnership.

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Agenda Item: 4.

## IJB Performance and Audit Committee

Date of Meeting: 17 June 2024.

### Matters Arising Log from Meeting held on 13 March 2024

Matters Arising		Target Date	Lead Officer	Notes
1.	Adoption Allowances and Kinship Payments	April 2024	Stephen Brown	Report to be presented to Policy and Resources Committee held on 16 April 2024.
2.	Governance Arrangements for Inspection Reports	June 2024	Stephen Brown	On Agenda.

### Outstanding Matters Arising from Previous Committee Meetings

Matter.	Meeting.	Target Date.	Lead Officer	Notes.

## Regular Reports required

	Report.	Frequency.	Notes.
1.	Performance Monitoring.	Quarterly.	On agenda.
2.	Care Inspectorate Assurance Report	Quarterly.	On agenda.
3.	External Audit Annual Plan	Annually in March.	On agenda (delayed from March).
4.	Internal Audit Annual Report and Opinion.	Annually in June.	On agenda.
5.	Draft Annual Accounts	Annually in June.	On agenda.
6.	Internal Audit Charter	Biennially in June.	On agenda.
7.	External Audit Annual Report.	Annually in September.	Next due September 2024.
8.	Final Annual Accounts.	Annually in September.	Next due September 2024.
9.	Internal Audit Annual Plan.	Annually in March.	Next due March 2025