

# Notice of Meeting and Agenda

## Policy and Resources Committee

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Tuesday, 20 February 2024.**

Time: **13:00.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Oliver D Reid,**  
**Chief Executive.**

### Contact

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

### Committee Membership

Councillors Heather N Woodbridge (Depute Leader), Graham A Bevan, Stephen G Clackson, Alexander G Cowie, David Dawson, P Lindsay Hall, Steven B Heddle, Rachael A King, Kristopher D Leask, W Leslie Manson, James R Moar, Raymond S Peace, John A R Scott, Gwenda M Shearer, Gillian Skuse, Jean E Stevenson, Ivan A Taylor, Mellissa-Louise Thomson, Owen Tierney and Duncan A Tullock.

### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

### Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for at least 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.
2. Declarations of Interest.

Members should indicate any declarations of interest in respect of the matters to be considered at this meeting. Any member making a declaration of interest should indicate the item number at this point. The nature of the interest should be provided prior to the item being discussed. Advice may be sought from Officers prior to the meeting taking place.

## Financial Monitoring

3. Revenue Expenditure Monitoring:
  - 3.1. Policy and Resources – report by Head of Finance **attached**.
  - 3.2. Orkney Health and Care – report by Head of Finance **attached**.
  - 3.3. Summary – report by Head of Finance **attached**.
4. Capital Expenditure Monitoring – report by Head of Finance **attached**.

## Policy and Governance

5. Governance Arrangements – joint report by Chief Executive and Corporate Director for Strategy, Performance and Business Solutions **attached**.
6. Treasury Management Strategy Statement – report by Head of Finance **attached**.
7. Council Tax – Surcharge on Second Homes – report by Corporate Director for Enterprise and Sustainable Regeneration **attached**.
8. Contract Standing Orders – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.
9. Children's Services Plan – joint report by Corporate Director for Education, Leisure and Housing and Chief Officer, Orkney Health and Social Care Partnership **attached**.

## Draft Minutes

10. Police and Fire Sub-committee – Draft Minute of Meeting held on 21 November 2023 **attached**.
11. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 22 November 2023 **attached**.

12. Investments Sub-committee – Draft Minute of Meeting held on 23 November 2023 **attached**.
13. Asset Management Sub-committee – Draft Minute of Meeting held on 30 January 2024 **attached**.