

Sally Shaw (Chief Officer)

Orkney Health and Care

01856873535 extension: 2601

OHACfeedback@orkney.gov.uk



Agenda Item: 21.

Integration Joint Board

Date of Meeting: 3 October 2018.

Subject: Chair's Report – Joint Staff Forum

1. Summary

1.1. This report highlights the key agenda items that were discussed at the Joint Staff Forum meeting on 26 July 2018.

2. Purpose

2.1. To update Members on the current business of the Joint Staff Forum.

2.2. To provide assurances to the Board that the relevant issues are being discussed.

3. Recommendations

The Integration Joint Board is invited to:

3.1. Note the contents of this report.

4. Key Agenda Items

4.1. OHAC Senior Management Update

4.1.1. Members were advised of the interim arrangements in cover for Health and Community Care.

4.2. Membership and Structure

4.2.1. Members reviewed the membership to ensure trade unions were adequately covered.

4.2.2. It was agreed to remove the acronyms from the Terms of Reference.

4.3. AOCB – Trade Union / Staff Side Sub Group

4.3.1. Members agreed that a pre-meeting for Trade Union representatives prior to the meeting would be helpful and that they would bring agenda items to the meeting.

5. Contribution to quality

Please indicate which of the Council Plan 2018 to 2023 and 2020 vision/quality ambitions are supported in this report adding Yes or No to the relevant area(s):

Promoting survival: To support our communities.	No.
Promoting sustainability: To make sure economic, environmental and social factors are balanced.	No.
Promoting equality: To encourage services to provide equal opportunities for everyone.	No.
Working together: To overcome issues more effectively through partnership working.	Yes.
Working with communities: To involve community councils, community groups, voluntary groups and individuals in the process.	No.
Working to provide better services: To improve the planning and delivery of services.	Yes.
Safe: Avoiding injuries to patients from healthcare that is intended to help them.	No.
Effective: Providing services based on scientific knowledge.	Yes.
Efficient: Avoiding waste, including waste of equipment, supplies, ideas, and energy.	No.

6. Resource implications and identified source of funding

6.1. There are no financial implications directly arising from this report.

7. Risk and Equality assessment

7.1. There are no equality and risk implications directly arising from this report.

8. Direction Required

Please indicate if this report requires a direction to be passed to:

NHS Orkney.	No.
Orkney Islands Council.	No.
Both NHS Orkney and Orkney Islands Council.	No.

9. Authors

9.1. Sally George, UNISON Representative, Orkney Islands Council.

9.2. Fiona MacKellar, Employee Director, NHS Orkney.

10. Contact details

10.1. Email: sally.george@orkney.gov.uk, telephone: 01856873535 extension 2644.

10.2. Email fiona.mackellar@nhs.net, telephone: 01856888000.

11. Supporting documents

11.1. Appendix 1: Joint Staff Forum – Unapproved Minutes – 26 July 2018.



Chief Officer
Orkney Health and Care
(01856) 873535 ext: 2601
OHACfeedback@orkney.gov.uk

IJB Joint Staff Forum

Thursday, 26 July 2018

3.30pm

Chief Officer's Office, Council Offices, School Place, Kirkwall

Note of Meeting

Present: Sally George, UNISON Representative, OIC (Chair).
Craig Walker, Senior HR Advisor, OIC.
Scott Hunter, Head of Children and Families, Criminal Justice and Chief Social Work Officer.
Lynda Bradford, Acting Head of Health and Community Care.
Maureen Swannie, Interim Head of Children's Health Services and Service Manager – Children Services.
Terah O'Hagan, UNISON Representative, NHSO.
Sheona MacGregor, UNITE Representative, OIC.
Danny Oliver, UNITE Representative,
Caitriana McCallum, BDA Representative (Dietetics), NHSO.
Kathleen McKinnon, BDA Representative (Dental), NHSO.
Ashley Catto, HR Manager, NHSO.
Stephanie Johnston, Directorate Secretary (minutes).

1. Welcome and apologies

Fiona MacKellar, Employee Director, NHSO
Steve Durkin, RCN Representative, NHSO.
John Trainor, Head of Health and Community Care.
Julie Nicol, Head of Learning and Organisational Development, NHSO.

2. Minute of Previous Meeting

It was agreed that the meeting was an accurate record.

3. Matters Arising

Item 9 – OIC OHAC Staff Survey

The facilitated sessions for managers will be held on the 6 and 7 of September with Ray Knox. A communication to all staff around the focus groups for staff will be sent out this week. The August edition of the newsletter is being worked on and work will be starting shortly for the next staff survey.

4. Strategic Commissioning Plan 2019 – 2022 Update

An Author's group has been set up to look at the priority areas and start drafting the Plan. The Joint Strategic Needs Assessment is being updated including children's health.

5. OHAC Senior Management Update

John Trainor, Head of Health and Community Care, is not at work at the moment, so Lynda Bradford is Acting Head of Health and Community Care. Expressions of Interests have been requested for the opportunity of Acting Service Manager with a deadline of Friday.

6. Membership and Terms of Reference

It was agreed that there should be no acronyms and that T O'Hagan should be added. To remove E Swanney and J Robertson. M Vincent should be the GMB representative. There is not a local Royal College of Nursing representative. J Nicol and A Skea need added. It was noted that there are other staff side representatives which are not included.

It was agreed that at the moment there is an overlap with Council and NHS trade union meetings. It was felt that the group doesn't have a focus and needs looked into. It was also reminded that meetings were to be split between Council and NHS Orkney.

7. Regional Development Plan Update

It was noted that this is a Health document and there was some interesting information in it. NHS Orkney and Orkney Health and Care staff's feedback and comments were included.

8. Health and Care (Staffing) (Scotland) Bill

It was noted that the document sets out principles to underpin the work. At Social Work Scotland it was agreed that the document was not helpful. It was agreed the document needs "island proofing" but noted there is support available for remote and rural areas

9. Regional and National Workforce Plans

It was noted that this was a Health document and that there are missing disciplines from the document and that there was no recognition of some regional issues including Isles. It was also noted that there was a facilitated session held in Orkney where half a dozen people attended.

10. AOCB

Trade Union / Staff Side Sub group

It was agreed that Sally would email the trade unions to have an initial meeting to see what the purpose of the group would be, and it was proposed that following that they would meet the week prior to the meeting to discuss the Agenda.

11. Date and Time of Next Meeting

Thursday, 25 October 2018
1530-1700
Chief Officer's Office, OIC