

Item: 11

Orkney and Shetland Valuation Joint Board: 30 June 2022.

Procurement of Consultancy Services.

Report by Clerk to the Board

1. Purpose of Report

To provide an update on the procurement of a consultant Assessor.

2. Recommendations

The Board is invited to note:

2.1.

The Assessor and Electoral Registration Officer (ERO) commenced employment on 16 May 2022.

2.2.

That, on 3 March 2022, the Board agreed proposals to put in place an Acting Assessor and an Acting ERO, together with consultancy support, for the period prior to the new postholder commencing employment.

2.3.

That efforts to commission Assessor / ERO consultancy services to the Board were not successful and therefore no services were procured.

3. Assessor / ERO Cover

3.1.

The previous Assessor /ERO retired on 31 March 2022 and the new Assessor and Electoral Registration Officer commence employment on 16 May 2022.

3.2.

At its meeting held on 3 March 2022, the Board agreed proposals to put in place an Acting Assessor and an Acting ERO, together with consultancy support, for the period prior to the new postholder commencing employment to ensure that essential functions and services were delivered. The Board resolved that the Clerk should submit a report to the Board at the earliest opportunity advising of the outcome of the commissioning process.

3.3.

An advert was placed on the Public Scotland Contracts website, in local newspapers in Orkney and Shetland, and notices emailed to known qualified individuals to alert all potentially interested parties of the consultancy opportunity. Despite these efforts the procurement exercise was not successful and therefore no services were procured.

4. Financial Implications

There are no financial implications arising from this report.

5. Governance Aspects

The content and implications of this report have been reviewed and, at this stage, it is deemed that the Board **DOES NOT** require external legal advice in consideration of the recommendations of this report.

6. Contact Officer

Karen Greaves, Clerk to the Board, Email karen.greaves@orkney.gov.uk