

Item: 5

College Management Council Sub-committee: 19 March 2018.

1. Recommendations

It is recommended:

1.1.

That the Committee approves the attached minute as a true record.

2. Appendix

Draft Minute of the Meeting of the College Management Council Sub-committee held on 19 March 2018.

Minute

College Management Council Sub-committee

Monday, 19 March 2018, 15:30.

Lecture Theatre, Orkney College, Kirkwall.



Present

Councillors John A R Scott, Stephen G Clackson, Alexander G Cowie and J Harvey Johnston.

Community Representative:

Ian Carse.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Wilfred Weir, Executive Director of Education, Leisure and Housing.
- Peter Diamond, Head of Lifelong Leisure and Inclusion.
- Paul Kemp, Strategic Finance Manager.
- Karen Bevilacqua, Solicitor.
- Craig Walker, Senior HR Adviser.

Orkney College

- William Ross, Principal.
- Christine Scott, Business Manager (for Item 1).
- Iain Wilkie, Support Staff Representative.

Apologies

- Councillor Robin W Crichton.
- Malcolm Graves, Community Representative.
- Hannah Thompson, Student Representative, Orkney College.

Not Present

- Ellen Grieve, Student Representative, Orkney College.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor John A R Scott.

1. Revenue Expenditure Monitoring

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Business Manager, Orkney College, the Sub-committee:

Noted:

1.1. The revenue financial detail in respect of Orkney College for the period 1 April 2017 to 31 January 2018, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing, indicating a net overspend of £310,700.

1.2. The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing.

1.3. That, with regard to the Archaeology Institute, although all income had not been claimed and/or invoiced by 31 January 2018 in line with the budget profile, it was still anticipated this could be achieved by 31 March 2018.

1.4. That, as at 28 February 2018, the net overspend, referred to at paragraph 1.1 above, had reduced to £210,500.

2. Orkney College UHI Strategic Risk Register – Update

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Principal, Orkney College, with reference to the Minute of the Meeting of the College Management Council Sub-committee held on 21 January 2015, paragraph 3, the Sub-committee:

Noted the Orkney College UHI Strategic Risk Register 2014 to 2017, attached as Appendix 1 to the report by the Executive Director of Education, Leisure and Housing, which had been updated to reflect the position as at March 2018.

3. Further Education Performance Indicators

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Principal, Orkney College, the Sub-committee:

Noted College Performance Indicators in relation to further education for academic year 2016 to 2017, published by the Scottish Funding Council in February 2018, which indicated the following:

- Overall, 78.7% of Orkney College students on full-time courses completed successfully compared with 65.3% in Scotland as a whole, which was an improvement of 4.4% on 2015 to 2016.
- The overall attainment rate for Orkney College students studying on part-time programmes was 95% compared with 77.1% for Scotland as a whole.

4. Conclusion of Meeting

At 16:26 the Chair declared the meeting concluded.

Signed: (Chair).