

Stephen Brown (Chief Officer)

Orkney Health and Social Care Partnership

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Agenda Item: 11

Integration Joint Board

Date of Meeting: 21 February 2024.

Subject: Climate Change Reporting Duties.

1. Purpose

1.1. To provide Members with sight of the Climate Change Duties Report submitted to Scottish Government.

2. Recommendations

The Integration Joint Board is invited to note:

2.1. The Orkney IJB Public Sector Report, attached as Appendix 1 to this report, on compliance with climate change reporting duties for 2023.

2.2. Analysis of the Climate Change Duties reports for both Orkney Islands Council and NHS Orkney.

2.3. That an Orkney Health and Social Care Partnership staff member has been invited to join the Council's Climate Change Officer Group, to represent the interests of the Partnership.

3. Background

3.1. The Climate Change (Scotland) Act 2009 and the subsequent Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Order 2015 requires significant public bodies to prepare a report on their compliance with climate change duties. This includes 'An integration joint board established by order under section 9(2) of the Public Bodies (Joint Working) (Scotland) Act 2014'.

3.2. Integration Joint Boards (IJBs) are required to submit the report on or before 30 November.

3.3. The Climate Change Duties report is to a Scottish Government prescribed standard template, identical for all public bodies, such as local authorities and NHS boards, including Orkney Islands Council and NHS Orkney. Consequently, the Guidance accompanying the 2015 Order recognised that much of the standard report template related to the policies, procedures, and services of the local authority

and NHS board, rather than IJBs. As such, it was further recognised in the Guidance that there would be a significant degree of proportionality in completion of the report.

3.4. Almost all the report relates to policies and emissions associated with the employment of staff, ownership and occupation of buildings, plant and vehicles, and the delivery of services. Consequently, the content of the report is very limited. As noted above, Scottish Government recognises this in the Guidance issued to health and social care partnerships.

3.5. Further guidance for completion of the report template, specific to IJBs, was issued in July 2023 by Sustainable Scotland Network. This included a request for information around governance, as well as the local authority and NHS Board areas responsible for service delivery, and details of any work undertaken between IJBs and their local authority / NHS board partners.

3.6. Orkney IJB has included the governance information in previous iterations of this report, and has advised in this year's report that the interests of the IJB will be represented on the nascent Orkney Islands Council Officers Group, forthwith.

3.7. On 30 November 2022, the IJB asked that the respective Climate Change Duties Reports of both Orkney Islands Council and NHS Orkney are included along with the IJB's report, from 2023. Copies of both reports are attached at Appendices 2 and 3. Some of the highlights of these reports are included at sections 5 and 6, below.

4. Orkney Islands Council Climate Change Duties Report

4.1. The Orkney Islands Council Climate Change Duties Report, attached as Appendix 2 of this report, was recommended for approval by the Council's Policy and Resources Committee on 28 November 2023, and subsequently ratified by the full Council on 12 December 2023.

4.2. The report covers the period 1 April 2022 to 31 March 2023.

4.3. The Council has committed to developing a Climate Change Strategy and Action Plan. The report does not commit to a delivery date for this plan.

4.4. The Council has made the following Climate Change-related mitigation and adaptation objectives in The Council Plan 2023 – 2028, and declares these in the report:

- We will work towards becoming net-zero.
- Orkney is on track to become net-zero by 2030.
- We have reduced the carbon used during the course of our direct and indirect activities.
- We have grown our green and blue economies.
- Everyone in Orkney has reduced their carbon footprint (the greenhouse gasses generated by their actions).

4.5. The Council's carbon footprint was slightly down in the last reporting period, although it has remained around a similar level for several years. The covering report presented to the Council's Policy and Resources Committee acknowledges that "overall emissions are not declining at a sufficient pace towards targets".

4.6. The Council plans to review its Sustainable Procurement Strategy to align with the work of the Council's new Climate Change Strategy and the Climate Change Working Group.

4.7. An internal audit of the systems and processes used in the production of the Council's Climate Change Duties Report concluded that robust practices have been adopted, ensuring accurate calculation of emissions.

4.8. Hamnavoe House is mentioned as evidence of actions to reduce heating emissions, although figures were not yet available.

4.9. There are no other specific references to services provided as part of the Orkney Health and Social Care Partnership.

5. NHS Orkney Climate Change Duties Report

5.1. NHS Orkney's Climate Change Duties Report, attached as Appendix 3 to this report, is not submitted to the Board of NHS Orkney for approval, but rather it is taken to the Sustainability Steering Group, on completion, for information purposes.

5.2. The report covers the business year 2022/23.

5.3. NHS Orkney has a Climate Change Risk Assessment and Adaption Plan.

5.4. The Plan will be reviewed bi-annually and progress reported to the Finance and Performance Committee annually.

5.5. NHS Orkney does not declare specific climate change mitigation and adaption objectives in its report, but names two reports and a plan that reference climate change actions:

- Property Asset Management Plan.
- NHS Orkney Biodiversity Report.
- Annual Climate Change and Sustainability Report.

5.6. NHS Orkney emissions have remained at a similar level for several years. The last reporting period saw an apparent significant reduction.

5.7. NHS Orkney has declared a target of all its estate to be Net-Zero by 2025.

5.8. NHS Orkney has been successful in securing Scottish Government funding to help achieve Net-Zero, across the entire estate, by 2025.

5.9. There are no specific references to services provided as part of the Orkney Health and Social Care Partnership.

6. Contribution to quality

Please indicate which of the Orkney Community Plan 2023 to 2030 values are supported in this report adding Yes or No to the relevant area(s):

Resilience: To support and promote our strong communities.	Yes.
Enterprise: To tackle crosscutting issues such as digital connectivity, transport, housing and fuel poverty.	No.
Equality: To encourage services to provide equal opportunities for everyone.	Yes.
Fairness: To make sure socio-economic and social factors are balanced.	Yes.
Innovation: To overcome issues more effectively through partnership working.	No.
Leadership: To involve partners such as community councils, community groups, voluntary groups and individuals in the process.	No.
Sustainability: To make sure economic and environmental factors are balanced.	No.

7. Resource and financial implications

7.1. There are no financial implications directly related to this report.

8. Risk and equality implications

8.1. Officers do not consider there are any risk or equality implications associated with this report.

9. Direction required

Please indicate if this report requires a direction to be passed to:

NHS Orkney.	No.
Orkney Islands Council.	No.

10. Escalation required

Please indicate if this report requires escalated to:

NHS Orkney.	No.
Orkney Islands Council.	No.

11. Authors and contact information

11.1. Stephen Brown (Chief Officer), Integration Joint Board. Email: stephen.brown3@nhs.scot, telephone: 01856873535 extension 2601.

11.2. Maureen Swannie (Interim Head of Children, Families and Justice Services / Head of Strategic Planning and Performance), Orkney Health and Social Care Partnership. Email: maureen.swannie@nhs.scot, telephone: 01856873535 extension 2611.

11.3. Shaun Hourston-Wells (Acting Strategic Planning Lead), Orkney Health and Social Care Partnership. Email: shaun.hourston-wells@orkney.gov.uk, telephone: 01856873535 extension 2414.

12. Supporting documents

12.1. Appendix 1: Orkney IJB Climate Change Duties Report.

12.2. Appendix 2: Orkney Islands Council Climate Change Duties Report.

12.3. Appendix 3: NHS Orkney Climate Change Duties Report.

Orkney Integration Joint Board – Public Bodies Climate Change Duties Report – 2022

In previous years, it has been frustrating for readers to interpret the detail of the full return, owing to the need to continually scroll across and down on an excel spreadsheet.

In an effort to make the return easier to read, officers have copied the completed sections to this word document.

The sections are as follows:

- Part 1 – Profile of the reporting body.
- Part 2 – Governance Management and Strategy.
- Part 3 – Emissions.
- Part 4 – Adaptation.
- Part 5 – Procurement.
- Part 6 – Validation.
- Part 7 – Recommended Reporting – Reporting on wider influence

Part 1

Public Sector Report on Compliance with Climate Change Duties 2023 Template

PART 1 Profile of Reporting Body

1a Name of reporting body
Provide the name of the listed body (the "body") which prepared this report.

Orkney IJB

1b Type of body
Select from the options below

Integration Joint Boards

1c Highest number of full-time equivalent staff in the body during the report year

² THIS MUST BE COMPLETED

1d Metrics used by the body

Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.

Metric	Units	Value	Comments
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			

1e Overall budget of the body

Specify approximate £annum for the report year.

Budget	Budget Comments
£61,273,000	This represents the budget allocation at the beginning of the Financial Year

1f Report type

Specify the report year type.

Report type	Report year comments
Calendar	2022 THIS MUST BE COMPLETED

1g Context

Provide a summary of the body's nature and functions that are relevant to climate change reporting.

Orkney IJB is the health and social care partnership in Orkney responsible for commissioning community health and social care services. There is just one local authority and one NHS Board in Orkney. All community health services are commissioned from NHS Orkney, with all social care services commissioned from Orkney Islands Council. The accountability and responsibility for climate change governance, management and strategy in relation to the delivery of Council and Health Board services (including community health and social care) lies with Orkney IJB's partner statutory bodies, Orkney Islands Council (OIC) and NHS Orkney. Both OIC and NHS Orkney submit a Public Bodies Climate Change Duties Report. We will continue to work with colleagues in the Council and Health Board to identify opportunities to operate more efficiently and sustainably. In summary, Orkney IJB does not employ any staff, own or occupy any buildings, nor deliver any services, so information regarding these areas will be recorded, as appropriate, by Orkney Islands Council or NHS Orkney. Further details can be found in OIC's & NHS Orkney's Climate Change Duties' Reports.

Part 2

Governance and management

2a How is climate change governed in the body?

Provide a summary of the roles performed by the body's governance bodies and members in relation to climate change. If any of the body's activities in relation to climate change sit outside its own governance arrangements (in relation to, for example, land use, adaptation, transport, business travel, waste, information and communication technology, procurement or behaviour change), identify these activities and the governance arrangements. Provide a diagram / chart to outline the governance structure within the body.

As stated at 1g, on the previous page, Orkney IJB does not employ any staff, own or occupy any buildings, nor deliver any services. As such, all responsibility for Climate Change Duties rests with the relevant service delivery authority, i.e. Orkney Islands Council or NHS Orkney.

<Insert Diagram Here or Attach File>

2b How is climate change action managed and embedded in the body?

Provide a summary of how decision-making in relation to climate change action by the body is managed and how responsibility is allocated to the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's own governance arrangements (in relation to, for example, land use, adaptation, transport, business travel, waste, information and communication technology, procurement or behaviour change), identify how this is managed and how responsibility is allocated outside the body. Provide a diagram to show how responsibility is allocated to the body's senior staff, departmental heads etc.

Orkney Islands Council is about to establish a Climate Change Officers Group, to oversee implementation of the Council's Climate Change Strategy. An officer representing the health and social care partnership will represent the interests of the IJB, on the group,

2c Does the body have specific climate change mitigation and adaptation objectives in its corporate plan or similar document?

Provide a brief summary of objectives if they exist.

Wording of objective	Name of document
N/A	

2d Does the body have a climate change plan or strategy?

If yes, provide the name of any such document and details of where a copy of the document may be obtained or accessed.

N/A

2e Does the body have any plans or strategies covering the following areas that include climate change?

Provide the name of any such document and the timeframe covered.

Topic area	Name of document	Link	Time period covered
Adaptation	N/A		
Business travel			
Staff Travel			
Energy efficiency			
Fleet transport			
ICT			
Renewable energy			
Sustainable/renewable heat			
Waste management			
Water and sewerage			
Land Use			
Other (please specify in comments)			

2f What are the body's top 5 priorities for climate change governance, management and strategy for the year ahead?

Provide a brief summary of the body's areas and activities of focus for the year ahead.

N/A see 1g

2g Has the body used the Climate Change Assessment Tool (a) or equivalent tool to self-assess its capability / performance?

If yes, please provide details of the key findings and resultant action taken.

(a) This refers to the tool developed by Resource Efficient Scotland for self-assessing an organisation's capability / performance in relation to climate change.

N/A

Further information

2h Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to governance, management and strategy.

N/A

Part 3

Public Sector Report on Compliance with Climate Change Duties 2023 Template

PART 3 Corporate Emissions, Targets and Project Data

Emissions

Reference year	Year	Year type	Scope 1	Scope 2	Scope 3	Total	Units	Comments
Baseline Year	Please select from drop down box	Calendar				-	tCO ₂ e	Please see the comments in previous sections
Year 1 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 2 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 3 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 4 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 5 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 6 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 7 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 8 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 9 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 10 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 11 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 12 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 13 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 14 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 15 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 16 carbon footprint		0 Calendar				-	tCO ₂ e	
Year 17 carbon footprint		0 Calendar				-	tCO ₂ e	

3b Breakdown of emissions sources

Emission Type	Emission source	Scope	Consum	Units	Emissio	Units	Emissions	Comments
Please select from drop down	Please select from drop down box	Please select from drop do					0.00000	Please see the comments in previous section

Please state in comments if this value is 0 because no emissions exist

3c Generation, consumption and export of renewable energy

Provide a summary of the body's annual renewable generation (if any), and whether it is used or exported by the body.

Technology	Renewable Electricity		Heat		Comments
	Total consumed by the body (kWh)	Total export	consum	Total ex	
Please select from drop down box					Please see the comments in previous sections

Targets

Name of target	Type of target	Target	Units	Bounda ry/scop e of target	Year used as baseli ne	Basell ne figure	Units of baseline	Target completion year	Progress against target	Comments
Details of the Orkney Islands Co	Please select from drop down box		Please s	Please s	Please select	Please sel		Please select from drop down box		Please see the comments in previous sections

3da How will the body align its spending plans and use of resources to contribute to reducing

3db How will the body publish, or otherwise make available, it's progress towards achieving

Projects and changes

3e Estimated total annual carbon savings from all projects implemented

Emissions source	estimated annual carbon	Comments
Electricity		
Natural gas		
Waste		
Water and sewerage		
Travel		
Fleet transport		
Other (please specify in comments)		
Total	-	

3f Detail the top 10 carbon reduction projects to be carried out by

Project name	Funding source	First full year of CO ₂ e savings	Are these savings figures estimated or actual?	Capital cost (£)	Operational cost (£/annum)	Project lifetime (years)	Primary fuel/emission source saved	Estimated carbon savings per year (tCO ₂ e/annum)	Estimated costs savings (£/annum)	Behaviour Change	Comments
		Please select from	Please select from drop down box				Please select from drop down box			Please select from dropdown box	Please see comments in previous sections of the report

3g Estimated decrease or increase in the body's emissions attribute

Emissions source	estimated	decrease in	Comments
Estate changes			Please select from drop down box
Service provision			Please select from drop down box
Staff numbers			Please select from drop down box
Other (please specify in comments)			Please select from drop down box
Total			

3h Anticipated annual carbon savings from all projects implemented by the body in the year ahead

Emissions source	Total estimated annual carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet Transport		
Other (please specify in comments)		
Total		

3i Estimated decrease or increase in emissions from other sources in the year ahead

Emissions source	Total estimated annual emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
Total		-	

3j Total carbon reduction project savings since the start of the year which the body used as a baseline for its carbon footprint

Total savings	Total estimated emissions savings (tCO ₂ e)	Comments
Total project savings since baseline year		

Further information

3k Supporting information and best practice

Orkney IJB neither employs any staff nor delivers any services. Details of relevant Corporate Emissions, Targets, and Project Data can be found in the returns of our partner agencies, Orkney Islands Council and NHS Orkney.

Part 4

Public Sector Report on Compliance with Climate Change Duties 2023 Template

PART 4 Adaptation - please do not include information in this part on measures that solely reduce emissions with no implications for climate adaptation. These are climate mitigation measures

Assessing and managing risk

4a Has the body assessed current and future climate-related risks?

No. Orkney IJB does not employ any staff, own or occupy any buildings, nor deliver any services. As such, all responsibility for Climate Change Duties rests with the relevant service delivery authority, i.e. Orkney Islands Council or NHS Orkney.

4b What arrangements does the body have in place to manage climate-related risks?

Please see the response at 4a.

Taking action

4c What action has the body taken to adapt to climate change?

Please see the response at 4a.

4d Where applicable, what contribution has the body made to helping deliver the Programme?

Please see the response at 4a.

Review, monitoring and evaluation

4e What arrangements does the body have in place to review current and future climate risks?

The accountability and responsibility for climate change governance, management and strategy in relation to the delivery of Council and Health Board services (including community health and social care) lies with the Orkney IJB's partner agencies, OIC and NHS Orkney. We will continue to work with colleagues in the Council and Health Board to identify opportunities to operate more efficiently and sustainably. Details will be provided in their respective Climate Change Duties Reports.

4f What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?

Please see the response at 4e.

Future priorities for adaptation

4g What are the body's top 5 climate change adaptation priorities for the year ahead?

Please see the response at 4e.

Further information

4h Supporting information and best practice

Please see the response at 4e.

Part 5

Public Sector Report on Compliance with Climate Change Duties 2023 Template

PART 5 Procurement

5a How have procurement policies contributed to compliance with climate change duties?

Responsibility for procurement and the associated climate change duty considerations rests with the two authorities from whom Orkney IJB commission their services: Orkney Islands Council and NHS Orkney. We would refer readers to the respective Climate Change Duties reports from the two authorities.

5b How has procurement activity contributed to compliance with climate change duties?

Please see the response at 5a.

Further information

5c Supporting information and best practice

Please see the response at 5a.

Part 6

PART 6 Validation and Declaration

6a Internal validation process

This report will be approved by Orkney's Integration Joint Board.

6b Peer validation process

Officers have viewed the responses of other health and social care partnerships in order to validate the responses in this report. The responses of other health and social care partnerships continue to reflect those of Orkney's IJB. Furthermore, officers have worked with colleagues from the Orkney Islands Council and NHS Orkney, our health and social care service delivery partners, to further validate this report.

6c External validation process

The responsibility for reporting continues to rest with those bodies from whom services are commissioned: Orkney Islands Council and NHS Orkney. Officers completing this report have contacted colleagues from Orkney Islands Council and NHS Orkney with responsibility for completing and returning the Climate Change Duties Reports on behalf of the respective organisations, in previous years, with both authorities agreeing that the appropriate responses in respect of the services that they deliver on behalf of Orkney's IJB will be included in their respective reports. This situation remains as in previous years.

6d No Validation Process

Not applicable.

6e Declaration

I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

Name:	Shaun Hourston-Wells
Role in the body:	Acting Strategic Planning Lead
Date:	15/11/2023

Part 7

Recommended Reporting: Reporting on Wider Influence

Wider Impact and Influence on GHG Emissions

Q1) Historic Emissions (Local Authorities Only)

Local Authority:(Please State)	Orkney Islands														
DESNZ Dataset:(full or sub-set)	Please select from drop down box														
Source	Sector	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Units	Comments
DESNZ Sectors	Total Emissions													ktCO2e	Not Applicable
	Industry and Commercial													ktCO2e	Not Applicable
	Domestic													ktCO2e	Not Applicable
	Transport total													ktCO2e	Not Applicable
	Per Capita													ktCO2e	Not Applicable
Other Sectors	Please select from drop down box												Please select		

2a) Targets

Please detail your wider influence targets

Sector	Description	Type of Target (units)	Baseline value	Start year	Target	Target /End year	Saving in latest year	Latest Year Measured	Comments
Please select from drop down box	Not applicable; please see previous responses.	Please	0.0	Please	0.0	Please	0.0	Please	Please see

2b) Does the organisation have an overall mission statement, strategies, plans or policies outlining ambition to influence emissions beyond your corporate boundaries? If so, please detail this in the box below.

No.

Q3) Policies and Actions to Reduce Emissions

Please detail any of the specific policies and actions which are underway to achieve your emission reduction targets

Sector	Start year for policy/action implementation	Year that the policy/action will be fully implemented	Annual CO ₂ saving once fully implemented (tCO ₂)	Latest Year measured	Saving in latest year measured (tCO ₂)	Status	Metric/indicators for monitoring progress	Delivery Role	During project/policy design and implementation, has ISM or an equivalent behaviour	Please give further details of this behaviour change activity.	Value of Investment (£)	Ongoing Costs (£/year)	Primary Funding Source for Implementation of Policy/Action	Comments
Please select from drop down box	Please select from drop down box	Please select from drop down box	-	Please select from drop down box	-	Please select from drop down box	-	Please select from drop down box	Please select from drop down box	-	-	-	Please select from drop down box	Orkney's IJB does not employ any staff, own or occupy any buildings, nor deliver any services. As such, all responsibility for Climate Change Duties rests with the relevant service delivery authority, i.e. Orkney Islands Council or NHS Orkney.

Please provide any detail on data sources or limitations relating to the information provided in Table 3

Not applicable.

Q4) Partnership Working, Communications and Capacity Building

Please detail your Climate Change Partnership, Communication or Capacity Building Initiatives below.

Key Action Type	Description	Organisation's project role	Private Partners	Public Partners	3rd Sector Partners	Outputs	Comments
Please select from drop down box	-	Please select from drop	-	-		-	Not applicable.

Other Notable Reportable Activity

Key Action Type	Key Action Description	Organisation's Project Role	Impacts	Comments
Please select from drop down box	Not applicable.	Please select from drop down box	Not applicable.	Not applicable. Please see previous responses.

Q6) Please use the text box below to detail further climate change related activity that is not noted elsewhere within this reporting template

Orkney's IJB does not employ any staff, own or occupy any buildings, nor deliver any services. As such, all responsibility for Climate Change Duties rests with the relevant service delivery authority, i.e. Orkney Islands Council or NHS Orkney.

Appendix 2

Orkney Islands Council – Public Bodies Climate Change Duties Report – 2022-23

The following pages set out the draft submission for OIC, for 2022-2023. Reports for earlier years are published on the Sustainable Scotland Network (SSN) website <https://sustainablesotlandnetwork.org/reports>. The sections are as follows (for full descriptions and notes see link provided).

- Part 1 – Profile of the reporting body.
- Part 2 – Governance Management and Strategy.
- Part 3 – Emissions.
- Part 4 – Adaptation.
- Part 5 – Procurement.
- Part 6 – Validation.
- Part 7 – Recommended Reporting – Reporting on wider influence.

The image shows a screenshot of a web-based form titled "Public Sector Report on Compliance with Climate Change Duties 2023 Template". The form is divided into sections, with the current section being "PART 1 Profile of Reporting Body".

1a. Name of reporting body
Provide the name of the listed body (the body) which prepared the report.
Orkney Islands Council

1b. Type of body
Select from the options below.
Local Government

1c. Highest number of full-time equivalent staff in the body during the report year
1911

1d Metrics used by the body

Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.

Item	Units	Value	Comments
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Please select from drop down box			
Other (please specify in comments)	Total Emissions		TCCO2e - as per Carbon management Programme baseline
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			

1e Overall budget of the body

Specify approximate year/financial year

Budget	Budget Comments
E100,777,600	General Fund Services

1f Report type

Specify the report year type

Report type	Report year comments
Financial	

1g Comments

Provide a summary of the body's pertinent functions that are relevant to climate change reporting.

Orkney Islands Council provides the public with a range of services that are statutorily required of Scotland's local authorities. Additionally, the Council provides a range of inter-island ferries and air flights to link the North and South Islands of Orkney with the Orkney Mainland. Municipal waste is either recycled or shipped to Shetland for incineration which powers a district heating scheme in the main town of Lerwick. The authority provides piloting and towage services for oil and gas at Fife's oil terminal and provides a lease within Scapa Flow for ship-to-ship transfers of oil. It also provides a berth for visiting cruise liners (2020 = 0, 2021 = 25, 2022 = 154). The Council operates the Orkney Wildlife Information and Records Centre and supports the development of a number of renewable energy projects including on and offshore wind, solar, heat, green hydrogen and tidal innovations locally. The Council is engaged and supporting developing initiatives for net zero transition, such as the Islands Centre for Net Zero (a significant and effective collaboration) and other Islands Deal initiatives.

Public Sector: Improving Compliance with Climate Change Order 2012 Targets

10.1.1. Governance (work 2016-2017 onwards)

Environmental and management

10.1.1.1. How is climate change governed in the body?

Climate Change objectives are established at the Council's Policies and Resources Committee and passed to the Council. The new Orkney Islands Council Plan 2019-22 was agreed by the Committee on 21 February 2019 along with a delivery plan (including the following reference to Climate Change and the Climate Emergency:

"Underpinning all of our plans is the Council's commitment to combat climate change. We have joined councils around the world in declaring a climate emergency in 2019. The opportunity to grow our green and blue economies (offshore and on-land) and renewable energy projects will give Orkney a head start in the race to reduce, reducing energy use whilst simultaneously boosting employment. We will update the Council's climate strategy and our carbon footprint to improve the energy efficiency of our social housing and facilitate affordable measures to upgrade old homes and combat fuel poverty."

The new Orkney Community Plan (OCP) 2022-30 was agreed at the Orkney Partnerships Board meeting of 18 March 2019. The plan includes a commitment to reduce and there is more detail on the measures which will underpin this section of Sustainable Development. The Council Partnerships Working groups and governance can be seen on these pages: <https://www.orkneycommunities.co.uk/communityplanning/index.html>

10.1.1.2. How is climate change action managed and embedded in the body?

Action on Climate Change has been managed through the carbon management programme and the strategic environmental impact assessment (SEA) process. Other policies and projects have been developed and delivered on a regular basis over the last period. There are a number of member officer working groups that discuss and coordinate climate change projects, plans and strategies. The Council is also a facilitating member of the Orkney Community Planning Partnership which establishes and maintains Orkney's Community Plan.

The Council Plan sets out the key priorities for the Council over the next five years. Priorities were developed following feedback from the public, as well as reflecting regional priorities set by Scottish and UK Governments. Key services which the Council provides day to day and new roles arising from recent legislation. <https://www.orkney.gov.uk/Service-Directory/Performance/Council-Plan.htm>

Climate Change Strategy (Orkney Islands Council) is led by the Development and Water Planning team within the main Orkney Council of the Highways/Local Services and Infrastructure Directorate.

Orkney Council is Corporate Asset Management from 2019-2019 and its Risk and Asset Management Plan 2019-2021 highlights energy performance as a critical risk area which when correctly interpreted offers the building industry, supply chain and other. The Corporate Asset Management Plan establishes an asset management framework to drive the development of services and products, the utilisation of resources and investment prioritisation.

A Capital Planning and Asset Management Strategy Group provides board level, direction and operational asset management planning, and the Corporate Leadership Plan, led by the Orkney Council, provides a strategic overview of the management of the council's assets within the Council, as well as a decision-making gateway to ensure that management decisions are undertaken in a corporate manner. Significant work is already underway in www.orkney.gov.uk/Service-Directory/Performance/Council-Plan.htm where implementation of the energy database system monitoring and recording energy and water usage as part of the carbon emissions reduction programme are planned. www.orkney.gov.uk/Service-Directory/Performance/Council-Plan.htm

The Risk and Asset Management Plan includes a commitment to improve energy performance of council owned buildings. To meet this the Council has replaced gas and oil equipment.

The Council's Energy Management System process, involves the sustainable energy generation and use to support the energy management through the Orkney Islands, on behalf of the wider Orkney Community, is planned via installation and drafting of the Orkney Islands Energy Strategy which was published in September 2017. It will be a key driver in the transition to a circular economy.

The Council is also the Environmental Strategy, a commitment is made in section 5.

Strategy

2c Does the body have specific climate change mitigation and adaptation objectives in its corporate plan or similar document?

Provide a brief summary of objectives if they exist.

Wording of objective	Name of document	Document Link
We will work towards becoming net zero	The Council Plan 2023-2028	https://www.orkney.gov.uk/Service-Directory/Performance/council-plan.htm
Orkney is on track to become net zero by 2030	The Council Plan 2023-2028	https://www.orkney.gov.uk/Service-Directory/Performance/council-plan.htm
We have reduced the carbon used during the course of our direct and indirect activities	The Council Plan 2023-2028	https://www.orkney.gov.uk/Service-Directory/Performance/council-plan.htm
We have grown our green and blue economies	The Council Plan 2023-2028	https://www.orkney.gov.uk/Service-Directory/Performance/council-plan.htm
Everyone in Orkney has reduced their carbon footprint (the greenhouse gases generated by their actions)	The Council Plan 2023-2028	https://www.orkney.gov.uk/Service-Directory/Performance/council-plan.htm

2d Does the body have a climate change plan or strategy?

If yes, provide the name of any such document and details of where a copy of the document may be obtained or accessed.

The Council will be developing a Climate Change Strategy and Action Plan as stated in the Council Delivery Plan adopted in February 2023

2e Does the body have any plans or strategies covering the following areas that include climate change?

Provide the name of any such document and the timeframe covered.

Topic area	Name of document	Link	Time period covered	Comments
Adaptation	N/A			
Business travel	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm	2016-2026	
Staff Travel	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm	2016-2026	
Energy efficiency	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm	2016-2026	
Fleet transport	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm	2016-2026	
ICT	N/A			
Renewable energy	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm		
Sustainable/renewable heat	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm		
Waste management	Orkney and Shetland Waste Plan	https://www.orkney.gov.uk/Service-Directory/R/policies-and-plans-waste-and-recycling.htm		
Water and sewerage	Kirkwall Surface Water Management Plan	https://www2.sepa.org.uk/frmstrategies/pdf/pva/PVA_03_05_Full.pdf		
Land Use	N/A			
Other (please specify in comments)	Carbon Management Programme	https://www.orkney.gov.uk/Council/C/Carbon-Management-Programme.htm		Efficient street lighting and emissions reduction
Other (please specify in comments)	The Council Plan	https://www.orkney.gov.uk/Files/Council/Council-Plans/Council_Plan.pdf		Strategic Plan for the Council
Please select from drop down box	The Council Delivery Plan	https://www.orkney.gov.uk/Files/Council/Council-Plans/Council_Plan_Delivery_Plan.pdf		Complements the Council Plan and includes delivery milestones for Climate Change and other strategic aims
Other (please specify in comments)	Draft Procurement Strategy	https://www.orkney.gov.uk/Files/Business-and-Trade/Procurement/Updated%20Procurement%20Strategy%202023-2028%20-%20Draft.pdf		See also section 5 of this submission
Please select from drop down box	Orkney Flood Risk Management Plan	https://www.orkney.gov.uk/Files/Planning/Flooding/Orkney%20Local%20Flood%20Risk%20Management%20Plan%202022-2028.pdf		
Please select from drop down box	Orkney Harbours Master Plan	https://www.orkneyharbours.com/masterplan		Ambitious blueprint that provides a framework for the long-term future of the islands, in particular looking at facilities that ensure the decarbonisation of the industry.
Please select from drop down box	Verge Maintenance Plan	https://www.orkney.gov.uk/Council/P/verge-maintenance.htm		Inhibit the growth of dangerous weeds (weeds Act 1959), to manage the roadside verges in a manner that promotes biodiversity by conserving, wherever possible, special wildlife habitats and wild flowers.
Please select from drop down box				
Please select from drop down box				

2f What are the body's top 5 priorities for climate change governance, management and strategy for the year ahead?

1) Commence development of the Council's Climate Change Strategy and Action Plan and establish internal officer group 2) Commence the review of scope and evaluation of baseline data relating to Council carbon emissions 3) Commence work on the Coastal Change Adaptation Plan 4) Continue to support the County's energy transition, for example by the development of community wind projects 5) Support the growth of Climate Change and Net Zero elements of the Islands Growth Deal.

2g Has the body used the Climate Change Assessment Tool (a) or equivalent tool to self-assess its capability / performance?

If yes, please provide details of the key findings and resultant action taken.

(a) This refers to the tool developed by Resource Efficient Scotland for self-assessing an organisation's capability / performance in relation to climate change.

N/A

Further information

2h Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to governance, management and strategy.

Governance and Strategy developments of particular note in the year, are the adoption of the Council Plan 2023-2028 and the associated delivery plan. These include strategic aims, milestones and indicators relevant to Climate Change management

PART 3 Corporate Emissions, Targets and Project Data

Emissions

3a

Emissions from the start of the year which the body uses as a baseline (for its carbon footprint) to the end of the report year

Reference year	Year	Year type	Scope 1	Scope 2	Scope 3	Total	Units	Comments
Baseline Year	2006/07	Financial	16,202	5,773	549	22,524	tCO ₂ e	
Year 1 carbon footprint	2007/08	Financial	15,695	5,992	563	22,250	tCO ₂ e	
Year 2 carbon footprint	2008/09	Financial	15,617	5,606	495	21,717	tCO ₂ e	
Year 3 carbon footprint	2009/10	Financial	16,251	5,955	550	22,757	tCO ₂ e	
Year 4 carbon footprint	2010/11	Financial	15,997	5,443	550	21,991	tCO ₂ e	
Year 5 carbon footprint	2011/12	Financial	15,033	5,507	470	21,011	tCO ₂ e	
Year 6 carbon footprint	2012/13	Financial	15,853	5,780	428	22,062	tCO ₂ e	
Year 7 carbon footprint	2013/14	Financial	14,674	6,543	457	21,675	tCO ₂ e	
Year 8 carbon footprint	2014/15	Financial	16,531	7,030	649	24,210	tCO ₂ e	
Year 9 carbon footprint	2015/16	Financial	16,293	6,998	692	23,983	tCO ₂ e	
Year 10 carbon footprint	2016/17	Financial	16,278	5,320	1,049	22,647	tCO ₂ e	
Year 11 carbon footprint	2017/18	Financial	16,370	4,535	1,128	22,033	tCO ₂ e	
Year 12 carbon footprint	2018/19	Financial	16,345	3,381	1,023	20,748	tCO ₂ e	
Year 13 carbon footprint	2019/20	Financial	16,059	2,869	978	19,906	tCO ₂ e	
Year 14 carbon footprint	2020/21	Financial	14,287	2,743	646	17,676	tCO ₂ e	
Year 15 carbon footprint	2021/22	Financial	16,267	2,744	723	19,734	tCO ₂ e	From this year, additional estimate added for home working
Year 16 carbon footprint	2022/23	Financial	15,417.93	2,584.37	1,192.17	19,194.47	tCO ₂ e	Waste and T+D emissions now counted as scope 3

18

3b

Breakdown of emissions sources

Emission Type	Emission source	Scope	Consumption data	Units	Emission factor	Units	Emissions (tCO ₂ e)	Comments
Electricity	Electricity: UK	Scope 2	13364210	kWh	0.19338	kg CO ₂ e/kWh	2584.37093	Electricity - Metered
All	Transmission and distribution - Electricity: UK	Scope 3	13,364,210	kWh	0.01769	kg CO ₂ e/kWh	236.41287	In previous years this was reported in scope 2
Fuels	Gas oil	Scope 1	898,088	litres	2.75857	kg CO ₂ e/litres	2477.43861	
Fuels	LPG	Scope 1	152,157	litres	1.55709	kg CO ₂ e/litres	236.92214	
Transport - car	Average car - Unknown	Scope 3	1,185,103	km	0.17067	kg CO ₂ e/km	202.26153	
Transport - public	Flights - Domestic, to/from UK - Average passenger	Scope 3	945,750	passenger.km	0.24587	kg CO ₂ e/passenger.km	232.53155	
Transport - public	Flights - Long-haul, to/from UK - Average passenger	Scope 3	159,562	passenger.km	0.19309	kg CO ₂ e/passenger.km	30.80983	
Transport - public	Ferry - Average (all passenger)	Scope 3	22,385	passenger.km	0.11286	kg CO ₂ e/passenger.km	2.52642	
Fuels	Marine gas oil	Scope 1	2,963,059	litres	2.77539	kg CO ₂ e/litres	8223.64432	Ferry Fleet
Fuels	Marine gas oil	Scope 1	701,114	litres	2.77539	kg CO ₂ e/litres	1945.86478	Tugs
Fuels	Marine gas oil	Scope 1	192,047	litres	2.77539	kg CO ₂ e/litres	533.00532	Harbour Craft
Fuels	Aviation spirit	Scope 1	140,000	litres	2.33048	kg CO ₂ e/litres	326.26720	
Fuels	Diesel (average biofuel blend)	Scope 1	120,000	litres	2.55784	kg CO ₂ e/litres	306.94080	
Fuels	Diesel (average biofuel blend)	Scope 1	534,768	litres	2.55784	kg CO ₂ e/litres	1367.85098	
Waste	Household/Municipal/Domestic waste - Landfill	Scope 3	498	tonnes	446.20411	kg CO ₂ e/tonnes	221.98654	
Waste	Paper and board: board - Recycled	Scope 3	449	tonnes	21.28019	kg CO ₂ e/tonnes	9.55481	using paper and card recycled - as proxy for mixed recycle
Waste	Household/Municipal/Domestic waste - Combustion	Scope 3	1,143	tonnes	21.28019	kg CO ₂ e/tonnes	24.32326	
Homeworking	Homeworking (office equipment + heating)	Scope 3	573,408	FTE Working Hr	0.34075	kg CO ₂ e/FTE Working Hr	195.39068	Following SSN guidance (page 12) to calculate and using proxy estimate. Post the pandemic, the percentage estimate working at home has changed and is in 2022/23 estimated as 15%.
Other	Other (please specify in comments)	Scope 3	36,370		1.0000000		36.370	Additional sum to incorporate in scope 3 for transport of waste (by sea) from Orkney to Shetland. This reads as considerably lower than shipping emissions last year which used older emission factors and also will have double counted some road haulage emissions (which are factored in latest emission factors)

3c

Generation, consumption and export of renewable energy

Provide a summary of the body's annual renewable generation (if any), and whether it is used or exported by the body.

Technology	Renewable Electricity		Renewable Heat		Comments
	Total consumed by the body (kWh)	Total exported (kWh)	Total consumed by the body (kWh)	Total exported (kWh)	
Ground Source Heat Pump			2,496,800	0	from 8 x GSHP and 1 x Sea SHP
Wind	113,210				
Solar PV	149,105				

Targets

3d

Organisational targets

Name of target	Type of target	Target	Units	Boundary/scope of target	Year used as baseline	Baseline figure	Units of baseline	Target completion year	Progress against target	Comments
Carbon Management Programme	Percentage	42	annual % reduction	Other (please specify in	2005/06	26,136	tonnes	2025/26	2.7% this year	The progress is reported as annual reduction (over last 12 Months). Following adoption this year of the Council Plan with net zero objectives and targets, a new baseline will be
OIC Council Plan Net Zero	Other (please spec	On Course for Net Zero by 2030	Other (please specify	Other (please specify in	Please select from drop down box		Please select from	2030/31		The newly adopted 5 year plan has set a target to be on course for net zero by 2030 - this will require new baseline.
Percentage of Council dwellings that are energy efficient	Percentage	90% by 2027/2028	Other (please specify	Energy use in buildings	2020/21		Please select from	2027/28		Newly adopted 5 year plan has set a target to improve energy efficiency from 88% to 90% in Council dwellings over the period.
CO2 emissions area wide per capita	Other (please spec	9 tonnes	Other (please specify	All emissions	2020/21	11	tonnes	2027/28		New 5 year plan has set this target based on per capita area wide emissions
CO2 emissions area wide emissions within scope of Local Authority per capita (in tonnes)	Please select from	5 tonnes	Please select from dr	Please select from dro	2020/21	4	tonnes	2027/28		New 5 year plan sets this target - CO2 area wide emissions within scope of Local Authority per capita (in tonnes)
Percentage of dwellings in Orkney in fuel poverty	Percentage	19	total % reduction	Other (please specify in	2020/21	31	Other (please spec	2027/28		New 5 year plan sets this fuel poverty target

3da How will the body align its spending plans and use of resources to contribute to reducing emissions and delivering its emission reduction targets?

Spending on climate related projects is undertaken by service areas within the local authority. Significant spend on climate related projects relates to the Local Authority's development of the 'strategic projects' – onshore wind projects at Hoy, Quanterness and Faray. In addition a further spend relates to a replacement energy efficient 40 bed Care home and a new nursery building.

Otherwise, the budgets are set and each service has discretion on how they spend their budgets and achieve reductions in emissions. This can be seen, for example, through the purchase of electric vehicles, or the installation of insulation and photovoltaic panels at Council houses.

The Repairs and Maintenance outturn budget monitoring reports will give evidence of repairs and remedial works undertaken. The Capital Expenditure outturn details the Council's capital projects and progress. Progress and spending in relation to Energy Efficiency Standards for Social Housing is reported via the Council chamber on an annual basis

3db How will the body publish, or otherwise make available, it's progress towards achieving its emissions reduction targets?

Publication of annual carbon emissions through Scottish Government reporting and also report to elected representatives Policy and Resources Committee (currently every November) - <https://www.orkney.gov.uk/Council/C/policy-and-resources.htm> -- Also, use of branding and Council webspace to communicate Climate Change

Projects and changes

3e Estimated total annual carbon savings from all projects implemented by the body in the report year

Emissions source	Total estimated annual carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet transport		Continue to expand electric vehicle fleet as part of vehicle replacement programme. 8 new council chargers at Hatston and these are now providing consumption data.
Other (please specify in comments)	620	As part of Low Carbon Transport and Travel funding- in Stromness plugging in the Hamnavoe Northlink Ferry to shore power overnight; estimated 600tonnes+ CO2 saving per year (although note that this emissions saving is not to OIC but to ferry operator).

3f Detail the top 10 carbon reduction projects to be carried out by the body in the report year

Project name	Funding source	First full year of CO ₂ e savings	Are these savings figures estimated or actual?	Capital cost (£)	Operational cost (£/annum)	Project lifetime (years)	Primary fuel/emission source saved	Estimated carbon savings per year (tCO ₂ e/annum)	Estimated costs savings (£/annum)	Comments
St Andrews School	Capital Projects	2023/24	Estimated	3,625,780			Please select from	10		St Andrews School increased floor area 50% replaced oil heat with GSHP
MV Hamnavoe Shore Power and related work	Scottish Government funding	2022/23	Estimated	913,270			Please select from	620		See answer in 3e above. As well as Coldironing, costs include related travel centre and bike sheltr hub

3g Estimated decrease or increase in the body's emissions attributed to factors (not reported elsewhere in this form) in the report year

Emissions source	Total estimated annual emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)	200	Please select from drop down box	increased electricity emissions for Hamnavoe project

3h Anticipated annual carbon savings from all projects implemented by the body in the year ahead

Emissions source	Total estimated annual carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		Kirkwall Care Home GSHP and Kirkwall Nursery ASHPs - DATA NOT YET AVAILABLE

Further information

emissions associated with water are not included in baseline or in annual reports (in section 3a / 3b). This will be reviewed when OIC baseline emissions are reviewed - a new action commitment in the OIC Council Plan adopted in 2023.

PART 4

Adaptation - please do not include information in this part on measures that solely reduce emissions with no implications for climate adaptation. These are climate mitigation measures which should be reported in the Emissions tab.

Assessing and managing risk**4a Has the body assessed current and future climate-related risks?**

Orkney Islands Marine Region: State of the Environment Assessment 2020 (<https://www.orkney.gov.uk/Service-Directory/Orkney-islands-marine-region-state-of-the-environment-assessment.htm>) provides a snap-shot of the physical, environmental, social and economic condition of the Orkney Islands marine region, including a summary of significant pressures and impacts from climate change.

The Council worked with SEPA and Scottish Water to develop flood risk management actions to be delivered in Orkney between 2022 and 2028. These were published by SEPA in the 2nd Cycle Flood Risk Management Plan for the Orkney Local Plan District in January 2022. The Orkney Local Flood Risk Management Plan <https://www.orkney.gov.uk/Files/Planning/Flooding/Orkney%20Local%20Flood%20Risk%20Management%20Plan%202022-2028.pdf>, published by Orkney Islands Council in December 2022, identifies what actions are to be undertaken locally and how they are to be funded.

In April 2022, Scottish Flood Forum (SFF) inspected and later provided Property Flood Reports for a number of houses on the Orkney mainland and linked isles. Following the April visit, the South Ronaldsay and Burray Flood Group (SRBFG) was initiated by this community, assisted by SFF. From the summer of 2022, the SRBFG has worked, with regular meetings, toward the development of a community flood plan.

The Council continues to work with SEPA and Scottish Water to gather data to ensure that the best information on climate and drainage is available as flood risk management actions are undertaken. The Council will continue to raise awareness of flood risk at every opportunity, including school visits and at public events in conjunction with partners such as SEPA, SFF and Sustrans. The Council will continue to raise awareness of flood risk at every opportunity, including school visits and at public events in conjunction with partners such as SEPA, SFF and Sustrans. The Council will continue to promote the SEPA Floodline in all flood related-press releases.

Marine Spatial Planning Addressing Climate Effects (MSPACE) is a UKRI funded project that aims to drive forward the capability of the four UK nations in designing and implementing economically viable and socially acceptable climate-smart marine spatial plans (MSP). The project is designed to support ambitions of government policy, the industrial sector, and communities to ensure sustainable management of marine resources and improve the marine environment for the next generation. The Orkney Islands Regional Marine Plan is a case study within the project. The MSPACE team is working with OIC to provide data and modelling to inform future marine policy and how economic sectors will need to adapt under future climate scenarios. OIC Marine Planning team has participated significantly in the development of the project outputs.

4b What arrangements does the body have in place to manage climate-related risks?

The Council has prepared the Orkney Islands Regional Marine Plan - Consultation Draft. The Plan has been prepared in accordance with the Delegation of Functions (Regional Marine Plan for the Scottish Marine Region for the Orkney Islands) Direction 2020. Regional marine plans have a statutory purpose to set economic, social and marine ecosystem objectives, and objectives relating to the mitigation of, and adaptation to, climate change. The Consultation Draft is due to be deposited for public consultation in Summer 2023, subject to approval by Scottish Ministers. The Orkney Islands Regional Marine Plan - Consultation Draft was endorsed by the Council in December 2022 and submitted to the Scottish Government for Ministerial approval for public consultation. The public consultation on the plan was scheduled to take place May to July 2023. At this time, September 2023, the Council are waiting for Scottish Minister to approve the plan. Public authorities are required to take any authorisation or enforcement decision in accordance with the appropriate regional marine plan, unless relevant considerations indicate otherwise. Public authorities are also required to have regard to the appropriate regional marine plan in making any decision which relates to the exercise by them of any function capable of affecting the Scottish marine area.

The Council worked with the Scottish Environment Protection Agency (SEPA) on the development of the revised coastal flood warning system for Orkney. This SEPA system has been live since September 2018. The coastal flood warning system drives public alerts and warnings and operational discussions between the Council and SEPA at times of heightened flood risk.

The Kirkwall Harbour Flood Protection Scheme and associated works were completed in 2018. Operation of the scheme is triggered when Kirkwall threshold values are reached in the SEPA coastal Flood Early Warning System. Forecasts of significant flooding can lead to OLECG, the Orkney Local Emergency Co-ordinating Group, being convened. If appropriate then a multi-agency response across multiple locations, using assets from HMCG, Scottish Fire and Rescue Service, Police Scotland and the Council can be initiated. Each event is reviewed with any lessons learnt incorporated in the respective plan.

The Kirkwall Flood Prevention Scheme is operational. These events resulted in the Orkney Local Emergency Co-ordinating Group activating a multi-agency response across multiple locations, using assets from HMCD, Scottish Fire and Rescue Service, Police Scotland and the Council. Each event was reviewed, and any lessons learnt incorporated in the respective plan.

The Council is to develop water and flooding guidance to developers in Orkney in order to ensure that flood risk management requirements are met, and make sure that opportunities for environmental enhancement, promotion of biodiversity and mitigation of the effects of future climate change are not missed.

Taking action

4c What action has the body taken to adapt to climate change?

Council officers have participated in a national steering group led by the Scottish Environment Protection Agency (SEPA) to prepare guidance for local authorities to prepare Coastal Change Adaptation Plans. This Coastal Change Adaptation Guidance was published in February 2023. OIC will be taking forward the preparation of a Coastal Change Adaptation Plan (CCAP) from Winter 2023-4 to Winter 2025-26. The implementation and monitoring of the plan will be an ongoing process. The CCAP will provide a strategic level assessment identifying coastal management policies for Orkney's coastal zone, taking account of natural processes and the risks to people, property, transport and service infrastructure and how these factors will change over time due to climate change. This will be taken forward in accordance with the new Scottish Coastal Change Adaptation Plan Guidance implementing a Dynamic Adaptive Pathways approach that is both flexible and responsive to changes on the ground. Taking forward a CCAP has been approved by Council as part of the agreed actions under the OLFRRMP (Flood Risk Management Plan). The Council has received funding support from the Scottish Government Coastal Change Adaptation component of the General Capital Grant; in Year 1 (2022-23) the Council allocated £160k of this funding towards a coastal LiDAR survey to inform coastal adaptation planning in Orkney. In 2023, £66k was secured to deliver a Communications and Engagement Plan and activities case study as part of the coastal change adaptation planning process and in 2023-24 a further £111k was allocated to prepare the Orkney Coastal Change Adaptation Plan. A Communications and Engagement Plan is required to enable public agencies, communities, businesses, landowners and wider stakeholder to effectively communicate and collaborate to address the impacts of sea level rise driven erosion and flooding in Orkney's coastal areas. Clear communication on how sea level rise is anticipated to impact on coastal property, infrastructure, land and habitats is required, as is communicating the uncertainty in the timescale of change. The Plan will help to build understanding and sustain collaborative relationships between the key stakeholders. Further to this, communities and other stakeholders have valuable information to contribute on how the coast behaves, how assets will be affected and how the coast can be adapted to accommodate change.

A major action from the 2nd cycle OIC Local Flood Risk Management Plan, published in December 2022, for the Orkney Local Plan District is a Coastal Change Adaptive Plan (CCAP) for Orkney. The CCAP is to be developed from Autumn 2023, using the CCAP interim guidance published in Feb 2023, and will help improve our understanding of the risks associated with coastal erosion and flooding in Orkney, both today and into the future. Decisions on future development and land use in coastal areas will be informed by the CCAP.

The Kirkwall Surface Water Management Plan is to be updated and developed by the Council in consultation with flood risk partners. Further to the completion of the Kirkwall Surface Water Management Plan, detailed studies of key individual sub-catchments within Kirkwall are to be taken forward to inform land use planning.

4d Where applicable, what contribution has the body made to helping deliver the Programme?

See entries in 4C

Review, monitoring and evaluation

4e What arrangements does the body have in place to review current and future climate risks?

Flood risk management actions take place on a 6 year repeating cycle as required by the 2009 Flood Risk Management (Scotland) Act. The national-level Flood Risk Management Plan for the Orkney Local Plan District, produced by the Scottish Environment Protection Agency, is followed within 12 months by the Orkney Local Flood Risk Management Plan, produced by Orkney Islands Council.

A Local Flood Risk Management Plan Interim Report is to be published by the Council 3 years into each Local Flood Risk Management Plan 6 year cycle and at the end of each cycle, a Local Flood Risk Management Plan Final Report is to be published.

Planning and preparatory work for the next Flood Risk Management cycle, informed by new data and outputs from earlier and current cycles, takes place concurrent with the current cycle.

4f What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?

In addition to the 6 year do/review cycle under the Flood Risk Management (Scotland) Act, adaptive actions to come from the Orkney Coastal Change Adaptation Adaptive Plan will be based on adaptive pathways and have identified trigger points for following actions. As such, monitoring and review will be central to these adaptive actions.

Future priorities for adaptation

4g What are the body's top 5 climate change adaptation priorities for the year ahead?

- 1) Publish the Orkney Islands Regional Marine Plan - Consultation Draft for formal public consultation and progress a monitoring and evaluation framework to keep the plan under review
- 2) Commence Coastal Change Adaptation Plan for all of Orkney, including engagement programme - Make appointments and commence work
- 3) Complete Kirkwall Surface Water Management Plan
- 4) Develop appropriate flood risk guidance for developers.
- 5) Continue to engage with key organisations that could support the development of climate change adaptation for the Orkney Islands, supporting the ambition for adaptation established in the Orkney Partnership

Further information

4h Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to adaptation.

The Communications and Engagement Plan and associated activities will pilot a best practice approach to communication and engagement in the preparation of a Coastal Change Adaptation Plan. This will provide valuable lessons for other coastal local authorities to take forward CCAPs in accordance with the new Scottish CCAP guidance. The lessons learned will be of value for any future update to the CCAP guidance to enable the delivery of best practice.

PART 5 Procurement

5a How have procurement policies contributed to compliance with climate change duties?

The Sustainable Procurement Strategy (February) 2022 is now in place following a period of public consultation incorporating updates to climate change and sustainability legislative changes. These included: The Equality Act 2010, the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012, The Fairer Scotland Duty, Equality Act (Part 1 of the Equality Act 2010) – commenced 2018, The Climate Change (Emissions Reduction Targets) (Scotland) Order 2015, Climate Change (Emissions Reduction Targets) (Scotland) Act 2019, Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Amendment Order 2020. The updated Sustainable Procurement Policy has incorporated the Scottish Procurement Policy Note issued by the Scottish Government, taking account of Climate and Circular Economy Considerations (SPPN) 01/2021 and the Implementation of Fair Work First in Scottish Procurement (SPPN) 03/2021.

The Sustainable Procurement Strategy 2022 includes the introduction of the Orkney Islands Council Sustainable Procurement Impact Assessment (SPiA) screens climate related action in section 2, as follows:

2.Climate Change: Will the procurement minimise contribution to climate change and support goods, services and works that are well-adapted to the consequences of a changing climate. YES/NO.

A public consultation has now taken place for the Procurement Strategy 2023 -2028 and is being prepared for consideration by the Policy and Resources Committee in November 2023 and then the General Council in December 2023. The new Procurement Strategy 2023 – 2028 is aligned with the new Council Plan 2023-2028 and makes reference to the Council’s Commitment to Net Zero and also the inclusion of the latest SPPN Public Procurement – taking account of climate and circular economy considerations: SPPN 3/2022 and also referring for the new requirement for bidders to provide details of their climate change action plan in accordance with the new guidance on “relevant” and “priority” contract assessment to consider scope 1, 2 and 3 emissions,

It is anticipated that a further review of the Council’s Sustainable Procurement Strategy will take place in 2024 to align with the more recent work of the Council’s Climate Change Team and the cross Council Climate Change Working Group action plan and the new SG guidance as referred to in the para above.

21.1. Sustainability, Climate Change and Net Zero Targets.

The Council is conscious that its procurement decisions must take account of the social, economic and environmental impact it has on the people and communities of Orkney and elsewhere.

Within the latest Council 5-year plan, net zero objectives have been added along with the following aspirational statements -

-Orkney is on track to become net zero by 2030.

-We have reduced the carbon used during the course of our direct and indirect activities.

-We have grown our green and blue economies.

-Everyone in Orkney has reduced their carbon footprint (the greenhouse gases generated by their actions).

Council commitment:

·To embed sustainability into the procurement process where it is relevant to the subject matter of the contract and to comply with the Council’s Sustainability Duty where this is appropriate.

·Implementation of the Scottish Government 10 steps to Sustainable Procurement to assist sustainability and other responsible procurement themes using the Scottish Government Toolkit at Sustainable Procurement (sustainableprocurementtools.scot)

·To engage with the local supplier base to develop Community Benefit Clauses to maximise the potential of the local economy to compete for Council business for the economic benefit and sustainability of Orkney.

·To implement the use of Community Benefit / Sustainable Procurement Award Criteria in contracts as appropriate.

·Draw on best sustainable procurement practice in Scotland and engage with suppliers to develop and implement carbon management criteria in support of the reduction of direct and indirect emissions (integrating alongside the Council’s developing Climate Change strategy).

·To implement any recommendation relevant to procurement from the Council’s Climate Change Action Plan when this is developed accompanied by relevant commitments and targets.

·To improve streamlining of reporting by cross referencing the Procurement Annual Report with the Climate Change Duties Report in greater detail.

5b How has procurement activity contributed to compliance with climate change duties?

Procurement activity has contributed to compliance with climate change duties by the implementation of the Sustainable Procurement Policy and the Sustainable Procurement Impact Assessment (SPiA) and the introduction of the sustainable procurement award criteria into relevant contracts. Engagement with service areas at the SPiA stage at the procurement/commodity strategy stage early on in the procurement process and at the development of the specification stage of the procurement process are now providing opportunities to address climate change impact in order to develop suitable award criteria dependent of the subject matter of the contract. The SG guidance re requirement to include expanded 5c Environment question in the SPD has been introduced, to include climate change plans including Scope 1, 2 and 3 emissions as appropriate where a contract has been identified as either “relevant” or a “priority” contract.

Delivery of the commitments made in this policy will be supported through the implementation of the Council’s Procurement Strategy 2021 to 2023 and the Council’s Procurement Annual Report. Progress against the stated objectives is monitored and reported on an annual basis as part of the Procurement Service Improvement Action Plan 2021 to 2023 via the Council’s Performance Management System.

Further information

5c Supporting information and best practice

The current Sustainable Procurement Policy outlines how the Council takes a responsible and sustainable approach to procurement, it is anticipated that this will be reviewed in 2024 to ensure it is supporting continually developing Council approaches on Climate Change and remains in accord with emerging Scottish Government Policy, reflected in the Paris Agreement on Climate Change, COP 26 and beyond, as appropriate.

Examples of good practice in procurement, exist within building refurbishment and also in supply side emission calculations associated with transport and procurement of stone.

The detailed risks and opportunities in the sustainable procurement tools align with Scotland’s National Performance Framework (NPF) and Scotland’s National Outcomes and Indicators, achieving a line of sight between procurement activity and local and national strategic priorities:

- Climate Change.
- Materials.
- Waste.
- Hazardous Materials.
- Biosecurity.
- Biodiversity.
- Heritage.
- Water.
- Employment, Skills and Training.
- Communities.
- Equality.
- Fair Work.
- Fairly and Ethically Traded.
- Health and Wellbeing.
- Security and Crime

PART 6 Validation and Declaration

6a Internal validation process

Briefly describe the body's internal validation process, if any, of the data or information contained within this report.

The Internal Audit Team of the Council has carried out a review of the systems and processes from which information is produced for the Climate Change Duties Report. The objective was to assess the reliability and accuracy of the information contained within the report. Audit work included identifying the sources of information contained in the report, reviewing that the information submitted is in accordance with the underlying evidence held on source systems, and checking that the report was completed in accordance with the relevant guidance. Audit testing has confirmed that there are robust systems in place to produce the report and that there is evidence for the calculation of the emissions in the report to be considered accurate.

6b Peer validation process

N/A see 6A

6c External validation process

N/A See 6A

6d No Validation Process

N/A See 6A

6e Declaration

I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

Name:	Hayley Green
Role in the body:	Corporate Director Neighbourhood Services and Infrastructure
Date:	

Section 7 Wider Influence

Wider Impact and Influence on GHG Emissions

Q1) Historic Emissions (Local Authorities Only)

Please indicate emission amounts and unit of measurement (e.g. tCO₂e) and years. Please provide information on the following components using data from the links provided below. Please use (1) as the default unless targets and actions relate to (2). **Please note: territorial emissions of carbon dioxide (CO₂), methane (CH₄) and nitrous oxide (N₂O) are provided, but not fluorinated gases, which are also included in the UK territorial greenhouse gas emissions**

(1) UK local and regional CO₂e emissions: **subset dataset** (emissions within the scope of influence of local authorities):

(2) UK local and regional CO₂e emissions: **full dataset**:

<https://data.gov.uk/dataset/723c243d-2f1a-4d27-8b61-cdb93e5b10ff/emissions-of-carbon-dioxide-for-local-authority-areas>

Local Authority:(Please State)	Orkney Islands													
DESNZ Dataset:(full or subset)	Subset													
Source	Sector	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Units
DESNZ Sectors	Total Emissions	185.41	166.84	175.37	163.80	156.81	152.72	139.93	138.71	136.54	125.39	114.85	125.21	ktCO ₂ e
	Industry and Commercial	35.82	31.07	30.21	29.28	28.57	25.66	20.94	19.74	18.22	14.92	16.11	16.32	ktCO ₂ e
	Domestic	70.45	63.41	66.05	62.13	54.75	50.02	44.37	40.90	39.84	37.43	35.72	37.06	ktCO ₂ e
	Transport total	31.43	30.58	30.23	30.38	31.31	32.59	34.31	34.98	34.07	33.46	25.56	28.29	ktCO ₂ e
	Per Capita	8.74	7.79	8.14	7.59	7.26	7.04	6.39	6.29	6.14	5.62	5.11	5.56	ktCO ₂ e
Other Sectors	Please select from drop down box.													Please select
	Please select from drop down box.													Please select

2a) Targets

Please detail your wider influence targets

Sector	Description	Type of Target (units)	Baseline value	Start year	Target	Target/End year	Saving in latest year	Latest Year Measured	Comments
Other (please specify in comments)	Orkney is on track to become net zero by 2030	Other (please specify)		Please select from		2030		Please select from	From newly adopted Council Plan

2b) Does the organisation have an overall mission statement, strategies, plans or policies outlining ambition to influence emissions beyond your corporate boundaries? If so, please detail this in the box below.

The primary documents of note are the Council Plan and Council delivery Plan (2023) - which both outline the ambition towards net zero in the Orkney Islands. In addition, Orkney Islands Council has facilitated and participated in the development of a number of community strategies that have an impact on climate change action in the region. These include:

- Orkney Sustainable Energy Strategy (2017-2025) - <https://www.oref.co.uk/wp-content/uploads/2017/10/Orkney-Sustainable-Energy-Strategy-2017-2025-1.pdf>
- Orkney Hydrogen Strategy - https://www.orkney.gov.uk/Files/Strategic_Projects/Hydrogen%20projects/Hydrogen%20strategy.pdf#:~:text=The%20Orkney%20Hydrogen%20Strategy%20seeks%20to%20aid%20development,an%20increased%20resilience%20in%20the%20local%20energy%20system
- Orkney Electric Vehicle Strategy (2018-2023) - <https://www.oref.co.uk/draft-orkney-electric-vehicle-strategy-2017-2022>
- Orkney Sustainable Tourism Strategy
- Strategic Tourism and Infrastructure Development Plan - <https://www.orkney.gov.uk/Files/Committees-and-Agendas/Development%20and%20Infrastructure/DI2022/DI15-02-2022/Item%2016%20%20Strategic%20Tourism%20Infrastructure%20Development%20Plan.pdf>
- Orkney Energy Action Plan
- Island Growth Deal - Islands Centre for Net Zero - Orkney Achieves Net Zero by 2030 - <https://www.islandsdeal.co.uk/leading-way-low-carbon-future/islands-centre-net-zero> (The Islands Centre for Net Zero project will be supported with joint investment of up to £16.5 million from the UK Government and Scottish Government (UKG £16 million/SG £0.5 million).
- The Scapa Flow Future Fuels Hub project will be supported with investment of up to £6.5 million from the Scottish Government - <https://www.orkney.gov.uk/Files/Council/Our%20Future/Islands%20Deal%20Programme.pdf>

Q4) Partnership Working, Communications and Capacity Building

Please detail your Climate Change Partnership, Communication or Capacity Building Initiatives below.

Key Action Type	Description	Organisation's project role	Lead Organisation (if not reporting organisation)	Private Partners	Public Partners	3rd Sector Partners	Outputs	Comments
Partnership Working	Supporting the Orkney Partnership - Sustainable Development Delivery Group	Participant	Orkney Partnership		Orkney Islands Council, NatureScot, NHS Orkney		Local Outcome improvement Plan - SDDG aiming for net zero by 2030 and supporting climate change adaptation and community wealth building.	Community Planning is a statutory duty placed on a number of organisations and came into force on 1 April 2003, with powers updated under the new Community Empowerment (Scotland) Act 2015 which requires each community planning partnership to prepare and publish a Local Outcomes Improvement Plan (LOIP). In Orkney LOIP delivery groups include a Sustainable Development Delivery Group, with a focus on climate change.
Partnership Working	Supporting the Carbon Neutral Islands initiative	Supporting	Scottish Government		All island Local Authorities in Scotland	Community Energy Scotland	Carbon neutral islands by 2040	Carbon Neutral Islands (CNI) project is a programme for government commitment aimed at supporting six islands to become carbon neutral by 2040. The CNI project provides an opportunity to demonstrate the low carbon energy potential of islands as hubs of innovation in relation to renewable energy and climate change resilience. Hoy in Orkney, is one of the six pilots.
Partnership Working	Supporting the Islands Centre for Net Zero	Participant		EMEC, Aquatera, Heriot-Watt University		Community Energy Scotland	Net Zero Transition	ICNZ is a pan-island distributed innovation centre, funded through the Islands Deal, that will support Orkney, Shetland and the Outer Hebrides to become lighthouse communities in the energy transition. It is being developed by an islands-based consortium, led by EMEC, and including Orkney Islands Council, Shetland Islands Council, Comhairle Nan Eilean Siar, Heriot-Watt University, Aquatera Ltd and Community Energy Scotland.
Partnership Working	North Isles Landscape Partnership	Participant	Historic Environment					https://www.nilps.co.uk/
Partnership Working	Scottish Flood Forum Member	Participant	Scottish Flood Forum		Orkney Islands Council, Highlands and Islands Enterprise, Royal Society for the Protection of Birds, NatureScot		Various - including North Isles Active Travel Improvements, community wildlife recording and educational projects.	
Partnership Working	Orkney Renewable Energy Forum	Participant	Orkney Renewable Energy Forum	The European Marine Energy Centre Ltd, Aquatera Ltd, Heriot	Orkney Islands Council	Community Energy Scotland	Various sustainable energy strategies in the area, networking and consultation response.	

Other Notable Reportable Activity

Key Action Type	Key Action Description	Organisation's Project Role
Resource Use	Community Wind Farm projects - up to 86Mw of wind development across various sites in Orkney. Three sites are submitted for planning permission (approved). This initiative supports the needs case for an improved grid connection between Orkney and the Scottish Mainland. The projects also have the potential to generate significant revenue for the community in Orkney.	Lead
Resource Use	Orkney Islands Council participates in and facilitates a number of high profile hydrogen projects including: BIGHIT, HySeas3, HyDime as well as participation in a number of research and collaboration projects. These demonstrate the production and use of green hydrogen across various sectors of energy use including heat, power and transport (terrestrial, aviation and marine). There are 72MW of green hydrogen capacity, a refueling station at 350bar, 5x mobile storage units (1.25tn storage) and 2x electrolysis sites. The Council own and operate 5x symbio hydrogen fuel cell vans as part of the fleet. ~£45m project value.	Participant
Biodiversity	The Council is a member of the Orkney Local Biodiversity Action Plan Steering Group and helps prepare and implement the Orkney Local Biodiversity Action Plan (LBAP). First published in 2002 then revised in 2008, 2013 and 2018*, the LBAP identifies actions which can be taken locally, and which will contribute to the conservation of those species and habitats identified on the Scottish Biodiversity List. The LBAP is available on the Council's website at https://www.orkney.gov.uk/Service-Directory/B/Biodiversity.htm	Participant
Other (please specify in comments)	The Council is a partner in The Islands Centre for Net Zero - a pan-island distributed innovation centre that will support Orkney, Shetland and the Outer Hebrides to become lighthouse communities in the energy transition. https://www.icnz.org/about	Participant
Resource Use	Orkney Islands Council is a participant and facilitating partner in the Orkney £26.5m ReFLEX UKRI funded project. ReFLEX Orkney is pioneering an integrated, affordable, low-carbon energy system for the future. ReFLEX (Responsive Flexibility) Orkney is a £28.5 million project aiming to create an Integrated Energy System (IES) in Orkney, Scotland. Funded by UKRI through the Industrial Strategy Challenge Fund, the project is led by the European Marine Energy Centre (EMEC) with cross-sector partners including Aquatera, SMS, Community Energy Scotland, Heriot-Watt University and Orkney Islands Council.	Participant

NHS Orkney – Public Bodies Climate Change Duties Report – 2022 - 2023

In previous years, it has been frustrating for readers to interpret the detail of the full return, owing to the need to continually scroll across and down on an excel spreadsheet.

In an effort to make the return easier to read, officers have copied the completed sections to this word document.

The sections are as follows:

- Part 1 – Profile of the reporting body.
- Part 2 – Governance Management and Strategy.
- Part 3 – Emissions.
- Part 4 – Adaptation.
- Part 5 – Procurement.
- Part 6 – Validation.
- Part 7 – Recommended Reporting – Reporting on wider influence

Part 1

Public Sector Report on Compliance with Climate Change Duties 2023 Template

PART 1 Profile of Reporting Body

1a Name of reporting body

Provide the name of the listed body (the "body") which prepared this report.

NHS Orkney

1b Type of body

Select from the options below

National Health Service

1c Highest number of full-time equivalent staff in the body during the report year

612.2 **THIS MUST BE COMPLETED**

1d Metrics used by the body

Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.

Metric	Units	Value	Comments
Population size served	population	22400.00	
Floor area	m2	29588.00	

1e Overall budget of the body

Specify approximate £/annum for the report year.

Budget

Budget Comments

£50,118,394

1f Report type

Specify the report year type

Report type

Report year comments

Please select from drop down box 2022-23 **THIS MUST BE COMPLETED**

1g Context

Provide a summary of the body's nature and functions that are relevant to climate change reporting.

NHS Orkney is one of 14 NHS Scotland territorial boards. Orkney is an archipelago off the north eastern coast of Scotland. Although Orkney is geographically isolated, the islands are well served by transport links to mainland Scotland. The Balfour is the main health care facility along with 16 health centres through the mainland and islands. Patients requiring specialist treatment are sent to the Scottish Mainland, usually Grampian, Highland or GGC.

Part 2

PART 2 Governance, Management and Strategy

Governance and management

2a How is climate change governed in the body?

Provide a summary of the roles performed by the body's governance bodies and members in relation to climate change. If any of the body's activities in relation to climate change sit outside its own governance arrangements (in relation to, for example, land use, adaptation, transport, business travel, waste, information and communication technology, procurement or behaviour change), identify these activities and the governance arrangements. Provide a diagram / chart to outline the governance structure within the body.

NHS Orkney has an established Sustainability Steering Group which meet quarterly. The group comprises of representation from

- Property Environmental and Quality
- Engineering & Systems
- Energy
- Facilities
- Waste Management
- Procurement
- Transport
- Primary Care
- Secondary Care
- Community Care

<Insert Diagram Here or Attach File>

2b How is climate change action managed and embedded in the body?

Provide a summary of how decision-making in relation to climate change action by the body is managed and how responsibility is allocated to the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's own governance arrangements (in relation to, for example, land use, adaptation, transport, business travel, waste, information and communication technology, procurement or behaviour change), identify how this is managed and how responsibility is allocated outside the body. Provide a diagram to show how responsibility is allocated to the body's senior staff, departmental heads etc.

- The group will report on
- Climate Change Mitigation
 - Climate Change Adaptation
 - Sustainability Assessment Tool
 - Sustainability Action Campaign
 - Biodiversity Reporting
 - Other environmental issues e.g. plastics, air pollution

Strategy

2c Does the body have specific climate change mitigation and adaptation objectives in its corporate plan or similar document?

Provide a brief summary of objectives if they exist.

Wording of objective	Name of document
PAMS	Property Asset Management Plan
Biodiversity Report	NHS Orkney Biodiversity Report
CCRA	Climate Change Risk Assessment & Adaptation Planning Tool
NSAT	National Sustainability Assessment Tool
	Annual Climate Change and Sustainability Report

2d Does the body have a climate change plan or strategy?

If yes, provide the name of any such document and details of where a copy of the document may be obtained or accessed.

NHS Orkney have a Climate Change Risk Assessment & Adaptation Plan. A copy of the plan is saved on the internal document storage drive

2e Does the body have any plans or strategies covering the following areas that include climate change?

Provide the name of any such document and the timeframe covered.

Topic area	Name of document	Link	Time period covered	Comments
Adaptation	Climate Change Adaptation Plan			
Business travel	Active and Sustainable Travel Strategy			
Staff Travel	Active and Sustainable Travel Strategy			
Energy efficiency	Energy Strategy			
Fleet transport				
ICT	Technology Enabled Care Strategy			
Renewable energy	Energy Strategy			
Sustainable/renewable heat	Energy Strategy			
Waste management	Waste Policy			
Water and sewerage	Water Management Plan			
Land Use	Property Asset Management Plan			
Other (please specify in comments)				

2f What are the body's top 5 priorities for climate change governance, management and strategy for the year ahead?

Provide a brief summary of the body's areas and activities of focus for the year ahead.

- Continue working on our transition to net zero including action on greenhouse gases
- Focusing on use of Greenspace
- Sustainable Care
- Reduce Waste
- Widening Engagement on the climate change agenda

2g Has the body used the Climate Change Assessment Tool (a) or equivalent tool to self-assess its capability / performance?

If yes, please provide details of the key findings and resultant action taken.

(a) This refers to the tool developed by Resource Efficient Scotland for self-assessing an organisation's capability / performance in relation to climate change.

Yes. NHS Orkney's scored for the 2022 NSAT assessment are 77% which is silver

Our baseline score was bronze so we are working to continue on improving this score and our aim would be to achieve gold

Further information

2h Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to governance, management and strategy.

NHS Orkney supports flexible working, with the option to work condensed hours; this can reduce the need to travel to work. Microsoft Teams has made this easier to attend national meetings rather than travel off island.

Recycling is encouraged throughout the mainland properties.

NHS Orkney are reviewing their ground maintenance contracts and are looking at more sustainable options e.g. no mow areas with wild flowers

The Balfour achieved BREEAM status

NHS Orkney have procured a waste treatment plant which processes clinical waste on site reducing the need for the waste to be shipped off island for treatment

NHS Orkney have received funding to decarbonise all sites outwith The Balfour - the project will run until 2025 which will mean all of NHS Orkney's owned buildings will be using renewable heat sources.

Part 3

PART 3

Corporate Emissions, Targets and Project Data

Emissions

3a

Emissions from the start of the year which the body uses as a baseline (for its carbon footprint) to the end of the report year

Complete the following table using the greenhouse gas emissions total for the body calculated on the same basis as for its annual carbon footprint/ management reporting or, where applicable, its sustainability reporting. Include greenhouse gas emissions from the body's estate and operations (a) (measured and reported in accordance with Scopes 1 & 2 and, to the extent applicable, selected Scope 3 of the Greenhouse Gas Protocol) (b). If data is not available for any year from the start of the baseline year to the end of the report year, provide an explanation in the comments column.

(a) No information is required on the effect of the body on emissions which are not from its estate and operations.

(b) This refers to "The greenhouse gas protocol. A corporate accounting and reporting standard (revised edition)", World Business Council for Sustainable Development, Geneva, Switzerland/ World Resources Institute, Washington DC, USA (2004), ISBN: 1-56973-568-9

ENSURE QUESTION 11 IS COMPLETED BEFORE STARTING THIS SECTION. THEN SELECT APPROPRIATE BASELINE YEAR. TOTAL EMISSIONS

Reference year	Year	Year type	Scope 1	Scope 2	Scope 3	Total	Units	Comments
Baseline Year	2015/16	Please answer Q11 before continuing	1,294	682	594	2,570.00	(tCO ₂ e)	
Year 1 carbon footprint	2016/17	Please answer Q11 before continuing	1,373	636	567	2,576.00	(tCO ₂ e)	
Year 2 carbon footprint	2017/18	Please answer Q11 before continuing	1,473	441	93	2,007.00	(tCO ₂ e)	
Year 3 carbon footprint	2018/19	Please answer Q11 before continuing	1,162	431	98	1,691.00	(tCO ₂ e)	
Year 4 carbon footprint	2019/20	Please answer Q11 before continuing	442	2,147	166	2,755.00	(tCO ₂ e)	
Year 5 carbon footprint	2020/21	Please answer Q11 before continuing	926	1,011	176	2,115.00	(tCO ₂ e)	
Year 6 carbon footprint	2021/22	Please answer Q11 before continuing	629	983	148	1,760.00	(tCO ₂ e)	
Year 7 carbon footprint	2022/23	Please answer Q11 before continuing	526.72		136.59	665.30	(tCO ₂ e)	
Year 8 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 9 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 10 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 11 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 12 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 13 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 14 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 15 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 16 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	
Year 17 carbon footprint		0 Please answer Q11 before continuing				-	(tCO ₂ e)	

3b

Breakdown of emissions sources

Complete the following table with the breakdown of emission sources from the body's most recent carbon footprint (greenhouse gas inventory); this should correspond to the last entry in the (a) Emissions factors are published annually by the UK Department for Business, Energy & Industrial Strategy

Emission Factor Year

2022

The emission factor year is auto-assigned based on your answer to Q1f, if it is incorrect please contact SSN.

You can now filter emission sources by "type" in column C to enable quicker selection of emission source in column D.

User defined emission sources can be entered in rows 130 onwards. **Please only use these if you cannot find a relevant emission source in the dropdown list or you have a bespoke emission factor or non-standard derivation of emissions e.g. based on a survey/consumption**

Medical gas emission sources can be found under the "Process" Emission Type. The UK emission factor for **homeworking** has now been provided in the dropdown list.

Land Use & Land Use Change emissions can be included where data/estimates are available.

Emission Type	Emission source	Scope	Consumption data	Units	Emission factor	Units	Emissions	Comments
Electricity	Transmission and distrib	Scope 3	4,537,354	kWh	0.01769	kg CO2e/kWh	80.26579	
Fuels	Gas oil	Scope 1	1,213,604	kWh	0.25679	kg CO2e/kWh	#####	
Fuels	Burning oil (Kerosene)	Scope 1	879,660	kWh	0.24677	kg CO2e/kWh	#####	
Water	Water supply	Scope 3	38,348	cubic metres	0.10000	kg CO2e/cubic met	3.83480	
Waste	Clinical Waste - Red Strea	Scope 3	1	tonnes	1000.00000	kg CO2e/tonnes	1.00000	
Transport - car	Average car - Diesel	Scope 3	13,022	miles	0.27492	kg CO2e/miles	3.58001	
Transport - car	Average car - Petrol	Scope 3	83,314	miles	0.27436	kg CO2e/miles	22.85803	
Transport - car	Average business travel ca	Scope 3	111,311	miles	0.08272	kg CO2e/miles	9.20765	
Waste	Paper and board: board	Scope 3	4	tonnes	21.28019	kg CO2e/tonnes	0.07661	
Waste	Glass - Recycled	Scope 3	1	tonnes	21.28019	kg CO2e/tonnes	0.02128	
Waste	Plastics: average plastic r	Scope 3	1	tonnes	21.28019	kg CO2e/tonnes	0.02128	
Waste	Metal: mixed cans - Recyc	Scope 3	1	tonnes	21.28019	kg CO2e/tonnes	0.02128	
Other	Other (please specify in cd	Please select from drop down box					-	
Other	Other (please specify in cd	Please select from drop down box					-	
							665.301	

3c **Generation, consumption and export of renewable energy**

Provide a summary of the body's annual renewable generation (if any), and whether it is used or exported by the body.

No Scope 2 emissions reported, please check and/or state why in comments above

Technology	Renewable Electricity		Renewable Heat		Comments
	body (kWh)	Total exported (kWh)	the body (kWh)	Total exported (kW)	
Solar PV	109,743				
Air Source Heat Pump			439,949		

Targets

3d **Organisational targets**

List all of the body's targets of relevance to its climate change duties. Where applicable, targets for reducing indirect emissions of greenhouse gases, overall carbon targets and any separate land use, energy efficiency, waste, water, information and communication technology, transport, travel and heat targets should be included. Where applicable, you should also provide the body's target date for achieving zero direct emissions of greenhouse gases, or such other targets that demonstrate how the body is contributing to Scotland achieving its emissions reduction targets.

Name of target	Type of target	Target	Units	Boundary/scope of target	Year used as baseline	Baseline figure	Units of baseline	Target completion year	Progress against target	Comments
Climate Emergency and Sustainability Strategy	Absolute	All owned properties to be Net Zero by 2025	Please select from	Please select from d	Please select from drop down box		Please sel	Please select from drop down box		
Transport - Electric Vehicles	Absolute	NHS Fleet by 2025	Please select from	Please select from d	Please select from drop down box		Please sel	Please select from drop down box		
Transport - EV Charging	Absolute	Avialable at all NHS Orkney owned properties	Please select from	Please select from d	Please select from drop down box		Please sel	Please select from drop down box		
	Absolute		Please select from	Please select from d	Please select from drop down box		Please sel	Please select from drop down box		

3da **How will the body align its spending plans and use of resources to contribute to reducing emissions and delivering its emission reduction targets?**

Provide any relevant supporting information that is not already included elsewhere in this report.

NHS Orkney will take advantage of any external funding that is available for Capital and Revenue

1. Heat Network Fund
2. Energy Saving Trust - eBike Grant Fund – Active Travel
3. Transport Scotland – Switched on Fleets – Electric Vehicles
4. Green Exercise Partnership – Greenspace

3db How will the body publish, or otherwise make available, its progress towards achieving its emissions reduction targets?

Provide any other relevant supporting information. In the event that the body wishes to refer to information already published, provide information about where the publication can be accessed.

Scottish Government, NHS Assure and NHS Scotland have developed a climate change annual report which will be used by NHS Orkney. This report will be made available to all NHS staff

Projects and changes

3e Estimated total annual carbon savings from all projects implemented by the body in the report year

If no projects were implemented against an emissions source, enter "0".
 If the body does not have any information for an emissions source, enter "Unknown".
 If the body does not include the emissions source in its carbon footprint, enter "N/A".

Emissions source	carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet transport		
Other (please specify in comments)		
Please select from drop down box		
Total		

3f Detail the top 10 carbon reduction projects to be carried out by the body in the report year

Provide details of the 10 projects which are estimated to achieve the highest carbon savings during report year.

Project name	Funding source	First full year of CO ₂ e savings	Are these savings figures estimated or actual?	Capital cost (£)	Operational cost (£/annum)	Project lifetime (years)	Fuel/emission source	Estimated carbon savings per year (tCO ₂ e/annum)	Estimated costs savings (£/annum)	Behaviour Change	Comments
Net Zero Route map	HFS	2021/22	Please select from drop down box					Please select from drop down box		Please select	
Energy Efficiency Grant/Decarbonisation Project	Scottish Government	Please select from drop down box	Please select from drop down box					Please select from drop down box		Please select	
		Please select from drop down box	Please select from drop down box					Please select from drop down box		Please select	

3g Estimated decrease or increase in the body's emissions attributed to factors (not reported elsewhere in this form) in the report year

If the emissions increased or decreased due to any such factor in the report year, provide an estimate of the amount and direction

Emissions source	emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
Please select from drop down box		Please select from drop down box	
Total			

3h Anticipated annual carbon savings from all projects implemented by the body in the year ahead

If no projects are expected to be implemented against an emissions source, enter "0".

If the organisation does not have any information for an emissions source, enter "Unknown".

If the organisation does not include the emissions source in its carbon footprint, enter "N/A".

Emissions source	carbon savings (tCO ₂ e)	Comments
Electricity		
Natural gas		
Other heating fuels		
Waste		
Water and sewerage		
Travel		
Fleet Transport		
Other (please specify in comments)		
Please select from drop down box		
Total		

3i Estimated decrease or increase in emissions from other sources in the year ahead

If the body's corporate emissions are likely to increase or decrease for any other reason in the year ahead, provide an estimate of the amount and direction.

Emissions source	Total estimated annual emissions (tCO ₂ e)	Increase or decrease in emissions	Comments
Estate changes		Please select from drop down box	
Service provision		Please select from drop down box	
Staff numbers		Please select from drop down box	
Other (please specify in comments)		Please select from drop down box	
Total			

3j Total carbon reduction project savings since the start of the year which the body used as a baseline for its carbon footprint

If the body has data available, estimate the total emissions savings made from projects since the start of that year ("the baseline year").

Total savings	Total estimated emissions savings (tCO ₂ e)	Comments
Total project savings since baseline year		

Further information

3k Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to corporate emissions, targets and projects.

NHS Orkney have been awarded an Energy Efficiency Grant which will mean all NHS Orkney owned property will be net-zero by 2025
Staff travel has been reduced due to the use of Microsoft Teams
100% of van transport are electric
The introduction of a waste processing unit means a reduction in the volume of clinical waste shipped away

Part 4

PART 4 Adaptation – please do not include information in this part on measures that solely reduce emissions with no implications for climate adaptation. These are climate mitigation measures

Assessing and managing risk

4a Has the body assessed current and future climate-related risks?

If yes, provide a reference or link to any such risk assessment(s).

NHS Orkney have completed the following

- NHS Scotland Sustainability Assessment Tool
- Biodiversity Report
- Climate Change Risk Assessment & Adaptation Plan
- Environmental Management System (in progress)
- Annual Climate Emergency & Sustainability Report

4b What arrangements does the body have in place to manage climate-related risks?

Provide details of any climate change adaptation strategies, action plans and risk management procedures, and any climate change adaptation policies which apply across the body.

From the Sustainability Assessment tool will come Climate change gap analysis and from the gap assessment will come the adaptation plan.

Taking action

4c What action has the body taken to adapt to climate change?

Include details of work to increase awareness of the need to adapt to climate change and build the capacity of staff and stakeholders to assess risk and implement action. The body may wish to make reference to the Scottish Climate Change Adaptation Programme ("the Programme").

NHS Orkney actively promote Earth Hour & encourage recycling
Cycle to work
EV infrastructure
NHS Orkney are reviewing ground maintenance
Have developed green space and installed polytunnels for staff and public
Decarbonising NHS Orkney Estate
Producing Net Zero Route Map
Fleet Decarbonisation
NHS Orkney Sustainability and Environmental Group establishment is making key managers and staff more aware of Climate Change
Ensure full engagement in the participation by all relevant staff in the Climate Change Risk Assessment tool (CCRA)
Ensure business continuity plans (BCP) consider the risks identified within the Climate Change Risk Assessment(CCRA) are considered.

4d Where applicable, what contribution has the body made to helping deliver the Programme?

Provide any other relevant supporting information

NHS Orkney have an established a Sustainability Steering group with representation from all departments
NHS Orkney have a Net Zero Route Map
NHS Orkney have CCRA (which will be reviewed annually)
NHS Orkney's BCPs will reflect the outcomes of the CCRA
NHS Scotland have produced a Climate Emergency and Sustainability Strategy 2022-26

Review, monitoring and evaluation

4e What arrangements does the body have in place to review current and future climate risks?

Provide details of arrangements to review current and future climate risks, for example, what timescales are in place to review the climate change risk assessments referred to in Question 4(a) and adaptation strategies, action plans, procedures and policies in Question 4(b).

1. The Sustainability Assessment Tool will be monitored by the NHS Orkney Sustainability Steering Group
2. Following completion of the Climate Change Risk Assessment template (HFS) and the Climate Change Adaptation Action plan it is targeted to review this annually. The Action plan will be monitored by the NHS Orkney Sustainability Steering Group for progress against the targets on a regular basis (6 monthly) and reported to the Finance and Performance Committee on an Annual basis. This Tool is currently projected to be updated on a 3 yearly basis.
3. NSAT is amalgamated into a summary report of all NHS Scottish Boards scores and circulated to CEs for their information.

4f What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?

Please provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).

NHS Orkney Sustainability Steering Group will evaluate and monitor the impact of the climate change adaptation plans
NHS Orkney Sustainability Steering Group reports to the Finance and Performance Committee on an annual basis or as required (exception reporting).
NHS Scotland have developed a Climate Change Emergency and Sustainability Strategy and NHS Orkney will consider this and develop its action plan in response to the Strategy and work towards the goals and targets of the strategy

Future priorities for adaptation

4g What are the body's top 5 climate change adaptation priorities for the year ahead?

Provide a summary of the areas and activities of focus for the year ahead.

1. Develop an Adaptation Action plan from the Climate Change Risk Assessment Tool and seek support (including resources) from NHS Orkney Board for implementation.
2. Consider the implications of the Sustainability Assessment Tool and develop improvement actions in respect of the 16 KPI's.
3. Update NHS Orkney Value & Sustainability Development Action Plan and NHS Orkney Waste Management Action Plan to reflect (Climate Change Risk Assessment template and the Sustainability Assessment Tool and the SG Climate Change Strategy 2018-2032).
4. Decarbonise all owned properties by 2025
5. Decarbonising fleet

Further information

4h Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to adaption.

1. Review the Climate Change Risk Assessment.
2. Develop Adaptation Action plans from the Climate Change Risk Assessment Tool

Part 5

PART 5 Procurement

5a How have procurement policies contributed to compliance with climate change duties?

Provide information relating to how the procurement policies of the body have contributed to its compliance with climate changes duties.

Procurement Strategy - Scottish Model of Procurement / Supplier's Charter / SFIs / Sustainable Procurement Policy

5b How has procurement activity contributed to compliance with climate change duties?

Provide information relating to how procurement activity by the body has contributed to its compliance with climate changes duties.

Procurement sits on the NHS Sustainability Group and National Procurement led Sustainability Group for HB's.

The Continual programme to upgraded pool cars to reduce emissions, is ongoing with the purchase of electric vehicles.

NHS Orkney has been successful in being awarded grant funding from SG to help us achieve net zero across our full estate by 2025.

Further information

5c Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.

Strategy informs, expertise required, specification, criteria including sustainability/community benefits - templates can be provided if required. Follow applicable Regulations/Scottish Government Statutory Guidance/Procurement Journey Best Practice

Part 6

PART 6 Validation and Declaration

6a Internal validation process

Briefly describe the body's internal validation process, if any, of the data or information contained within this report.

Much of the information contained within this report is submitted to Scottish Government via the Sustainable Development Action Plan (SDAP), PAMS, eSight and National Benchmarking.

6b Peer validation process

Briefly describe the body's peer validation process, if any, of the data or information contained within this report.

Data is reviewed by the Waste Manager & Deputy Head of Estates, Facilities and NPD Contract

6c External validation process

Briefly describe the body's external validation process, if any, of the data or information contained within this report.

6d No Validation Process

If any information provided in this report has not been validated, identify the information in question and explain why it has not been validated.

6e Declaration

I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

Name:	Teresa Marwick
Role in the body:	Estates Compliance Officer
Date:	21/11/2023

Part 7

Wider Impact and Influence on GHG Emissions

Q1) Historic Emissions (Local Authorities Only)

Please indicate emission amounts and unit of measurement (e.g. tCO₂e) and years. Please provide information on the following components using data from the links provided below. Please use (1) as the default unless targets.

Please note : territorial emissions of carbon dioxide (CO₂), methane (CH₄) and nitrous oxide (N₂O) are provided, but not fluorinated gases, which are also included in the UK territorial greenhouse gas emissions statistics.

(1) UK local and regional CO₂e emissions: **subset dataset** (emissions within the scope of influence of local authorities):

(2) UK local and regional CO₂e emissions: **full dataset**:

<https://data.gov.uk/dataset/723c243d-2f1a-4d27-8b61-cdb93e5b10ff/emissions-of-carbon-dioxide-for-local-authority-areas>

Local Authority:(Please State)	Please select from drop down box														
DESNZ Dataset:(full or sub-set)	Please select from drop down box														
Source	Sector	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Units	Comments
DESNZ Sectors	Total Emissions													ktCO ₂ e	
	Industry and Commercial													ktCO ₂ e	
	Domestic													ktCO ₂ e	
	Transport total													ktCO ₂ e	
	Per Capita													ktCO ₂ e	
Other Sectors	Please select from drop down box													Please	

2a) Targets

Please detail your wider influence targets

Sector	Description	Type of Target (units)	Baseline value	Start year	Target	Target /End year	Saving in latest year	Latest Year Measured	Comments
Please select from drop down box		Please select from		Please select from		Please select from		Please select from	

2b) Does the organisation have an overall mission statement, strategies, plans or policies outlining ambition to influence emissions beyond your corporate boundaries? If so, please detail this in the box below.

Q3) Policies and Actions to Reduce Emissions

Please detail any of the specific policies and actions which are underway to achieve your emission reduction targets

Sector	Start year for policy/action implementation	Year that the policy/action will be fully implemented	Annual CO ₂ saving once fully implemented (tCO ₂)	Latest Year measured	Saving in latest year measured (tCO ₂)	Status	Metric/indicators for monitoring progress	Delivery Role	During project/policy design and implementation, please give further details of this behaviour change	Value of Investment (£)	Ongoing Costs (£/year)	Primary Funding Source for Implementation of Policy/Action	Comments
Please select from drop down box	Please select from drop down box	Please select from		Please select from		Please select from drop down box		Please select from	Please select from			Please select from drop down	

Please provide any detail on data sources or limitations relating to the information provided in Table 3

Q4) Partnership Working, Communications and Capacity Building

Please detail your Climate Change Partnership, Communication or Capacity Building Initiatives below.

Key Action Type	Description	Organisation's project role	Lead Organisation (if not reporting organisation)	Private Partners	Public Partners	3rd Sector Partners	Outputs	Comments
Please select from drop down box		Please select from drop						

Other Notable Reportable Activity

Q5) Please detail key actions relating to Food and Drink, Biodiversity, Water, Procurement and Resource Use in the table below

Key Action Type	Key Action Description	Organisation's Project Role	Impacts	Comments
Please select from drop down box		Please select from drop down box		

Q6) Please use the text box below to detail further climate change related activity that is not noted elsewhere within this reporting template