

Minute of the Meeting of St Andrews and Deerness Community Council held in the St Andrews Community Centre on Tuesday, 16 April 2019 at 19:30

Present:

Mrs L McAdie, Mr D Alexander, Mrs L Anderson, Mrs G Barnby, Mr W Bruce and Mr L Flett.

In Attendance:

- Councillor N Craigie.
- Mrs J McGrath, Community Council Liaison Officer
- Mrs J Lennie, Clerk.

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1. Apologies

Resolved to note that apologies for absence had been received from Mr I Rendall and Councillors A Drever and S Sankey.

2. Adoption of Minutes

The minute of the meeting held on 26 February 2019 was approved, being proposed by Mr L Flett and seconded by Mr W Bruce.

3. Matters Arising

A. Travel Grant Review

Following consideration of the 2018/2019 travel grant rates, copies of which had been circulated, it was resolved:

That the policy and conditions for travel grants in 2019/2020 be as follows:

- £10.00 grant for travel within Orkney.
- £30.00 for travel within the UK and outwith Orkney.
- £60.00 for travel outwith the UK.

Any individual can claim travel grants up to a maximum of £180 in any given financial year, which could be any combination of the three travel grant rates as detailed above.

School curriculum travel would be considered on available finance at any given time.

Members also approved a condition whereby all recipients of travel assistance must be individually named within the financial application and must reside in St Andrews or Deerness, in order to receive any travel grant awarded.

B. Education Grant

Following consideration of the education grant criteria and an allocation of funding towards a 2019/2020 Education Grant, and following discussion, it was resolved:

1. That members approved a 2019/2020 Education Grant.
2. That members approved the education grant criteria.
3. That the education grant would be advertised on the Community Council's website, local outlets, and at Orkney College and Kirkwall Grammar School.
4. That the education grant would have a set fund limit of £2,000 and that, following consideration of the annual education grant applications, any funding not disbursed would be returned to the main Ayrenergy Ltd fund.
5. That the closing date for Education Grant applications for 2019/2020 would be 26 August 2019, with no consideration given to late education grant applications.

C. St Ninian's Kirkyard, Deerness Flooding

Councillor A Drever provided an update regarding the flooding issue in Deerness Kirkyard, advising that works to clear the road gulleys and verges had been carried out by Orkney Islands Council (OIC) in order to address water reaching the St Ninian's Kirkyard and that the effectiveness of this remedial work would be monitored by OIC accordingly. He requested that Mr W Bruce also monitor with regard to further flooding at St Ninians Kirkyard, and it was resolved:

1. To note this information.
2. That Mr W Bruce would continue to monitor the St Ninians Kirkyard with regard to further flooding.

D. Two Gravestones in Old St Andrews Kirkyard

Members considered correspondence from the Executive Director, Development and Infrastructure, OIC, regarding the two dangerous gravestones in St Andrews Kirkyard and advising that a discrete sign would be placed on each gravestone to warn of their potential danger. He also advised that OIC appreciated the Community Council members' assistance in identifying a potential family association for one of the gravestones and that he had written to the family accordingly. He advised that he would be in further contact in due course regarding the next steps of the Kirkyard safety programme. It was noted that the signs placed by the side of gravestones were already affected by water damage and, following some discussion, it was:

Resolved to note the information and that the Chair would ask Development and Infrastructure to replace the two signs which had been water damaged.

E. St Andrews Community Association (SACA)

Following consideration of a letter of support that the Clerk had sent to SACA, on behalf of members, in support of their proposed extension and upgrade to the heating and water system at St Andrews Community Centre, it was:

Resolved to note this information.

F. Insurance Documents Review

Following consideration of insurance documents and policy for the year from 1 April 2019 to 31 March 2020 and a request from Democratic Services that members review the documents and advise of any amendments that are required, it was resolved:

1. To note the information.
2. That, at present, no amendments were required to the insurance documents and that the Clerk should advise Democratic Services accordingly.

4. Consultation Document – National Islands Plan

The Chair advised that a new consultation document, the National Islands Plan had been circulated to members today. The CCLO advised that members could either put their comments on OIC's website or include their response with OIC's corporate

response. In answer to a question from the Chair, she advised that all comments from members should be included, even if they were conflicting views. The Chair advised that if members had no comment to the consultation document then this should also be advised to the Clerk and it was resolved:

A. That all comments with regard to the National Islands Plan required to be with the Clerk by 8 June 2019.

B. That the Clerk submit any comments received from members to Democratic Services.

5. Correspondence

A. Frog

Following consideration of correspondence received from FROG, copies of which had previously been circulated, regarding a new national platform that aims to signpost citizens in every community to the services, help, support, events and attractions that are local to them, it was:

Resolved to note the information.

B. Seafarers UK

Following consideration of correspondence received from Seafarers UK, copies of which had previously been circulated, inviting members to fly the Merchant Navy Ensign on 3 September 2019, and it was:

Resolved to note the information.

C. Planning Democracy

Members considered correspondence from Planning Democracy, copies of which had previously been circulated, inviting members to attend a conference entitled: People Powered Planning: Putting Communities on the Front Foot, which was due to be held in Glasgow on 11 May 2019, and it was:

Resolved to note the information.

D. Thank You Letter

Following consideration of thank you letters received from Orkney Folk Festival and St Andrews Community Association for financial assistance provided, it was:

Resolved to note the contents of the correspondence.

6. Financial Statements

A. General Finance

After consideration of the General Finance statement as at 28 March 2019 and discussion thereof, it was:

Resolved to note that the estimated balance was £6,039.07.

B. Community Council Grant Scheme (CCGS)

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 28 March 2019, the Community Council Liaison Officer advised that she would investigate with Development Management (Planning) whether the SACA planning fee had been processed in the financial year 2018/2019, and it was resolved:

1. To note the balance remaining for the additional capping limit was £564.50.
2. To await further information from Democratic Services regarding the SACA planning application fee and from which financial year it had been processed.

C. Ayrenergy Ltd Fund

Following consideration of the Ayrenergy Ltd Fund Statement as at 28 March 2019, it was:

Resolved to note that the balance remaining for approval was £10,318.34.

7. Financial Requests

A. Orkneycommunities.co.uk

Following consideration of correspondence received from Orkneycommunities.co.uk, copies of which had previously been circulated, requesting payment of an invoice for the 2018/2019 membership of their community portal and completion of a membership renewal/update form, it was resolved:

1. That £45 be granted to orkneycommunities.co.uk, subject to approval from the CCGS.
2. That the Clerk complete and return the membership renewal/update form with her details and the details of the Democratic Services Manager.

B. Under 18 Intercounty Badminton Competition in Shetland

Following consideration of correspondence received from a local mother, copies of which had previously been circulated, requesting travel assistance towards her daughter's participation in the Under 18 Intercounty badminton trip to Shetland, it was:

Resolved that a travel assistance grant of £30 be given to the local mother.

C. Badminton Competitions for Toab Brother and Sister

Following consideration of correspondence received from a Toab mother, copies of which had previously been circulated, requesting travel assistance for her son and daughter's participation in the Under 13 badminton competition in Shetland and also her son's participation in a Highland Primary School Badminton Competition in Inverness, it was:

Resolved to grant the Toab mother £90 travel assistance for her children's badminton trips.

D. Badminton Competitions for Tankerness Family

Following consideration of correspondence received from a Tankerness mother, copies of which had previously been circulated, requesting travel assistance for her family's three badminton trips; 1. son and daughter accompanied by the mother to a primary school badminton competition in Inverness, 2. son and daughter to the under 13 intercounty badminton competition in Shetland and 3. Highland badminton competition for two sons, one daughter and accompanied by the mother to Inverness, it was:

Resolved to grant the Tankerness mother £270 travel assistance for the family's badminton trips.

E. Squash Competition for Two Toab Brothers

Following consideration of correspondence received from Kirkwall Squash and Racketball Club, copies of which had previously been circulated, requesting travel assistance towards two Toab residents' participation in the Scottish Inter-regional squash competition in Edinburgh, it was:

Resolved that a travel assistance grant of £60 be granted to Kirkwall Squash and Racketball Club.

F. St Andrews Drama Club (SADC)

Following consideration of correspondence received from SADC, copies of which had previously been circulated, requesting travel assistance towards six member's attendance at the Scottish Community Drama divisional finals in Brechin, it was resolved:

1. That £30 travel assistance grant be granted to all six individuals of SADC who met the travel assistance grant criteria.
2. That the Clerk write to SADC requesting names of the individuals attending the Scottish Community Drama divisional finals in Brechin and that if no names are provided then no grant will be paid accordingly.
3. That the Clerk advise SADC that only individuals' resident in St Andrews and Deerness qualify for the Community Council's travel grant.

G. St Andrews Parent Council (SAPC)

Following consideration of correspondence received from SAPC, copies of which had previously been circulated, requesting financial assistance towards the cost of a bus hire for concert rehearsals at Kirkwall Grammar School (KGS) and following some discussion, it was:

Resolved to grant SAPC £60 towards the bus hire costs to KGS, subject to approval from the CCGS.

H. St Andrews Primary School (SAPS)

Following consideration of correspondence received from SAPS, copies of which had previously been circulated, requesting financial assistance towards the cost of a

bus hire for classes one and five's participation in the 2019 Bag the Bruck scheme and following some discussion, it was:

Resolved to grant SAPS £300 for their participation in the 2019 Bag the Bruck scheme.

I. Orkney Amateur Swimming Club (OASC)

Following consideration of correspondence received from OASC, requesting travel assistance towards two local boy's participation in the Inverness Graded Meet Swimming Competition, it was:

Resolved that a travel assistance grant of £60 be given to OASC for the two local boy's participation in the Inverness Graded Meet Swimming Competition.

J. Deerness Community Association (DCA)

Mr D Alexander declared an interest in this item and was not present during discussion.

Following consideration of correspondence received from DCA, requesting financial assistance towards the cost of the 2019 season grass cutting at Deerness Community Centre (DCC), it was:

Resolved to grant DCA £364 for the 2019 season grass cutting at DCC, subject to approval from the CCGS.

8. Publications

The following publications were made available for members to view and were noted:

- Climate Challenge Fund Review.
- Scottish Health Council, Orkney – Newsletter.
- Scottish Rural Action – Newsletters.
- Scottish Government – Planning and Building Newsletter.

9. Any Other Competent Business

A. Live List

Following consideration of the live list, it was resolved:

1. That the Clerk should remove item 3 regarding parking issues in Kirkwall
2. To note that with regard to the flooding issues at SAPS that, until such time as the ditch on the shore side of the main Kirkwall/Deerness Road is cleaned, there will be an issue with flooding when it rains.
3. That the Clerk should update item 10 regarding the two unstable gravestones in St Andrews Kirkyard.

4. That the Clerk should update item 11 regarding the serious flooding issue in Deerness Kirkyard.
5. That the Clerk should remove item 12 off let cleaning from Dromana to Groatsetter, Tankerness as it was duplication with item 4.
6. That the Clerk should remove item 13 as the works to repair the potholes on Gransetter Road, Tankerness had been completed.
7. That the Clerk should remove item 14 as the works to repair the potholes from Diamonds to Stove, Deerness had been completed.
8. That the Clerk should remove item 16 drains blocked at SAPS, Toab as it was a duplication with item 9.

B. St Andrew Primary School

Councillor N Craigie advised that opposite St Andrews Primary School, a channel cut into the tar macadam to provide a utility to the school had sunk and required remedial work, and it was:

Resolved that the Clerk would report this issue to Democratic Services.

C. Rubbish at Sandside, Deerness

Mrs L Anderson advised that a group had collected rubbish from the shoreline at Sandside, Deerness in the Bag the Bruck week, however the rubbish, including larger items (tyres and a creel) had not been disposed of, and a collection of rubbish had been left at Sandside, Deerness. Mr W Bruce advised that he would ensure that the rubbish was moved to a collection point and that he would then contact Customer Services, OIC to report that the rubbish was ready to be collected. Following some discussion, it was:

Resolved to note this information.

D. Litter Bins at Dingieshowe, Toab

Mrs G Barnby advised that when visiting Dingieshowe beach on recent occasions, she had noted that, often, the bins are full. The Community Council Liaison Officer and the Chair both advised that she should report this matter directly to Customer Services, OIC, and it was:

Resolved to note the information.

E. East Mainland Tourist Leaflet (EMTL)

The Chair advised that she had received five thousand copies of a reprint of the current EMTL; this equated to thirteen boxes of leaflets. She would deliver five boxes to Visit Orkney, and take the remaining eight boxes to store at her home. She advised that she would contact Holm and South Ronaldsay and Burray Community Councils, asking if they would like any boxes. Despite the sub-committee not wishing to issue EMTL's to Visit Orkney, as they viewed that too many were being issued to cruise ship passengers, it had been recognised that Visit Orkney was a central collection point for distribution to tourists and tourist attractions. Mrs G Barnby

advised that some leaflets should be placed in the Interpretation Centre at the Gloup, Deerness. Mr W Bruce asked if the centre was still open as it had been previously mooted that it may be closed. Three months previously, Mrs L Anderson advised that it had been open.

In regard to the allocation of funding from the CCGS for the EMTL's, the Chair advised that she had not received an invoice yet, and did not have a copy of the quote at present.

With regard to a question from Mr D Alexander on the progress of the proposed new EMTL, the Chair advised that she had requested six enlarged copies of the draft leaflet, two each for the attention of each Community Council, and it was:

Resolved to note the information provided.

10. Date of Next Meeting

Resolved that the next meeting of St Andrews and Deerness Community Council would be held on Tuesday, 25 June 2019 in the St Andrews Primary School, commencing at 19:30.

11. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 20:45.