

## **Item: 5**

**Asset Management Sub-committee: 2 November 2021.**

**Corporate Asset Improvement Programmes.**

**Expenditure Monitoring.**

**Report by Head of Finance.**

### **1. Purpose of Report**

To monitor expenditure incurred against the approved corporate asset improvement programmes, as at 30 September 2021.

### **2. Recommendations**

The Sub-committee is invited to note:

#### **2.1.**

The summary position of expenditure incurred, as at 30 September 2021, against the approved corporate asset capital improvement and replacement programmes for 2021/22, as detailed in section 4.1 of this report.

The Sub-committee is invited to scrutinise:

#### **2.2.**

The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to this report, in order to obtain assurance with regard to significant budget variances and progress being made with delivery of the approved corporate asset capital improvement and replacement programmes for 2021/22.

### **3. Background**

#### **3.1.**

The Corporate Asset Management Plan 2019 to 2023 takes account of guidance produced by the Chartered Institute of Public Finance and Accountancy and has streamlined the suggested framework to incorporate and complement the existing Capital Project Appraisal system.

#### **3.2.**

The Corporate Asset Management Plan summarises the Council's aims and objectives for its assets to ensure that they are used in an effective and efficient manner. This has been further supplemented by the Property Asset Management Plan approved on 10 December 2019.

### 3.3.

The purpose of this report is to present an overview or summary of the spend to date against the approved programmes to allow members the opportunity to scrutinise spending levels against approved budgets and gauge the extent to which the Council's assets are routinely being maintained and replaced.

## 4. Budget Monitoring

### 4.1.

The undernoted table shows the position of expenditure incurred for the period 1 April to 30 September 2021, against approved programmes for 2021/22:

<b>Description.</b>	<b>Expenditure as at 30 September 2021.</b>	<b>Budget 2021/22.</b>	<b>Probable Out-turn 2021/22.</b>	<b>Overspend/ (Underspend).</b>
General Fund – Capital Improvement Programme.	£337,243.	£1,805,400.	£1,896,086.	£90,686.
Strategic Reserve Fund – Capital Improvement Programme.	£0.	£118,600.	£0.	(£118,600).
General Fund - Plant, Equipment and Vehicle Replacement Programme.	£370,517.	£1,603,500.	£1,418,322.	(£185,178).
Trading Services - Plant, Equipment and Vehicle Replacement Programme.	£22,425.	£142,000.	£148,112.	£6,112.
IT Replacement Programme.	£97,620.	£394,000.	£397,992.	£3,992.
<b>Total.</b>	<b>£827,805.</b>	<b>£4,063,500.</b>	<b>£3,860,512.</b>	<b>(£202,988).</b>

### 4.2.

Appendix 1, attached to this report, provides a detailed analysis of the expenditure figures shown above, including comments from budget holders.

## 5. General Fund – Capital Improvement Programme

### 5.1.

Actual spend on the General Fund Capital Improvement Programme as at 30 September 2021 is £337,243.

## **5.2.**

It is anticipated that the budget will be overspent by £90,686 at 31 March 2022, with a probable out-turn of £1,896,086. The overspend can be split between the General Fund and Early Learning and Childcare programmes, being £70,686 and £20,000 respectively.

## **5.3.**

The annual budget of £1,351,400 for 2021/22 has been revised as follows:

- Reduction of £546,000, as a result of an agreed budget transfer towards the approved project to extend and alter St Andrews Primary School.
- Additional grant income of £27,900 in respect of the Early Learning and Childcare project.
- Slippage of £972,100 in respect of the Early Learning and Childcare project, as recommended by the Policy and Resources Committee on 21 September 2021.

## **5.4.**

Where possible cancellations or delays on the commencement of planned works are replaced with alternative planned projects from within the indicative programmes previously approved for delivery in future years.

## **5.5.**

Progress on some projects has been affected by delays in the supply and delivery of materials that is affecting the construction industry nationally. There have been local issues with the supply of timber, cement and roof tiles in particular. Contractors are mitigating the delays by ensuring that all materials are ordered at an early stage within the project. Any delays to projects arising from material shortages or delivery issues are detailed in the narrative for that project in Appendix 1. It is also likely that there will be increased costs associated with the aforementioned supply issues, and officers are monitoring the situation with a view to postponing some programmed works in order to mitigate any overspend on the approved programme budget.

## **5.6.**

The impact of reduced staff resources, both operational and administrative, is also having a negative impact on delivery of the improvement programme.

## **6. Strategic Reserve Fund – Capital Improvement Programme**

The Strategic Reserve Fund is not planned to expend the capital budget allocation for financial year 2021/22.

## **7. Plant, Equipment and Vehicle Replacement Programme**

### **7.1.**

Actual spend on the Plant, Equipment and Vehicle Replacement Programme as at 30 September 2021 is £370,517, with further committed spend of £891,443 in respect of orders placed but not yet received, giving a projected spend to date of £1,261,960.

### **7.2.**

The annual budget of £1,200,000 for 2021/22 has been increased by £403,500 in respect of slippage on the 2020/21 programme. Orders were placed but not delivered by 31 March 2021 as planned, with suppliers citing delays caused by COVID-19 and Brexit as the reason for revised delivery dates. Slippage on the capital programme was the subject of a separate report to the Policy and Resources Committee on 21 September 2021. The Head of Finance had previously set aside a contribution in the Repairs and Renewal Fund in anticipation of the slippage being approved by Council.

### **7.3.**

With a probable full year out-turn forecast at £1,418,322, it is currently projected that the revised budget of £1,603,500 may be underspent by £185,178 as at 31 March 2022. The projected underspend is generally due to delays being encountered with the Council's procurement process. Due to competing priorities within the Procurement service, vehicles that had the longest lead in times were prioritised and progressed first, whilst there are now recognised supply chain issues which earlier in the year were unforeseen.

### **7.4.**

In addition to the General Fund expenditure of £370,517, as shown at section 4.1 above, a further purchase totalling £22,425 was made on behalf of Trading Services and is fully funded.

## **8. IT Replacement Programme**

### **8.1.**

Actual spend in respect of the IT Replacement Programme as at 30 September 2021 is £97,620.

### **8.2.**

To facilitate working from home and to address the increased risk of cybersecurity during the COVID-19 pandemic, planned spend on replacement devices and software upgrades was accelerated from the 2021/22 planned programme of works, with the resulting increased spend requirement in 2020/21 being partially offset by deferring other planned works. The annual budget of £420,000 for 2021/22 has been reduced by £26,000 in respect of this acceleration, as recommended by the Policy and Resources Committee on 21 September 2021.

### **8.3.**

While it is anticipated that progressing the works delayed in the prior year will result in an overspend against allocated budget in 2021/22, minimal further replacement devices are required in the current year, and programmed work to replace the microwave mast equipment associated with the radio wireless links to the secondary mast are no-longer required. It is therefore anticipated that the budget will be overspent by £3,992, with a probable out-turn of £397,992.

## **9. Corporate Governance**

This report relates to the Council complying with governance and its financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

## **10. Financial Implications**

### **10.1.**

The Financial Regulations state that service directors are able to incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations and approved schemes of delegation.

### **10.2.**

It is a requirement of the Capital Project Appraisal process that all planned capital improvement works in excess of £150,000 per project, and including works to be delivered over multiple phases, be developed into individual Capital Project Appraisal business cases for formal review and approval as may be considered appropriate going forward.

### **10.3.**

The development of a corporate approach to asset management planning should lead to efficiencies in the use of fixed assets, together with the potential for rationalisation of the Council's property estate going forward.

### **10.4.**

More detailed monitoring of expenditure on the corporate asset capital improvement programmes will result in improved accountability in relation to the deliverance of the approved programmes of work and ensure members are kept informed of progress.

## **11. Legal Aspects**

Regularly monitoring expenditure on the approved corporate asset capital improvement programmes helps the Council meet its statutory obligation to secure best value.

## **12. Contact Officers**

Colin Kemp, Interim Head of Finance, Email [colin.kemp@orkney.gov.uk](mailto:colin.kemp@orkney.gov.uk).

Shonagh Merriman, Interim Corporate Finance Senior Manager, Email [Shonagh.merriman@orkney.gov.uk](mailto:Shonagh.merriman@orkney.gov.uk).

## **13. Appendix**

Appendix 1: Corporate Property Asset Improvement Programmes 2021/22.

General Fund Capital Improvements								Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q1 v Q2	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																	
1	North Walls School & Swimming Pool	External wall insulation, window/door replacement, flashing system required at roof junction, upgrade heating system ideally with renewable solution once building heat load has been reduced by installing external wall insulation - To be developed.							£0	£5,000.00	£0	£5,000	£5,000	£0	£5,000.00	£0.00	£0	£470,000
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£575,000		HRI Munro			Summer 2021	2023/24	£0	£575,000										
<p><b>Committee Update:</b> Design brief issued to architects HRI Munro, design to be developed during this financial year (2021/22). HRI Munro due on site during October school holidays to commence the design works. Construction work will follow on in future years. No costs have been incurred so far this financial year, however design costs will be incurred following the commencement of the site survey. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.</p>																		
2	Kirkwall Town Hall	<p><b>High level survey, design and works-</b> Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> <li>- Design tender accepted June 2020.</li> <li>- Survey works completed in September 2020.</li> <li>- Design works to be completed in financial year 2021/22.</li> <li>- Construction to be undertaken in 2023/24.</li> </ul>							£0	£31,000	£0	£31,000	£31,000	£0	£31,000	£0.00	£0	£419,000
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£450,000		Robert Potter & Partners LLP			Late Spring 2023	2023/24	£6,988	£450,000										
<p><b>Committee Update:</b> Design works to be undertaken in financial year 2021/22 with the Kirkwall Town Hall following on after Stromness Town Hall as discussed below. Construction works were due to take place in financial year 2022/23, however following the analysis of the survey data, Stromness Town Hall has been found to have more urgent repairs and will therefore be brought forward. Therefore works will now take place in 2023/24. As the design work is only due to commence in September no costs have been incurred so far this financial year. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>																		
3	Orkney Museum	<p><b>High level survey and scheme design -</b> Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> <li>- Design Tender accepted June 2020.</li> <li>- Survey works completed in September 2020.</li> <li>- Design works to be completed in financial year 2021/22.</li> <li>- Construction to be undertaken in 2024/25.</li> </ul>							£0	£30,000	£0	£30,000	£0	(£30,000)	£30,000	£30,000.00	£0	£0
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£340,000		Robert Potter and Partners LLP			Spring 2024	2024/25	£6,238	£340,000										
<p><b>Committee Update:</b> Design works were due to be undertaken in financial year 2021/22, to follow on after the design has been completed for the Council Offices, however given the progress of the design work on the initial project at the Stromness Town Hall it is likely the design will not be completed during 2021/22. Construction works are now forecast to take place in financial year 2025/26. No costs will be incurred in this financial year. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>																		
4	Stromness Town Hall	<p><b>High level survey and scheme design -</b> Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> <li>- Design Tender accepted June 2020.</li> <li>- Survey works completed in September 2020.</li> <li>- Design works to be completed in financial year 2021/22.</li> <li>- Construction to be undertaken in 2025/26.</li> </ul>							£27,079	£30,000	£150,000	£180,000	£180,000	£0	£180,000	£0.00	£220,000	£0
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£400,000		Robert Potter and Partners LLP			Winter 2021	Autumn 2022	£33,545	£400,000										
<p><b>Committee Update:</b> Following analysis of the survey data it was discovered that Stromness Town Hall is in need of urgent repairs and therefore the project has now been escalated in the order. The original budget figure requires to be increased from £340k to £400k due to the volume of works identified. The design work is completed and tender documents prepared and issued for pricing. Tender due to be returned in early October. Works are due to start on site in quarter 4 of this financial year with the project running on into the second quarter of 2022/23. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to the next available Policy and Resources Committee.</p>																		
5	Council Offices	<p><b>High level survey and scheme design -</b> Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> <li>- Design Tender accepted June 2020.</li> <li>- Survey works completed in September 2020.</li> <li>- Design works to be completed in financial year 2021/22.</li> <li>- Construction to be undertaken in 2024/25.</li> </ul>							(£3,269)	£30,000	£0	£30,000	£30,000	£0	£30,000	£0.00	£0	£0
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£450,000		Robert Potter and Partners LLP			2024/25	2024/25	£12,781	£450,000										
<p><b>Committee Update:</b> Design works to be undertaken in financial year 2021/22 and will follow on after the design has been completed for the Kirkwall Town Hall. As noted above the Stromness Town Hall has been moved forward in terms of requiring urgent works, therefore the construction works at the Council Offices will now only take place in financial year 2024/25 at the earliest. Credit note provided due to error in invoicing which explains the credit figure this financial year, however costs will be incurred this financial year once the design progresses. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>																		

General Fund Capital Improvements								
Asset Name	Description							
6	St Margaret's Hope Primary School	<p><b>Improve thermal performance of building-</b> Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes.</p> <p><b>Boiler and flue improvement works</b> complete with new high efficiency oil boiler, pressurisation unit and expansion vessel.</p>						
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
£483,000		HRI Munro & FLN Ltd			Autumn 2022 & Summer 2023	Late Summer 2023	£22,100	£483,000
<p><b>Committee Update:</b></p> <p><b>External Wall Insulation:</b> Design brief has been provided to HRI Munro to move this project forward due to resource constraints within the D&amp;I property team, with completion of the design due in this financial year (2021/22), HRI Munro due on site during October school holidays to commence the design works. Construction works due on site in Autumn 2022 and will go on into the next financial year. No costs have been incurred so far this financial year, however design costs will be incurred following the commencement of the site survey. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.</p> <p><b>Boiler installation:</b> Design works for oil boiler solution substantially complete. Project under review to see if renewable solution can be adopted. Design options to be developed in financial year 2021/22. Provisional start date for the works on new heat source estimated for 2022/23 however this will be subject to review. Budget will also be reviewed once the final solution is known.</p>								
7	Papdale Primary School	<p><b>Primary 1 class rooms Thermal upgrade</b> - Thermal improvements to the building to improve thermal efficiency and reduce drafts:</p> <ul style="list-style-type: none"> <li>- Design work to be undertake in financial year 2021/22.</li> <li>- Construction due in summer 2023.</li> </ul>						
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
£115,000					Jul-21	Aug-23	£0	£115,000
<p><b>Committee Update:</b> Design works were due to start in July, however due to resource constraints this will now be delayed until the October holidays. Construction works are still planned to take place in the summer of 2023. No costs have been incurred in this financial year to date.</p>								
8	Pickaquo Centre & Playing Fields	<p><b>Replace internal lighting, car park lighting and running track lighting with new LED fittings (Phase1)</b> - Mechanical and Electrical consultants were commissioned and contract documents went out to tender in January 2021, however tender prices received were in excess of the project budget. Designs reviewed and decision made to replace the fittings in areas where the greatest reduction of running costs can be achieved, i.e. the track, main hall and corridor areas. Offices and other low use areas to be reviewed in the future.</p>						
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn
£300,000		FLN Ltd	RS Merriman Ltd	£272,799	Mar-21	Jul-21	£250,843	£300,000
<p><b>Committee Update:</b> Following delays due to delivery issues associated with the replacement fitting for the track lighting and arena lighting fitting brackets, the majority of the project is now complete for Phase 1. In order to minimise costs on Phase 2 (see below) all final commissioning has been merged and will take place on completion of the Phase 2 works. Project will be in line with the budget.</p>								
9	Stromness Academy	<p><b>Heat Source Replacement:</b> Heating and ventilation strategy to replace the ageing oil boilers. Renewable solution to be developed following on from the thermal upgrades.</p>						
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
£35,000		FLN			Jun-21	Dec-21	£0	£35,000
<p><b>Committee Update:</b> Heating design brief has been prepared and issued to the Mechanical and Electrical consultant. The Consultants have visited the site to undertake an initial survey so options can be prepared. No costs have been incurred so far this financial year.</p>								
10	The Orkney Library & Archive	<p><b>Improve thermal efficiency by reducing heat loss through roof.</b> Inset lights that penetrate top floor suspended ceiling to be replaced with surface mounted LED fittings, there will be a new plasterboard ceiling to reduce air infiltration and installation of additional loft insulation. This will minimise air infiltration through the perforated plasterboard and through insulation. <b>Lighting</b> - Design complete.</p> <ul style="list-style-type: none"> <li>- Installation works to be phased and tied in with insulation works.</li> </ul> <p><b>Insulation Works</b> - Design complete.</p> <ul style="list-style-type: none"> <li>- Initial phasing plan agreed with users.</li> </ul> <p>Both projects to dovetail as they are related and focus on delivering energy efficiency savings. There is ongoing liaison with library staff to ensure that the minimum disruption is caused while implementing the works.</p> <p>Works are proposed to be developed over 2 years to allow for the best use of the spaces and minimise disruption.</p>						
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
£172,500		HRI Munro Architecture Ltd			Aug-21	Mar-22	£21,239	£172,500
<p><b>Committee Update:</b> Works to be undertaken during financial year 2021/22 in consultation with the client service, however project has been delayed due to both Contractor and D&amp;I Property resource constraints. Project has been reviewed to assess what progress can be made this financial year. The project scope will be reduce this year to allow other projects noted in the report to proceed, works will carry over to next financial year. No costs have been incurred so far this financial year.</p>								

Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q1 v Q2	Indicative Budget 2022/23	Indicative Budget 2023/24
£0	£115,000	(£100,000)	£15,000	£15,000	£0	£15,000	£0.00	£172,500	£295,500
£0	£5,000	£0	£5,000	£5,000	£0	£5,000	£0.00	£0	£110,000
£82,831	£140,000	£0	£140,000	£140,000	£0	£140,000	£0.00	£0	£0
£0	£35,000	£0	£35,000	£35,000	£0	£35,000	£0.00	£0	£0
£0	£122,400	(£100,000)	£22,400	£22,400	£0	£22,400	£0.00	£100,000	£0



General Fund Capital Improvements								
Asset Name	Description							
11	St Magnus Cathedral	Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue - The existing boiler is reaching the end of its operational life and requires to be replaced. The proposal is to replace the current boiler with a new high efficiency oil boiler. The works will involve alterations to the existing flue and will require to have necessary statutory approvals.						
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
	£115,000	FLN Ltd & Ferrey & Mennim			Jul-21	Sep-21	£9,773	£115,000
<b>Committee Update:</b> Design works are nearing completion with the final listed building consent issue to be resolved and an application submitted. It had been planned to issue contract documents for a summer start, however resourcing issues within D&I Property has delayed this. The revised date for the procurement is now autumn 2021 which will move the construction works to winter 2021/22. Material issues may affect the deliverables for this project.								
12	Pickaquoq Centre & Playing Fields	Upgrade Internal lighting to remaining areas (Phase2) - Replacement lighting to remaining spaces within Pickaquoq Centre.						
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
	£138,000	FLN	RS Merriman	£174,165	Sep-21	Dec-21	£0	£170,000
<b>Committee Update:</b> The tender received was in excess of the budget and current costs. Negotiations were undertaken with the contractor and although the revised tender submission is in line with current project costs at £174k, it is in excess of the previously set budget figure of £138k. The additional costs are due to the extra pressures within the construction industry in relation to material prices. The additional budget requirement will be funded by the slippage in other projects within the programme. Project commenced in early September and is ongoing. As noted above (in Phase1) the commissioning of the lighting has been merged and will be undertaken as part of this Phase. No costs have been incurred so far this financial year.								
13	Pickaquoq Centre & playing fields	Running track re-coating and line painting - Initial feedback from staff and users suggest that the track may require extensive works, possible replacement.						
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
	£195,500	OIC - D&I Property			Jun-23	Aug-23	£1,986	£195,500
<b>Committee Update -</b> Initial survey works undertaken during 2020/21. Track upgrading works were due to be in summer 2022, however with the delay to the International Island Games to 2025 a review of programme was carried out, and in discussion with Pickaquoq Centre and the track suppliers the works are now scheduled for summer 2023. Costs incurred relate to the survey works undertaken.								
14	Contingency							
<b>Totals</b>								

Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q1 v Q2	Indicative Budget 2022/23	Indicative Budget 2023/24
£0	£105,200	£0	£105,200	£105,200	£0	£105,200	£0.00	£0	£0
£0	£138,000	£50,000	£188,000	£188,000	£0	£188,000	£0.00	£0	£0
£886	£0	£0	£0	£886	£886	£886	£0.00	£193,500	£0
£0	£8,800	£0	£8,800	£0	(£8,800)	£7,914	£7,914	£125,845.00	£25,900.00
<b>£107,527</b>	<b>£795,400</b>	<b>£0</b>	<b>£795,400</b>	<b>£757,486</b>	<b>(£37,914)</b>	<b>£795,400</b>	<b>£37,914</b>	<b>£811,845</b>	<b>£1,320,400</b>

Retention Due During Coming Year								
16	Smiddybrae	Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house Proposal submitted to Policy & Resources Committee on 27 November 2018, which was subsequently approved. The project has been broken down into three phases: 1. Borehole works. 2. The interconnecting groundworks. 3. Plantroom and heat pump installation.						
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
	£801,300	OIC - D&I Property	S R Paterson Ltd	£752,271	Mar-19	Dec-20	£763,605	£801,300
<b>Committee Update:</b> <b>Borehole works</b> Completed May 2019. <b>Interconnecting groundworks</b> Complete Oct 2019. <b>Plantroom and heat pump installation</b> -Ground Source Heat pumps are installed and operational for heating, however there are issues with the hot water installations which are currently being rectified. Final works anticipated to be completed autumn 2021 once final materials are delivered. Project expenditure greater in financial year 2020/21 than budgeted due to slippage from previous year that was not carried forward. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £801k.								

Retention Due During Coming Year									
£0	£0	£0	£0	£37,000	£37,000	£0	(£37,000)	£0	£0

General Fund Capital Improvements								
Asset Name	Description							
17	<b>Stromness Academy Ph3</b>	<b>Phase 3 thermal upgrade</b> comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Science block at Stromness Academy.						
	<b>Budget</b>	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
	£315,000	OIC - D&I Property	R Clouston Ltd	£267,814	Aug-20	Mar-21	£267,742	£294,000
<b>Update:</b> Project was completed on 21st May 2021 and is now in the defects period. Due to delays in completion expenditure was not completed as expected in financial year 2020/21, which accounts for the increased spend in 2021/22. Final account for construction works will be within budget. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £315k.								
18	<b>Stromness Academy Ph4</b>	<b>Phase 4 thermal upgrade</b> comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Stromness Academy.						
	<b>Budget</b>	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn
	£151,000	OIC - D&I Property	R Clouston Ltd	£104,759	Aug-20	Mar-21	£101,613	£115,000
<b>Committee Update:</b> Project was completed on 21st May 2021 and is now in the defects period. Due to delays in completion expenditure was not completed as expected in financial year 2020/21, which accounts for the increased spend in 2021/22. Final account for constructions works will be within budget. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £151k.								
19	<b>Sanday Junior High School &amp; Swimming Pool</b>	<b>Replace ground source heat pumps</b> - Electrolytic corrosion to pipework has been addressed. Controls issues with 2 heat pumps, and all 4 heat pumps to be replaced. The original budget of £100k has been revised following conclusion of detailed design to £180k. Due to resourcing issues, the design work was delayed, but was concluded during 2019/20. Tender accepted at £178k. Project anticipated to be contained within the revised budget.						
	<b>Budget</b>	Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn
	£100,000	OIC - D&I Property	S R Paterson Ltd	£177,814	Oct-20	Dec-20	£154,266	£182,000
<b>Committee Update:</b> Works complete on site with new installation operational. Project in snagging period; Final Account to be completed which will result in expenditure in financial year 2021/22. Final budget position to be reviewed and reported in the next reporting period.								
20	<b>Stronsay Junior High School &amp; Swimming Pool</b>	<b>Upgrade hot and cold water distribution system Inc. cold water storage tank, and install pumped return to hot water circuit to improve circulation.</b> Trace heating found to have failed. Hot water pipework to be replaced with a 2 pipe system. Scheme involves the use of local point of use water heaters to the hard to reach areas. Additionally a review of the cold water system identified that booster pumps were required. Tender received at a value of £136k against a construction works budget of £100k. On reviewing the costs and complexities of the work, and given the implications of water contamination and legionella outbreak, and following a £15k saving by delaying the works to the summer holidays, decision taken to accept the tender. Over commitment to be funded from savings elsewhere within this programme.						
	<b>Budget</b>	Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn
	£115,000	OIC - D&I Property	R Clouston Ltd	£136,014	Jul-20	Nov-20	£149,949	£149,949
<b>Committee Update:</b> Project complete - Final Account to be agreed. Over commitment was funded from savings elsewhere within this programme in financial year 2020/21. Overall project is anticipated to be £35k over initial project budget.								
<b>Total Retention Due</b>								
	£19,645							
<b>Total General Fund</b>								
	£127,172							

Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q1 v Q2	Indicative Budget 2022/23	Indicative Budget 2023/24
£5,873	£5,000	£0	£5,000	£30,000	£25,000	£5,000	(£25,000)	£0	£0
£13,772	£5,000	£0	£5,000	£23,600	£18,600	£5,000	(£18,600)	£0	£0
£0	£0	£0	£0	£28,000	£28,000	£0	(£28,000)	£0	£0
£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
£19,645	£10,000	£0	£10,000	£118,600	£108,600	£10,000	(£108,600)	£0	£0
£127,172	£805,400	£0	£805,400	£876,086	£70,686	£805,400	(£70,686)	£811,845	£1,320,400

General Fund Capital Improvements							
Asset Name	Description						
<b>Nursery projects</b>							
Early Learning & Childcare	This project is part of the Governments Early Years and Child Care plan and the implementation of 1140 hours. Works ongoing at various locations. Projects are complete at Burray, Papa Westray and Westray Nurseries. Larger projects being developed for Dounby, Gairness and Papdale nurseries with minor alterations to be undertaken at Eday, Shapinsay and Stromness nurseries. Current priorities are to have Dounby on site January 2020, Papdale on site March 2020 with Gairness on site April / May 2020.						
22	Gairness Primary School	<b>Extension and internal upgrade.</b> New extension along with internal alterations to some of the existing areas to provide nursery accommodation for 88 nursery children. Construction works to be undertaken in 3 phases, with Phase 1 (internal alterations to existing building) due to be complete to allow utilisation before January 22. Phase 2 (new extension ) will start at the same time as phase 1 and will take around 12 months to complete. Phase 3 (final internal alterations) will follow and is due to be complete by the of the school summer holidays in August 2022.					
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date
£1,569,676	HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£1,583,692	Jun-21	Aug-22	£362,667	£1,569,676
<b>Committee Update:</b> Project commenced on site at the beginning of the summer holidays in accordance with agreed programme. Project is split into phases to suit operational needs with phase 1 (internal alterations) due to complete in early November 2021. Phase 2 (New Extension) is due to complete in June 2022 and Phase 3 (alterations to existing nursery area) is due to complete in August 2022. Phase 1 works are progressing well, however there have been some delays with the delivery of materials that will affect the completion date, now expected to be the end of November. Phase 2 works have been delayed due to cement shortages which affected the delivery of concrete for the foundations. The foundations and sub floor are now completed and the steel frame erected, with the timber kit due on site at the end of October. Completion of this phase is currently delayed by two weeks.							
23	Papdale Primary School	<b>Extension and internal upgrade - COVID-19</b> restrictions resulted in delays in starting the works however project now complete and operational. Final snagging works are being completed. Final account to be prepared, however project £144k over the original budget, with commitment funded from elsewhere in the programme.					
<b>Budget</b>		Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date
£328,467	HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£304,468	Mar-20	Oct-20	£473,658	£475,000
<b>Committee Update:</b> Project complete and facility operational. Final contractor account likely to be £310k. The deficit to be funded from re-profiling the nursery programme. Defects period ends in December 2021 therefore expenditure of the retention monies is not due until quarter 4. Expenditure to date relates to works to rectify water pressure. The additional expenditure is to be funded from delays in other projects in the programme.							
<b>Total Early Learning &amp; Childcare</b>							

Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out-turn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q1 v Q2	Indicative Budget 2022/23	Indicative Budget 2023/24
<b>Nursery Projects</b>									
						Nursery Projects	Nursery Projects	Nursery Projects	Nursery Projects
£197,862	£1,000,000	£0	£1,000,000	£1,000,000	£0	£1,000,000	£0	£250,900	£0
£12,208	£0	£0	£0	£20,000	£20,000	£0	(£20,000)	£0	£0
<b>£210,070</b>	<b>£1,000,000</b>	<b>£0</b>	<b>£1,000,000</b>	<b>£1,020,000</b>	<b>£20,000</b>	<b>£1,000,000</b>	<b>(£20,000)</b>	<b>£250,900</b>	<b>£0</b>
<b>Grant Income/ Budget Additions</b>									
<b>Grant Income</b>									
Inc 1	Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works - Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.							
		£0	(£27,900)	£0	(£27,900)	(£27,900)	£0	(£27,900)	£0
Inc 2	Early Learning & Childcare	Budget to be slipped from 20/21 to 2021/22 and 2022/23, as approved by the Policy and Resources Committee on 21/09/2021							
		£0	(£972,100)	£0	(£972,100)	(£972,100)	£0	(£202,900)	£0
Inc 3	Early Learning & Childcare	Contribution from Repairs & Renewal Fund							
		£0	£0	£0	£0	£0	£0	(£48,000)	£0

Strategic Reserve Fund Capital Improvements							Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out- turn 2021/22	Overspend/ (Underspend)	Budget 2022/23	Budget 2023/24	
Asset Name	Description														
N/A	N/A						£0	£0	£0	£0	£0	£0	£0	£0	£0
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date									
Committee Update - No projects due in Financial Year 2021/22															
Contingency							£0	£118,400	£0	£118,400	£0	(£118,400)	£118,400	£118,400	
<b>Contact Officer- Capital Programme Manager, Extension 2713</b>							£0	£118,400	£0	£118,400	£0	(£118,400)	£118,400	£118,400	

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2021	Committed Spend as at 30/09/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q1 v Q2
<b>Planned purchases as approved at AM Sub 26 January 2021</b>								
Gritter - Iveco Dedicated 18 tonne	£0	£194,000	£132,000	£194,000	£62,000	Order was raised on the 25/03/21 with AM Phillip - delivery expected in January 2022. Revised specification to include a dual purpose swap body which will enable the vehicles to be used as tipper trucks outwith the winter season. Additional spend was approved by the Executive Director of D&I.	£194,000	£0
Minibus - Renault Master	£0	£0	£35,000	£0	(£35,000)	The tender specification issued to Procurement on the 15/06/21. Tender not expected to be released until end October 2021, therefore high risk of non delivery prior to 31st March 2022.	£35,000	(£35,000)
Van - Ford Transit	£0	£0	£20,000	£0	(£20,000)	The tender specification issued to Procurement on the 19/05/21. Tender not expected to be released until end October 2021, therefore high risk of non delivery prior to 31st March 2022.	£20,000	(£20,000)
Gritter Mercedes 1824 Axor/Epoke Sirius	£0	£194,000	£132,000	£194,000	£62,000	Order was raised on the 25/03/21 with AM Phillip - delivery expected in late January 2022. Revised specification to include a dual purpose swap body which will enable the vehicles to be used as tipper trucks outwith the winter season. Additional spend was approved by the Executive Director of D&I.	£194,000	£0
Van - Volkswagen Caddy	£0	£0	£17,000	£0	(£17,000)	This was accelerated into the 2020/21 programme and arrived on the 25/02/21.	£0	£0
Van - Renault Kangoo	£0	£0	£17,000	£0	(£17,000)	This was accelerated into 20/21 programme and arrived on the arrived 25/02/21.	£0	£0
Van - Renault Kangoo Electric	£0	£0	£17,000	£0	(£17,000)	The tender specification issued to Procurement on the 24/06/21. Tender not expected to be released until end October 2021. Lead in times for electric vehicles currently very long, therefore unlikely to have delivered prior to 31st March 2022.	£17,000	(£17,000)
Roller - Bomag 162	£0	£0	£50,000	£0	(£50,000)	To mitigate the overspend on the two gritters above (within the approved programme) it has been agreed with the Roads service that this vehicle can be utilised for another year, with renewal instead planned for next years programme.	£0	£0
Tractor - New Holland TD5.85 4WD	£0	£55,953	£70,000	£55,953	(£14,047)	Order was raised on the 14/06/21 with Robertsons (Orkney) Ltd - delivery is due at the end of October 2021.	£55,953	£0
Compact Tractor - Massey Ferguson GC2300	£0	£20,550	£31,000	£20,550	(£10,450)	Order was raised on the 23/09/21 with MLM Engineering - expected delivery by the end of November 2021.	£20,550	£0
Mini Digger Kubota KX61.3	£0	£0	£34,000	£0	(£34,000)	The tender specification for the replacement gravedigger excavator was issued to Procurement on the 23/05/21. Tender not expected to be released until end October 2021. There is a risk with delivery lead in time for this piece of plant therefore uncertainty of delivery prior to 31st March 2022.	£34,000	(£34,000)
Mower - Verge Cutter Spearhead Excel 504	£0	£0	£16,000	£16,000	£0	This has been out to tender twice already, however returns did not match specification released. Cutter to be re-tendered for third time, with amended wording to emphasise front mounting requirement. Tender release not anticipated until the end of October 2021. While there is a slight risk of non-delivery by end March 2022, value retained within budget year.	£16,000	£0
Mower - Verge Cutter Spearhead Twigga	£0	£0	£16,000	£0	(£16,000)	The tender specification for this has not been issued as yet, and has been delayed until such time as above noted front mounted cutter is successfully returned, delivered and trialled for suitability. As a result of anticipated late delivery of above machine, this cutter is unlikely to be procured by the end of the financial year.	£16,000	(£16,000)
Snowblade - Bunce Small	£0	£9,464	£5,000	£9,464	£4,464	Self loading gritters were ordered in place of snowblades to increase winter road maintenance resilience within the service. Purchase authorised by the Roads and Environmental Services Manager - order was placed on the 02/09/2021, with delivery expected w/c 11/10/2021.	£5,000	£4,464
Snowblade - Bunce Large	£0	£9,464	£5,000	£9,464	£4,464	Self loading gritters were ordered in place of snowblades to increase winter road maintenance resilience within the service. Purchase authorised by the Roads and Environmental Services Manager - order was placed on the 02/09/2021, with delivery expected w/c 11/10/2021.	£5,000	£4,464
Welfare Unit - Mobile - Elston 430D	£0	£0	£25,000	£0	(£25,000)	Roads Services have requested that this is moved to 2022/23 programme pending a review of the current provision for accommodation of OIC Roads staff in the Outer Islands. The resulting underspend will help to mitigate the overspend on the purchase of the two gritters within the 2021.22 programme.	£0	£0
Recycler - Merc/Benz Eonic 1824LL	£0	£208,465	£195,000	£208,465	£13,465	Order raised on the 31/05/2021 with Dennis Eagle - delivery is expected in December 2021.	£208,465	£0
Skip x 13 Units	£0	£0	£65,500	£80,000	£14,500	The tender specification issued to Procurement on the 8/06/21. Tender not expected to be released until end October 2021. There is a risk of non-delivery due to the worldwide shortage of containers, however previous years deliveries have had a quick turnaround and as a result their value has been retained in financial year. Note likely return price anticipated has increased due to higher worldwide steel cost.	£65,500	£14,500

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2021	Committed Spend as at 30/09/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q1 v Q2
Volkswagen Caddy Diesel Van	£0	£0	£17,000	£0	(£17,000)	The tender specification issued to Procurement on the 24/06/21, noting a change to an EV vehicle to meet climate change aspirations. Tender not expected to be released until end October 2021. Lead in times for electric vehicles currently very long, therefore unlikely to have delivered prior to 31st March 2022.	£17,000	(£17,000)
Volkswagen Caddy Diesel Van	£0	£0	£17,000	£0	(£17,000)	The tender specification issued to Procurement on the 24/06/21, noting a change to an EV vehicle to meet climate change aspirations. Tender not expected to be released until end October 2021. Lead in times for electric vehicles currently very long, therefore unlikely to have delivered prior to 31st March 2022.	£17,000	(£17,000)
NC HT1.0 1T Dumper	£0	£0	£22,000	£0	(£22,000)	Roads Services have requested that this is moved to 2022/23 programme. The resulting underspend will help to mitigate the overspend on the purchase of additional self loading gritters within the 2021.22 programme.	£22,000	(£22,000)
Green Waste Grab	£0	£0	£6,000	£6,000	£0	Quotes have been returned and are being assessed - expect to place order by the end of October 2021.	£6,000	£0
Vehicle Lift	£0	£17,592	£34,000	£17,592	(£16,408)	Ordered on the 14th September from Stertil Koni. Delivery and installation is expected in February 2022.	£34,000	(£16,408)
Volkswagen Caddy Diesel Van	£0	£0	£17,000	£0	(£17,000)	The Works and Inspection Manager within Property Services has requested this be moved to the 2022/23 programme due to possible staffing and working pattern changes.	£0	£0
Land Rover Defender 130 2.2 TDCi	£0	£53,402	£60,000	£53,402	(£6,598)	Order was raised on the 30/06/2021 with Terberg - delivery due in December 2021.	£53,402	£0

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2021	Committed Spend as at 30/09/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q1 v Q2
Volkswagen Sharan	£0	£0	£20,000	£0	(£20,000)	The tender specification issued to Procurement on the 7/06/21, noting a change to an EV vehicle to meet climate change aspirations. Tender not expected to be released until end October 2021. Lead in times for electric vehicles currently very long, therefore unlikely to have delivered prior to 31st March 2022.	£20,000	(£20,000)
Volkswagen Caddy Diesel Van	£0	£0	£17,000	£17,000	£0	The tender specification issued to Procurement on the 21/06/21. Tender not expected to be released until end October 2021. While there is some risk of non delivery prior to 31st March 2022, value in financial year spend retained as replacement vehicle is, at Client request, diesel.	£17,000	£0
Mercedes Benz Minibus	£0	£85,716	£75,000	£85,716	£10,716	Order raised on the 30/06/2021 with Mellor Coachcraft - delivery due in December 2021.	£85,716	£0
VW Transporter Minibus (9 Seats)	£0	£0	£25,000	£0	(£25,000)	The tender specification issued to Procurement on the 17/06/21, noting Client desire to change to an EV vehicle to meet climate change aspirations. Tender not expected to be released until end October 2021. Lead in times for electric vehicles currently very long, therefore unlikely to have delivered prior to 31st March 2022.	£25,000	(£25,000)
<b>Contingency</b>	£0	£0	£7,500	£0	(£7,500)		£0	£0
<b>Additional Purchases in 2021/22 (Accelerated From Indicative 2022-2024 Programme)</b>								
Gritter Econ Tow Behind	£0	£37,857	£0	£37,857	£37,857	Purchase of self loading gritters accelerated from the 2022/23 programme. Requested and authorised by the Roads and Environmental Services Manager due to a change in working practice, to ensure driver compliance with the law and to increase winter resilience within the service.	£0	£37,857
<b>Additional Purchases in 2021/22 (Not included in Indicative 2022-2024 Programme)</b>								
Recycler Lorry	£193,189	£0	£193,200	£193,189	(£11)	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. Initial tender for a top loader recycling vehicle was withdrawn after an operational review. A subsequent re tender was issued for a Split back RCV (Refuse Collection Vehicle) which was ordered on 29/10/2020 from Farid Hillend Motors. The supplier advised us on 11/01/2021 that the production has slipped due to COVID-19 lockdowns earlier in 2020. The vehicle was delivered to us in May 2021.	£193,189	£0
Forklift Toyota 1.5t elec.	(£27,365)	£0	£10,000	£9,996	(£4)	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. The forklift was delivered to us on the 30/03/2021 however we are still awaiting delivery of the access/ platform man basket due to technical and COVID-19 operational issues experienced by the supplier. An accrual was processed for the forklift element, however the invoice received from the supplier included the man basket as well. The supplier is unable to split the invoice for the two elements, so it has been agreed that payment will be made on receipt of the outstanding equipment.	£9,996	£0
Welfare Unit/Site Huts x 3 - Retention Due	£0	£4,980	£5,000	£4,980	(£20)	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. Ordered on 10/07/2019 the units did not meet our required specifications on arrival in Orkney. We retained these as an interim solution while the company were building 3 replacements as per original specifications. (We received the replacement units in May 2021 and the original units have been returned) -payment still outstanding.	£4,980	£0
Brake Tester	£6,018	£0	£6,000	£6,018	£18	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. Ordered on 21/09/2020 from Steril UK Ltd . Vehicle Ramp ordered in place of brake tester. The installation into the fleet services workshop has now been completed and the ramp has been commissioned and is in use.	£6,018	£0
Towerwagon - Iveco 50C50 Aerial Platform	£71,475	£0	£71,500	£71,475	(£25)	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. Ordered on 19/08/2020 from A M Phillip. This was delivered on the 19/07/2021 and is now in service.	£71,475	£0
Pickup - Mercedes-Benz	£37,080	£0	£37,100	£37,080	(£20)	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. This was ordered on 07/09/2020 from A M Phillip. This vehicle was delayed due to COVID-19 lockdowns and was not delivered to us by the 31/03/2021. Delivered May 2021.	£37,080	£0
Scarab Euro 4 Minor Road Sweeper	£84,270	£0	£80,700	£84,270	£3,570	C/f from 2020/21 approved programme - slippage approved P&R 21.09.2021. Ordered on 13/08/2020 from Bucher Municipal Ltd. Due to COVID-19 related delays the vehicle was not delivered to us by the 31/03/2021. Delivered May 2021.	£80,657	£3,613
Kerston Path Renovator	£5,850	£0	£0	£5,850	£5,850	C/f from 2020/21 - Additional Item. Purchased as additional equipment to support maintenance of church yard pathways and authorised by Roads and Environmental Service Operational Manager.	£5,850	£0

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2021	Committed Spend as at 30/09/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q1 v Q2
GENERAL FUND	£370,517	£891,443	£1,603,500	£1,418,322	(£185,178)		£1,592,831	(£174,509)



Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2021	Committed Spend as at 30/09/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q1 v Q2
<b>Non-General Fund &amp; Trading Services Purchases - Funded by The Service</b>								
Orkney College - VW Van	£0	£0	£20,000	£0	(£20,000)	Awaiting confirmation from Orkney College on their requirements before taking forward a Specification to Tender. As a result of late clarification and delays with procurement and delivery, this vehicle is highly unlikely to be delivered before the end of the financial year.	£20,000	(£20,000)
Orkney College - Ford Minibus	£0	£0	£30,000	£0	(£30,000)	Awaiting confirmation from Orkney College on their requirements before taking forward a Specification to Tender. As a result of late clarification and delays with procurement and delivery, this vehicle is highly unlikely to be delivered before the end of the financial year.	£30,000	(£30,000)
Marine Services - HL5 Closed Skip Full Height x2	£0	£0	£10,000	£10,000	£0	The tender specification for this has not been issued as yet.	£10,000	£0
Marine Services - Peugeot Boxer Pick-up	£0	£0	£28,000	£0	(£28,000)	The tender specification issued to Procurement on the 17/08/2021. Tender not expected to be released until end October 2021, and with delay in vehicle purchase and delivery it is unlikely to have vehicle delivered prior to 31st March 2022.	£28,000	(£28,000)
Marine Services - Peugeot Van	£0	£0	£17,000	£0	(£17,000)	The tender specification issued to Procurement on the 17/08/2021. Tender not expected to be released until end October 2021, and with delay in vehicle purchase and delivery it is unlikely to have vehicle delivered prior to 31st March 2022.	£17,000	(£17,000)
Quarry Operations - CAT 966G Loading Shovel	£0	£0	£12,000	£0	(£12,000)	The tender specification for this has not been issued as yet	£12,000	(£12,000)
Quarry Operations - Bortrak Base System with Rods	£0	£0	£0	£0	£0	Accelerated to 2020/21 due to equipment failure.	£0	£0
Quarry Operations - Weighbridge	£0	£0	£25,000	£0	(£25,000)	The tender specification was sent by the Quarry Manager to procurement for issue on the 01/10/2021. Unlikely to go to tender before the end of October 2021, and therefore high risk of underspend from forecast anticipated this Financial Year.	£25,000	(£25,000)
<b>Additional Purchases in 2021/22</b>								
Orkney College - Ford Ranger 4X4 Pickup	£22,425	£0	£0	£22,425	£22,425	C/f from 2020/21 programme. Ordered on 26/08/20 Ford Motor Co. Delivery due w/c 22/02/2021. Authorised by Principal/ Technician (Agronomy Institute), Orkney College. Delivery delayed due to COVID-19 did not arrive by 31/03/21. The vehicle was delivered on the 12/04/2021.	£22,425	£0
Marine Services - Tractor	£0	£22,545	£0	£22,545	£22,545	C/f from 2020/21 programme. This purchase was requested by the Assistant Technical Superintendent and Deputy Harbour Master: Strategy & Support at Marine Services, to assist with pier gritting operations. Order Raised on 01/02/2021 from Robertsons. The tractor was not delivered by 31/03/2021 as originally agreed with supplier. Delivery due now by the end of October 2021.	£22,545	£0
Marine Services - Nissan E-nv200 Elec Van	£0	£17,445	£0	£17,445	£17,445	C/f from 2020/21 programme. Ordered on 16/12/2020 from Renault. Delivery due here 01/03/2021. Authorised by Assistant Technical Superintendent/Deputy Harbour Master (Strategy & Support), Marine Services. Delayed arrival due to Covid - still awaiting delivery from Renault. Renault have now given us an estimated delivery date of January 2022	£17,445	£0
Marine Services - Peugeot Boxer Van	£0	£20,697	£0	£20,697	£20,697	C/f from 2020/21 programme. Ordered on 16/12/2020 from Renault. Delivery due here 01/03/2021. Authorised by Assistant Technical Superintendent/Deputy Harbour Master (Strategy & Support), Marine Services. Delayed arrival due to Covid - still awaiting delivery from Renault estimated delivery date of January 2022.	£20,697	£0
Marine Services - Forklift	£0	£0	£0	£55,000	£55,000	Additional Request from Marine Services, Technical Superintendent for the purchase of an electric forklift Marine Services have confirmed that the the budget in place within their service to purchase this vehicle. Specification has been drafted and sent to the Technical Superintendent at Marines Services for approval before issue to procurement.	£0	£55,000
<b>NON-GENERAL FUND</b>	<b>£22,425</b>	<b>£60,687</b>	<b>£142,000</b>	<b>£148,112</b>	<b>£6,112</b>		<b>£225,112</b>	<b>(£77,000)</b>
Contact Officer - Interim Head of Infrastructure and Strategic Projects, Extension 2310	£392,942	£952,130	£1,745,500	£1,566,434	(£179,066)		£1,817,943	(£251,509)

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2021/2022

Project Name	Actual Expenditure as at 30/09/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q1 v Q2
<b>Datacentre Replacements</b>						
<i>Server Room Replacement</i>	£0	£8,000	£8,000	£0	£8,000	£0
Replacement of Server & Network Room Equipment including UPS (backup power), Remote Management, Monitoring and Access Controls. At present, finalising the identification of required devices, which should be procured shortly.						
<b>Server Replacements</b>						
<i>Replacement of servers that are end-of-life.</i>	£81,268	£24,000	£81,268	£57,268	£81,268	£0
Spend here increased due to deferred spend from FY2020/21 falling into this year, combined with increased requirements. The overspend in this area has been mitigated by the reduction of desktop spend, and microwave mast Infrastructure spend.						
<i>Replacement of Storage and Backup Infrastructure</i>	£0	£9,000	£9,000	£0	£9,000	£0
Replacement of storage that is approaching capacity and enhance the resilience of data backups. Finalisation of device requirements are close to being complete.						
<b>Local Area Network Replacements</b>						
<i>Wi-Fi Refresh</i>	£0	£50,000	£50,000	£0	£50,000	£0
This is to renew and improve Wi-Fi systems to maintain capacity and currency of support, replacing end of life equipment. Equipment has been ordered but supply chain delays forecasted delivery was to be in September 2021, however we are still awaiting delivery which is now estimated to be late October.						
<i>Replacement of Network Switches</i>	£1,932	£15,000	£15,000	£0	£15,000	£0
Replacement of Network Switches that are end of support. Ensuring devices are in current support is an essential objective in maintaining Public Sector Network Accreditation in line with the Public Sector Action Plan. Procurement of devices on a site to site basis has begun.						
<b>Security Gateways</b>						
<i>Firewall Replacements</i>	£0	£35,000	£33,000	(£2,000)	£35,000	(£2,000)
Replacement of a firewall which will be no longer "in current support". The procurement of this device is almost complete and installation is programmed in for October 2021.						
<b>Wide Area Network Replacements</b>						
<i>Replacement of Microwave Mast Equipment - Main Mast Infrastructure</i>	(£3,205)	£15,000	£15,000	£0	£15,000	£0
Replacement of connections to the main Mast Infrastructure, to ensure resilience of the main telecoms hub which connects Council sites across Orkney. This project is continuing and we are in the process of procurement. At present balance of budget is negative due to a sundry creditors reversal from FY2020/21 (goods received by 31 March 2021 but even after contacting supplier we have not yet been invoiced).						
<i>Replacement of Microwave Mast Equipment - Radio Wireless Links to Secondary Mast</i>	£0	£14,000	£0	(£14,000)	£14,000	(£14,000)
Replacement of Radio Wireless Links to the secondary Mast site which serves connectivity to South Isles sites . Due to restructure of microwave links this spend is no longer required and will be used to fund additionally required corporate replacement devices.						
<b>Device Replacement</b>						
<i>Replacement of End User Devices (Corporate)</i>	£16,724	£44,000	£16,724	(£27,276)	£0	£16,724
Due to increased spend in FY2021/21 a reduction in spend FY2021/22 is achieved. However due to the level of corporate replacement of devices required further funding was required. It is anticipated that deployment will be completed in October 2021.						
<i>Replacement of End User Devices (Schools)</i>	(£3,734)	£160,000	£160,000	£0	£160,000	£0
Procurement is in progress for replacement schools devices. At present balance of budget is negative due to a sundry creditors reversal from FY2020/21 (goods received by 31 March 2021 but not yet invoiced even though supplier has been contacted).						
<b>Other</b>						
<i>Failures and Emergency Replacements of Capital Equipment</i>	£4,635	£20,000	£10,000	(£10,000)	£10,000	£0
Allocation to replacements arising from failures not covered by repairs, and replacement of any systems that fail security audit requirements: - Emergency replacement of wireless link to Stenness School has been completed at a total cost of £4.6k.						

Contact Officer - ICT Services Manager, Extension 3007	£97,620	£394,000	£397,992	£3,992	£397,268	£724
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