

Item: 6

Asset Management Sub-committee: 28 January 2020.

Corporate Asset Improvement Programmes.

Expenditure Monitoring.

Report by Head of Finance.

1. Purpose of Report

To monitor expenditure on the approved corporate asset capital improvement programmes, as at 31 December 2019.

2. Recommendations

The Sub-committee is invited to note:

2.1.

The summary position of expenditure incurred as at 31 December 2019 against the approved corporate asset capital improvement and replacement programmes, as detailed in section 4.1 of this report.

2.2.

The detailed analysis of expenditure figures and project updates attached as Appendix 1 to this report.

3. Background

3.1.

The Corporate Asset Management Plan 2019 to 2023 takes account of guidance produced by the Chartered Institute of Public Finance and Accountancy and has streamlined the suggested framework to incorporate and complement the existing Capital Project Appraisal system.

3.2.

The Corporate Asset Management Plan summarises the Council's aims and objectives for its assets to ensure that they are used in an effective and efficient manner. This has been further supplemented by the Property Asset Management Plan approved on 10 December 2019.

3.3.

The purpose of this report is to present an overview or summary of the spend to date against the approved programmes to allow Members the opportunity to scrutinise spending levels against approved budgets and gauge the extent to which the Council's assets are routinely being maintained and replaced.

4. Budget Monitoring

4.1.

The undernoted table shows the position of expenditure incurred for the period 1 April to 31 December 2019, against approved programmes:

Description.	Expenditure as at 31 December 2019	Budget 2019 to 2020.	Probable Out-turn 2019 to 2020.	Overspend/ (Underspend)
General Fund – Capital Improvement Programme.	£222,887.28.	£2,748,400.	£1,086,698.	(£1,661,702).
Strategic Reserve Fund – Capital Improvement Programme.	£13,091.	£118,600.	£40,945.	(£77,655).
General Fund - Plant, Equipment and Vehicle Replacement Programme.	£511,541.23.	£1,200,000.	£1,200,459.	£459.
Trading Services - Plant, Equipment and Vehicle Replacement Programme.	£76,085	£660,000.	£96,085.	(£563.915).
IT Replacement Programme.	£365,507	£420,000.	£416,504.	(£3,496).
Total.	£1,189,112.	£5,147,000.	£2,840,691.	(£2,306,309).

4.2.

Appendix 1 attached to this report provides a detailed analysis of the expenditure figures shown above, including comments from budget holders.

4.3.

Appendix 1 also provides details of the probable outturn reported on 7 November 2019 which can be compared directly with the current probable outturn to show the increase or decrease in the estimated expenditure on each project for financial year 2019 to 2020.

5. General Fund – Capital Improvement Programme

5.1.

Actual spend on the General Fund Capital Improvement Programme as at 31 December 2019 is £222,887.

5.2.

It is anticipated that the budget will be underspent by £1,661,702 by 31 March 2020, with a probable out-turn of £1,086,698. The underspend can be split between the Early Learning and Childcare projects and General Fund projects, with approximately £1,000,000 attributed to the Early Learning and Childcare projects.

5.3.

Additional grant of £1,397,000 from the Scottish Government, as part of a grant award totalling £2,240,000 payable over four years in respect of Early Learning and Childcare, has enabled an increase in the gross expenditure budget from £1,351,400 to £2,748,400. A Stage 2 Capital Project Appraisal has been approved to deliver the project with expenditure profiled as follows:

- 2017 to 2018 – £66,000.
- 2018 to 2019 – £112,400.
- 2019 to 2020 – £1,397,000.
- 2020 to 2021 – £637,000.
- 2021 to 2022 – £28,000.

5.3.1.

The profile of the grant income receipts does not match the proposed cash flow required for the planned project delivery, however the Scottish Government has confirmed this is acceptable as the package is a multi-year offer of funding.

5.3.2.

The majority of the spend is associated with the Glaitness School project, with delays incurred during development of the design. The design is now finalised, and work is progressing on the detail and statutory approvals. Progress has also been affected by resource issues within Development and Infrastructure over the current financial year. The resource issue has also affected delivery of the remaining General Fund capital projects. This has been raised with Senior Management Team and part of the capital programme development discussions, and it has been agreed that the resource levels in the property team will be reviewed to ensure delivery of the capital programme.

5.4.

The programme of works approved by the Asset Management Sub-committee on 31 January 2019 included a budget of £30,000 in respect of works to be completed in relation to future demolition of the former Papdale Halls of Residence. This project has since been reviewed by the Capital Programme Asset Management Working Group, with funding secured to cover the cost of developing a Stage 1 Capital Project Appraisal. The early stage elements of this project have therefore been removed from the programme.

5.5.

Where possible cancellations or delays on the commencement of planned works are replaced with alternative planned projects from within the indicative programmes previously approved for delivery in future years.

6. Strategic Reserve Fund – Capital Improvement Programme

6.1.

Actual spend on the Strategic Reserve Fund Capital Improvement Programme as 31 December 2019 is £13,091.

6.2.

No projects had been identified when the programme was approved by the Asset Management Sub-committee on 31 January 2019, however planned works to upgrade the Grainshore Training Centre and re-cladding of the Buoy Store have since been carried over from the 2018 to 2019 programme.

6.3.

It is anticipated that the budget will be underspent by £77,655 by 31 March 2020, with a probable out-turn of £40,945.

7. Plant, Equipment and Vehicle Replacement Programme

7.1.

Actual spend on the Plant, Equipment and Vehicle Replacement Programme as at 31 December 2019 is £511,541. There is further committed spend of £586,918 in respect of orders placed but not yet received.

7.2.

It is anticipated that the budget will be overspent by £459 as at 31 March 2020, with a probable out-turn of £1,200,459.

7.3.

In addition to the General Fund expenditure of £511,541, as shown at section 4.1 above, further purchases totalling £76,084 were made on behalf of, and fully funded by, the Quarries trading service. Furthermore, the process to source a replacement vehicle for Marine Services has also begun, with the estimated cost to be £20,000.

8. IT Replacement Programme

8.1.

Actual spend in respect of the IT Replacement Programme as at 31 December 2019 is £365,507.

8.2.

Project budgets are based on estimated equipment costs, with procurement processes still to be completed. Actual costs vary through the year as a result of several factors, including poor exchange rates. To mitigate any resulting overspend, works to SAN and Data Storage, and Replacement of Wireless Access Controller, will be reviewed and the scope reduced accordingly.

8.3.

It is anticipated that the budget will be overspent by £1,576 by 31 March 2020, with a probable out-turn of £437,000.

8.4.

A successful grant funding application for £20,495 was made to The Digital Office for Local Government in respect of Cybersecurity Infrastructure, which may have a positive impact on the forecast overspend.

9. Corporate Governance

This report relates to the Council complying with its governance and financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

10. Financial Implications

10.1.

The Financial Regulations state that service directors are able to incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations and approved schemes of delegation.

10.2.

It is a requirement of the Capital Project Appraisal process that all planned capital improvement works in excess of £150,000 per project, and including works to be delivered over multiple phases, be developed into individual Capital Project Appraisal business cases for formal review and approval as may be considered appropriate going forward.

10.3.

The development of a corporate approach to asset management planning should lead to efficiencies in the use of fixed assets, together with the potential for rationalisation of the Council's property estate going forward.

10.4.

More detailed monitoring of expenditure on the corporate asset capital improvement programmes will result in improved accountability in relation to the deliverance of the approved programmes of work and ensure Members are kept informed of progress.

11. Legal Aspects

Regularly monitoring expenditure on the approved corporate asset capital improvement programmes helps the Council meet its statutory obligation to secure best value.

12. Contact Officers

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13. Appendix

Appendix 1: Corporate Property Asset Improvement Programmes 2019 to 2020.

General Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Probable Out-turn 2019 /20	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Asset Name	Description						
Chinglebraes - Road Extension		£2,020	£2,100	£4,423	£2,323	£2,323	£2,100
Extend approach road to weigh bridge, by widening road at approach to site entrance, to allow traffic to use road while site traffic queues for the weighbridge. Required to improve H & S, improve efficiency and to permit the internal re-organisation of the building, while services continue. Project is part of a longer plan to upgrade the facility, the extension and internal works having been complete, and this is the final phase of work.							
Update: Road widening - Project accelerated and majority of spend incurred in 2017/18 and 2018/19. Final account agreed, and works complete. Retention payment made 2019/20. Expenditure contained within the tender sum and project completed under budget. Weighbridge controls / IT connectivity works - Ducting and electrical works complete, IT , final installations and commissioning works complete during December 2018. System made operational February 19. Final payment processed. Final account retained within the tender sum. A total project over spend of £102k was attributable to compaction plant failure / replacement at £86k and £33k for a feed conveyor, however this overspend was contained within the overall Capital Improvement Programme budget for 2018/19.							
Kirkwall Town Hall		£0	£20,000	£0	(£20,000)	£20,000	(£20,000)
High level surveys, identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan.							
Update: Investigatory works to be commenced, followed by on site works. Initial discussions on how to move project forwards have commenced, and procurement of Conservation Architect to be undertaken, however it is unlikely that any spend will be incurred in the 2019/20 financial year.							
St Margaret's Hope Primary School		£0	£20,000	£0	(£20,000)	£20,000	(£20,000)
Improve thermal performance of building, overhangs all round, cloaked verge to gables with small overhang, flashings probably required on gables only. Install new high performance doors and windows. Replace fascias, soffits, gutters and downpipes. Boiler and flue improvement works, complete with new high efficiency oil boiler, pressurisation unit and expansion vessel.							
Update: External wall insulation- design works to commence during 2020 and anticipated to be on site 2021. Boiler installation - design work is substantially complete, and procurement to be undertaken mid 2020. Project has been rolled forward to 2020/21 to tie in with planned external wall insulation works.							
Orphir Primary school		£0	£82,000	£0	(£82,000)	£82,000	(£82,000)
External wall insulation, no overhang on roof, window / door replacement, flashing system required at roof junction. Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue. Project carried over from last financial year.							
Update: External wall insulation - design works to commence during 2019. Boiler installation - design work substantially complete, but installation works to be delayed to tie in with planned external wall insulation works.							
Sanday Junior High School & Swimming Pool		£0	£100,000	£38,900	(£61,100)	£100,000	(£61,100)
Replace ground source heat pumps							
Update: Electrolytic corrosion to pipework has been addressed. Controls issues with 2 heat pumps, and all 4 heat pumps are to be re-commissioned. All works are on plan to be complete during 2019/20. Expenditure of £1,100 incurred in 2018/19 against £0 budget. Works package for remedial works being worked up and anticipate £39k spend during 2019/20, with balance carried forward into 2020/21.							

General Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Probable Out-turn 2019 /20	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Asset Name	Description						
Shapinsay School		(£47,540)	£15,000	£0	(£15,000)	£18,100	(£18,100)
<p>Re-roofing over existing flat roofs, rationalise roof penetrations, upgrade ventilation systems and increase / improve insulation levels, External Wall Insulation (ewi) and render system to entire school. Works are partly funded from Scotland's Energy Efficiency Programme (Pathfinder Fund) Works involve the installation of monitoring equipment which will provide a minimum of 4 months internal temperature and CO2 data to allow the improvements to be measured and used for future projects. Retention money accrued last financial year.</p> <p>Update: All works complete. Final account agreed and contained within the tender figure. Initial budget set at £861,600. Project brought in £132k under budget due to competitive tender and full contingency not utilised. Project subject to grant income of £274k.</p>							
Smiddybrae		£158,923	£655,600	£591,100	(£64,500)	£634,250	(£43,150)
<p>Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house.</p> <p>Update: Following thermal conductivity tests of the ground, these results have directed the design, resulting in a large increase in the number of boreholes from 15 to 42 boreholes. This is in part due to poor ground thermal conductivity tests, but also because RHI cannot be claimed should the existing boreholes be utilised. On reviewing the entire heating system, whole life costs, RHI income potential, decision has been taken to replace the entire system including bore hole array. The project will result in lower running costs, with payback of around 7-8 years should RHI be claimed and closer to 18 without RHI. When planning the borehole positions, the potential development has been considered to minimise sterilising the ground and maximise future development possibilities. Revised proposals submitted to Policy & Resources Committee on 27 November 18, which was subsequently approved. Borehole works undertaken and completed March-May 2019. Groundworks tender was to be procured separately, but agreement reached with borehole contractor, and approved by management. The interconnecting groundworks are complete. Plantroom and heat pump installation has been procured at £507,261.65, and is on site and planned to be complete by March 2020. Majority of project to be delivered during 2019/ 20 financial year, anticipate to be fully operational for winter 2019/20. Borehole portion of the project has been accelerated by £40,000 to allow the bore holes installation to be undertaken during 2018/19. Future years budgets have been adjusted to accommodate the newly agreed scheme as detailed within the various financial year columns. Boreholes and interconnection costs have come in £83k under the budget, but the heat pump installation and associated building and infrastructure is anticipated to be more with the overall project budget likely to be £29k overspent due to extensive investigative development works and fees associated with the project.</p>							
St Magnus Cathedral		(£150)	£0	£0	£0	£0	£0
<p>Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue.</p> <p>Update: Scheme design substantially complete, this is one of 5 boilers that will be replaced over the coming 2-3 years. Cathedral Architect making the necessary Statutory applications to allow the scheme to be delivered. Project cost incurred in advance of the works and costs accelerated to allow the design works, Statutory Applications to be made, all in preparation for the boilers being replaced at a convenient period for the facility, users and prior to complete system failure. Future years budget profiles have been adjusted to reflect the revised programme.</p>							
Stromness Academy Ph2		£0	£40,000	£20,000	(£20,000)	£40,000	(£20,000)
<p>Phase 2 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property.</p> <p>Update: Contract complete. Tender for phase 2 and phase 7 (roofing only) works accepted at £436k, shown as 2 separate lines in the plan. Project accelerated by £300,000 during 2018/19, and future years budgets adjusted to reflect the accelerated project. Full details of the Project Slippage/ Acceleration can be seen in the various year budget columns. Works complete, with retention still to be paid.</p>							

General Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Probable Out- turn 2019 /20	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Asset Name	Description						
Stromness Academy Ph3		£0	£50,000	£0	(£50,000)	£50,000	(£50,000)
Phase 3 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. Design works to be undertaken in the 1st year, followed by the works and retention release in the 3rd year.							
Update: Works delayed to allow Phase 2 and 7 to be accelerated. Project has slipped due to other OIC commitments, however the design will be developed during 2019 and planned to be on site 2020. Future years budgets will be adjusted to reflect the slippages and acceleration in future years. No expenditure incurred to date.							
Stromness Academy Ph4		£0	£10,000	£10,000	£0	£10,000	£0
Phase 4 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property.							
Update: Design works to commence during 2020, with majority of expenditure to be incurred in 2021/22.							
Stromness Academy Ph7		£0	£2,500	£2,500	£0	£2,500	£0
Phase 7 - Theatre / music block roof.							
Update: Initially planned for 2022/23, but following feedback, the roofing element of project has been accelerated to 2018/19 due to the temporary repairs to the cement fibre sheets failing and further increasing issues with the remaining sheets. Phase 2 and 7 were procured under a single contract, see phase 2 explanation for further details. The external wall insulation, windows/ doors elements remain and have been re-profiled for 2023/24. Roofing element of the project accelerated by £99,500 , and windows and render elements planned for 2023/24 (provisional 5 year programme) future budgets adjusted accordingly. Project to be contained within project budget.							
Stromness Swimming Pool		£0	£66,000	£10,000	(£56,000)	£66,000	(£56,000)
Boiler and flue improvement and enhancement works, comprising new high efficiency oil boiler, balanced flue and heating controls, 2 sets of controls either end of building to be replaced. Project slipped from last year due to scheme design. Works required to minimise the likelihood of boiler failure and unplanned closure of the property.							
Update: Design works have commenced with external consultant. Draft scheme has been submitted and commented upon. Project slippage has occurred, and future years budgets to be re-profiled to accommodate the slippage. Works to be programmed in consultation with and around the users, and anticipate that design works will be completed by end of March 2020.							
Stronsay Junior High School & Swimming Pool		£500	£108,600	£107,800	(£800)	£108,600	(£800)
Upgrade hot and cold water distribution system Inc. cold water storage tanks, and install either trace heating** or pumped return to hot water circuit to improve circulation. Investigate if the cwst can be re-located to a less disruptive area should a leak occur. ** 'Trace heating: electrical cable wrapped around the copper pipe, which provides heat to keep water in the pipe at a set temperature for legionella control.							
Update: Trace heating found to have failed somewhere over its length. Hot water pipework to be replaced with a 2 pipe system which will need to be designed. Full extent of scheme to be developed in-house, and may involve local point of use water heaters to the hard to reach areas. Additionally a review of the cold water system will be undertaken. Design work complete, procurement concluded mid December and to be assessed. If procurement successful, anticipate being on site February 2020 and complete June 2020.							

General Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Probable Out- turn 2019 /20	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Asset Name	Description						
The Orkney Library & Archive		(£866)	£172,400	£50,000	(£122,400)	£172,400	(£122,400)
Reduce heat loss through roof. Options and costs to be investigated and could include removing inset lights that penetrate top floor ceiling, re-plaster boarding the ceiling and fitting new led fittings and fitting additional loft insulation. This will minimise air infiltration through the perforated plasterboard, and through insulation. Alternatively, the roof will be made into a warm roof by either applying spray foaming insulation at rafter level, or fitting rigid insulation at rafter level.							
Update: Lighting - Draft scheme has been prepared, and to be concluded. Works to be phased and tied in with insulation works. Insulation works - External Architects have been appointed and design works completed. Building Warrant application made and phasing plan agreed with users. Both projects to dovetail as they are related and focus on delivering energy efficiency savings. Liaison with library staff to ensure that the minimum disruption is caused while implementing the works. Project slipped from 2018/19 with budget profiles amended to reflect the revised timings. Due to phasing, disruption to the facility users, and decanting of the various spaces, works to be planned over 1- 2 years. 1st phase will be on site early 2020, with other phases following on as access is provided and as budgets permit.							
Westray Junior High School & Swimming Pool		(£12,553)	£7,200	£0	(£7,200)	£7,200	(£7,200)
Remove old oil boilers and fit new containerised boiler plant connected into existing boiler house, re- configure pipework in existing boiler house, connect to existing oil tank, install fan convectors to dining hall, and radiators to community room. Containerised plant was procured and purchased last financial year, with the container installation and commissioning being undertaken this coming year. Package boiler plant to be procured and handed to contractor for installation.							
Update: Works complete and systems fully commissioned and operational. Final accounts to be finalised. Tender for the containerised boiler plant and installation all contained within the contract sums. Overall project under budget by £20,000.							
Contingency		£0	£0	£0	£0	£0	£0

Retention Due During Coming Year							
Shapinsay School		£3,815	£0	£4,387	£4,387	£4,387	£0
Create new boiler house and install new oil boilers as existing ones are difficult to maintain and life expired. Inadequate space within boiler house, lack of ventilation to boilers, boiler house partly below ground and boiler house is located centrally within the building. Proposed that a new boiler house be located closer to the existing oil tank, on an external wall, but flexible enough that the space can be used in the future should it be decided to move across to a ground source heat pump renewable option.							
Update: Complete and fully operational, but accounted for out of last years account. Project exceeded budget predominantly due to hydrogen works which accounted for £32k of enabling works to assist the hydrogen installation. In addition variations to the boiler contract are - 'X' pot installation to filter heating water (£2k), reactive works to existing heating system (£4k), fencing alterations (£1k) Monitoring equipment for the thermal envelope works was also included under this contract, but covered by grant funding from the insulation project, and included monitoring equipment installation and air pressure testing amounts to £11.5k. Project £48k over spend, £32k of this is attributable to the hydrogen project. Balance is attributable to the other items details above.							

General Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Probable Out-turn 2019 /20	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Asset Name	Description						

Nursery projects							
Early Learning & Childcare	Works ongoing at various locations. Projects are complete at Burray, Papa Westray and Westray Nurseries. Larger projects being developed for Dounby, Glaitness, Papdale nurseries with minor alterations to be undertaken at Eday, Shapinsay and Stromness nurseries. Current priorities are to have Dounby on site January 2020, Papdale on site March 2020 with Glaitness on site April / May 2020.	£ 118,738	£1,397,000	£304,588	(£1,092,412)	£1,204,088	(£899,500)
Dounby School	Nursery extension	£20,771	£100,000	£139,400	£39,400	£100,000	£39,400
Works procured and works to commence on site 6 January, completion anticipated 25 May 2020.							
Eday school	Nursery alterations, toilet alterations, but hold this section off, just undertake the sink for now.	£10,951	£1,600	£12,600	£11,000	£1,600	£11,000
Works complete, along with extensive drainage alterations to permit sinks to be fitted, resulting in an overspend of £11k							
Glaitness Primary School	Phase 1 -Nursey alterations - partition works.	£3,117	£0	£10,600	£10,600	£0	£10,600
Works undertaken and completed over October holidays.							
Glaitness Primary School	Phase 2 - Extension and internal upgrade	£26,716	£907,500	£31,000	(£876,500)	£907,500	(£876,500)
Consultant Architect appointed, commissioned, and design works progressing. Planning Department feedback relating to flooding, and car parking to be addressed. Procurement to commence March 2020.							
Papa Westray School	Nursery alterations.	£0	£0	£0	£0	£0	£0
Works Complete							

General Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Probable Out-turn 2019 /20	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Asset Name	Description						
Papdale Primary School	Phase 1 -Nursery upgrade - separation partition, kitchen upgrade.	£13,791	£0	£16,000	£16,000	£0	£16,000
Works Complete. Costs increased due to greater number of sinks and low level work tops added as design developed. Works undertaken over summer holidays 2018, but paid for during 2019/20 resulting in payments appearing in current financial year.							
Papdale Primary School	Phase 2 - Extension and internal upgrade	£32,707	£150,700	£50,700	(£100,000)	£150,700	(£100,000)
Consultant Architect appointed, commissioned, and design works well developed. Tenders to be issued early February 2020 to allow completion by August 2020. Scheme has changed substantially from refurbishing the existing nursery, to displacing Infants classes to accommodate a larger nursery. Revised estimated cost for the works are being worked up for the larger facility.							
Shapinsay School	Nursely alterations	£10,685	£5,000	£12,288	£7,288	£12,288	£0
Works complete. Costs increased due to greater number of sinks and low level work tops added as design developed.							
Stromness Primary School	Nursery alterations.	£0	£232,200	£32,000	(£200,200)	£32,000	£0
Works reduced to extending fenced off areas, which will be on site over the October holidays. Underspend to be utilised against other nursery projects and overall expenditure contained within the budget.							
Westray School	Nursery upgrade.	£0	£0	£0	£0	£0	£0
Works complete							
Contact Officer- Gwyn Evans, Extension 2723		£222,887	£2,748,400	£1,143,698	(£1,604,702)	£2,541,848	(£1,398,150)

Grant Income/ Budget Additions							
Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works.	£0	(£1,397,000)	(£1,397,000)	£0	(£1,397,000)	£0
Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.							
		£0	(£1,397,000)	(£1,397,000)	£0	(£1,397,000)	£0

General Fund Capital Improvements		Years 2-3 - Approved Provisional Programme				Years 4-5 - For Information Only		Total Project Summary		
		Budget 2020/21	Revised Budget 2020/21	Budget 2021/22	Revised Budget 2021/22	Budget 2022/23	Budget 2023/24	Spend to Date	Estimated Outturn	Project Budget
Asset Name	Description									
Chinglebraes - Road Extension	Extend approach road to weigh bridge, by widening road at approach to site entrance, to allow traffic to use road while site traffic queues for the weighbridge. Required to improve H & S, improve efficiency and to permit the internal re-organisation of the building, while services continue. Project is part of a longer plan to upgrade the facility, the extension and internal works having been complete, and this is the final phase of work.	£0	£0	£0	£0	£0	£0	£169,906	£172,309	£70,000
<p>Update: Road widening - Project accelerated and majority of spend incurred in 2017/18 and 2018/19. Final account agreed, and works complete. Retention payment made 2019/20. Expenditure contained within the tender sum and project completed under budget. Weighbridge controls / IT connectivity works - Ducting and electrical works complete, IT , final installations and commissioning works complete during December 2018. System made operational February 19. Final payment processed. Final account retained within the tender sum. A total project over spend of £102k was attributable to compaction plant failure / replacement at £86k and £33k for a feed conveyor, however this overspend was contained within the overall Capital Improvement Programme budget for 2018/19.</p>										
Kirkwall Town Hall	High level surveys, identify extent of re-pointing, stone repairs, stone replacements, carvings and implement repair plan.	£371,800	£0	£58,200	£430,000	£0	£0	£0	£450,000	£450,000
<p>Update: Investigatory works to be commenced, followed by on site works. Initial discussions on how to move project forwards have commenced, and procurement of Conservation Architect to be undertaken, however it is unlikely that any spend will be incurred in the 2019/20 financial year</p>										
St Margaret's Hope Primary School	Improve thermal performance of building, overhangs all round, cloak verge to gables with small overhang, flashings probably required on gables only. Install new high performance doors and windows. Replace fascias, soffits, gutters and downpipes. Boiler and flue improvement works, complete with new high efficiency oil boiler, pressurisation unit and expansion vessel.	£463,000	£173,000	£0	£290,000	£0	£0	£2,600	£485,600	£483,000
<p>Update: External wall insulation- design works to commence during 2020 and anticipated to be on site 2021. Boiler installation - design work is substantially complete, and procurement to be undertaken mid 2020. Project rolled forward to 2020/21 to tie in with external wall insulation works.</p>										
Orphir Primary school	External wall insulation, no overhang on roof, window / door replacement, flashing system required at roof junction. Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue. Project carried over from last financial year.	£0	£20,000	£360,000	£360,000	£0	£0	£1,300	£462,000	£462,000
<p>Update: External wall insulation - design works to commence during 2019. Boiler installation - design work substantially complete, but installation works to be delayed to tie in with planned external wall insulation works.</p>										
Sanday Junior High School & Swimming Pool	Replace ground source heat pumps	£0	£0	£0	£0	£0	£0	£1,100	£100,000	£100,000
<p>Update: Electrolytic corrosion to pipework has been addressed. Controls issues with 2 heat pumps, and all 4 heat pumps are to be re-commissioned. All works are on plan to be complete during 2019/20. Expenditure of £1,100 incurred in 2018/19 against £0 budget. Works package for remedial works being worked up and anticipate £39k spend during 2019/20, with balance carried forward into 2020/21.</p>										

General Fund Capital Improvements		Years 2-3 - Approved Provisional Programme				Years 4-5 - For Information Only		Total Project Summary		
		Budget 2020/21	Revised Budget 2020/21	Budget 2021/22	Revised Budget 2021/22	Budget 2022/23	Budget 2023/24	Spend to Date	Estimated Outturn	Project Budget
Asset Name	Description									
Shapinsay School	Re-roofing over existing flat roofs, rationalise roof penetrations, upgrade ventilation systems and increase / improve insulation levels. External Wall Insulation (ewi) and render system to entire school. Works are partly funded from Scotland's Energy Efficiency Programme (Pathfinder Fund) Works involve the installation of monitoring equipment which will provide a minimum of 4 months internal temperature and CO2 data to allow the improvements to be measured and used for future projects. Retention money accrued last financial year.	£0	£0	£0	£0	£0	£0	£681,799	£729,339	£861,600
Update: All works complete. Final account agreed and contained within the tender figure. Initial budget set at £861,600. Project brought in £132k under budget due to competitive tender and full contingency not utilised. Project subject to grant income of £274k.										
Smiddybrae	Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house.	£15,700	£15,700	£0	£0	£0	£0	£248,788	£801,393	£801,300
Update: Following thermal conductivity tests of the ground, these results have directed the design, resulting in a large increase in the number of boreholes from 15 to 42 boreholes. This is in part due to poor ground thermal conductivity tests, but also because RHI cannot be claimed should the existing boreholes be utilised. On reviewing the entire heating system, whole life costs, RHI income potential, decision has been taken to replace the entire system including bore hole array. The project will result in lower running costs, with payback of around 7-8 years should RHI be claimed and closer to 18 without RHI. When planning the borehole positions, the potential development has been considered to minimise sterilising the ground and maximise future development possibilities. Revised proposals submitted to Policy & Resources Committee on 27 November 18, which was subsequently approved. Borehole works undertaken and completed March-May 2019. Groundworks tender was to be procured separately, but agreement reached with borehole contractor, and approved by management. The interconnecting groundworks are complete. Plantroom and heat pump installation has been procured at £507,261.65, and is on site and planned to be complete by March 2020. Majority of project to be delivered during 2019/20 financial year, anticipate to be fully operational for winter 2019/20. Borehole portion of the project has been accelerated by £40,000 to allow the bore holes installation to be undertaken during 2018/19. Future years budgets have been adjusted to accommodate the newly agreed scheme as detailed within the various financial year columns. Boreholes and interconnection costs have come in £83k under the budget, but the heat pump installation and associated building and infrastructure is anticipated to be more with the overall project budget likely to be £29k overspent due to extensive investigative development works and fees associated with the project.										
St Magnus Cathedral	Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue.	£120,000	£112,000	£0	£0	£0	£0	£8,773	£120,923	£120,000
Update: Scheme design substantially complete, this is one of 5 boilers that will be replaced over the coming 2-3 years. Cathedral Architect making the necessary Statutory applications to allow the scheme to be delivered. Project cost incurred in advance of the works and costs accelerated to allow the design works, Statutory Applications to be made, all in preparation for the boilers being replaced at a convenient period for the facility, users and prior to complete system failure. Future years budget profiles have been adjusted to reflect the revised programme.										
Stromness Academy Ph2	Phase 2 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property.	£0	£0	£0	£0	£0	£0	£380,452	£400,452	£401,000
Update: Contract complete. Tender for phase 2 and phase 7 (roofing only) works accepted at £436k, shown as 2 separate lines in the plan. Project accelerated by £300,000 during 2018/19, and future years budgets adjusted to reflect the accelerated project. Full details of the Project Slippage/ Acceleration can be seen in the various year budget columns. Works complete, with retention still to be paid.										
Stromness Academy Ph3	Phase 3 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. Design works to be undertaken in the 1st year, followed by the works and retention release in the 3rd year.	£245,000	£245,000	£20,000	£20,000	£0	£0	£0	£315,000	£315,000
Update: Works delayed to allow Phase 2 and 7 to be accelerated. Project has slipped due to other OIC commitments, however the design will be developed during 2019 and planned to be on site 2020. Future years budgets will be adjusted to reflect the slippages and acceleration in future years. No expenditure incurred to date.										

General Fund Capital Improvements		Years 2-3 - Approved Provisional Programme				Years 4-5 - For Information Only		Total Project Summary		
		Budget 2020/21	Revised Budget 2020/21	Budget 2021/22	Revised Budget 2021/22	Budget 2022/23	Budget 2023/24	Spend to Date	Estimated Outturn	Project Budget
Asset Name	Description									
Stromness Academy Ph4	Phase 4 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property.	£0	£0	£151,000	£0	£151,000	£0	£0	£161,000	£161,000
Update: Design works to commence during 2020, with majority of expenditure to be incurred in 2021/22.										
Stromness Academy Ph7	Phase 7 - Theatre / music block roof.	£0	£0	£0	£0	£0	£72,500	£97,500	£172,500	£172,500
Update: Initially planned for 2022/23, but following feedback, the roofing element of project has been accelerated to 2018/19 due to the temporary repairs to the cement fibre sheets failing and further increasing issues with the remaining sheets. Phase 2 and 7 were procured under a single contract, see phase 2 explanation for further details. The external wall insulation, windows/ doors elements remain and have been re-profiled for 2023/24. Roofing element of the project accelerated by £99,500 , and windows and render elements planned for 2023/24 (provisional 5 year programme) future budgets adjusted accordingly. Project to be contained within project budget.										
Stromness Swimming Pool	Boiler and flue improvement and enhancement works, comprising new high efficiency oil boiler, balanced flue and heating controls, 2 sets of controls either end of building to be replaced. Project slipped from last year due to scheme design. Property is down for disposal via the Property Asset Management Review process. Works required to minimise the likelihood of boiler failure and unplanned closure of the property.	£93,900	£93,900	£0	£0	£0	£0	£3,930	£163,830	£161,000
Update: Design works have commenced with external consultant. Draft scheme has been submitted and commented upon. Project slippage has occurred, and future years budgets to be re-profiled to accommodate the slippage. Works to be programmed in consultation with and around the users, and anticipate that design works will be completed by end of March 2020.										
Stromness Junior High School & Swimming Pool	Upgrade hot and cold water distribution system Inc. cold water storage tank, and install either trace heating** or pumped return to hot water circuit to improve circulation. Investigate if the cwst can be re-located to a less disruptive area should a leak occur. ** Trace heating: electrical cable wrapped around the copper pipe, which provides heat to keep water in the pipe at a set temperature for legionella control	£0	£0	£0	£0	£0	£0	£7,700	£115,000	£115,000
Update: Trace heating found to have failed somewhere over its length. Hot water pipework to be replaced with a 2 pipe system which will need to be designed. Full extent of scheme to be developed in-house, and may involve local point of use water heaters to the hard to reach areas. Additionally a review of the cold water system will be undertaken. Design work complete, procurement concluded mid December and to be assessed. If procurement successful, anticipate being on site February 2020 and complete June 2020.										
The Orkney Library & Archive	Reduce heat loss through roof. Options and costs to be investigated and could include removing inset lights that penetrate top floor ceiling, re-plaster boarding the ceiling and fitting new led fittings and fitting additional loft insulation. This will minimise air infiltration through the perforated plasterboard, and through insulation. Alternatively, the roof will be made into a warm roof by either applying spray foaming insulation at rafter level, or fitting rigid insulation at rafter level.	£0	£0	£0	£0	£0	£0	£8,259	£181,525	£172,500
Update: Lighting - Draft scheme has been prepared, and to be concluded. Works to be phased and tied in with insulation works. Insulation works - External Architects have been appointed and design works completed. Building Warrant application made and phasing plan agreed with users. Both projects to dovetail as they are related and focus on delivering energy efficiency savings. Liaison with library staff to ensure that the minimum disruption is caused while implementing the works. Project slipped from 2018/19 with budget profiles amended to reflect the revised timings. Due to phasing, disruption to the facility users, and decanting of the various spaces, works to be planned over 1- 2 years. 1st phase will be on site early 2020, with other phases following on as access is provided and as budgets permit.										

General Fund Capital Improvements		Years 2-3 - Approved Provisional Programme				Years 4-5 - For Information Only		Total Project Summary		
		Budget 2020/21	Revised Budget 2020/21	Budget 2021/22	Revised Budget 2021/22	Budget 2022/23	Budget 2023/24	Spend to Date	Estimated Outturn	Project Budget
Asset Name	Description									
Westray Junior High School & Swimming Pool	Remove old oil boilers and fit new containerised boiler plant connected into existing boiler house, re-configure pipework in existing boiler house, connect to existing oil tank, install fan convectors to dining hall, and radiators to community room. Containerised plant was procured and purchased last financial year, with the container installation and commissioning being undertaken this coming year. Package boiler plant to be procured and handed to contractor for installation.	£0	£0	£0	£0	£0	£0	£445,793	£458,346	£478,500
Update: Works complete and systems fully commissioned and operational. Final accounts to be finalised. Tender for the containerised boiler plant and installation all contained within the contract sums. Overall project under budget by £20,000.										
Contingency		£50,000	£50,000	£50,000	£50,000	£50,000	£50,000	N/A	N/A	N/A

Retention Due During Coming Year										
Shapinsay School	Create new boiler house and install new oil boilers as existing ones are difficult to maintain and life expired. Inadequate space within boiler house, lack of ventilation to boilers, boiler house partly below ground and boiler house is located centrally within the building. Proposed that a new boiler house be located closer to the existing oil tank, on an external wall, but flexible enough that the space can be used in the future should it be decided to move across to a ground source heat pump renewable option.	£0	£0	£0	£0	£0	£0	£217,514	£218,086	£170,000
Update: Complete and fully operational, but accounted for out of last years account. Project exceeded budget predominantly due to hydrogen works which accounted for £32k of enabling works to assist the hydrogen installation. In addition variations to the boiler contract are - 'X' pot installation to filter heating water (£2k), reactive works to existing heating system (£4k), fencing alterations (£1k) Monitoring equipment for the thermal envelope works was also included under this contract, but covered by grant funding from the insulation project, and included monitoring equipment installation and air pressure testing amounts to £11.5k. Project £48k over spend, £32k of this is attributable to the hydrogen project. Balance is attributable to the other items details above.										

Nursery projects										
Early Learning & Childcare	Works ongoing at various locations. Projects are complete at Burray, Papa Westray and Westray Nurseries. Larger projects being developed for Dounby, Glaitness, Papdale nurseries with minor alterations to be undertaken at Eday, Shapinsay and Stromness nurseries. Current priorities are to have Dounby on site January 2020, Papdale on site March 2020 with Glaitness on site April / May 2020.	£637,000	£637,000	£27,900	£27,900	£0	£0	£272,482.64	£2,098,032.39	£2,221,000
Dounby School	Nursery extension	£91,000	£91,000	£0	£0	£0	£0	£21,371	£231,000	£191,000
Works procured and works to commence on site 6 January, completion anticipated 25 May 2020.										
Eday School	Nursery alterations, toilet alterations, but hold this section off, just undertake the sink for now.	£0	£0	£0	£0	£0	£0	£14,851	£16,500	£5,000
Works complete, along with extensive drainage alterations to permit sinks to be fitted, resulting in an overspend of £11k										
Glaitness Primary School	Phase 1 -Nursey alterations - partition works.	£0	£0	£0	£0	£0	£0	£23,844	£31,327	£7,500
Works undertaken and completed over October holidays.										

General Fund Capital Improvements		Years 2-3 - Approved Provisional Programme				Years 4-5 - For Information Only		Total Project Summary		
		Budget 2020/21	Revised Budget 2020/21	Budget 2021/22	Revised Budget 2021/22	Budget 2022/23	Budget 2023/24	Spend to Date	Estimated Outturn	Project Budget
Asset Name	Description									
Glaitness Primary School	Phase 2 - Extension and internal upgrade	£515,000	£515,000	£27,900	£27,900	£0	£0	£26,716	£1,450,400	£1,450,400
Consultant Architect appointed, commissioned, and design works progressing. Planning Department feedback relating to flooding, and car parking to be addressed. Procurement to commence March 2020.										
Papa Westray School	Nursery alterations.	£0	£0	£0	£0	£0	£0	£38,218	£38,218	£35,600
Works Complete										
Papdale Primary School	Phase 1 -Nursery upgrade - separation partition, kitchen upgrade.	£0	£0	£0	£0	£0	£0	£50,085	£36,294	£30,000
Works Complete. Costs increased due to greater number of sinks and low level work tops added as design developed. Works undertaken over summer holidays 2018, but paid for during 2019/20 resulting in payments appearing in current financial year.										
Papdale Primary School	Phase 2 - Extension and internal upgrade	£31,000	£31,000	£0	£0	£0	£0	£32,707	£196,000	£196,000
Consultant Architect appointed, commissioned, and design works well developed. Tenders to be issued early February 2020 to allow completion by August 2020. Scheme has changed substantially from refurbishing the existing nursery, to displacing Infants classes to accommodate a larger nursery. Revised estimated cost for the works are being worked up for the larger facility.										
Shapinsay School	Nursery alterations	£0	£0	£0	£0	£0	£0	£12,785	£14,388	£5,000
Works complete. Costs increased due to greater number of sinks and low level work tops added as design developed.										
Stromness P School	Nursery alterations.	£0	£0	£0	£0	£0	£0	£0	£32,000	£252,200
Works reduced to extending fenced off areas, which will be on site over the October holidays. Underspend to be utilised against other nursery projects and overall expenditure contained within the budget.										
Westray School	Nursery upgrade.	£0	£0	£0	£0	£0	£0	£51,905	£51,905	£48,300
Works complete										
Contact Officer- Gwyn Evans, Extension 2723		£1,946,400	£1,296,600	£617,100	£1,127,900	£151,000	£72,500	£2,547,897.42	£7,605,335.76	£7,715,400
Grant Income/ Budget Additions										
Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works.	£0	(£637,000)	£0	(£27,900)	£0	£0	(£178,100)	(£2,240,000)	(£2,240,000)
Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.										
		£0	(£637,000)	£0	(£27,900)	£0	£0	(£178,100)	(£2,240,000)	(£2,240,000)

Strategic Reserve Fund Capital Improvements		Actual Spend as at 31/12/19	Budget 2019/20	Revised Budget 2019/20	Probable Out-turn 2019 to 2020	Overspend/ (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn	Total Project Summary		
									Spend to Date	Estimated Outturn	Project Budget
Asset Name	Description										
No planned works		£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Contingency		£0	£118,600	£77,600	£0	(£77,600)	£0	£0	n/a	n/a	n/a
Projects added during 2019/20											
Buoy Store, NLB Pier	Re-cladding and provision of toileting facilities	£0	£0	£25,900	£25,845	(£55)	£25,845	£0	£0	£110,044.81	£110,000
Re-cladding postponed following a review by D & I - review again in 3 years time. Toilet design works complete, and permission to proceed given by Estates Department. Procurement complete and tender accepted before 21 December 2018. Delays encountered due to Scottish Water , Business Stream sewer connection application process. Project slipped from 2018/19 into 2019/20, and budget profile adjusted to reflect the changes. Works well progressed and likely to be completed by Christmas break 2019. Works anticipated to be contained within budget. Roofing element (cladding) slipped into 2023/24, deferring £74k.											
Grainshore Training Centre	New fire alarm, lighting, localised socket outlet alterations, strip out redundant wiring, new consumer units, replace heating . Replace hot water cylinder, install electric showers, point of use water heaters and smaller calorifier, strip out cold water storage tanks. Upgrade property for new tenancy. Upgrade 2 x kitchens, room alterations, localised making good, general clean up.	£13,091	£0	£15,100	£15,100	£0	£14,000	£1,100	£77,182	£79,191	£85,000
Private sector tenant identified by Estates. Works assessed and client needs curtailed, with project brought within overall approved project budget. Last part of works not completed in 2018/19 as expected, and £14,000 of works to be added to the 2019/20 programme. Works now complete and tenant has occupied the property. Project brought in £6k under budget.											
Contact Officer- Gwyn Evans, Extension 2723		£13,091	£118,600	£118,600	£40,945	(£77,655)	£39,845	£1,100	£77,182	£189,236	£195,000

Plant & Vehicle Replacement Programme	Actual Spend as at 31/12/19	Committed Spend as at 31/12/19	Capital Budget 2019/20	Probable Outturn 2019-2020	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Planned purchases as approved at AM Sub 9 November 2017								
Road Sweeper Iveco/Johnston 180E25	£0	£0	£110,000	£0	(£110,000)	Slippage into 20/21.	£0	£0
Tanker Volvo Whale	£0	£0	£100,000	£0	(£100,000)	Slippage into 20/21 - to be reviewed.	£0	£0
Paver Bitelli BB30	£0	£0	£80,000	£0	(£80,000)	Slippage into 20/21 - to be reviewed.	£0	£0
Paver Bitelli BB650 - refurbished 07/02/05	£0	£0	£120,000	£0	(£120,000)	Slippage into 20/21 - to be reviewed.	£0	£0
Excavator JCB 8025 Mini Crawler	£36,775	£0	£25,000	£36,775	£11,775	Arrived 05/06/19 (came with trailer).	£36,775	£0
Compressor CP A/C 180	£0	£0	£10,000	£0	(£10,000)	Accelerated to 18/19 Arrived 29/03/19 Scot JCB Stewart Plant Sales.	£0	£0
Mower Verge Cutter - Spearhead Excel 504	£0	£15,800	£13,000	£15,800	£2,800	Linklater Eng Ltd delivered 09/12/19	£15,000	£-800
Paint Trailer c/w Single Burner	£0	£0	£15,000	£0	(£15,000)	Slippage into 20/21 to be reviewed.	£0	£0
Gritter Mercedes 1829 Axor/Epoke Sirius	£0	£131,582	£95,000	£131,582	£36,582	Ordered 14/10/19 Norscot Walking Floor Lorry/Gritter Specialised large vehicle costs have increased every year, resulting in a significant overspend against original budget. This vehicle will be multi purpose and can be used as a gritter in winter and standard lorry rest of year, therefore more functional than the dedicated gritter it replaces.	£120,000	£-11,582
Gritter Rasco 1M2 Tractor Mounted	£0	£13,850	£12,000	£13,850	£1,850	Econ Eng delivered 12/12/19	£12,000	£-1,850
Dustcart Mercedes-Benz Econic 1824 LL	£171,879	£0	£140,000	£171,879	£31,879	Farid delivered 14/12/19. Specialised large vehicle costs have increased every year, and there is now a requirement to have an advance braking systems fitted which were not required on original vehicle, with both factors resulting in a significant overspend against original budget.	£171,914	£35
Open Skip	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
Open Skip	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL5 Open Container	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Open Container Full Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Open Container Full Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Bottle Bank	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Open Top Container	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Open Skip Half Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Open Skip Half Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL5 Closed Skip Full Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Open Skip Half Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL20 Closed Skip Full Height	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL5 Bottlebank	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
HL5 Bottlebank	£0	£0	£4,000	£0	(£4,000)	Accelerated to 18/19. Skip Units delivered 18/19.	£0	£0
Pickup Renault Master Tipper	£0	£0	£25,000	£0	(£25,000)	Slippage into 20/21 - to be reviewed.	£0	£0
Lorry Renault Lander HL20 Hooklift	£0	£0	£100,000	£0	(£100,000)	Ordered 14/10/19 A M Phillip.Specialised large vehicle costs increasing every year resulting in an overspend against original budget. Slippage expected into 20/21.	£115,000	£115,000

	Actual Spend as at 31/12/19	Committed Spend as at 31/12/19	Capital Budget 2019/20	Probable Outturn 2019-2020	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Plant & Vehicle Replacement Programme								
Telescopic Handler JCB 541-70	£0	£0	£50,000	£0	(£50,000)	Accelerated to 18/19. Arrived 01/03/19.	£0	£0
Weighbridge	£0	£0	£50,000	£0	(£50,000)	Slippage into 20/21.	£0	£0
Renault Master Minibus	£0	£0	£35,000	£0	(£35,000)	Slippage into 20/21.	£0	£0
VW/Mellor Minibus	£72,786	£0	£70,000	£72,786	£2,786	Arrived 10/05/19 Mellor.	£72,786	£0
VW/Mellor Minibus	£72,786	£0	£70,000	£72,786	£2,786	Arrived 10/05/19 Mellor.	£72,786	£0
Contingency	£0	£0	£24,000	£0	(£24,000)		£0	£0
Additional Purchases in 2019/20								
(SV07 BCZ, SV09 BVL, SV08 CFG Pickups replaced 18/19)	£915	£0	£0	£915	£915	VED for 3 pickups in 18/19 SR19GDO,DHP,DFP invoiced separately from vehicles.	£915	£0
Trailer 6T Marshall	£6,480	£0	£0	£6,480	£6,480	Robertsons Orkney - Arrived 25/04/19 Slippage from 18/19.	£6,480	£0
Renault Kangoo	£11,504	£0	£0	£11,504	£11,504	Arrived 08/05/19 - slippage from 17/18.	£11,504	£0
Tractor Massey Ferguson (2018-19-017 P145018)	£37,460	£0	£0	£37,460	£37,460	J&W Tait - Arrived 10/07/19 - Slippage from 18/19.	£37,460	£0
Lorry Eurocargo 180E21K	£0	£114,928	£0	£114,928	£114,928	Ordered 13/06/19 - Slippage from 18/19.	£114,928	£0
Gritter Iveco Eurotrakker MP380E38W + Epoke Sirius	£0	£156,250	£0	£156,250	£156,250	Ordered 13/06/19 - Slippage from 18/19.	£156,250	£0
Gritter Econ Demount	£17,914	£0	£0	£17,914	£17,914	Econ arrived 18/09/19 - Slippage from 18/19.	£17,914	£0
Can Crusher & Sorter (2017-18-047 (2016-17-049) W300004)	£69,547	£0	£0	£69,547	£69,547	Bergmann Direct Ltd arrived September 2019 Slippage from 17/18.	£69,569	£22
Tractor MF Compact with Mower/Gritter (2017-18-046 W175007)	£13,495	£0	£0	£13,495	£13,495	Arrived 18/09/19 - Slippage from 17/18.	£13,495	£0
Mobile Welfare Unit - Elston 430D (2018-19-021 P200010)	£0	£30,719	£0	£30,719	£30,719	Added to 18/19 plan to offset anticipated underspend. Progressing as Van/Welfare Unit. Ordered 08/03/19 Vauxhall Motors - Slippage from 18/19.	£30,719	£0
Welfare Unit/Site Hut Rousay	£0	£24,885	£0	£24,885	£24,885	Ordered 10/07/19 (3 on same order) - Slippage from 18/19.	£24,885	£0
Welfare unit/small container (2018-19-022 P200011 Shapinsay)	£0	£24,885	£0	£24,885	£24,885	Added to 18/19 plan to offset anticipated underspend. No interest in tender done 31/10/18 Slippage from 18/19 now ordered.	£24,885	£0
Welfare unit/small container (2018-19-023 P200012 Stronsay)	£0	£24,885	£0	£24,885	£24,885	Added to 18/19 plan to offset anticipated underspend. No interest in tender done 31/10/18 Slippage from 18/19 now ordered.	£24,885	£0
Electric Car Peugeot ION	£0	£16,378	£0	£16,378	£16,378	Ordered 01/11/19 - Specialist Cars Renault.	£18,000	£1,622
Van Renault Kangoo	£0	£16,378	£0	£16,378	£16,378	Ordered 01/11/19 - Specialist Cars Renault.	£18,000	£1,622
Van Renault Kangoo	£0	£0	£0	£20,500	£20,500	Accelerated 19/20 - To be ordered Jan 20.	£0	£-20,500
Ford Transit Van	£0	£0	£0	£20,500	£20,500	Accelerated 19/20 - To be ordered Jan 20.	£0	£-20,500
Renault Kangoo (Library)	£0	£16,378	£0	£16,378	£16,378	Ordered 01/11/19 - Specialist Cars Renault.	£18,000	£1,622
15 x Waste Skip	£0	£0	£0	£61,000	£61,000	Accelerated to 19/20 -To be ordered Jan 20.	£0	£-61,000
GENERAL FUND	£511,541	£586,918	£1,200,000	£1,200,459	£459		£1,204,150	£3,690

Plant & Vehicle Replacement Programme	Actual Spend as at 31/12/19	Committed Spend as at 31/12/19	Capital Budget 2019/20	Probable Outturn 2019-2020	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Trading Service Purchases - funded by the Service								
Compressor XAVS307 Atlas Copco Metso LT106S - Serial No 73839	£0	£0	£40,000	£0	-£40,000	Not for replacement.	£0	£0
Metso Crusher LT106S - Serial No 73839	£36,056	£0	£350,000	£36,056	-£313,944	Decision made to refurbish this large item rather than replacing at present time. Costs to date have been charged to capital, however ongoing discussion on whether this should be charged to revenue as a repair to existing plant.	£36,056	£0
Finlay Super Track 683	£0	£0	£100,000	£0	-£100,000	Replaced 17/18.	£0	£0
Screening Box (washing) 312	£0	£0	£30,000	£0	-£30,000	Accelerated to 18/19.	£0	£0
Breaker Atlas Copco 25	£0	£0	£30,000	£0	-£30,000	Original refurbished.	£0	£0
Volvo A20 Dump Truck	£0	£0	£110,000	£0	-£110,000	Decision made not to replace at present time.	£0	£0
Additional Purchases in 2019/20								
Van Renault Kangoo	£11,233	£0	£0	£11,233	£11,233	Arrived 08/05/19 - Slippage from 18/19.	£11,233	£0
Disab Vacuum System	£28,795	£0	£0	£28,795	£28,795	Disab Vac Unit (new item for Quarry) arrived 01/09/19.	£28,795	£0
Ford Van	£0	£0	£0	£20,000	£20,000	Sourcing a replacement vehicle as requested by Marine Services.	£0	(£20,000)
NON-GENERAL FUND	£76,085	£0	£660,000	£96,085	-£563,916		£76,085	(£20,000)
Contact Officer - Darren Richardson, Extension 2320	£587,626	£586,918	£1,860,000	£1,296,544	-£563,456		£1,280,234	(£16,310)

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2019/2020

Project Name	Actual Spend as at 31/12/19	Capital Budget 2019/2020	Probable Out-Turn 2019-2020	Overspend (Underspend)	Previously Reported Probable Outturn 2019-2020	Increase/ (Decrease) in Reported Probable Outturn
Desktop Replacement						
<i>Desktop Replacement</i>	£237,557	£200,000	£250,000	£50,000	£240,000	(£10,000)
In Progress. The desktop and laptop replacement programme has been a major focus noting the end of support of the Windows 7 Operating System on 14 January 2020. While computers less than 5 years old are upgraded, there is a high quantity of PC's over five years old that have needed replaced. Planned replacements in Schools and Council Offices due complete by 31 December 2019 and other sites done by 14 Feb 2020. Overspend will be fully offset by reduction and deferral in other subprojects of overall programme.						
Datacentre Replacements						
<i>SAN & Data Storage</i>	£0	£40,000	£40,000	£0	£40,000	£0
Not started - Replacement of the Storage Infrastructure (SAN) is linked with the Disaster Recovery Project and is likely to commence in January 2020.						
Server Replacements						
<i>Failures and Emergency Replacements of Capital Equipment.</i>	£950	£30,000	£20,000	(£10,000)	£30,000	£10,000
Required capacity for the emergency replacement of servers is unlikely to be at the forecast level but is still a potential requirement so out-turn is now estimated at £20,000.						
Local Area Network Replacements						
<i>Replacement of Wireless Access Controller.</i>	£9,021	£50,000	£9,021	(£40,979)	£50,000	£40,979
Complete/Deferred. Replacement of Wi-Fi network equipment planned for this year has been reduced in scope for the current year but will be prioritised in FY2020/21.						
Wide Area Network Replacements						
<i>Cybersecurity Monitoring Proxy Systems.</i>	£66,402	£50,000	£66,402 ***	£16,402	£61,830	(£4,572)
Complete. The systems that filter the Council's internet traffic and secure the Council's perimeter have both been replaced. The replacements have been built in a way to improve and automate resilience of our connections and have improved overall "network speed". ***Authorisation to offset expenditure against grant funding from the Digital Office / Improvement Service £20,495.87 still pending but will offset costs to reduce outturn when approved.						
<i>Replacement of Firewalls.</i>	£51,576	£50,000	£51,576	£1,576	£53,719	£2,143
As-above.						
Contact Officer - Kenny Macpherson, Extension 3007	£ 365,507	£ 420,000	£ 437,000	£ 17,000	£475,549.16	£38,549.52