

Minute of the Meeting of Papa Westray Community Council held in the St Ann's Community Room, Papa Westray on Tuesday, 4 June 2019 at 19:30

Present:

I Cursiter, A Hourston, B Hourston, I Hourston, F McNab, N Rendall and S Thompson.

In Attendance:

- J Foley, Community Development Officer.
- J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
- P Baker, Incoming Island Link Officer.
- L Sharp, Outgoing Island Link Officer.

Order of Business

1. Apologies.....	2
2. Election of Office Bearers	2
3. Adoption of Minutes	2
4. Matters Arising.....	2
5. Correspondence	5
6. Consultation Documents.....	5
7. Financial Statements	6
8. Financial Requests	7
9. Reports from Representatives	7
10. Publications	8
11. Any Other Competent Business.....	8
12. Dates of Next Meetings	9
13. Conclusion of Meeting	9

1. Apologies

Resolved to note that apologies for absence had been received from Councillors S Clackson, G Sinclair and K Woodbridge.

2. Election of Office Bearers

A. Chairperson

Resolved that I Cursiter be appointed Chairperson for Papa Westray Community Council.

B. Vice Chairperson

Resolved that N Rendall be appointed Vice Chairperson for Papa Westray Community Council.

C. Planning Representative

Resolved that the Island Link Officer be appointed Planning Representative for Papa Westray Community Council.

D. Transport Representative

Resolved that N Rendall be appointed Transport Representative for Papa Westray Community Council.

3. Adoption of Minutes

The minute of the meeting held on 2 April 2019 was approved, being proposed by N Rendall and seconded by S Thompson.

4. Matters Arising

A. Papay Community-Led Care

The outgoing Island Link Officer provided members with a written and verbal update on the Papay Community-Led Care project, which had been established in 2017 in partnership with Crossroads to supplement the OIC employed carer on the island with two additional carers. However, the OIC employed carer left last year, and one of the Crossroads carers has now left the island and so the situation needs addressed urgently. Crossroads are willing to recruit but do not have a budget for training. As OIC has not taken any action to replace their carer, would they consider providing funding to Crossroads for training two carers. Members also discussed the visit to Papay by Voluntary Action Orkney (VAO) regarding the Enhancing Wellbeing in Our Island Communities Project. Members were advised that homecare provision was not being addressed under the project and that as a consequence Orkney Health and Care did not appear to be engaging in any of the initiatives, and it was resolved:

1. To note the information provided.
2. That Orkney Health and Care should be advised that the only OIC employed home care provider for Papay was no longer resident on the island.
3. To ask Orkney Health and Care if they were not advertising a carer post for the island would they consider providing funding to Crossroads for them to train two Papay carers.
4. To note that applications should be invited from individuals interested in providing homecare in Papay, should the need arise.
5. That a poster should be put up locally inviting applications for carers.
6. That the Island Link Officer should attend future Steering Group meetings of the Enhancing Wellbeing in our Island Communities project.

B. Verge Cutting and Maintenance Plan

After hearing a verbal report advising members of the arrangements for the 2019 verge cutting programme, it was:

Resolved to note that the verge cutting in the isles would commence in June 2019 with Papay being done in the second or third week and the second cut being planned for the second week of September 2019.

C. Inter-Isles Transport – Outline Business Case Progress

Following consideration of correspondence advising members of a meeting due to be held on 19 June 2019 regarding the Inter-Isles Transport – Outline Business Case, it was:

Resolved to note the contents of the correspondence and that N Rendall and I Cursiter would be attending the meeting.

D. Kirkyard Earth Boxes and Shed

After hearing a report from the Chair advising members that D Rendall had agreed to make the boxes, it was:

Resolved to note the contents of the report.

E. Water Scheme

After hearing a report from the Chair advising members that consideration required to be given to purchasing new control boxes and a supply of 3-amp fuses to replace the present 13-amp fuses, and being advised that the Risk Assessment document had been recently updated, it was resolved:

1. That the Chairman would order 20 control boxes at an estimated cost of £188 plus VAT and 6 UV light complete units.
2. That the Chairman would purchase a supply of 3-amp fuses.
3. To note that the Risk Assessment had been updated.

F. Empowering Communities - Papa Westray Priorities

The Empowering Communities Liaison Officer advised members that P Baker had been offered the post of Island Link Officer, and it was:

Resolved to note the content of the report.

G. Steps for Plane

Following consideration of correspondence from the Airfield Superintendent advising members that they had not found steps suitable to their requirements and asking that the community council provide a rough design of what may be required, it was resolved:

1. To note the contents of the correspondence.
2. That consideration should be given to a design.
3. That the airfield attendants and local users should be invited to provide their input into the design.

H. Bins for St Boniface Kirkyard and Kelp Store

After hearing a report advising members that Democratic Services was trying to get this progressed through the system, it was:

Resolved to note the content of the report.

I. Community Resilience - Satellite Phone Airtime

Members were advised that correspondence required to be forward to NHS and SAS regarding the longer-term responsibility for the airtime for the satellite phone, and it was:

Resolved to note that correspondence required to be sent to NHS and SAS.

J. Papa Westray Weighbridge

The Chair reported that there still had not been any contact from the weighbridge company to assess the problem, and it was:

Resolved to ask D Elves if he could have a look at the weighbridge with a view to ascertaining the problem.

K. Recycling Skip

After hearing a report advising members that Democratic Services was trying to get this progressed through the system, it was:

Resolved to note the content of the report and that members were of the opinion that a skip with forklift access would probably be better than one with wheels.

5. Correspondence

A. Inter- Isles Air and Ferries Consultative Forum Meetings

Following consideration of correspondence advising members that the next meetings were due to be held on 21 August 2019, it was:

Resolved to note the information.

B. Annual Grants

Following consideration of correspondence advising of the Annual Grants for financial year 2019/2020, it was:

Resolved to note that £3,928.83 would be paid to Papa Westray Community Council.

C. Provision of Maritime Research Project

Following consideration of correspondence advising members of the project, it was:

Resolved to note the contents of the correspondence.

D. Building Standard - Inspections

Following consideration of correspondence from Building Standards advising of the retirement of the officer who visited Papay, it was:

Resolved to note the contents of the correspondence and that a letter of thanks should be sent to the officer for his many years of service and assistance to the island.

E. Scottish and Southern Electricity Networks

Following consideration of correspondence advising on the submission of planning application regarding Finstown substation, it was:

Resolved to note the contents of the correspondence.

F. Thank You Letters

Following consideration of correspondence from the Expressive Arts Co-ordinator thanking members for their contribution towards the Perth trip, it was:

Resolved to note the contents of the correspondence.

6. Consultation Documents

A. Winter Service Plan 2018/2019

Following consideration of the Winter Service Plan 2018/2019 consultation document, it was:

Resolved to note that members had no comments to make on the documents.

B. Supplementary Guidance: Housing in the Countryside

Following consideration of the consultation document on Housing in the Countryside Supplementary Guidance, it was:

Resolved to note that members had no comments to make on the documents.

C. Orkney Health and Care - Draft Strategic Plan

Following consideration of the consultation on the Draft Strategic Plan, members commented that the document contained all the relative “buzz words”, however they questioned whether the document would assist in providing or improving services to the island, such as the present home care provision, and it was resolved:

1. To forward members’ comments prior to the deadline of 9 August 2019.
2. That Orkney Health and Care should be advised that the only home care provider for Papay was no longer resident on the island.

D. National Islands Plan

Following consideration of the National Islands Plan consultation document, it was:

Resolved to note the contents of the document and that as the representatives did not get to Papay in May it was hoped that they may make an effort to get there in their July visit.

E. Scottish Fire and Rescue Service – Draft Strategic Plan 2019-2022

Following consideration of the Draft Strategic Plan 2019-2022 consultation, it was:

Resolved to note that members had no comments to make on the document.

7. Financial Statements

A. General Finance 2018-2019

After consideration of the General Finance statement as at 23 May 2019 and discussion thereof, it was:

Resolved to note that the estimated balance remaining was £8,255.67.

B. Papa Westray Community Council Water Scheme 2018-2019

After consideration of the Papa Westray Water Scheme statement as at 23 May 2019, it was:

Resolved to note that the estimated balance was £40,935.75.

C. Community Council Grant Scheme 2018-2019

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 23 May 2019, it was:

Resolved to note the balances.

D. General Finance 2019-2020

After consideration of the General Finance statement as at 27 May 2019 and discussion thereof, it was:

Resolved to note that the estimated balance remaining was £8,822.10.

E. Papa Westray Community Council Water Scheme 2019-2020

After consideration of the Papa Westray Water Scheme statement as at 27 May 2019, it was:

Resolved to note that the estimated balance was £46,254.40.

F. Community Council Grant Scheme 2019-2020

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 27 May 2019, it was:

Resolved to note the balance remaining for approval was £270.06 in the main capping limit, £165.80 in the additional capping limit and £111.63 in the island capping limit.

G. Community Development Fund

Following consideration of the Community Development Fund Statement as at 27 May 2019, it was:

Resolved to note there was no balance remaining for approval.

H. Seed Corn Fund

Following consideration of the Seed Corn Fund Statement as at 27 May 2019, it was:

Resolved to note that the balance remaining for approval was £1,012.54.

8. Financial Requests

Resolved to note that no financial requests had been received.

9. Reports from Representatives

A. Transport

Resolved to note that there was no information to provide.

B. Planning

Resolved to note that there had been one application for Papay for the renovation of one house.

C. Community Development Officer's Report

The Community Development Officer provided members with a verbal update, reporting that Papay Development Trust were progressing various projects. She also advised that there was a legal responsibility to groups in charge of defibrillators to ensure that they were maintained and used properly. It was also considered whether two additional defibrillators should be purchased for the island, one in the south end and one in the north end, and possible funding sources could be approached for purchasing additional ones, and it was resolved:

1. To note the contents of the report.
2. That the ILO should check the defibrillator pads and arrange for new ones, if required.
3. That provision of two additional defibrillators for the island should be looked at.

D. Papa Westray Water Scheme Administrator's Report

After hearing a report advising members that the water testing had been completed and correspondence had been received advising that the Water Attendant was resigning from the post and giving two months' notice, it was resolved:

1. To note the content of the report.
2. To note that the Water Attendant had resigned and that a letter of thanks for his services should be sent.
3. To advertise the post of Water Attendant post locally with a closing date of 24 June 2019.

10. Publications

The following publications were noted by the Community Council:

- VAO Newsletter – April 2019.
- Loganair Statistics – March and April 2019.
- Orkney Ferries Statistics – March and April 2019.
- Holyrood Highlights – Various.
- Letter from School Place – April and May 2019.
- Collaborative Commissioning for Community Led Support in Orkney.

11. Any Other Competent Business

A. June Census

Resolved to note that the June census had been received for the area of land in the Community Council's ownership and that the Chairman would complete the form.

B. Water Scheme

Following consideration of correspondence from R Tulloch regarding proposals for upgrading the water scheme, it was:

Resolved to defer a decision on this item to a future meeting.

12. Dates of Next Meetings

Following consideration of future meeting dates, it was:

Resolved that the meeting of Papa Westray Community Council due to be held on 27 August 2019 would now be held on 20 August 2019 and the following meeting would be held on 5 November 2019 in St Ann's Community Room, Papa Westray commencing at 19:30.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 21:30.