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## **Integration Joint Board – Audit Committee**

### **Notice of Meeting and Agenda**

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Wednesday, 26 September 2018.

Time: 14:00.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Stephen Sankey, Chair.**

### **Contact**

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: [hazel.flett@orkney.gov.uk](mailto:hazel.flett@orkney.gov.uk).

### **Further Information**

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at [www.orkney.gov.uk](http://www.orkney.gov.uk).

### **Audio Recording Notice**

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publically available following the meeting and available for listening for 12 months thereafter. The Council will comply with its statutory obligations under Data Protection legislation.

# Order of Business

## 1. Apologies

Apologies should be intimated to the Clerk, Hazel Flett, Senior Committees Officer, Orkney Islands Council, telephone 01856 873535 extension 2208 or 01856 886463, or email [hazel.flett@orkney.gov.uk](mailto:hazel.flett@orkney.gov.uk).

## 2. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## 3. Minute of Previous Meeting

The draft Minute of the Meeting held on 30 August 2018 is **attached** for consideration, checking for accuracy and approval.

## 4. Matters Arising

Members should seek assurance that actions from the previous meeting have been progressed.

## 5. External Audit Report to those charged with Governance

The report **to follow** sets out the independent audit opinion on the Annual Report and Statement of Accounts for the Integration Joint Board for the year ended 31 March 2018, for consideration, scrutiny and approval.

## 6. Annual Accounts

The **attached** report sets out the Integration Joint Board's final Annual Accounts for the year ended 31 March 2018 for consideration and approval.

## 7. Financial Planning

The **attached** report presents the findings of an internal audit relating to financial planning arrangements in place, for consideration and scrutiny.

## 8. Partnership Working

The **attached** report presents the findings of an internal audit, undertaken on behalf of NHS Orkney, relating to partnership working within NHS Orkney, for information.

## 9. Date and Time of Next Meeting

The Committee is invited to note that the next meeting will be held on Wednesday, 13 March 2019, at 14:00, in the Council Chamber, Council Offices, Kirkwall.

## **10. Disclosure of Exempt Information**

The Board is asked to consider whether the public should be excluded from the remainder of the meeting as the business to be considered may involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

## **11. Children's House, Rendall Road, Kirkwall**

The **attached** report presents the findings of an internal audit, undertaken on behalf of Orkney Islands Council, relating to administrative, financial and security procedures in place at the Children's House, Rendall Road, Kirkwall, for information.

**It is considered that the report contains exempt information, as described in paragraphs and 1 and 2 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.**

## **Local Government (Scotland) Act 1973 – Schedule 7A**

### **Access to Information: Descriptions of Exempt Information**

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 2. Information relating to any particular occupier or former occupier of, or applicant for, accommodation provided by or at the expense of the authority.