



PROPOSAL OF APPLICATION NOTICE

**FOR OFFICIAL USE
ONLY**

Reference No:

Registration Date:

Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008

The planning authority will respond within 21 days of receiving the Notice. It will advise whether the proposed pre-application consultation is satisfactory or if additional notification and consultation above the statutory minimum is required. The minimum consultation activity includes consultation with the relevant community council(s), the holding of one public event and its advertisement in a local newspaper.

1. APPLICANT'S DETAILS

NAME

ADDRESS

POSTCODE

TELEPHONE

EMAIL

2. AGENT'S DETAILS

NAME

ADDRESS

POSTCODE

TELEPHONE

EMAIL

3. ADDRESS OR LOCATION OF PROPOSED DEVELOPMENT

Please state the postal address of the prospective development site. If there is no postal address, describe its location. Please outline the site on an OS base plan and attach it to this completed Notice.

4. DESCRIPTION OF PROPOSED DEVELOPMENT

Describe in general terms the development to be carried out. Outline its characteristics and identify its class (national or major).

5. PARTIES NOTIFIED

State which other parties have received a copy of this Proposal of Application Notice and the date the Notice was served.

6. CONSULTATION

Please give an account of what consultation is being proposed. State when such consultation will take place, with whom it will be and what form it will take.

A planning application for a national or major development cannot be submitted less than 12 weeks from the date the Proposal of Application Notice is received and without the statutory requirements having been undertaken. The application must be accompanied by the Pre-Application Consultation report.

**Development Management, Orkney Islands Council, School Place, Kirkwall, Orkney, KW15 1NY
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