

## Minute

### Monitoring and Audit Committee

Thursday, 26 August 2021, 11:00.

Microsoft Teams.



### Present

Councillors John T Richards, David Dawson, Andrew Drever, Steven B Heddle and Heather N Woodbridge.

### Clerk

- Sandra Craigie, Committees Officer.

### In Attendance

- Gareth Waterson, Executive Director of Finance, Regulatory, Marine and Transportation Services.
- Colin Kemp, Interim Head of Finance.
- Andrew Groundwater, Head of HR and Performance.
- Gavin Mitchell, Head of Legal Services.
- Andrew Paterson, Chief Internal Auditor.
- Shonagh Merriman, Accounting Manager (Corporate Finance).

### Audit Scotland:

- Claire Gardiner, Senior Audit Manager.

### Observing

- Rebecca McAuliffe, Press Officer.

### Apologies

- Councillor Stephen G Clackson.
- Councillor John A R Scott.

### Declarations of Interest

- No declarations of interest were intimated.

### Chair

- Councillor John T Richards.

## **1. Form of Voting**

The Committee resolved that, should a vote be required in respect of the matters to be considered at this meeting, notwithstanding Standing Order 21.4, the form of voting should be by calling the roll (recorded vote).

## **2. Internal Audit Annual Report and Assurance Statement**

After consideration of a report by the Chief Internal Auditor, copies of which had been circulated, the Committee:

Noted:

**2.1.** The Internal Audit Annual Report and Assurance Statement for 2020/21, attached as Appendix 1 to the report by the Chief Internal Auditor.

**2.2.** That, subject to exclusions set out within the Internal Audit Annual Report 2020/21, in general there were adequate controls operating in respect of the areas which were subject to audit review.

## **3. Draft Annual Accounts**

After consideration of a report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, copies of which had been circulated, and after hearing a report from the Interim Head of Finance, the Committee:

Resolved, in terms of delegated powers:

**3.1.** That the Annual Governance Statement, comprising pages 19 to 28 of the draft Annual Accounts for financial year 2020/21, attached as Appendix 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, be approved.

**3.2.** That the draft Annual Accounts for financial year 2020/21, attached as Appendix 1 to the report by the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services, be approved.

## **4. Conclusion of Meeting**

At 11:44 the Chair declared the meeting concluded.

Signed: John T Richards.