

Minute of the Meeting of Shapinsay Community Council held in the Music Room, Shapinsay Community School on Wednesday, 13 November 2019 at 18:30

Present:

Mr C Leslie, Mrs L Bews, Mr A Boyd, D Muir and Mrs E Phillips.

In Attendance:

- Chair and Vice-Chair of Shapinsay Development Trust (for Item 4).
- Mrs M Spence, Democratic Services Manager.
- Mr A Stanger, Community Council Liaison Officer/Interim Clerk.

Order of Business

1. Apologies.....	2
2. Adoption of Minutes.....	2
3. Matters Arising.....	2
4. The Smithy	4
5. Correspondence	5
6. Consultation Documents.....	5
7. Financial Statements	6
8. Financial Requests	7
9. Publications	8
10. Any Other Competent Business.....	8
11. Date of Next Meeting	8
12. Conclusion of Meeting	9

1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of C Muir, S Garson and Councillors Clackson, Sinclair and Woodbridge.

2. Adoption of Minutes

The minutes of the meeting held on 28 August 2019 was approved, being proposed by E Phillips and seconded by L Bews.

3. Matters Arising

A. NHS Patient Representative Group/Surgery Times

Members were advised that NHS had agreed to their request to have a representative on the group. This led to Members voicing their concerns over the Surgery hours currently being made available to residents, and it was resolved:

1. That the Interim Clerk is to advise NHS that E Phillips would be the representative on the Group and this is to be intimated locally by members.
2. That the Interim Clerk should ask NHS for data confirming the number of occasions when surgeries have been cancelled and/or curtailed in the past twelve months, including the reasons why.

B. Shapinsay Waiting Room in Kirkwall

In the absence of Councillor Woodbridge Members resumed discussion regarding the poor state of the Shapinsay waiting room in Kirkwall and it was:

Resolved that the Interim Clerk would ask Councillor Woodbridge for an update on this matter.

C. Cannons at Pier

Members were advised that the tender for the repair of the cannons had not yet been advertised and it was:

Resolved that the Interim Clerk would forward an updated tender notice to Members for local publication.

D. Bins at Benches

Councillor Clackson was not present to provide an update and it was:

Resolved that the Interim Clerk would ask Councillor Clackson for an update on this matter.

E. Burroughston Broch Gates

Members were advised that the tender for the repair of the Burroughston Broch Gates had not yet been advertised and it was:

Resolved that the Interim Clerk would forward an updated tender notice to Members for local publication.

F. Hedge at Elwick Brae

After receiving an update from the Chair, it was:

Resolved that the overgrown hedge would be trimmed by hand.

G. Community Housing Project – Shapinsay Development Trust

The Chair provided an update on the Project, and Members heard that the proposed development on land above Millbank was no longer feasible due to infrastructure costs. Members also heard that the Trust were currently reviewing alternative solutions, including shared ownership, serviced sites and renovations to existing properties, and it was:

Resolved to note the information provided.

H. Varnish Benches

The Chair advised Members that all the benches were to be collected shortly and the condition of each would be assessed at that stage. Members also discussed potential storage sites in addition to the Old Kirk, and it was resolved:

1. To note the information provided.
2. That D Muir would contact local residents regarding potential site(s) for storage.

I. Advert for Clerk

Members were advised that no applications had been received for the post of Clerk. Members also discussed the possibility of a Link Officer in the future and were advised the following by the Democratic Services Manager:

- The Empowering Communities Project was currently under review by OIC.
- The decision for any future Link Officers would rest with OIC.

As a result of this update, it was:

Resolved that L Bews and E Phillips would re-advertise the position on Facebook and locally.

J. Surface Dressing

Members discussed the correspondence received from OIC and again raised concerns at the length of time since the roads were last dressed, and it was:

Resolved that the Interim Clerk would ask OIC for a timescale for when surface dressing would next be carried out in Shapinsay.

K. Shapinsay Cemetery Wall Repairs

Members heard correspondence from OIC confirming that the wall repairs had now been completed and thanking them for their patience during this time, and it was:

Resolved to note the information provided.

4. The Smithy

A. Shapinsay Development Trust

The Chair read out a letter from Shapinsay Development Trust regarding Members' previous financial request which stated that they were unable to assist at this time.

At this point the Chair and Vice-Chair of Shapinsay Development Trust joined the meeting at 19:15 and there was a discussion regarding the ongoing use of The Smithy, and it was resolved:

- To note the importance of there continuing to be a café facility for the island.
- That the Trust would continue to investigate funding options for future renovation.
- That the Trust would keep Members updated of progress in this matter.

The Chair and Vice-Chair of the Trust then left the meeting at 19:30.

B. Renovation Works

Members discussed the proposed renovation works to resolve the damp issues, and following costings received, agreed likely total cost would be in the region of £6500.00. Members also heard that Planning Permission would be required for the installation of any new heating system.

Following further discussion, it was resolved:

1. To note the information provided.
2. That the Interim Clerk would continue to look at alternative funding opportunities.

C. SSE Tariff

Members heard correspondence from SSE confirming a change in the Electricity Rate. This led to discussion as to who the energy supplier was for The Smithy as several Members were under the impression that this had been changed, and it was resolved:

1. To note the information provided.
2. That the Interim Clerk would confirm who the energy supplier was.

5. Correspondence

A. Christmas decorations and installation to lighting columns

Following consideration of correspondence from Democratic Services detailing the procedure for the above, it was resolved:

1. To note the information provided.
2. That the Interim Clerk would email the brochure for Blanchere Illuminations to Members.
3. To continue discussion of this at the next meeting.

B. North Isles Landscape Partnership Update (NILPS)

Following consideration of correspondence from NILPS, Members heard that BT may have been attempting to remove the Phone Box at the Pier, and it was:

Resolved that the Interim Clerk would advise NILPS of this development.

C. Local Government Boundary Commission

Following consideration of correspondence from the above, it was:

Resolved to note the information provided.

6. Consultation Documents

A. Winter Service Plan 2018/2019

Following consideration of correspondence relating to the above, it was:

Resolved to note that Members had no comments.

B. Verge Maintenance Plan 2018

Following consideration of correspondence relating to the above, it was resolved:

1. To note the information provided.
2. To note that the second cut was only carried out in November and Members would like this to be done within growing season in future.

C. Historic Marine Protected Areas – Scapa Flow and Queen of Sweden

Following consideration of correspondence relating to the above, it was:

Resolved to note the information provided.

D. Draft Planning Policy Advice – Amenity and Minimising Obtrusive Lighting

Following consideration of correspondence relating to the above, it was:

Resolved to note that the deadline for comments was 19 December 2019.

E. Burial Grounds Code of Practice – November 2019

Following consideration of correspondence relating to the above, it was:

Resolved to note that the deadline for comments was 15 January 2020.

F. Orkney Mental Health Strategy 2020-2025

Following consideration of correspondence relating to the above, it was:

Resolved to note that the deadline for comments was 29 January 2020.

7. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement, it was resolved:

1. To note the estimated balance of £3,097.51 in the General Fund and £657.50 in the Smithy Fund as at 4 November 2019.
2. That the Interim Clerk was to ask OIC for clarity on a payment made in December 2018 to the Shapinsay Community Association.

B. Community Council Grant Scheme

Following consideration of the 2019/2020 Community Council Grant Scheme statement as at 4 November 2019, it was resolved:

1. To note that the balance remaining for approval in the main capping limit was £1302.17, £484.60 remained in the additional capping limit, and £42.00 remained in the island capping limit.
2. To note that the Ferry Fares – Kayaks item could be cancelled.

C. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 4 November 2019.

D. Seed Corn Fund

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 4 November 2019.

8. Financial Requests

A. Shapinsay Football Group

Following consideration of correspondence received from Shapinsay School, copies of which had been previously emailed, requesting financial assistance towards travel expenses for the team to take part in a tournament on 6 October 2019, it was:

Resolved to award a grant of £60 towards the cost of the trip.

B. Residential Weekend for Studies

Following consideration of correspondence received from a resident, copies of which had been previously circulated, requesting financial assistance towards the cost of travel to attend a residential weekend relating to her studies, it was:

Resolved to award a grant of £50 towards the cost of the trip.

C. Climb Scotland Fun Climb Competition

Following consideration of correspondence from a resident parent, copies of which had been previously circulated, requesting financial assistance towards travel expenses for two children to attend a climbing competition in Aberdeen on 16 November 2019, it was:

Resolved to award a grant of £50 each, totalling £100, towards the cost of travel.

D. Scrap Car

Following consideration of correspondence from a resident, copies of which had been previously circulated, requesting assistance with disposal of a scrap car, it was:

Resolved to contact the resident to enquire if assistance was still required to dispose of the vehicle.

E. Youth Climbing Series Competitions

Following consideration of correspondence from a resident parent, circulated at the meeting, requesting financial assistance towards travel expenses for her son to attend two climbing competitions in January and February 2020, it was:

Resolved to award a grant of £50 each, totalling £100, towards the cost of travel.

F. Yoga Instructor

L Bews declared an interest in this item and did not participate in the discussion.

Following consideration of correspondence from Shapinsay Community Association, read out at the meeting, requesting financial assistance towards travel expenses for a visiting Yoga Instructor, it was:

Resolved to award a grant of £123.20 towards the costs of the trip.

9. Publications

The following publications were noted by the Community Council:

- Stephen Clackson's Letters from School Place (September and October 2019).
- VAO Newsletters August, September and October 2019.
- Scottish Water Newsletter – October 2019.
- Orkney Ferries Statistics August and September 2019.
- Orkney Health and Care Strategic Plan 2019/2022.
- Scottish Health Council – October 2019.

10. Any Other Competent Business

A. Shapinsay Community Association - Keyholder

L Bews advised members that another keyholder was required for the building and after some discussion, it was:

Resolved that D Muir would be the new keyholder.

B. Tree Lighting

Members discussed the arrangements for the Tree Lighting on 6 December, and it was resolved:

1. To note that the Shapinsay Community Association would provide refreshments.
2. To note that the School Children are to perform as part of the event.
3. That the Interim Clerk would forward a copy of the Event Management Plan for Members' consideration.

C. Defibrillators on Island

D Muir expressed concern at the locations of the defibrillators on the Island, which were all in close proximity, and after some discussion, it was:

Resolved to note that there were plans for relocation of some units throughout the Island in future.

D. Fireworks Event

Members were advised that 2019 was the last year that the Shapinsay Entertainments Club would organise the fireworks event as the club was being wound up, and it was:

Resolved to send a letter of thanks to the club for running this event over previous years, and to include a public thanks in the newsletter.

11. Date of Next Meeting

Members discussed dates for the next meeting, and it was:

Resolved that the next meeting of the Shapinsay Community Council would be held on Thursday, 27 February 2020, commencing at 18:30 in the Club Room.

12. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 21:10.