

Item: 5

Asset Management Sub-committee: 3 November 2022.

Corporate Asset Improvement Programmes.

Expenditure Monitoring.

Report by Head of Finance.

1. Purpose of Report

To monitor expenditure incurred against the approved corporate asset improvement programmes, IT capital improvement programme and Plant and Vehicle replacement programme as at 30 September 2022.

2. Recommendations

The Sub-committee is invited to note:

2.1.

The summary position of expenditure incurred, as at 30 September 2022, against the approved corporate asset capital improvement and replacement programmes for 2022/23, as detailed in section 4.1 of this report.

The Sub-committee is invited to scrutinise:

2.2.

The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to this report, in order to obtain assurance with regard to significant budget variances and progress being made with delivery of the approved corporate asset capital improvement and replacement programmes for 2022/23.

3. Background

3.1.

The Corporate Asset Management Plan 2019 to 2023 takes account of guidance produced by the Chartered Institute of Public Finance and Accountancy and has streamlined the suggested framework to incorporate and complement the existing Capital Project Appraisal system.

3.2.

The Corporate Asset Management Plan summarises the Council's aims and objectives for its assets to ensure that they are used in an effective and efficient manner. This has been further supplemented by the Property Asset Management Plan approved on 10 December 2019.

3.3.

The purpose of this report is to present an overview or summary of the spend to date against the approved programmes to allow Members the opportunity to scrutinise spending levels against approved budgets and gauge the extent to which the Council's assets are routinely being maintained and replaced.

4. Budget Monitoring

4.1.

The undernoted table shows the position of expenditure incurred for the period 1 April to 30 September 2022, against approved programmes for 2022/23:

Description.	Expenditure as at 30 September 2022.	Budget 2022 to 2023.	Revised Budget 2022 to 2023.	Probable Out-turn 2022 to 2023.	Overspend/ (Underspend).
General Fund – Capital Improvement Programme.	£980,463.	£1,757,400.	£1,057,400.	£2,122,528.	£1,065,128.
Strategic Reserve Fund – Capital Improvement Programme.	£0.	£118,400.	£118,400.	£0.	(£118,400).
General Fund - Plant, Equipment and Vehicle Replacement Programme.	£535,900.	£1,800,000.	£1,734,000.	£1,324,674.	(£409,326).
Trading Services - Plant, Equipment and Vehicle Replacement Programme.	£31,650.	£573,000.	£573,000.	£590,470.	£17,470.
IT Replacement Programme.	£92,687.	£420,000.	£420,000.	£420,000.	£0.
IT Replacement Programme: COVID-19 Recovery Projects	£202,832.	£1,347,700.	£1,347,700.	£560,000.	(£787,700).
Total.	£1,843,532.	£6,016,500.	£5,250,500.	£5,017,672.	(£232,828).

4.2.

Appendix 1, attached to this report, provides a detailed analysis of the expenditure figures shown above, including comments from budget holders.

5. General Fund – Capital Improvement Programme

5.1.

Actual spend on the General Fund Capital Improvement Programme as at 30 September 2022 is £980,463.

5.2.

It is anticipated that the budget will be overspent by 31 March 2023, with a probable out-turn of £2,122,528.

5.3.

The annual budget of £1,351,400 for 2022/23 has been revised as follows:

- Reduction of £546,000, as a result of an agreed budget transfer towards the approved project to extend and alter St Andrews Primary School.
- Additional £49,000 contribution from the Repairs and Renewals Fund in respect of the Early Learning and Childcare project, approved under delegated powers by the Corporate Director for Enterprise and Sustainable Regeneration.
- Additional £203,000 in respect of slippage on the Early Learning and Childcare project in financial year 2020/21, as recommended by the Policy and Resources Committee on 21 September 2021.
- Additional £700,000 based on anticipated 2021/22 slippage in respect of the Early Learning and Childcare Project, as recommended by the Policy and Resources Committee on 1 March 2022.
- Reduction of £700,000 being a reversal of the aforementioned 2021/22 slippage in respect of the Early Learning and Childcare Project, as recommended by the Policy and Resources Committee on 20 September 2022.

5.4.

Where possible cancellations or delays on the commencement of planned works are replaced with alternative planned projects from within the indicative programmes previously approved for delivery in future years.

5.5.

Progress on some projects has been affected by delays in the supply and delivery of materials that is affecting the construction industry nationally. There have been local issues with the supply of timber, cement and roof tiles in particular. Contractors are mitigating the delays by ensuring that all materials are ordered at an early stage within the project. In addition to these delays there have also been significant increases in the cost of some construction materials which is impacting on the cost of delivering projects. Where there are delays to projects due to material shortages or increased

expenditure due to material costs this will be detailed in the narrative for that project as detailed in Appendix 1.

6. Strategic Reserve Fund – Capital Improvement Programme

6.1.

There is currently no spend on the Strategic Reserve Fund Capital Improvement Programme.

6.2.

It is not planned to expend the capital budget allocation for financial year 2022/23.

7. Plant, Equipment and Vehicle Replacement Programme

7.1.

Actual spend on the Plant, Equipment and Vehicle Replacement Programme as at 30 September 2022 is £535,900, with further committed spend of £1,011,979 in respect of orders placed but not yet received, giving a projected spend to date of £1,547,879.

7.2.

Orders placed on the 2021/22 programme but not anticipated to be delivered by 31 March 2022 as planned totalled £600,000, with suppliers citing delays caused by COVID-19 and Brexit as the reason for revised delivery dates. Approval for the projected underspend to be slipped to 2022/23, to be funded by a contribution from the Repairs and Renewal Fund set aside for this purpose, was granted by the Corporate Director for Enterprise and Sustainable Regeneration under delegated powers.

7.3.

Following the reporting of the 2021/22 outturn position, the contribution referred to at section 7.2 was subsequently reduced by £66,000 in respect of vehicles that unexpectedly achieved delivery by 31 March 2022.

7.4.

With a probable full year outturn forecast at £1,324,674, it is currently projected that the revised budget of £1,734,000 may be underspent by £409,3269 as at 31 March 2023.

7.5.

In addition to the General Fund expenditure of £535,900, as shown at section 4.1 above, expenditure of £567,500 has been incurred and further commitments totalling £476,602 have made on behalf of, and will be fully funded by, trading services.

8. IT Replacement Programme

8.1.

Actual spend in respect of the IT Replacement Programme as at 30 September 2022 is £92,687.

8.2.

It is anticipated that the budget will be fully spent by 31 March 2023, with a probable out-turn of £420,000.

8.3.

In addition to the annual funding allocation in respect of the IT Capital Replacement Programme, on 21 December 2021, the Policy and Resources Committee recommended a one-off funding allocation to enable a series of COVID-19 pandemic recovery projects, including the following IT matters:

- Windows 11 - £400,000.
- Schools' IT Equipment - £500,000.
- Corporate IT Equipment - £500,000.

8.4.

It has been confirmed that this funding will be drawn down as necessary and does not need to be fully spent during financial year 2022/23.

8.5.

As at 31 March 2022 a total of £52,300 of the additional funding had been spent on Windows 11, leaving £1,347,700 available to be spent in financial year 2022/23 and onwards.

8.6.

Actual spend in respect of the IT COVID-19 Recovery Projects as at 30 September 2022 is £202,832.

8.7.

It is anticipated that £560,000 of the one-off additional budget will be spent by 31 March 2023, with the remaining £787,700 to be drawn down in 2023/24.

9. Corporate Governance

This report relates to the Council complying with its governance and financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

10. Financial Implications

10.1.

The Financial Regulations state that service directors are able to incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations and approved schemes of delegation.

10.2.

It is a requirement of the Capital Project Appraisal process that all planned capital improvement works in excess of £150,000 per project, and including works to be delivered over multiple phases, be developed into individual Capital Project Appraisal business cases for formal review and approval as may be considered appropriate going forward.

10.3.

The development of a corporate approach to asset management planning should lead to efficiencies in the use of fixed assets, together with the potential for rationalisation of the Council's property estate going forward.

10.4.

More detailed monitoring of expenditure on the corporate asset capital improvement programmes will result in improved accountability in relation to the deliverance of the approved programmes of work and ensure members are kept informed of progress.

11. Legal Aspects

Regularly monitoring expenditure on the approved corporate asset capital improvement programmes helps the Council meet its statutory obligation to secure best value.

12. Contact Officers

Erik Knight, Head of Finance, Email erik.knight@orkney.gov.uk.

Shonagh Merriman, Service Manager (Corporate Finance), Email Shonagh.merriman@orkney.gov.uk.

13. Appendix

Appendix 1: Corporate Property Asset Improvement Programmes 2022/23.

General Fund Capital Improvements								Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25	
Asset Name	Description															
1	North Walls School & Swimming Pool	External wall insulation, window / door replacement, flashing system required at roof junction, upgrade heating system ideally with renewable solution once building heat load has been reduced by installing external wall insulation - To be developed							£0	£20,000	(£20,000)	£0	£0	£0	£115,000	£460,000
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Value to date	Probable Outturn								
£575,000		HRI Munro			Oct-21	2023/24	£1,732	£575,000								
Committee Update: Design brief issued to architects HRI Munro, design developed during financial year 2021/22. HRI Munro surveyed the site during October school holidays 2021. Construction work will follow on in future years. In Financial Year 2022/23 the proposal is to complete the design followed with the construction during the financial year 2023/24. Design work has not yet started as awaiting outcome of review on the St Margaret's Hope project, with design work now to be undertaken in Financial Year 2023/24; Budget profile has been updated to revised programme; As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.																
2	Kirkwall Town Hall	High level survey, design and works- Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan: - Design tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2023/24.							£7,991	£10,000	£0	£10,000	£10,000	£0	£40,000	£350,284
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn								
£632,000		Robert Potter & Partners LLP			Late Spring 2023	2023/24	£54,108	£632,000								
Committee Update: Design works were completed in financial year 2021/22. Construction works are forecast to take place in financial year 2023/24. Design work is complete with tender documentation prepared. Project to be tendered later this financial year, to allow works to be phased over two financial years to suit the available budgets. It may be possible that this project may be moved forward depending upon progress of other projects. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.																
3	Orkney Museum	High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan : - Design tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2023/24.							£0	£30,000	(£30,000)	£0	£0	£0	£30,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn								
£845,500		Robert Potter and Partners LLP			Late Spring 2024	2024/25	£6,238	£845,500								
Committee Update: Design works were due to be undertaken in financial year 2021/22, to follow on after the design has been completed for the Council Offices, however given the progress of the design work on the initial project at the Stromness Town Hall the design was not completed during 2021/22. Due to procurement rules the current contract value with the design consultant has been reached and alternative solutions are being pursued with Scottish Procurement frameworks. Programme revised to suit budget availability with design works to take place during Financial Year 2023/24. Construction works are now forecast to take place in financial year 2025/26. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.																
4	Stromness Town Hall	High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan : - Design tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2023/24.							£280,343	£220,000	£90,000	£310,000	£340,000	£30,000	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn								
£400,000		Robert Potter and Partners LLP	Casey Construction	£370,258	Jan-22	Autumn 2022	£376,356	£440,000								

General Fund Capital Improvements		Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25
Asset Name	Description								
	Committee Update: The Project is due to be complete by end of November 2022. All works are sustainably complete with works to internal finishes to the stain glass windows to be undertaken during October/November. Condition of tracery and surround to the gable stain glass windows was in worse condition than anticipated and had to be replaced with new stone. Additionally further decayed timbers had to be removed which has meant the construction costs have increased. It is estimated the project costs will increase by £40,000 giving a total project cost of £440,000.								

General Fund Capital Improvements								Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25	
Asset Name	Description															
5	Council Offices	High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan : - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2024/25.							£34,186	£0	£0	£0	£34,186	£34,186	£10,000	£200,000
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn								
	£1,630,000	Robert Potter and Partners LLP			2024/25	2024/25	£50,237	£1,630,000								
	Committee Update: Design works are underway for the stone facade repairs. Paterson Building design work to be undertaken in financial year 2022/23, with the Council Offices design work to be undertaken in 2023/24. Due to Budget constraints the construction works at the Council Offices will now only take place in financial year 2024/25 at the earliest and the works will be phased to suit the available budgets. It is expected that contract documents will be prepared in 2023/24 and construction commencing in Financial Year 2024/25. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.															
6	St Margaret's Hope Primary School	Improve thermal performance of building- Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes. Boiler and flue improvement works complete with new high efficiency oil boiler, pressurisation unit and expansion vessel. External wall insulation- Design works commenced Autumn 2020 with completion due in financial year 2021/22, Construction works due on site in Summer 2022. Boiler installation - Design works oil boiler solution substantially complete. Project under review to see if renewable solution can be adopted. Design options to be developed in financial year 2020/21. Provisional start date for the works on new heat source estimated for 2022/23 however this will be subject to review. Budget will also be reviewed once the final solution is known.							£9,318	£15,000	£0	£15,000	£15,000	£0	£448,000	£75,500
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn								
	£483,000	HRI Munro & FLN Ltd			Autumn 2023 & Summer 2024	Late Summer 2024	£35,766	£483,000								
	Committee Update: Due to resource constraints within the D&I property team, the design brief has been provided to HRI Munro to move this project forward, with completion of the design originally due in financial year 2021/22. HRI Munro surveyed the site during October school holidays 2021. As part of the initial design the solution was more problematic than first thought due to issues with thickness of external wall insulation required and subsequent affect this will have on budget. A full review of the insulation strategy has therefore taken place so the most cost effective solution can be found taking into account installation and running costs. Construction works were due on site in Autumn 2022, however this will move on to financial years 2023/24 and 2024/25. As the estimated value is in excess of £150k the project will be subject to a CPA, which is programmed to be completed in the Financial Year 2022/23. Should the project be approved the contract documents will be developed so that construction can be commenced in 2023/24. The replacement heat source will follow the fabric works.															
7	Papdale Primary School	Primary 1 class rooms Thermal upgrade - Thermal improvements to the building to improve thermal efficiency and reduce drafts; - Design work to be undertake in financial year 2021/22. - Construction due in summer 2023.							£0	£5,000	£0	£5,000	£5,000	£0	£110,000	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn								
	£115,000				Jul-21	Aug-23	£0	£115,000								
	Committee Update: Design works were due to start in July 2021, however due to resource constraints this works has been delayed. The design works have yet to progress and it proposed that this will take place over the winter of 2022. Construction works are still planned to take place in the summer of 2023. No costs have yet been incurred in financial year.															
8	Stromness Academy	Heat Source Replacement: Heating and ventilation strategy to replace the aging oil boilers. Renewable solution to be developed following on from the Thermal upgrades							£0	£0	£0	£0	£0	£0	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn								
	£35,000	FLN			Jun-21	Dec-21	£0	£35,000								

General Fund Capital Improvements		Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25
Asset Name	Description								
	Committee Update: The design consultants have carried out a site visit and a design solution is being developed. There are challenges in ensuring a solution that meets the needs of the school as due to the age of the existing installation all pipework and emitters require to be replaced. A solution must also take account the learning and teaching requirements along with the installation phasing. The works will take longer than a school holiday period. Once the solution is designed this will provide the basis to review the budget profile.								

General Fund Capital Improvements								Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25	
Asset Name	Description															
9	The Orkney Library & Archive	<p>Improve Thermal efficiency by reducing heat loss through roof. Inset lights that penetrate top floor suspended ceiling to be replaced with surface mounted LED fittings, there will be a new plasterboard ceiling to reduce air infiltration and installation of additional loft insulation. This will minimise air infiltration through the perforated plasterboard and through insulation.</p> <p>Lighting - design complete. Installation works to be phased and tied in with insulation works.</p> <p>Insulation works - design completed. Initial phasing plan agreed with users. Both projects to dovetail as they are related and focus on delivering energy efficiency savings. There is ongoing liaison with library staff to ensure that the minimum disruption is caused while implementing the works. Works are proposed to be developed over 2 years to allow for the best use of the spaces and minimise disruption.</p>							£168,527	£122,400	£50,100	£172,500	£472,400	£299,900	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn								
£172,500		HRI Munro Architecture Ltd	WRC Construction Ltd	£440,857	Aug-22	Mar-23	£189,766	£506,000								
<p>Committee Update: Project has been procured, however the project came in in excess of the budget. The scope of the works has increased from the original proposal, with more works required to increase the air tightness and the thermal efficiency of the building, however the bulk of the cost increases has come from the increase in materials price, especially the LED fittings. A spend to save exercise was undertaken to review the project and costs are now anticipated to be £506,000. The works that are being undertaken will allow for a renewable heat source to replace the aging oil fired boilers. It was anticipated that the expenditure would be phased over two financial years, however works commenced on site in August 2022 and the contractor is progressing well, therefore the project is likely to be completed well in advance of schedule. The overspend has been discussed with Finance and it has been agreed that if required the 2023/24 budget can be accelerated to mitigate an overspend on the general fund improvement programme.</p>																
10	St Magnus Cathedral	<p>Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue - The existing boiler is reaching the end of its operational life and requires to be replaced. The proposal is to replace the current boiler with a new high efficiency oil boiler. The works will involve alterations to the existing flue and will require to have necessary.</p>							£2,795	£105,200	(£95,200)	£10,000	£10,000	£0	£95,200	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn								
£115,000		FLN Ltd & Ferrey & Mennim			Jul-21	Sep-21	£9,773	£115,000								
<p>Committee Update: Design works are nearing completion with the final listed building consent issue to be resolved and an application submitted, however there have been complications with completing the design in order to comply with current regulations and legislation relating to air supplies for boilers. Work is ongoing to resolve this problem, however this will affect both listed building consent and project progress. The revised date for the procurement is now November 2022 which will move the construction works to spring of 2023.</p>																
11	Glaithness School	<p>Alterations to primary areas - Special needs accommodation alterations to meet user requirements. Project planning revised to suit the completion of the Nursery project. Design included within the nursery works and will be included in the tender documents to achieve economies of scale. Works now proposed for Financial year 2022/23 with the works forecast to commence in summer 2022</p>							£0	£140,000	(£140,000)	£0	£0	£0	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn								
£140,000		HRI Munro Architecture Ltd			Summer 2022			£140,000								
<p>Committee Update: Works are included within Nursery Extension contract noted below.</p>																
12	Stromness Academy Ph 5	<p>Phase 5 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property - To be developed</p>							£0	£33,800	(£23,100)	£10,700	£10,000	(£700)	£421,400	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn								
£432,100					Summer 2023	Autumn 2023										
<p>Committee Update: The design to be developed for the remaining 3 phases at Stromness Academy external wall insulation with the construction works phased over the following two financial years.</p>																
13	Stromness Academy Ph 6	<p>Phase 6 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property - To be developed</p>							£0	£4,600	£0	£4,600	£4,650	£50	£0	£100,000
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn								
£104,650					Summer 2023	Autumn 2025										

General Fund Capital Improvements		Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25
Asset Name	Description								
	Committee Update: The design to be developed for the remaining 3 phases at Stromness Academy external Wall Insulation with the construction works phased over the following two financial years.								

General Fund Capital Improvements								Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25
Asset Name	Description														
14	Stromness Academy Ph 7	Phase 7 thermal upgrade comprising cladding doors and windows to enhance property - To be developed						£0	£10,000	£0	£10,000	£5,000	(£5,000)	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Contract Completion	Overall Value to date	Probable Outturn							
£192,050					Summer 2023	Autumn 2025									
Committee Update: The design to be developed for the remaining 3 phases at Stromness Academy external Wall Insulation with the construction works phased over the following two financial years.															
15	Orphir Primary school	External wall insulation , Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes Boiler and flue improvement works , new high efficiency oil boiler, pressurisation unit and expansion vessel. External wall insulation - Design to commence during 2021/22 with works due on site in Financial Year 2023/24 Boiler and flue improvement works - Design works for oil boiler solution substantially complete. Project under review to see if renewable solution can be adopted. Design options to be developed in financial year 2020/21. Provisional start date for the works on new heat source estimated for 2022/23 however this will be subject to review. Budget will also be reviewed once the final solution is known.						£0	£10,000	(£10,000)	£0	£0	£0	£10,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn							
£552,000		HRI Munro Architecture Ltd			2024/25	2024/25	£1,723	£552,000							
Committee Update: Design works have commenced, however as noted in the St Margaret's Hope project above, design is under review to ensure the most effective insulation strategy can be found taking into account installation and running costs. Construction works are due to take place in 2025/26. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed..															
16	Pickaquooy Centre & playing fields	Running track re-coating and line painting - Initial feedback from staff and users suggest that the track may require extensive works, possible replacement.						£0	£0	£0	£0	£0	£0	£195,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn							
£195,500		OIC - D&I Property			Jun-23	Aug-23	£2,000	£195,500							
Committee Update - Initial survey works undertaken during 2020/21. Track upgrading works were due to be in summer 2022, however with the delay to the International Island Games to 2025 a review of programme was carried out, and in discussion with Pickaquooy Centre and the track suppliers the works are now scheduled for summer 2023. Costs incurred relate to the survey works undertaken.															
Contingency							£0	£79,400	(£79,400)	£0	£0	£0	£0	£0	
Totals							£503,159	£805,400	(£193,600)	£611,800	£970,236	£358,436	£1,474,600	£1,185,784	
Projects added during year								Projects added during year						Projects added during year	Projects added during year
17	OIC Depot - Workshop and Office (H88)	Fire Safety Works - Existing Fire alarm and Emergency lighting failing and require to be replaced to meet current legislation requirements						£0	£0	£129,600	£129,600	£140,000	£10,400	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn							
£140,000		FLN Ltd	E Fraser Electrical (Orkney) Ltd	£123,966	Aug-22	Oct-22	£0	£140,000							
Committee Update - Following a fire risk assessment of the OIC Depot the existing fire alarm and emergency lighting systems were found to be at the end of their operational life and therefore required to be replaced. The works have been procured and E Fraser Electrical (Orkney) Ltd started the works in August. 2022 and are progressing well. There have been no costs to date on this project.															
Totals							£0	£0	£129,600	£129,600	£140,000	£10,400	£0	£0	

General Fund Capital Improvements								Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25		
Asset Name	Description							Retention Due During Coming Year								Retention Due	
18	Smiddybrae	Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house - Proposals submitted to Policy & Resources Committee on 27 November 2018, which was subsequently approved. The project has been broken down into three phases 1. Borehole works completed May 2019. 2. The interconnecting groundworks completed October 2019. 3. Plantroom and heat pump installation has been procured at £507,261.65, is on site but the original planned completion date of May 2020 was delayed due to COVID 19. This has been further delayed due to difficulty in obtaining materials and also the reluctance of commissioning engineers to travel due to the lock down restrictions.						(£17,001)	£0	£0	£0	£0	£0	£0	£0	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn									
£801,300		OIC - D&I Property	S R Paterson Ltd	£177,814	Mar-19	Dec-20	£794,506	£801,300									
Committee Update: Borehole works completed May 2019. Interconnecting groundworks complete Oct 2019. Plantroom and heat pump installation - Ground Source Heat pumps are installed and operational for heating, however there are issues with providing hot water via the renewable heat source that has led to delays in final completion and commissioning. The final solution has been installed and final commissioning of the installation is currently underway. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £801k. The negative figure relates to accrual for works undertaken in 2021/22 and not yet invoiced.																	
19	Stromness Academy Ph3	Phase 3 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Science block at Stromness Academy.						(£6,684)	£0	£0	£0	£0	£0	£0	£0		
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn									
£315,000		OIC - D&I Property	R Clouston Ltd	£267,814	Aug-20	Mar-21	£280,529	£295,000									
Committee Update; Project Completed; Defect Period completed in May 2022. Final Defects list issued to contractor. The negative figure relates to accrual for retention monies that are due once making good defects has been achieved.																	
20	Stromness Academy Ph4	Phase 4 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Technical block at the Stromness Academy.						(£2,507)	£0	£0	£0	£0	£0	£0	£0		
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn									
£151,000		OIC - D&I Property	R Clouston Ltd	£104,759	Aug-20	Mar-21	£109,255	£115,000									
Committee Update; Project Completed; Defect Period completed in May 2022. Final Defects list issued to contractor. The negative figure relates to accrual for retention monies that are due once making good defects has been achieved.																	
21	Pickaquooy Centre & Playing Fields	Replace internal lighting, car park lighting and running track lighting with new LED fittings - Mechanical and Electrical consultants FLN Ltd have been commissioned and the design. Contract documents went out to tender in January 2021, however tender prices received were in excess of the project budget. It is proposed to review the designs and replace the fittings in areas where the greatest reduction of running costs can be achieved, such as the track, main hall and corridor areas. Offices and other low use areas to be reviewed in the future.						£0	£0	£39,000	£39,000	£39,000	£0	£0	£0		
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn									
£300,000		FLN Ltd	RS Merriman Ltd	£272,799	Mar-21	Jul-21	£255,676	£300,000									
Committee Update: Project 95% complete in Financial Year 2021/22, issues obtain operational controls for some areas is causing delays; anticipate project to be complete mid November 2022.																	
22	Pickaquooy Centre & Playing Fields	Upgrade Internal lighting to remaining areas (Phase 2) - Replacement lighting to remaining spaces within Pickaquooy Centre.						£0	£0	£25,000	£25,000	£25,000	£0	£0	£0		
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Contract Completion	Overall Value to date	Probable Outturn									
£138,000		FLN	RS Merriman Ltd	£174,165	Summer 21	Dec-21	£158,087	£188,000									
Committee Update: Project 95% complete in Financial Year 2021/22, issues obtain operational controls for some areas is causing delays; anticipate project to be complete mid November 2022.																	
Totals							(£26,191)	£0	£64,000	£64,000	£64,000	£0	£0	£0			
Total General Fund							£476,968	£805,400	£0	£805,400	£1,174,236	£368,836	£1,474,600	£1,185,784			

General Fund Capital Improvements		Actual Spend as at 30/09/2022	Budget 2022/23	Project Slippage/ Acceleration	Revised Budget 2022/23	Probable Out-turn 2022/23	Overspend/ (Underspend)	Indicative Budget 2023/24	Indicative Budget 2024/25
Asset Name	Description								

Nursery projects		Nursery Projects						Nursery Projects	Nursery Projects						
	Early Learning & Childcare	This project is part of the Governments Early Years and Child Care plan and the implementation of 1140 hours. Projects are complete at Burray, Papa Westray, Westray, Eday, Shapinsay and Papdale Nurseries. Larger projects being developed for Dounby.													
23	Glaithness Primary School	Extension and internal upgrade. New extension along with internal alterations to some of the existing areas to provide nursery accommodation for 88 nursery children. Construction works to be undertaken in 3 phases, with Phase 1 (internal alterations to existing building) due to be complete to allow utilisation before January 22. Phase 2 (new extension) will start at the same time as phase 1 and will take around 12 months to complete. Phase 3 (final internal alterations) will follow and is due to be complete by the of the school summer holidays in August 2022.						£503,495	£952,000	(£700,000)	£252,000	£948,292	£696,292	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Contract Completion	Overall Value to date	Probable Outturn							
	£1,788,300	HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£1,583,692	Jun-21	Aug-22	£1,729,818	£1,788,292							
	Committee Update: Project commenced on site at the beginning of the summer holidays 2021 in accordance with agreed programme. Project is split into phases to suit operational needs with phase 1 (internal alterations) complete in mid December 2021, operational in January 2022. Phase 2 (New Extension) was completed in late June 2022 and Phase 3 (alterations to existing nursery area) was completed in August 2022. Project is now complete and operational, ahead of programme schedule. Overspend in current year due to delays earlier in the project. Defects period due to be completed in August 2023. The project is within the overall budget, however expenditure this financial year is in excess of budgets due to re-profiling issues.														
	Total Early Learning & Childcare						£503,495	£952,000	(£700,000)	£252,000	£948,292	£696,292	£0	£0	

Grant Income/ Budget Additions		Additional Income						Additional Income	Additional Income				
Inc 1	Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works - Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.						£0	£0	£0	£0	£0	£0
Inc 2	Early Learning & Childcare	Additional budget from RRR fund to cover additional Glaithness costs						(£49,000)	£0	(£49,000)	(£49,000)	£0	£0
Inc 3	Early Learning & Childcare	Budget to be slipped from 20/21 to 2021/22 and 2022/23						(£203,000)	£0	(£203,000)	(£203,000)	£0	£0

General Fund Capital Improvements								Budget 2022/23	Budget 2023/24	Budget 2024/25	
Asset Name	Description										
1									£0.00	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Value to date				
	Committee Update - No projects due in Financial Year 2022/23										
2	Contingency							£118,400	£118,400	£0	
Contact Officer- Ian Rushbrook Extn 2713											

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2022	Committed Spend as at 30/09/2022	Capital Budget 2022/23	Revised Capital Budget 2022/23	Probable Outturn 2022/23	Overspend/ (Underspend)	Purchase Status/Update
Planned purchases as approved at AM Sub 1 February 2022							
Gritter - Iveco Dedicated 18 tonne	£194,000	£0	£194,000	£194,000	£194,000	£0	This vehicle was carried forward from the 2021/22 budget and was delivered on 16/05/22.
Minibus - Renault Master	£0	£0	£63,000	£63,000	£0	(£63,000)	This vehicle was retendered as part of the 2022/23 PVRs programme after agreement from the Asset Management Sub Committee on 01/02/22. The first retender failed as the submission did not meet the required internal height requirement. The tender was reissued for a second time and has proven problematic and has still to be awarded. It is not anticipated now that this vehicle will be delivered prior to the end of March 2023 once it is ordered.
Van - Ford Transit	£0	£22,340	£23,000	£23,000	£0	(£23,000)	This vehicle was carried over from 2021/22 programme. The van was ordered on purchase order WP010331 from AM Phillip on 11/07/22 however due to global market conditions for the supply of vehicles it is expected that this vehicle will only be delivered in May 2023.
Gritter Mercedes 1824 Axor/Epoke Sirius	£194,000	£0	£194,000	£194,000	£194,000	£0	This vehicle was carried forward from the 2021/22 budget and was delivered on 16/05/22.
Van - Renault Kangoo Electric	£0	£0	£22,868	£0	£0	£0	Ordered from Toyota on 9/12/21 on WP010065 it was originally anticipated that this would need carried forward from the 2021/22 programme however the vehicle was delivered on 18/03/22. As a result the Capital budget for 2022/23 was reduced by £22,868 by Finance.
Mini Digger Kubota KX61.3	£47,850	£0	£45,000	£45,000	£47,850	£2,850	The digger was carried forward from the 21/22 programme. Ordered from Balgownie Equipment on 15/03/22 under PO WP10183, it was delivered on 19/05/22.
Mower - Verge Cutter Spearhead Excel 504	£0	£16,000	£16,000	£16,000	£16,000	£0	This mower was carried forward from the 21/22 programme. It was ordered on WP10125 from MLM engineering on 26/01/22 with delivery now expected in the first quarter of 2023 due to delays in the supply of manufacturing components
Mower - Verge Cutter Spearhead Twigga	£0	£16,000	£16,000	£16,000	£16,000	£0	As above mower was carried forward from the 21/22 programme, ordered on WP10125 from MLM engineering on 26/01/22 and has an anticipated delivery date of the first quarter of 2023 due to delays in manufacturing components.
Volkswagen Caddy Diesel Van	£0	£0	£22,868	£0	£0	£0	Ordered from Toyota on the 9/12/21 on WP010065 it was originally anticipated that this would need carried forward from the 2021/22 programme however the vehicle was delivered on 18/03/22. As a result the Capital budget for 2022/23 was reduced by £22,868 by Finance.
Volkswagen Caddy Diesel Van	£0	£0	£22,868	£0	£0	£0	Ordered with above on WP010065 this van too was delivered on 18/03/22 ahead of schedule. As a result the Capital budget for 2022/23 was reduced by £22,868 by Finance.
NC HT1.0 1T Dumper	£0	£22,145	£26,000	£26,000	£22,145	(£3,855)	An approved carry over from the 2021/22 programme, the specification for the dumper was sent to procurement for issue on 23/05/22. This was scored and awarded to Lloyd on 25/08/22. The purchase order was issued on 06/09/22 and delivery is expected in February 2023
Volkswagen Caddy Diesel Van	£0	£23,719	£23,000	£23,000	£23,719	£719	This vehicle is to be replaced with an electric van. Tenders were returned on 14/07/22 and evaluated on 26/08/22. The tender was awarded to Parks Toyota Inverness on purchase order WP10405 on 06/09/22. Delivery is expected to be made in February 2023.

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2022	Committed Spend as at 30/09/2022	Capital Budget 2022/23	Revised Capital Budget 2022/23	Probable Outturn 2022/23	Overspend/ (Underspend)	Purchase Status/Update
Volkswagen Diesel Caddy Van	£0	£19,690	£23,000	£23,000	£0	(£23,000)	This van was carried forward from the 2021/22 programme and was ordered from AM Phillip on purchase order WP010332 on 11/07/22. Unfortunately due to Global Market conditions it is not expected that this vehicle will be delivered before the end of the financial year. Note, at Client's request, this vehicle is diesel.
Volkswagen Sharan	£0	£25,518	£30,000	£30,000	£25,518	(£4,482)	This e-car was carried forward from the 2021/22 programme and has been ordered on purchase order WP010336 from Parks of Hamilton (Towerhead Garage). Delivery is anticipated during February 2023.
VW Transporter Minibus (9 Seats)	£0	£30,380	£35,000	£35,000	£0	(£35,000)	Carried forward from the 2021/22 programme this minibus was ordered from AM Phillip on purchase order WP10320 on 01/07/22. Due to global market conditions however it is not anticipated that it will be delivered before the end of the 2022/23 financial year.
Tractor - New Holland TD5.85 4WD	£0	£64,750	£65,000	£65,000	£64,750	(£250)	This tractor was ordered from Robertsons Orkney on 24/05/22 on purchase order WP10273 with delivery expected in October 2022.
Tractor Additional due to change of work patterns	£0	£64,750	£65,000	£65,000	£64,750	(£250)	As above, this tractor was ordered from Robertsons Orkney on 24/05/22 on purchase order WP10273 and has an expected delivery date in October.
Skid Steer - New Holland L225	£0	£0	£45,000	£45,000	£0	(£45,000)	Specification issued to procurement on 05/05/22. Tenders scored and initially awarded to Balgownie Machinery on 29/08/22. Subsequently following a clarification question it was found that the machine offered was not compatible with our existing attachments so the award was not made. The tender has been reissued to include local suppliers and it is not expected that the machine will be delivered by the end of March.
Tractor	£0	£64,750	£65,000	£65,000	£64,750	(£250)	This tractor was ordered from Robertsons Orkney on 24/05/22 on purchase order WP10273 with delivery expected in October 2022.
Van - Volkswagen Caddy Diesel	£0	£23,719	£23,000	£23,000	£23,719	£719	This vehicle is to be replaced an with electric van. Tenders were returned on 14/07/22 and evaluated on 26/08/22. Tender was awarded to Parks Toyota Inverness. On purchase order WP10405 on the 06/09/22. Delivery is expected to be made in February 2023.
Van - Volkswagen Caddy Diesel	£0	£23,719	£23,000	£23,000	£23,719	£719	This vehicle is to be replaced with an electric van. Tenders were returned on 14/07/22 and evaluated on 26/08/22. Tender was awarded to Parks Toyota Inverness. On purchase order WP10405 on 06/09/22. Delivery is expected to be made in February 2023.
Hotbox - Proteus Demountable HL5	£0	£0	£18,096	£18,100	£0	(£18,100)	The Roads Service has agreed that replacement of this hotbox will be deferred into the 2023/24 programme.
Pickup - Renault Master Tipper c/w Tail Lift 3.5T	£0	£0	£36,000	£36,000	£0	(£36,000)	This procurement of this pick-up is no longer required as it has been replaced by SV21 BYK, a pick up previously with Leisure Services, which was under utilised due to operational changes within that department. The vehicle has been transferred to The Roads Service.
Pickup - Renault Master Tipper c/w Tail Lift 3.5T	£0	£42,995	£36,000	£36,000	£42,995	£6,995	Ordered on 23/07/22 from AM Phillips, the supplier has advised that the vehicle will be delivered by January 2023
Mower Verge Cutter - Shelbourne Reynolds PB450	£0	£0	£16,000	£16,000	£0	(£16,000)	The purchase of this mower has been temporarily paused to allow an operational review of the two similar mowers anticipated in August and since delayed to the first quarter of 2023 it is unlikely that this machine will be ordered this financial year.
Lorry - DAF FA LF45.180 HL5 Hooklift	£0	£109,720	£103,000	£103,000	£0	(£103,000)	This truck was ordered on WP010333 from AM Phillip on 12/07/22. Unfortunately due to the global market conditions relating to the supply of this type of vehicle it is not scheduled for delivered until September 2023
Dustcart Mercedes-Benz Econic 1829 LL	£0	£221,152	£215,000	£215,000	£221,152	£6,152	The Dustcart was ordered on PO010250 from Dennis Eagle on 06/05/22 and is due for delivery in December 2022.

	Actual Expenditure as at 30/09/2022	Committed Spend as at 30/09/2022	Capital Budget 2022/23	Revised Capital Budget 2022/23	Probable Outturn 2022/23	Overspend/ (Underspend)	Purchase Status/Update
Plant & Vehicle Replacement Programme							
HL5 High Sided Skip	£0	£0	£7,100	£7,100	£7,100	£0	Specification sent to Procurement for issue on 30/09/22 and is out to tender
HL5 High Sided Skip	£0	£0	£7,100	£7,100	£7,100	£0	Specification sent to Procurement for issue on 30/09/22 and is out to tender
HL5 High Sided Skip	£0	£0	£7,100	£7,100	£7,100	£0	Specification sent to Procurement for issue on 30/09/22 and is out to tender
Pickup - Iveco Daily 45C15 Tipper 5.2T	£0	£46,775	£43,000	£43,000	£0	(£43,000)	Ordered from AM Phillip Truck Tech on 23/07/22. Due to global market conditions however it is not anticipated that the pick up will be delivered prior to the end of the financial year in March 2023.
Loadall - JCB	£100,050	£0	£80,000	£82,600	£100,050	£17,450	Plant ordered on PO WP10299 from Balgownie on 14/06/22. This vehicle was delivered to us on 26/08/22
Weighbridge - Equipment Weightron	£0	£0	£42,000	£42,000	£42,000	£0	Received specification from waste services on 05/10/22 to be issued to procurement for tender
Isuzu Fire Tender	£0	£64,211	£57,000	£57,000	£64,211	£7,211	Ordered on PO WP10319 from Terberg DTS on 29/06/22, delivery of this fire tender is expected by the end of March 2023.
Minibus - Mercedes-Benz - Disabled Access	£0	£101,000	£90,000	£90,000	£0	(£90,000)	Order was issued on 06/09/22 with delivery period of 36 week, so this vehicle will not be delivered prior to the end of the financial year
Additional Purchases in 2022/23 (Accelerated From Indicative 2023-2025 Programme)							
HL5 High sided Skip	£0	£0	£0	£0	£7,100	£7,100	Additional item accelerated from 2023/24 PVRS which was approved at the Asset Management Sub-Committee on 01/02/22. The specification was sent to procurement for issue on 30/09/22 and is out to tender.
HL5 High sided Skip	£0	£0	£0	£0	£7,100	£7,100	Additional item accelerated from 2023/24 PVRS which was approved at the Asset Management Sub-Committee on 01/02/22. The specification was sent to procurement for issue on 30/09/22 and is out to tender.
HL5 High sided Skip	£0	£0	£0	£0	£7,100	£7,100	Additional item accelerated from 2023/24 PVRS which was approved at the Asset Management Sub-Committee on the 01/02/22. The specification was sent to procurement for issue on 30/09/22 and is out to tender.
HL5 High sided Skip	£0	£0	£0	£0	£7,100	£7,100	Additional item accelerated from 2023/24 PVRS which was approved at the Asset Management Sub-Committee on the 01/02/22. The specification was sent to procurement for issue on 30/09/22 and is out to tender.
Compressor	£0	£0	£0	£0	£15,000	£15,000	Additional item accelerated from 2023/24 PVRS which was approved at Asset Management Sub-Committee on the 01/02/22. We are currently seeking quotes from suppliers for this equipment and would expect to have it installed by the end of the financial year.
Additional Purchases in 2022/23 (Not included in Indicative 2023-2025 Programme)							
Vehicle Lift	£0	£8,645	£0	£0	£8,645	£8,645	Carried forward from the 2021/22 approved programme. This was not included in the approved 2022.23 programme as officers were only made aware of delivery delays after the Asset Management Sub-Committee meeting of 01/02/2022. Ordered on the 14/09/21 from Steril Koni with lift installed in May 2022.
GENERAL FUND	£535,900	£1,011,979	£1,800,000	£1,734,000	£1,324,674	(£409,326)	

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2022	Committed Spend as at 30/09/2022	Capital Budget 2022/23	Revised Capital Budget 2022/23	Probable Outturn 2022/23	Overspend/ (Underspend)	Purchase Status/Update
---------------------------------------	-------------------------------------	----------------------------------	------------------------	--------------------------------	--------------------------	-------------------------	------------------------

Trading Service Purchases - Funded by The Service

Orkney College							
VW Van	£0	£27,510	£25,000	£25,000	£27,510	£2,510	A carry over from the 2021/22 budget, an award was made to AM Phillip on 08/09/22. Professor of Archaeology at Orkney College has confirmed that additional budget overspend was in place to cover additional spend. Delivery is expected in March 2023.
Ford Minibus	£0	£0	£35,000	£35,000	£0	(£35,000)	Another 2021/22 carry over awaiting an instruction from Orkney College. On the 23/07/22 they indicated that their preference was to seek the procurement of a second hand vehicle. This matter is being discussed with the Procurement team who are reviewing the criteria to allow the purchase of second-hand vehicles.
Isuzu D-Max 2.5TD 4x4 Double Cab Pickup	£0	£0	£30,000	£30,000	£30,000	£0	The specification was issued to procurement for a new pick up on the 01/09/22 and sent to local suppliers none of which responded to supply the vehicle. The specification has now been reissued via the TPPL Framework and the date for submissions closes on the 31/10/22. (Note: the vehicle this replacement is for, was written off in an accident June 2022 and the insurance claim has been settled).
	£0	£27,510	£90,000	£90,000	£57,510	(£32,490)	

Marine Services							
HL5 Closed Skip Full Height	£0	£0	£7,000	£7,000	£0	(£7,000)	A carry over from the 2021/22 budget which is awaiting advice from Marine services as to whether they want to continue with replacement
HL5 Closed Skip Full Height		£0	£7,000	£7,000	£0	(£7,000)	As above, 2021/22 carry over where instruction is awaited from Marine services.
Peugeot Boxer Pick-up	£0	£55,595	£36,000	£36,000	£55,595	£19,595	This vehicle is a carry over from the 2021/22 budget, though at the Client's request it was ordered on 25/06/22 from AM Phillip with the addition of a small crane which will result in an increased cost. The Deputy Harbour Master Strategy and Support and the Assistant Marine Superintendent have confirmed that they have the additional budget in place to cover the costs.
Peugeot Van	£0	£24,718	£23,000	£23,000	£24,718	£1,718	A carry over from last Financial Year, this van was ordered from Snows Peugeot Southampton on 18/05/22 on purchase order number WP10264. The Deputy Harbour Master Strategy and Support has confirmed that they have the budget in place for this purchase. Delivery of the vehicle is due in November 2022
Forklift Electric 2.5T	£0	£39,950	£55,000	£55,000	£0	(£55,000)	A carry over from 2021/22, this has been ordered from Groundwater Forklift Trucks on 04/10/22 with a delivery time of 50 - 52 weeks . The Deputy Harbour Master Strategy and Support has confirmed that the budget is in place for this forklift.
Land Rover Defender	£0	£0	£35,000	£35,000	£0	(£35,000)	Awaiting advice from Marine services if they require to continue with replacement.

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2022	Committed Spend as at 30/09/2022	Capital Budget 2022/23	Revised Capital Budget 2022/23	Probable Outturn 2022/23	Overspend/ (Underspend)	Purchase Status/Update
Additional Purchases in 2022/23 Marine Services							
Forklift 3.5T (additional)	£0	£0	£0	£0	£0	£0	Tenders for this forklift were evaluated on 14/7/22 with all three submissions failing on the specified towing capacity over the forklift toes. The tender has been reissued and bids are due to be received ready for evaluation on 10.10.22. Deputy Harbour Master Strategy and Support has confirmed that they have the budget of £55,000 in place for this purchase. The value of this vehicle was not included in 2022/23 replacement programme approved by the Asset Management Sub Committee on the 01/02/22. It is not expected that this vehicle will be delivered by the end of the financial year.
Forklift 3.5T (additional)	£0	£0	£0	£0	£0	£0	As above Tenders for this forklift were evaluated on 14/7/22 with all three submissions failing on the specified towing capacity over the forklift toes. The tender has been reissued and bids are due to be received ready for evaluation on 10.10.22. Deputy Harbour Master Strategy and Support has confirmed that they have the budget of £55,000 in place for this purchase. The value of this vehicle was not included in the 2022/23 replacement programme approved by the Asset Management Sub Committee on the 01/02/22. It is not expected that this vehicle will be delivered by the end of the financial year.
Peugeot Van	£0	£30,033	£0	£0	£30,033	£30,033	This vehicle was originally included on the 2020/21 PVR programme, however the vehicle was not procured. It has since been ordered from Snows Peugeot on the 23/07/22 with delivery due in November 2022. The value of this vehicle was not included in the 2022/23 replacement programme approved by the Asset Management Sub Committee on the 01/02/22.
Nissan Electric Van	£0	£26,324	£0	£0	£26,324	£26,324	As above, this van was originally included in the 2020/21 Programme, but was not purchased. It has subsequently been ordered from Snows Peugeot on the 23/07/22 and is due for delivery in November 2022. Its value was also not included in the 2022/23 replacement programme approved by the Asset Management Sub Committee in February 2022.
Second Hand Van	£0	£0	£0	£0	£0	£0	The specification for a used van received no bid submissions by the closing date of the 29/06/22. The Deputy Harbour Master Strategy and Support has confirmed that they have the budget of £17,500 in place for this purchase. The specification was to be reissued but Procurement are reviewing the criteria to allow the purchase of second-hand vehicles. The value of this vehicle was not included in the 2022/23 replacement programme approved by the Asset Management Sub Committee on the 01/02/22. It is not expected that this van will be delivered by the end of the financial year.
Second Hand Van	£0	£0	£0	£0	£0	£0	Tendered with above, no bid submissions were received. The Deputy Harbour Master Strategy and Support has confirmed that they have the budget of £17,500 in place for this purchase. The specification was to be reissued but Procurement are reviewing the criteria to allow the purchase of second-hand vehicles. The value of this vehicle was not included in the 2022/23 replacement programme approved by the Asset Management Sub Committee on the 01/02/22. It is not expected that this van will be delivered by the end of the financial year.
Peugeot Van	£0	£24,717	£0	£0	£24,717	£24,717	This is an additional van request which was ordered from Snows Peugeot Southampton on 18/05/22 on purchase order number WP10264. The Deputy Harbour Master Strategy and Support has confirmed that they have the budget in place for this purchase. Delivery of the vehicle is due in December 2022. The value of this vehicle was not included in the 2022/23 replacement programme approved by the Asset Management Sub Committee on 01/02/22.
	£0	£201,337	£163,000	£163,000	£161,387	(£1,613)	

Plant & Vehicle Replacement Programme	Actual Expenditure as at 30/09/2022	Committed Spend as at 30/09/2022	Capital Budget 2022/23	Revised Capital Budget 2022/23	Probable Outturn 2022/23	Overspend/ (Underspend)	Purchase Status/Update
Quarry Services							
CAT 950H Loading Shovel N1A05035	£0	£154,098	£160,000	£160,000	£154,098	(£5,902)	This loading Shovel was ordered from Balgownie Equipment on 13/04/22 on purchase order number WP010221. It is expected to be delivered to us in October 2022.
CAT 950H Loading Shovel N1A05032	£0	£154,098	£160,000	£160,000	£154,098	(£5,902)	This loading Shovel was ordered from Balgownie Equipment on the 13/04/22 on purchase order number WP010221. It is expected to be delivered to us in October 2022.
Additional Purchases in 2022/23							
Quarry Operations - Weighbridge	£31,650	£0	£0	£0	£31,650	£31,650	Carried forward from 2021/22 programme. Delivery was not achieved by 31 March 2022. The replacement weighbridge was installed in May 2022.
	£31,650	£308,195	£320,000	£320,000	£339,846	£19,846	
Funded by Islands Infrastructure Fund							
Additional Compact Tractor	£0	£31,727	£0	£0	£31,727	£31,727	As requested by the Corporate Director Enterprise and Sustainable Regeneration purchased for Marine Services and is to be funded from the Islands Infrastructure budget. Ordered from Robertsons of Orkney on 01/03/22 and we are still awaiting delivery is expected by the end of the financial year.
	£0	£31,727	£0	£0	£31,727	£31,727	
NON-GENERAL FUND	£31,650	£568,769	£573,000	£573,000	£590,470	£17,470	
Contact Officer - Interim Head of Infrastructure and Strategic Projects, Extension 2310	£567,550	£1,580,748	£2,373,000	£2,307,000	£1,915,144	(£391,856)	

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2022/2023	Actual Expenditure as at 30/09/2022	Capital Budget 2022/23	Probable Outturn 2022/23	Overspend (Underspend)
Datacentre Replacements				
<i>Server Room Replacement</i>	£13,165	£20,000	£20,000	£0
Replacement of server and network room equipment including UPS (backup power), remote management, monitoring and access controls. New racking has been purchased and has arrived and been installed. New UPS equipment has also been procured - project is on track.				
Server Replacements				
<i>Replacement of servers that are end-of-life.</i>	£3,218	£30,000	£30,000	£0
Replacement of the servers that are at end of operational lifetime and reaching or beyond vendor support. New servers for the new Paris system have been procured, while we are awaiting delivery of the main components some of the necessary components have arrived.				
<i>Replacement of Storage and Backup Infrastructure</i>	£0	£25,000	£25,000	£0
Replacement of storage that is approaching capacity and enhance the resilience of data backups. Talks are ongoing with our backup supplier to detail procurement options				
Local Area Network Replacements				
<i>Wi-Fi Refresh</i>	£0	£50,000	£50,000	£0
Renew and improve Wi-Fi systems to maintain capacity and currency of support, replacing end of life equipment. Procurement process has begun. Order placement is imminent				
<i>Replacement of Network Switches</i>	£10,354	£35,000	£35,000	£0
Replacement of network switches that are end of support. This project is progressing, with several new switches replaced. Project ongoing.				
Device Replacement				
<i>Replacement of End User Devices (Corporate)</i>	£21,269	£70,000	£70,000	£0
To replace end of life end-user devices in Council Offices. This will fund approx. 120 devices from an asset base of ca 1200 devices. Main procurement for new devices has begun.				
<i>Replacement of End User Devices (Schools)</i>	£44,456	£160,000	£160,000	£0
To replace end of life end-user devices in schools. New pupil devices have been supplied to many schools. 300 additional devices have been ordered, delivery is imminent.				
<i>Failures and Emergency Replacements of Capital Equipment</i>	£225	£30,000	£30,000	£0
Allocation to replace failures not covered by repairs, and any systems that fail security audit requirements. Particularly WAN wireless. - Installation of replacement link for Stromness harbour masters office. Other failures have occurred and will be detailed in Q3.				
Contact Officer - ICT Services Manager, Extension 3007	£92,687	£420,000	£420,000	£0
Additions to Approved Programme: COVID-19 Recovery Projects				
<i>Replacement of Corporate IT Equipment</i>	£130,538	£500,000	£160,000	(£340,000)

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2022/2023	Actual Expenditure as at 30/09/2022	Capital Budget 2022/23	Probable Outturn 2022/23	Overspend (Underspend)
<p>There has been an expansion of the IT equipment in use to allow home working and connection to office G drives which has meant that some equipment that would otherwise have been "retired" is still in use. This has included the replacement of the aging backup infrastructure with an immutable backup system.</p>				
<i>Replacement of School's IT Equipment</i>	£72,294	£500,000	£200,000	(£300,000)
<p>The age profile of the IT equipment deployed across the education service is such that many young learners are working on computer equipment that is older than they are with consequent reliability and capability constraints. This allocation from the COVID-19 Fund will supplement the regular replacement of school's IT equipment. the majority of spend this quarter has been on interactive displays. A further large order is now with procurement.</p>				
<i>Windows 11</i>	£0	£347,700	£200,000	(£147,700)
<p>This project is to ensure the corporate desktop/laptop estate is upgraded to Windows 11. A procurement of 300 new staff devices is underway.</p>				
Contact Officer - ICT Services Manager, Extension 3007	£202,832	£1,347,700	£560,000	(£787,700)