

Minute

Monitoring and Audit Committee

Thursday, 8 February 2024, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Alexander G Cowie, P Lindsay Hall, Stephen G Clackson, W Leslie Manson, Gillian Skuse and Mellissa-Louise Thomson.

Clerk

- Hazel Flett, Service Manager (Governance).

In Attendance

- Stephen Brown, Chief Officer, Orkney Health and Social Care Partnership (for Item 1).
- Karen Greaves, Corporate Director for Strategy, Performance and Business Solutions.
- Gareth Waterson, Corporate Director for Enterprise and Sustainable Regeneration.
- James Wylie, Corporate Director for Education, Leisure and Housing.
- Gavin Mitchell, Head of Legal and Governance.
- Andrew Groundwater, Head of Human Resources and Organisational Development.
- Andrew Paterson, Chief Internal Auditor.

In Attendance via Remote Link (Microsoft Teams)

- Inga Burton, Service Manager (Sustainable Regeneration and Arctic) (for Items 1 and 2).
- Cathy Martin, Service Manager (Adult and Learning Disability Social Work) (for Item 1).
- Jem Brewer, Internal Auditor.
- Sandra Craigie, Committees Officer.

Observing

- Fiona Bain, Equality, Diversity and Inclusion Adviser.

Apology

- Councillor John A R Scott.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Alexander G Cowie.

1. Direct Payments

After consideration of a report by the Chief Internal Auditor, copies of which had been circulated, the Committee:

Scrutinised the findings contained in the internal audit report, attached as Appendix 1 to the report by the Chief Internal Auditor, reviewing the procedures and controls in place relating to Direct Payments and obtained assurance that action had been taken or agreed where necessary.

2. Growth Deal Governance Arrangements

After consideration of a report by the Chief Internal Auditor, copies of which had been circulated, the Committee:

Scrutinised the findings contained in the internal audit report, attached as Appendix 1 to the report by the Chief Internal Auditor, reviewing governance arrangements in place for the Islands Growth Deal, and obtained assurance that action had been taken or agreed where necessary.

3. School Establishment Audit – Eday Primary School

After consideration of a report by the Chief Internal Auditor, copies of which had been circulated, the Committee:

Scrutinised the findings contained in the internal audit report, attached as Appendix 1 to the report by the Chief Internal Auditor, relating to administrative procedures and controls within Eday Primary School, and obtained assurance that action had been taken or agreed where necessary.

4. Equality Impact Assessments

After consideration of a report by the Chief Internal Auditor, copies of which had been circulated, the Committee:

Scrutinised the findings contained in the internal audit report, attached as Appendix 1 to the report by the Chief Internal Auditor, reviewing procedures and controls in place relating to Equality Impact Assessments, and obtained assurance that action had been taken or agreed where necessary.

5. Conclusion of Meeting

At 10:13 the Chair declared the meeting concluded.

Signed: A G Cowie.