

Stephen Brown (Chief Officer).

Orkney Health and Social Care Partnership.

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Agenda Item: 5.

IJB Performance and Audit Committee

Date of Meeting: 13 March 2024.

Matters Arising Log from Meeting held on 6 December 2023

Matters Arising		Target Date	Lead Officer	Notes
1.	Adoption Allowances and Kinship Payments	February 2024	Stephen Brown	Report to be presented to Policy and Resources Committee to be held on 16 April 2024.
2.	Governance arrangements for all inspection reports – guidance required on which committee inspection reports should be presented to and the reason why.	March 2024	Stephen Brown	Further discussions have taken place and a full report which outlines the proposed detail will be presented to the IJB Performance and Audit Committee in June 2024.

Outstanding Matters Arising from Previous Committee Meetings

Matter.	Meeting.	Target Date.	Lead Officer	Notes.

Regular Reports required

	Report.	Frequency.	Notes.
1.	Internal Audit Annual Plan.	Annually in March.	On agenda.
2.	Performance Monitoring.	Quarterly.	On agenda.
3.	External Audit Plan	Annually in March.	Will be on agenda for June 2024.
4.	Internal Audit Annual Report and Opinion.	Annually in June.	Next due June 2024.
5.	Draft Annual Accounts	Annually in June.	Next due June 2024.
6.	External Audit Annual Report.	Annually in September.	Next due September 2024.
7.	Final Annual Accounts.	Annually in September.	Next due September 2024.